

**BOARD OF APPEALS  
REGULAR MEETING MINUTES  
WEDNESDAY  
JULY 20, 2016**

**Members Present:** Christopher Graham, Chairman  
Gerald Coutinho, Vice Chairman  
Gary Simmons  
Roger Menard

**Members Absent:** Donna Lambert  
Heather Salva, Clerk

Chairman Graham called the Zoning Board of Appeals meeting to order at 7:00 PM in the Westport Town Hall, 816 Main Road, Westport, MA.

**Pledge of Allegiance**

**Chairman's Announcement** - Under MGL Chapter 30A, section 20(e) – Meeting being recorded.

**Westport River Watershed Alliance, Inc. & Town of Westport Landing Commission** – RE:

Applicant seeking the following Findings under Zoning Bylaw Sections 4.1.2 & 4.1.3, as applicable, the proposed use as an office, meeting and resource facility for an environmental education organization, as shown on a plan approved by the Westport Planning Board on October 20, 2015 and endorsed on December 8, 2015; that an addition of 245SF to the exterior of the building to facilitate interior ADA accessibility and a composting toilet system; and, as alterations, an attached rear exit access of 210SF with three stair steps totaling 82.7SF with an ADA handicap access ramp of 103.8SF on the south side of the building to reach the two handicap parking spaces; and, as an alteration, a front exit access landing of 69SF with two stair steps of 11.5SF, singly and together are not substantially more detrimental than the existing non-conforming use to the neighborhood; and, if applicable, under Section 4.0.4, that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the Town; and, if applicable, under Article 6-Flood Plain District, the proposed use, the addition and the alterations comply with the regulations contained in Section 6.5 therein. The property is located at 493 Old County Road, Westport, MA and shown on Assessor's Map 39, Lot 1A.

And

**Westport River Watershed Alliance** – RE: Continued hearing on an application request for a Special Permit pursuant to Article 8.3.3 of the Westport Zoning Bylaws to allow applicant to use property for offices and educational purposes. The parcel is shown on Assessor's Map 39, Lot 1A. The subject property is located at 493 Old County Road, Westport, MA.

Mr. Graham called the hearing and continued hearing to order. Mr. Graham announced at this time, due to unforeseen circumstances, only four members were present. Mr. Graham explained the procedure with only four members present and asked the WRWA Representative Thomas Schmitt how he would like to proceed. Mr. Schmitt requested, by written request, a continuance to August 3, 2016 and agreed to an extension of time for 30 days past the required decision date for the continued hearing.

**Motion** made by Mr. Menard to approve the request for continuance to August 3, 2016 at 7PM for the first hearing and 7:30PM for the continued hearing; and to accept the agreement for an extension of time for the decision date – 30 days past the decision deadline. Second by Mr. Simmons. The vote was unanimous.

**Approval of Minutes** – None.

**Action Items** – None.

**Correspondence** – None.

**Other business** – None.

**Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting** – None.

**7:10 PM**

**Motion** made by Mr. Menard to adjourn the Zoning Board of Appeals Meeting. Second by Mr. Kidney.  
The vote was unanimous.

**Adjournment.**

Respectfully submitted,  
Diane Pelland, Principle Clerk  
to the Zoning Board of Appeals

APPROVED: Christopher Graham, Chairman