

**BOARD OF APPEALS
REGULAR MEETING MINUTES
WEDNESDAY
JULY 22, 2015**

Members Present: Christopher Graham, Chairman
Gerald Coutinho, Vice Chairman
Heather L. Salva, Clerk
Gary Simmons
Larry Kidney
Roger Menard
Donna Lambert

Also present: Ralph Souza, Building Commissioner/Zoning Enforcement Officer

Chairman Graham called the Zoning Board of Appeals meeting to order at 7:00 P.M. in the Westport Town Hall, 816 Main Road, Westport, MA with the reciting of the Pledge of Allegiance by all present.

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(e) – Meeting being recorded.

Brookmeadow Westport, LLC – RE: Continued Meeting for A Determination Request of a Comprehensive Permit for Brookmeadow Estates – Notice of Project Change; revised plans and waivers for a reduction of project from 52 houses to 12 houses.

Mr. Graham stated a letter has been received from Attorney Freeman, representing Brookmeadow Westport, LLC to an agreed continuance of this matter to September 2, 2015 at 7:00 PM here in the Town Hall. Mr. Coutinho stated the ZBA did not agreed to continue this matter, it was the petitioner's Attorney who sent the letter in anticipation of this Board agreeing. Mr. Coutinho then explained to the abutters who were attending tonight's meeting the reason for the continuance. Mr. Coutinho stated the continuance was due in part to the Peer Review Report and both sides still working together on it.

Gerald Morse, 64 Brookwood Drive, asked if he could get a copy of the report. Mr. Coutinho stated yes, it is a public document.

Motion made by Ms. Salva to accept the request for continuance from Brookmeadow Westport, LLC and to continue this matter to September 2, 2015 at 7:00 PM. Second by Ms. Lambert. The Board voted unanimously in favor.

Approval of Minutes – None.

Correspondence

1. A letter was received from Stephen J. Soares regarding Brookmeadow Estates. Mr. Graham stated to Mr. Soares that his letter would be addressed at the September 2, 2015 meeting. Mr. Soares stated that he was fine with the fact that his letter would be addressed at that time.

Other business

1. A discussion regarding an upcoming Board of Selectmen public hearing for requests for fee increases was held. The Planning Board has increased their fees due in part to the cost of the GIS fees going up and the Planning Board has conveyed a suggestion that the ZBA increase their Comprehensive Permit fees to coincide with the Planning Board fees. Discussion ensued regarding this request.

Motion made by Mr. Coutinho to increase the Comprehensive Permit (Ch.40b) filing fees, in conjunction with the Planning Board, as follows: \$550.00 for 2 lots or units to be increased to \$750.00 per lot and \$90.00 for each additional lot to be increased to \$200.00 per lot. Second by Mr. Menard. The Board voted unanimously in favor. *It was noted that the fees for a Comprehensive Permit were last voted and effective March 1, 2003. It was also noted that \$100.00 from each lot will be for the GIS maintenance.

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting – None.

7:25 PM

Motion made by Mr. Simmons to adjourn the Zoning Board of Appeals Meeting. Second by Ms. Salva. The Board voted unanimously in favor.

Adjournment.

Respectfully submitted,

Diane Pelland, Principal Clerk to the Zoning Board of Appeals

APPROVED:_____
Heather L. Salva, Clerk