

Westport Free Public Library Telescope Borrowing Policy and User Agreement

1. The telescope may only be checked out to patrons in good standing who are 18 years of age or older. Patrons must have their library card in hand when borrowing telescope. This transaction takes 10-15 minutes.
2. Patron must sign a Telescope User Agreement each time the telescope is checked out.
3. The telescope circulates for 14 days and may not be renewed. It must be returned directly to a staff member by the cardholder during library hours. This transaction takes 10-15 minutes.
4. **The overdue fine for the telescope is \$10 per day for a maximum of \$50.**
5. The patron is responsible for reading the instruction manual for the telescope's proper care and use. **Please do not attempt to clean the telescope;** inform the library staff if there is a problem.
6. The patron will pay a **\$350** replacement cost if the telescope is lost or returned damaged beyond repair.
7. If the telescope is returned damaged, the patron will be charged a fee based on the cost of repairs.
8. The borrower is responsible for all items included with the telescope. If any of these items are damaged or lost, the borrower will pay the replacement fee.
9. Patrons may check out and return the telescope to the **Westport Free Public Library only**.
10. The patron is not permitted to lend the telescope to anyone while it is in his/her possession. The telescope is the cardholder's responsibility during the time it is checked out in his/her name.
11. Children must be supervised while using the telescope.
12. Treat the telescope with care and keep it in its tote when traveling to and from any destination.
13. **Do not look into the sun with the telescope; doing so can cause blindness to the user. The library is not responsible for any damages a patron inflicts upon him/herself or the telescope.**
14. Any situation not covered by this policy will be reviewed and acted upon by the Board of Trustees at its sole discretion.
15. Have fun with the telescope and feel free to call the library with any questions!

Items included with the telescope:

1. Tote with protective packing material
2. Black bag containing:
 - User's Manual
 - The Night Sky chart
 - 50 Things to See with a Small Telescope
 - My First Pocket Guide: Stars and Planets
 - Peterson First Guides: Astronomy
 - Red LED flashlight in box