Our Mission:
To provide superior recreation programs and services in order to improve the quality of life for individuals, families and the community at large.

Brought to you by the Recreation Department for the Town of Westport, Massachusetts
856 Main Road, Westport, MA 02790        774-264-5181        www.westport-ma.com
Welcome!
To the Recreation Department for the Town of Westport

Winter is a time for the holidays, being with family, enjoying the comfort of good food, friends, and slowing down a bit. It’s also a time for new beginnings as we welcome a new year.

Every season we evaluate our program offerings and make sure they can be the best that they can be! We are continuing the programs people love but also have some new ones too! Please check them out inside of this brochure.

We are committed to improving peoples lives through the many benefits of recreation. Thank you for your continued support! If you ever have any questions or suggestions, please don’t hesitate to contact me.

With gratitude,

Dana Stewart, Recreation Director
Town of Westport
856 Main Road
Westport, MA 02790
774-264-5181
stewartd@westport-ma.gov

Recreation Department & Gym
Located at the
Westport Town Hall Annex
856 Main Road
Westport, MA 02790
774-264-5181
stewartd@westport-ma.gov
www.westport-ma.com

Recreation Commissioners
- Renee Dufour, Chair
- Becky Leverett, Vice Chair
- Erik Reis
- Cecilia Carney
- Tim Gillespie
- George Cataldo
- Amanda Deane

774-264-5181 www.westport-ma.com
DECEMBER HOLIDAY SPECIAL EVENTS

Parents Day Out to Shop
Kids Interact with Santa and Mrs. Claus!

Drop your kids off with us and enjoy getting some holiday shopping done. Children will get to interact with Santa and Mrs. Claus as they lead us in some caroling, read a story, and socialize with everyone from 10am-12pm. But that's not all! Your child will also make a craft, play games, and enjoy a kids lunch with cookies for dessert until 1pm. If you want to shop longer, we will have the option for your child to stay and watch a holiday movie from 1-3pm. We are sure to get you in a festive spirit! Don't miss out on this unique experience for your child!

Who: Children (Ages 4 & Older)
*For parents who drop off, children must be potty trained.
*If a child 3 or younger wants to attend, they must be accompanied by an adult.
Place: The Grange, 874 Main Rd., Westport
Date: Saturday, 12/14
Time/Fee: Option of 10am-1pm for $20 per child
or 10am-3pm for $40 per child
Instructor: Dana Stewart, Stacy Silva-Boutwell & Volunteers

After School Program:
“Cookies for Santa Workshop”

Kids will get to stay after school and participate in this great holiday workshop! Every child will get to decorate their own, large, gingerbread person, using icing and a variety of candy decorations. The instructor will then do an interactive demonstration on how to make sugar cookie dough. Each child will be able to take a log of sugar cookie dough home, enough to make a dozen cookies for Santa!

WORKSHOP I:
Who: Children in Kindergarten, 1st & 2nd Grades
Place: Macomber Primary School, 154 Gifford Rd., Westport
(In the Cafeteria)
Date: Tuesday, 12/10
Time: 3-4:30pm
Fee: $15 per child
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com

WORKSHOP II:
Who: Children in 3rd, 4th, 5th & 6th Grades
Place: Westport Elementary School, 380 Old County Rd., Westport (In the Teachers Room off the Cafeteria)
Date: Tuesday, 12/17
Time: 3-4:30pm
Fee: $15 per child
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com
WEEKLY PROGRAMS

Play & Learn

This is a fun, FREE playgroup that allows parents/caregivers and their children to participate in story time, games and art activities that promote family literacy and social interaction. This program is brought to you by Fall River Public Schools, Coordinated Family and Community Engagement Program. For more information, please call 508-675-8421 x55144.

Who: Children (Birth-5 with an Adult)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Every Monday
Time: 9-10:30am
Fee: FREE * No need to register, but please call 508-675-8421 x55144 to let them know you’d like to attend.
Instructor: Christine Pancyck

Individual Guitar Lessons

Have you ever wanted to learn how to play the guitar? Our patient and friendly instructor will teach you! Learn the anatomy of an acoustic guitar and all the basics to begin your journey. Explore patterns, various notes, changing tones, chords, strumming patterns and build finger strength. Teens/Adults will be able to pick a song of choice and play it by the end of the 6 week session. Please bring your own guitar to use. If you don’t have one, we can lend you one during the lesson, but you will not be able to take it home to practice.

*Please call or email Dana to arrange your time slot, 774-264-5181, stewartd@westport.ma.gov.

Who: Children, Teens, Adults (6 & Older)
Place: Town Hall Annex, 856 Main Rd., Westport
Dates: Mondays, 1/6-2/17
(6 weeks, no program 1/20 )
Time: Time slots available from 4:30-8pm
*30 minute time slots for children
*45 minute time slots for teens/Adults
Fee: Children—$90 R/$95 NR
Fee: Teens/Adults—$135 R/$140 NR
Instructor: Susan Souza
Jewelry Making

This program is for women to learn how to design and make beautiful, one-of-a-kind jewelry pieces. Jewelry making is a great way to get creative as we socialize with each other. Instructor-led demonstrations will help you learn, and a variety of sophisticated materials will be available to make bracelets, necklaces, earrings and rings. Everyone will make at least one or more pieces each night. Sign up for one, several, or all of the dates below!

*Supported by the Helen E. Ellis Charitable Trust Grant.*

Who: Women, Teens & Adults (16 & Older)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Tuesdays, 1/7-2/11 (6 weeks)
Time: 6-8pm

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<th>Essential Oil Diffuser Bracelets</th>
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<th>Hand Stamped Initial Necklaces</th>
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<th>Painted Leather Earrings</th>
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<td>Date: Tuesday, 1/21</td>
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<th>Wire Wrap Rose Rings</th>
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<td>Date: Tuesday, 1/28</td>
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<tr>
<th>Boho Beaded Earrings</th>
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<td>Date: Tuesday, 2/4</td>
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<tr>
<th>Valentine Charm Bracelets</th>
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<td>Date: Tuesday, 2/11</td>
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<td>Time: 6-8pm</td>
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<td>Fee: $10 R/$15 NR</td>
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WEEKLY PROGRAMS

Yoga

It’s a new year and we have a new yoga program! No matter your age, weight, or fitness level, yoga is sure to benefit you in positive ways. It allows you to let go of stress, become more flexible, help with back or joint pain, and even lose weight. Our class is perfect for beginners but we welcome all levels. We have yoga mats for you to use, but you are welcome to bring your own. It is recommended to bring a water bottle.

Who: Adults (18 & Older)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Mondays, 1/6-2/17 (6 weeks, no program 1/20)
Time: 6:30-7:30pm
Fee: $35 R/$40 NR
Instructor: Elizabeth Dunn

Cardio & Strength Training

We are combining cardio and strength training into one class for fantastic results! Get your heart and lungs pumping with low and high intensity cardio exercises. Challenge your muscles with total body strength movements, using our own body weight and free weights. This program is designed to enhance endurance, incinerate fat, and sculpt your body. All fitness levels welcome, modified movements will be shown.

Who: Adults (18 & Older)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Wednesdays, 1/8-2/12 (6 weeks)
Time: 6:30-7:30pm
Fee: $35 R/$40 NR
Instructor: Stefanie Solorzano

Adult Pick-Up Basketball

Get ready to shoot some hoops! Join our Adult Pick-Up Basketball season and have a great time playing, getting some exercise and meeting others. Games are self-monitored, with some friendly guidance from our volunteer supervisor. Please bring a white shirt and a dark shirt each night, which will be used to divide everyone into teams.

Who: Adults (18 & Older)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Every Friday Night (No program 11/29, 12/27)
Time: 7-8:30pm
Fee: $5 per night to be paid at the door
Supervisor: Jeramy Packard
AFTER SCHOOL PROGRAMS

Lego Club
Each week we will delve into the many bins of Legos we have and kids will be challenged to build different structures. Sometimes they will work independently and sometimes in teams. Building with Legos promotes creativity and engineering skills. We have a large, wonderful Lego table that we will use for kids to display and play with their creations. Your child can also bring their own Legos from home if they like.

Who: Children in 1st through 6th Grades
*Children will be divided into appropriate age groups if needed.
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Mondays, 1/6-2/24
   (6 weeks, no program 1/20, 2/17)
Time: 4:30-6pm
Fee: $40 R/$45 NR
Instructor: Colleen Brady Kearney

Sweet Treat Club
What kid doesn’t love a sweet treat? Kids will have fun learning about different types of sweet treats that they can make and decorate. Some of the activities may include: decorating cupcakes, making candy or fudge, cookie creations, brownies, Rice Krispy treats, and more! Kids can enjoy eating their delicious treats after they make them or they can take it home to enjoy later. All supplies are included in the cost of the program.

SESSION I:
Who: Children in Kindergarten, 1st & 2nd Grades
Place: Macomber Primary School, 154 Gifford Rd., Westport
   (In the Cafeteria)
Dates: Tuesdays, 1/7-1/28 (4 weeks)
Time: 3-4:30pm
Fee: $45 R/$50 NR
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com

SESSION II:
Who: Children in 3rd, 4th, 5th & 6th Grades
Place: Westport Elementary School, 380 Old County Rd., Westport (In the Teachers Room off the Cafeteria)
Dates: Tuesdays, 2/4-3/10 (4 weeks, no program 2/18, 3/3)
Time: 3-4:30pm
Fee: $45 R/$50 NR
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com
AFTER SCHOOL PROGRAMS

Pizza & Ping Pong Club (& More!)
Join us as we get together for some yummy pizza and fun games of ping pong! Teens will learn the basic rules of the game and take turns to match each other up in competitions. Some weeks we will change things up a bit and also play dodge ball and basketball. This is a great way to make friends while having fun!

*Please bring a water bottle each week.

Who: Teens in 5th, 6th, 7th & 8th Grades
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Wednesdays, 1/8-2/12 (6 weeks)
Time: 4:30-6pm
Fee: $35 R/$40 NR
Instructor: Haiden Pereira

Jewelry Club
This program is for girls to learn how to design and make beautiful, one-of-a-kind jewelry pieces. Jewelry making is a great way to get creative as we socialize with each other and make friends. Instructor led demonstrations will help you learn, and a variety of materials will be available to make bracelets, necklaces, earrings, rings and pendants. All supplies are included with the cost of the program.

*Supported by the Helen E. Ellis Charitable Trust Grant.

Who: Girls in 5th, 6th, 7th & 8th Grades
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Thursdays 1/9-2/13 (6 Weeks)
Time: 4:30-6pm
Fee: $45 R/$50 NR
Instructor: Donna Bradbury

Sports & Game Club
This is a program for kids to try out a variety of sports, play interactive recess games and board games. We will try basketball, soccer, volleyball, kickball, football, dodge ball and more! Kids will get to know the basics of each sport and have a blast playing various drills and games. They will also play recess games like Sharks & Minnows and Red Light Green Light. Board games may include Jenga, Checkers, Trouble, Uno and more! Kids will learn about teamwork, respect and turn taking, all while having fun!

*Please wear sneakers and bring a water bottle each week.

Who: Children in 1st, 2nd, 3rd, 4th & 5th grades
*Children will be divided into appropriate age groups if needed.
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Fridays, 1/10-2/14 (6 weeks)
Time: 4:30-6pm
Fee: $30 R/$35 NR
Instructor: Ryan Costa
Freezer Workshops

Life can get busy and we are here to help! A professional cooking instructor will show you how to prepare several meals in advance for you to bag up and freeze at home. That way, for any future night you need a quick meal you have it all ready and can pop it into the oven or crock-pot! Please feel free to sign up for one or several of the special events listed below. All food and cooking supplies are included with the cost of the program.

Who: Adults (18 & Older)
Place: Westport Jr/Sr High School, 17 Main Rd., Westport
Instructor: Stacey Silva-Boutwell, from Stacycakes and SC Events, www.stacycakesma.com

<table>
<thead>
<tr>
<th>Freezer Workshop: Holiday Cookies</th>
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<tr>
<td>We will make three international cookie doughs ready for the holiday season. American Sugar Cookie, Italian Christmas Cookie and Portuguese Biscoits.</td>
<td>![Cookies Image]</td>
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<tr>
<td>Date: Monday, 12/16</td>
<td>![Cookies Image]</td>
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<tr>
<td>Time: 6:30-8pm</td>
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<td>Fee: $50 R/$55 NR</td>
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<tr>
<th>Freezer Workshop: Instapot</th>
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<tr>
<td>We will make three Instapot meals including: Portuguese Style Chicken &amp; Rice, Meat Lasagna Casserole and Pasta Fagioli Soup.</td>
<td>![Instapot Image]</td>
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<tr>
<td>Date: Monday, 1/6</td>
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<td>Time: 6:30-8pm</td>
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<td>Fee: $50 R/$55 NR</td>
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<thead>
<tr>
<th>Freezer Workshop: Slow Cooker</th>
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<tr>
<td>We will make three Slow Cooker meals including: Sweet &amp; Sour Chicken, Asian Country Pork Ribs, 5 Bean Chili.</td>
<td>![Slow Cooker Image]</td>
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<tr>
<td>Date: Monday, 2/3</td>
<td>![Slow Cooker Image]</td>
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<td>Time: 6:30-8pm</td>
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<td>Fee: $50 R/$55 NR</td>
<td>![Slow Cooker Image]</td>
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Bread Baking Workshop

Ahhhh the smell of warm bread baking in the oven is almost as heavenly as tasting it. In this hands on workshop you will learn how to create the dough for a wonderful focaccia bread that you can bake at home. You can choose to incorporate it with onions, rosemary, thyme, garlic, olives, etc. An example loaf will be baked on site and everyone will get to have some. All supplies are included and everyone will go home with the dough they created and a copy of the recipe.

Who: Teens & Adults (16 & Older)
Place: Westport Jr/Sr High School, 17 Main Rd., Westport
Date: Thursday, 1/16
Time: 6:30-8pm
Fee: $25 R/$30 NR
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com
**SPECIAL EVENTS**

**Art Workshops**

Sign up for one or several art sessions of your choice! Beginners and advanced artists are welcome. A professional instructor will walk you through the steps to complete the projects, while at the same time encouraging you to insert your own creativity and ideas to make it special. All supplies are included in the price of the sessions.

**Who:** Teens & Adults (16 & Older)  
**Place:** Town Hall Annex Gym, 856 Main Rd., Westport

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<tr>
<th><strong>Vision Boards</strong></th>
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<tr>
<td>This is a great project to do in the new year as we reflect on our lives and what our goals are for the future. Everyone will be shown how to create their own Vision Board, with a variety of art materials and magazines available to get creative. We can incorporate paint, pastel or other found objects into our boards. It can be used all year long to inspire you! All supplies are included.</td>
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| **Date:** Thursday, 1/9  
**Time:** 6-8pm  
**Fee:** $35 R/$40 NR  
**Instructor:** Dana Stewart |

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<tr>
<th><strong>Resin Frame Heart Art</strong></th>
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<tr>
<td>An artist from the Cutie Curls store in Tiverton will show us how to make resin frame art featuring a heart made out of shells, sea glass, sand and other collage items. You can also bring any shells or treasures that you may have from home too. This makes a truly special art piece for your home or to give to someone as a gift for Valentine’s Day!</td>
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</table>
| **Date:** Thursday, 2/6  
**Time:** 6-7:30pm  
**Fee:** $35 R/$40 NR  
**Instructor:** India Kenyon |
SPECIAL EVENTS

Parents Night Out
Parents, have a nice night out with each other or with friends while we play with your kids. We will keep your kids active and entertained through recess games, sports, board games, dancing, karaoke, crafts and more! If you like, you can have your child bring a comfort item and/or wear their PJ's if they want to (but please no electronic devices). A water bottle is also recommended as we will be doing a lot of active things. A yummy snack will be provided.

Who: Children (5 - 12)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Saturdays, 1/11, 2/8
Time: 6-9pm
Fee: $10 per child R/$15 per child NR
Instructor: Dana Stewart or Colleen Brady Kearney

Photography Workshop:
“Beyond the Selfie”
Professional photographer, Alexandria Mauck will help you to create a Portrait that goes beyond the Selfie. Learn how with light and imagination to create a beautiful portrait or "selfie" that shows off your personality and helps you get in touch with what you choose to share with others. *Please bring your camera or cell phone with camera.

Who: Teens & Adults (14 & Older)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Date: Sunday, 1/12
Time: 1-3pm
Fee: $30 R/$35 NR
Instructor: Alexandria Mauck Photography
www.alexandriamauck.com

Bingo Night
It may be cold outside but we’ll stay warm inside and have some active games of BINGO! This is a great activity for any age and is a fun thing to do as a family. We will have refreshments, some nice music playing and as many bingo cards as you like! Winners will be able to pick from a variety of amazing prizes with some that appeal to kids and some for adults.

Who: Children, Teens & Adults
(Children must be accompanied by an adult.)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Date: Saturday, 1/25
Time: 6-7:30pm
Fee: $3 per player R/$5 per player NR
Instructor: Dana Stewart
SPECIAL EVENTS

Valentines Day Candy Making Workshop

Join us as we have fun making various chocolate candies, treats and truffles in preparation for Valentine’s Day! We will show you how to use candy molds and different types of chocolates to make beautiful confections. All supplies are included and everyone will go home with a large plate full of chocolates!

Who: Children, Teens & Adults
(Children must be accompanied by an adult.)
Place: Westport Jr/Sr High School (Prevocational Room),
17 Main Rd., Westport
Date: Tuesday 2/11
Time: 6-8pm
Fee: $25 per plate of chocolates Resident
$30 per plate of chocolates Non-Resident
(*A couple or family can do this together to create one plate of chocolates, or can pay for more than one plate if preferred.)
Instructor: Stacy Silva-Boutwell
www.stacycakesma.com

Kids Karaoke

Let your inner super star shine as you perform at our Kids Karaoke event! Every child will get an opportunity to choose from a variety of songs in order to sing on our stage. We’ll have the latest pop hits as well as some oldies but goodies. You can sing solo or sing duets with a friend. We will have a professional karaoke system set up with real microphones. We will also make time for some dancing and games. Don’t miss out on this fun event!

Who: Children (5 & Older)
Place: Town Hall Annex Gym,
856 Main Rd., Westport
Date: Friday, 2/28
Time: 4:30-6pm
Fee: $10 per child R/$15 per child NR
Instructor: Dana Stewart
WEEK LONG PROGRAM FOR KIDS
FOR FEBRUARY WINTER SCHOOL BREAK

“Outside the Lines” Art Adventure

During the week that kids are off school in February, we are offering a week long program that kids will love! You can choose between a 1/2 day or a full day for your child. Each day there will be a variety of unique art experiences that kids don’t always get to do at school. We will share our passion for creativity and expression through an active format that will keep kids wanting to come back for more. We will do painting, drawing, collage and more! Projects may include: Catch a snowflake self-portrait, oil pastel resist and watercolor snowflakes, alpine trees, birch tree birds mixed media.

*Please indicate on your Registration Form if you are signing up for the half day or full day.
*If your child is in the full day option, please bring a bag lunch.

Who: Children (5-12)
Place: Town Hall Annex Gym, 856 Main Rd., Westport
Dates: Monday-Friday, 2/17-2/21 (5 days)
Time: Option of 9am-12pm for half day OR 9am-3pm for full day
Fee: Option of $200 per child for half day OR $350 per child for full day
Instructor: Outside the Lines Active Art Staff
Gym Rental

We are happy to rent out our gym space for basketball practice, wedding or baby showers, self-run birthday parties, etc. Our gym has a recently renovated floor, two basketball nets, bleachers, a stage, and some rectangle tables and chairs you can use for your convenience.

If you are interested, please contact Dana Stewart, Recreation Director, 774-264-5181 or stewartd@westport-ma.gov to see if the date and time you would like to have is available.

Once approved, please print and fill out the Application Form located on our website at www.westport-ma.com, which includes the Application, Rental Rules and Hold Harmless Agreement.

Gym Rental Fees:

- For Residents of Westport: $25 per hour (minimum of 2 hours and no maximum)
- For Non-Residents: $35 per hour (minimum of 2 hours and no maximum)
- For both Residents & Non-Residents: $100 cash security deposit submitted with the Application (refundable after your event is over)

*Payment in full must be submitted with the Application. Cash or checks (made out to "Town of Westport") are accepted.

Submit your filled out application with deposit and payment to the Recreation Office at the Town Hall Annex Building, 856 Main Rd., Westport, MA.

Gym Location: Town Hall Annex, 856 Main Road, Westport, MA
GENERAL INFORMATION

Recreation Registration Form

Anyone who wants to participate in a recreation program is required to neatly complete the Recreation Registration Form, filling in all appropriate spaces. Missing information may delay your registration. This form has a built in waiver of release of liability and photo/video release in it that is in effect when signed.

Phone registrations are not accepted but you may call or email the Recreation Director if you have any questions at 774-264-5181 or stewartd@westport-ma.gov.

Ways to register:
1. View and decide which recreation programs you want to participate in by looking at the recreation program brochure/flyer at www.westport-ma.com or picking up a program brochure/flyer at the Recreation Department Office.
2. The Recreation Registration Form is located in the program brochure or you can get it by downloading and printing it at www.westport-ma.com or get it at the Recreation Department Office. Fill out the form in it's entirety.
3. Mail or drop off your filled out form and payment to the Recreation Department Office. Cash or check is accepted, but please do not mail cash. Checks should be made payable to Town of Westport (Recreation Department).

Mail or drop off to the:
Recreation Department
Westport Town Hall Annex
856 Main Road
Westport, MA 02790

Once your registration and payment is turned in and processed, you will receive an email confirmation.

Resident versus Non-Resident

People living outside of the town of Westport are welcome to register for and attend our recreation programs, but the program fee may be a little higher for non-residents versus residents. The fees will be clearly marked on any advertisements for recreation programs with the abbreviations: R = Resident and NR = Non-Resident.
For example: Fee: $10 R/$15 NR

Refund Policies

Refunds for all programs may be obtained up to two weeks prior to the first class date. For each program dropped at the request of the parent/participant a $5 fee will be charged per program refund. All refunds will be issued in check form.

Weather Cancellation Policy

In the event of severe weather, we may decide to cancel programs in the best interest of our participants. Considerations will be made based on extreme temperatures, winter or storm warnings, etc. If we decide to cancel a program every attempt to notify the participant/family will be taken, which may include a call or email.

Program Policies

- When arriving at/departing from a program, parents are asked to check in with the staff/volunteer in charge of the program before leaving.
- Our staff/volunteers are not responsible for supervision of participants who arrive prior to the start of a program.
- If a participant is to be picked up by an unfamiliar guardian, neighbor, babysitter, etc. the parents are asked to notify the staff/volunteer in charge of the program prior to the occurrence.
- If a participant cannot attend a program, he/she cannot send a substitute in his/her place.
- The Recreation Department will always try to have one staff/volunteer who is leading the program, and one or more staff/volunteers who assist in the program. This may change on a case-by-case basis depending on if a program is for adults, children or teens and what activities they may be doing.

Late Pick Up Policy

We request that people double check the drop off/pick up times of each program they are involved in and be prompt. In order to be fair to our staff/volunteers/participants, we have a Late Pick-Up Policy. For any pick-ups that happen past a 10 minute grace period, charges will start incurring at a $1 per minute. After thirty minutes of being late, and if there is no response from a call made to a parent or emergency contact, the police may be called. Continuous tardiness and/or failure to pay the late fees will result in verbal and/or written warnings and the possibility of the child’s non-refundable termination from the program.

Safety

The Recreation Department for the Town of Westport is committed to the importance of safety and considers safety a paramount responsibility. Please practice safe procedures and follow safety guidelines, including any instructions issued by the Recreation Department, the building management, or public emergency services concerning fire drills and other practices. Unsafe conditions that you cannot remedy should be immediately reported to the Recreation Director so that corrective action may be taken at once.
GENERAL INFORMATION

Code of Conduct

The Recreation Department for the Town of Westport has rules in place which are necessary to ensure everyone’s safety and enjoyment in our recreation programs. Staff, volunteers, participants, and parents are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to ensure this. Additional rules may be developed for particular programs as deemed necessary by staff.

Staff, volunteers, participants, and parents shall:

- Show respect to everyone
- Refrain from using foul language or swearing
- Refrain from causing bodily harm to others
- Demonstrate respect for equipment, supplies and facilities
- Represent the Recreation Department for the Town of Westport in a manner that is consistent with goals, objectives and ethics of the Recreation Department

Dispensing Medication

If a person has any medication that needs to be taken during a program, they need to fill out the medication information on the registration form prior to the program starting so we can be aware of this need and let the staff/volunteers who are working the program know. The day of the program, we ask that parents put the medication that needs to be taken in an envelope that has the following listed on the outside of the envelope: name of person taking the medication; name of type of medication; dosage to be taken; time to be taken. If a child needs to take more than one dosage of medication during a day, the parent will have to put each dosage in a separate envelope. Parents will give envelope(s) to the leader of the program when they drop off their child and verbally explain the medication to be given. No children are to carry their own medication at any time. This is for the safety of all participants. Only staff/volunteers who are assigned to the program will be allowed to dispense the medication to the children.

Discipline

Participants in our recreation programs must adhere to the Code of Conduct. If issues arise, a caring and positive discipline approach will be used and may include verbal warnings or calling a parent. The Recreation Department reserves the right to dismiss a participant, staff, volunteer or parent if it is in the best interest of the program. Each situation will be evaluated on its own merit.

Equal Access & Inclusion

No participant shall be denied equal access to programs, activities, services or benefits, or be limited in the exercise of any right, privilege, advantage or opportunity on the basis of race, sex, creed, national origin or disability. When a person with a disability would like to participate in one of our recreation programs, we will help make that happen through inclusion services. We will help make programs/activities accessible to all by training staff/volunteers, adapting activities, developing behavioral modifications, and/or providing additional support staff, all depending on the participant’s unique needs.

Allergies and Dietary Restrictions

If a person has any allergies or dietary restrictions, it is asked that this be clearly noted on the Recreation Registration Form. That way we can communicate this ahead of time to the staff/volunteers who are working the program and put in place any accommodations if needed. It is also the responsibility of the parent/person to verbally tell their allergy and/or dietary restrictions to the leader of the program at the time of drop off, especially if it may be an issue within the program (for example: a child is allergic to peanuts, bees, etc.).

Photos/Video

The Recreation Department occasionally takes photographs or video of participants for promoting/advertising our programs, services, events, activities, and facilities in our brochures, website, or social media and other promotional avenues. By registering for, participating in, or attending our recreation programs, events or activities, the participant (or parent/guardian of a minor participant) irrevocably agrees to the use and distribution, by the Recreation Department, of his/her image (or of his/her minor child/ward) in photographs, video, and any other electronic reproductions of such programs, events and activities for any purpose without in section or approval and without compensation, rights to royalties or any other consideration now and in the future.

Procedure for Suggestions or Concerns

The Recreation Department is always willing to listen and accept any suggestions or concerns that people may have regarding our programs or services. We are always learning and growing with each passing season and want to provide the best experiences for the community. We also believe in the prompt and equitable resolution of any concerns or grievances. Any suggestions or concerns can be directed to:

Dana Stewart, Recreation Director
Town of Westport
Town Hall Annex
856 Main Road
Westport, MA 02790
Phone: 774-264-5181
Email: stewartd@westport-ma.gov
Recreation Registration Form

You can also find this form online at www.westport-ma.com

Please complete this form and return it with the program fee to
The Recreation Department for the Town of Westport, MA
856 Main Road, Westport, MA, 02790, Phone: 774-264-5181

PLEASE PRINT INFORMATION

Participant General Information:

Participant Name: _______________________________________________ Age: _______ Birthdate: _______________ Gender: M / F

Address: _________________________________________________________ City: ____________________________ Zip Code: __________

Cell Phone (Mom): _______________________________________________ Cell Phone (Dad): ____________________________

Home Phone: _________________ Work Phone (Mom): _______________ Work Phone (Dad): ____________________________

Email Address: _________________________________________________ T-Shirt Size of Participant: _________________

Parent Name (Mom): _____________________________________________ Parent Name (Dad): __________________________

Emergency Contact Person: ______________________________________ Emergency Phone: _______________

Medical Information:

Do you have allergies? Yes______ No ______ If yes, please specify: ______________________________________________________

Do you have any dietary restrictions? Yes______ No ______ If yes, please specify: ___________________________________________

Do you have a history of seizures? Yes _____ No ______ If yes, please specify: ___________________________________________

Do you have any kind of disability or special need that we should know about in order to help you succeed in a recreation program? Yes _____ No ______ if yes, please specify: ______________________________________________________________

*If you need to take medications during a program, please attach a separate sheet to this form and provide us with: Name of participant, list of medications that need to be taken, dosage amount, time dosage needs to be taken.

This information is optional and used for demographics for applying for grants only.

Ethnicity: ____White _____ African American _____ Hispanic/Latino _____ Portuguese _____ Asian _____ Hawaiian/Pacific Islander _____ American Indian/Alaskan _____ Other (Please Specify) _____ Non-Disclosure

Annual Household Income: _____ Less than $15,951 _____ $15,951-$30,000 _____ $30,001-$45,000 _____ $45,001-$60,000
_____ $60,001-$75,000 _____ $75,000+ _____ Non-Disclosure

Programs Registering For (Please refer to the program information listed on our website, flyer or brochure):

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TOTAL $
Please Note: Registrations will not be processed unless payment is made at the time of registration.
We accept cash or check. Checks can be made out to “Town of Westport.”
(At this time we cannot accept credit cards, but we hope that this will change in the near future.)

OFFICE USE ONLY

| Total Received: $_______________________ | ____________________________ |
| Paid By: | Cash | Check (Check #:_____________) |
| Name of Person Receiving It: | ____________________________ |
| Date: | ____________________________ |

WAIVER & RELEASE

IMPORTANT INFORMATION
The Recreation Department for the Town of Westport (hereafter referred to as “The Recreation Dept.”) is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The Recreation Dept. continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participant’s safety. However, participants and parents/guardians/family members of participants registering for The Recreation Dept. programs/activities must recognize that there are inherent risks of injury when choosing to participate in any recreational activity/program.

You as the participant and/or parent/guardian/family member are solely responsible for determining if the participant is physically fit and/or adequately skilled for any activity or program contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way or has recently suffered an illness, injury or impairment, to consult the appropriate health care provider before engaging in any Recreation Dept. program/activity.

WARNING OF RISK
Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational activity. All hazards and dangers cannot be foreseen. Depending on the particular activity, certain risks, dangers and injuries may exist due to inclement weather, slips and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike or inappropriate conduct, premises defects, inadequate or defective equipment, inadequate or negligent supervision, instruction or officiating, negligent operation of a motor vehicle, and other risks inherent to participation in any program/activity. In this regard, it is impossible for The Recreation Dept. to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK
Please read this form carefully and be aware that in signing up and participating in any and all Recreation Dept. programs/activities, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your child/ward might sustain as a result of participating in any and all activities connected with and associated with these programs/activities (including transportation services, when provided).

I recognize and acknowledge that there are certain risks of physical and emotional injury to participants in any Recreation Dept. program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in any program/activity against The Recreation Dept., including their respective officials, agents, volunteers, companions, employees.

PHOTO/VIDEO AUTHORIZATION
I hereby authorize and give my consent to The Recreation Dept. to photograph/video myself or my child/ward or to obtain outside photography/video of myself or my child/ward participating in Recreation Dept. activities/events/programs, and without limitation, to use such photographs/video in connection with promoting/advertising the services, programs, and facilities of The Recreation Dept., without consideration of any kind.

YOU MUST SIGN AND DATE THIS FORM FOR YOUR REGISTRATION TO BE PROCESSED
I have read and fully understand the information on this form: warning of risk, assumption of risk, waiver and release of all claims, and photo/video authorization. If registering a minor participant, I further attest that I have reviewed the information to my minor child/ward.
Would you like to be a Volunteer, Contracted Staff or Intern for the Recreation Department for the Town of Westport?

Each season we will be offering a variety of fun recreation programs and we can use your help!

Opportunities Include:
- Contracted specialty staff to lead a recreation program
- Volunteers to assist in recreation programs
- Volunteers to help out in the Recreation Department office with administrative work, community service projects, or other tasks
- Seasonal Internships

If you are interested, please contact Dana Stewart, Recreation Director
856 Main Road, Westport, MA 02790
774-264-5181  stewartd@westport-ma.gov  www.westport-ma.com
Recreation Department
for the Town of Westport
856 Main Road
Westport, MA 02790
774-264-5181
www.westport-ma.com

Please submit your Recreation Registration form at least two weeks before the program starts.

774-264-5181 www.westport-ma.com