

# TOWN OF WESTPORT ANNUAL REPORTS

**2018**



## **BOARD OF SELECTMEN & OTHER BOARDS OF OFFICERS**

Including a Statement of the  
Receipts and Expenditures  
for the Fiscal Year Ending  
June 30, 2018

# INDEX

## Section I - General Government

About Westport .....	9
Animal Control Department .....	75
Beach Committee .....	76
Board of Appeals .....	77
Board of Assessors .....	77
Board of Health .....	89
Board of Selectmen .....	17
Bristol County Mosquito Control .....	84
Building Departments (Building, Gas, Plumbing & Wire) .....	85
Commission on Disability .....	88
Community Preservation Committee .....	89
Conservation Commission/Soil Board .....	92
Council on Aging .....	94
Elected Officials .....	12
Elections, Town Meetings & Primaries .....	31
Fire Department .....	98
Fish Commissioners .....	101
Greater Fall River Vocational School District (Diman) .....	199
Harbormaster .....	102
Highway Department .....	103
Historical Commission .....	104
In Memoriam .....	4
Landing Commission .....	105
Moderator Report .....	108
Planning Board .....	109
Police Department .....	113
Sealer of Weights and Measures .....	124
Shellfish Department .....	124
SRPEDD .....	127
The People Who Represent You .....	11
Town Accountant .....	129
Town Clerk .....	15
Town Farm .....	149
Town Treasurer .....	149
Trustees of the Westport Free Public Library .....	106
Veterans' Services .....	152
Westport Affordable Housing Trust .....	155
Westport Community Television .....	157
Westport Cultural Council .....	158
Wharfinger .....	160

## Section II - School Report

Alice A. Macomber Primary School .....	169
Enrollment .....	165
Extended Day Program .....	188
Federal & State Revenues .....	168
Fiscal 2018 Actual Expenditures & School Committee Spending .....	166
Food Services .....	190
Graduation Exercises/ Academic & Community Awards & Scholarships ...	182
Office of Curriculum and Instruction .....	184
Profile 2017-2018 Westport Jr/Sr High School .....	179
Revolving Account Balances .....	169
School Committee .....	162
School District Personnel .....	192
Special Education .....	185
Student Transportation Services .....	189
Superintendent's Report .....	163
Technology Department .....	187
Town Expenses in Support of Schools .....	167
Westport Elementary School .....	172
Westport Junior/Senior High School .....	174

<u>Municipal Directory</u> .....	14
----------------------------------	----



# IN MEMORIAM

**THIS TOWN REPORT IS DEDICATED TO THE  
FOLLOWING PERSONS WHO SERVED THE TOWN OF WESTPORT  
AND PASSED AWAY DURING THE YEAR 2018**

**Antone Almeida Jr.**

Call Firefighter

**Clinton D. Boulds**

Special Equipment Operator – Highway Department

**Thelma P. Candeias**

Cafeteria Worker - School  
Matron – Police

**Myron R. Costa**

Custodian – Town Hall & Housing Authority  
PT Agent - Board of Health

**Selena Howard**

Commission on Disability  
Council on Aging

**Reverend Dr. Robert P. Lawrence**

Council on Aging

**John A. Owen**

Shellfish Advisory Committee

**George A. Salvador**

Teacher – School Department

**Linda J. Stafford**

Teacher – School

**Viola M. Webb**

Librarian – School Department  
Poll Worker

**Elmira N. Beals**

Poll Worker

**Alfred F. Candeias**

Sergeant - Police Department

**George Costa**

Finance Committee  
Board of Health

**Jeffrey E. Hague**

Teacher – School Department

**Richard E. Lambert Sr.**

Conservation Commission  
Community Preservation Committee

**Mary L. Medeiros**

Housing Authority  
Beach Committee  
Library Trustee

**Dana Reed**

Patrol Officer - Police Department

**Dianna K. “Dee” Silvia**

Aide – School Department

**Stephen M. Teixeira**

Call Firefighter  
Reserve Police Officer

**Catherine Williams**

Housing Partnership Committee  
Westport Affordable Housing Trust

**Charlene R. Wood**

Town Administrator  
Secretary to the Board of Selectmen  
Principal Clerk – Zoning Board of Appeals  
Clerk – Building Department  
Westport Citizens Betterment Committee



# **SPECIAL RECOGNITION**

**TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE TOWN OF WESTPORT**

**Carol A. Borden**

Business Office – School Administration

7/2/87 – 4/25/93

Senior Clerk – Tax Collector

7/6/76 – 7/1/87 & 4/26/93 – 9/20/97

Assistant Tax Collector

9/21/97 – 3/7/99

Tax Collector

3/8/99 - 1/1/19

**Antonio Cestodio**

Reserve Police Officer

7/1/93 – 11/25/97

Patrol Officer – Police Department

11/26/97 - 6/30/04

Sergeant – Police Department

07/01/04 - 10/2/18

**Richard J. Gomez**

Van Driver – Council on Aging

1/22/08 - 11/2/18

**Robert Grillo**

Board of Assessors

3/10/03 - 4/11/18

**Allen “Sam” Manley, Jr.**

Firefighter/EMT

1985 - 12/11/99

Deputy Fire Chief

12/12/99 - 4/14/18

**Francois A. Napert III**

Reserve Police Officer

7/1/92 - 7/2/98

Patrol Officer - Police Department

7/3/98 - 7/16/18

**Diane Pelland**

Confidential Clerk/Administrative Assistant – Board of Selectmen

11/7/05 - 4/10/18

**Andrew M. Sousa**

Truck Driver/Laborer – Highway Department

12/5/07 - 4/5/09

Light Equipment Operator – Highway Department

4/6/09 – 9/6/09

Special Equipment Operator – Highway Department

9/7/09 - 6/8/18

**Alfred J. Verville**

Van Driver – Council on Aging  
2/12/08 - 9/10/18

## **SPECIAL RECOGNITION**

**TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE WESTPORT SCHOOL DEPARTMENT**

**Christine Carlile**

Fifth Grade Teacher – Westport Elementary School  
7/15/85 - 6/30/18

**Michael Cateon**

Custodian – Westport Elementary School  
11/19/01 - 2/20/18

**Bradley Freitas**

Maintenance Assistant – School Administration  
7/10/95 - 2/15/08

**Anthony Furtado**

Custodian – Westport Junior Senior High School  
8/13/07 - 6/30/18

**Kim Goncalo**

Teacher Assistant – Westport Junior Senior High School  
6/6/05 - 6/15/18

**Nicholas Hunt**

Science Teacher - Westport Junior Senior High School  
8/29/08 - 6/30/18

**Nancy K. Mercier**

Physical Education Teacher – Alice A. Macomber School  
8/31/87 - 6/30/18

**Carolyn Pontes**

Principal - Westport Middle & Alice A. Macomber Schools  
8/27/03 - 6/30/18

**Jeanne Rivard**

Special Education Teacher – Westport Junior Senior High School  
9/24/85 - 6/30/18

**Elizabeth Williamson**

Interventionist/Teacher – Westport Elementary School  
1/3/02 - 3/16/18



## A TRIBUTE

**TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE TOWN OF WESTPORT**

**Craig J. Dutra**

Board of Selectmen  
Westport Affordable Housing Trust  
4/14/09- 4/11/18

**Marshall A. Ronco**

Reserve Police Officer  
8/21/11 - 10/1/18

**Joan Steadman**

Recording Clerk - Planning Board  
1/23/13 - 9/24/18

**R. Michael Sullivan**

Board of Selectman  
Conservation Commission  
7/1/08 - 4/11/18



## **A TRIBUTE**

**TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE WESTPORT SCHOOL DEPARTMENT**

**Ann Dargon**

School Superintendent  
10/19/11 - 6/30/18

**Thomas Gastall**

Principal – Westport Elementary School  
8/16/11 - 6/30/18

**Melissa Plourde**

School Adjustment Counselor – Alice A. Macomber School  
2/1/10 - 4/14/18

**Jessica Thompson**

Math Teacher – Westport Junior Senior High School  
10/2/10 - 6/25/18



## ABOUT WESTPORT

**SETTLED:**

1670 - Incorporated July 2, 1787  
230 years old in 2017

**COUNTY:**

Bristol

**POPULATION:**

1950 - 4,987  
1960 - 7,185  
1970 - 9,313  
1980 - 13,604  
1990 - 13,241  
2000 - 14,206  
2010 - 15,516  
2015 - 14,623  
2018 - 15,045

**AREA:**

61 Square Miles - 33,900 acres (Road Mileage - approximately  
140 miles of accepted street, not including Routes 6, 88 & 177)

**HIGHEST ELEVATION  
ABOVE SEA LEVEL:**

240 Feet

**TAX RATE:**

Fiscal Year 2018	\$ 8.17
Fiscal Year 2017	\$ 7.97
Fiscal Year 2016	\$ 7.91
Fiscal Year 2015	\$ 7.93
Fiscal Year 2014	\$ 7.70
Fiscal Year 2013	\$ 7.39
Fiscal Year 2012	\$ 7.05
Fiscal Year 2011	\$ 6.71
Fiscal Year 2010	\$ 6.27
Fiscal Year 2009	\$ 5.54
Fiscal Year 2008	\$ 5.56

**FORM OF GOVERNMENT:**

Open Town Meeting - Annual Meeting 1st Tuesday in May  
Board Of Selectmen/Town Administrator

**ANNUAL TOWN ELECTION:**

2nd Tuesday in April

**HOSPITALS NEARBY:**

Charlton Memorial & St. Anne's in Fall River  
St. Luke's in New Bedford

**HUMAN SERVICES:**

Council on Aging  
Veterans Services

**HEALTH:**

Part-Time Community Nurse

**PUBLIC SAFETY:**

Full-Time Fire Department with two fire stations  
Trained Paramedics & EMT's provide emergency  
& ambulance service  
Full-Time Police Department

**UTILITIES:**

Electrical service provided by National Grid &  
NStar Electric Company  
Natural gas service provided by Liberty Utilities  
Land line telephone service provided by Verizon

**SCHOOLS:**

Public:

Elementary - Alice A. Macomber & Westport Elementary School  
Westport Junior Senior High School  
Diman Regional Vocational Technical High School  
Bristol County Agricultural High School

Private:

Several private schools, nursery schools & day care centers

**CHURCHES:**

Three Catholic; two Congregational; one Methodist;  
one Quaker; one Independent Bible; one Pentecostal;  
and one Chapel (Christian Multi-Denominational)

**RECREATION:**

State Reservation - Horseneck Beach; thirty-five miles of  
shoreline and ponds provide for boating; sailing; fishing and  
other water related sports; hunting; wide variety of seasonal  
programs and events under the jurisdiction of the Community  
Center Committee

**POST OFFICES:**

Main Office - 649 State Road Route 6), 02790  
Central Village Station - 10 Adamsville Road, 02790  
Noquochoke Station - Old County Road, 02790  
Westport Point - Main Road, 02791



## THE PEOPLE WHO REPRESENT YOU

### **GOVERNOR**

**His Excellency, Charles Baker (D)**  
Office of the Governor, Room 280  
Boston, MA 02133  
Website: [www.mass.gov/governor](http://www.mass.gov/governor)

### **SENATORS IN CONGRESS**

**The Honorable Elizabeth Warren (D)**  
2 Russell Courtyard  
Washington, D.C. 20510 or  
JFK Federal Building, Room 2400  
15 New Sudbury Street  
Boston, MA 02203  
Website: [www.warren.senate.gov](http://www.warren.senate.gov)

**The Honorable Edward J. Markey (D)**  
Russell Office Building, Rm.218  
Washington, D.C. 20510 or  
222 Millikin Boulevard, Suite 312  
Fall River, MA 02721  
Website: [www.markey.senate.gov](http://www.markey.senate.gov)

### **REPRESENTATIVE IN CONGRESS** **9TH DISTRICT**

**The Honorable William Keating (D)**  
315 Cannon HOB  
Washington, D.C. 20515 or  
558 Pleasant Street, Suite 309  
New Bedford, MA 02740  
Website: [www.keating.house.gov](http://www.keating.house.gov)

### **SENATOR IN GENERAL COURT** **1ST BRISTOL DISTRICT**

**The Honorable Michael J. Rodrigues (D)**  
State House Room 167, Boston, MA 02133 or  
One Government Center, Fall River, MA 02720  
Somerset Town Hall, 140 Wood Street  
Somerset, MA 02726  
E-mail: [michael.rodrigues@masenate.gov](mailto:michael.rodrigues@masenate.gov)

### **REPRESENTATIVE IN GENERAL COURT** **8TH BRISTOL DISTRICT**

**The Honorable Paul A. Schmid, III (D)**  
State House, Room 473F, Boston, MA 02133 or

**BRISTOL COUNTY COMMISSIONERS**

Paul B. Kitchen  
John R. Mitchell  
John T. Saunders

P.O. Box 208  
Taunton, MA 02780  
(508) 824-9681

Website: [www.countyofbristol.net](http://www.countyofbristol.net)

**ELECTED OFFICIALS - 2018**

**SELECTMEN**

Shana M. Shufelt	2019
Steven J. Ouellette	2020
Brian T. Valcourt	2020
Ann Boxler	2021
Richard W. Brewer	2021

**TERM EXPIRES**

**TOWN CLERK**

Marlene M. Samson	2020
-------------------	------

**MODERATOR**

Steven W. Fors	2019
----------------	------

**TREASURER**

Brad C. Brightman	2020
-------------------	------

**COLLECTOR OF TAXES**

Carol A. Borden (Retired 1/1/19)	2020
Susan E. Brayton (appointed 12/17/18)	2019

**ASSESSORS**

Stephen J. Medeiros	2019
Michael L. Castro	2020
Sue Ann McDermott	2021

**BOARD OF HEALTH**

William M. Harkins	2019
Maurice E. May	2020
Philip Weinberg	2021

**SCHOOL COMMITTEE**

Margot desJardins	2019
Mark D. Carney	2019
Nancy Rioux	2020
Antonio Viveiros	2021
Nancy Stanton-Cross	2021

**REGIONAL SCHOOL COMMITTEE**

Paul Jennings	2020
---------------	------

**FISH COMMISSIONERS**

George Yeomans	2020
Everett Mills	2021
Vacancy	2019

**CONSTABLES**

Arthur G. Caesar	2020
William Allen	2020

**LIBRARY TRUSTEES****TERM EXPIRES**

Robert J. Gormley	2019
Lois Spirlet	2019
Pauline B. Dooley	2020
Zachary D. Rioux	2020
Paul Cabral	2021
Wendy Goldberg (Resigned 11/3/18)	2021

**LANDING COMMISSIONERS**

Alexandra R. Sullivan	2019
Newton P. Millham,	2020
Carl Tripp	2021
Jefferson L. Bull	2021

**HOUSING AUTHORITY**

Ronald E. Costa	2019
Elizabeth A. Collins	2020
Veronica F. Beaulieu	2021
Judith Ann Menard	2022
(Lois Spirlet - State Appointed)	

**PLANNING BOARD**

Robert F. Daylor	2019
Andrew M. Sousa (Resigned 5/8/18)	2020
James P. Watterson (Appointed 6/25/18)	2019
David C. Cole	2021
James T. Whitin	2022
Marc DeRego	2023

**BOARD OF COMMISSIONERS  
OF TRUST FUNDS**

Sean Dooley	2019
Maxwell Turner	2020
Dorothy Tongue	2021



## MUNICIPAL DIRECTORY

### TOWN OFFICES

Assessors, Board of	508-636-1012
Board of Health	508-636-1015
(Transfer Station: Open - 8:30 a.m. to 3:00 p.m. Closed - Tuesday, Wednesdays & Holidays Recycling Center: Open - 8:30 a.m. to 3:00 p.m. Friday, Saturday & Sunday)	
Board of Selectmen	508-636-1003
Building Department (Wire, Gas & Plumbing)	508-636-1035
Cable Public Access Office	508-636-1038
Cemetery Department	508-636-1025
Conservation Commission/Soil Board	508-636-1019
Highway Department	508-636-1020
Housing Assistance Office	774-264-5126
Planning Board	508-636-1037
Recreation	774-264-5181
Registrar of Voters	508-636-1001
Tax Collector	508-636-1010
Town Accountant	508-636-1040
Town Administrator	508-636-1150
Town Clerk	508-636-1000
Town Treasurer	508-636-1007
Zoning Board of Appeals	508-636-1041

### PUBLIC SAFETY (BUSINESS NUMBERS)

Animal Control Officer	774-264-5129
Emergency Management	508-672-0721
Fire Department - Central Village	508-636-1110
Fire Department - Briggs Road	508-672-0721
Harbormaster	508-636-1105
Police Department (Non-Emergency)	508-636-1122 or 508-636-1123
Shellfish Warden/Wharfinger	508-636-1105
State Police (Dartmouth)	508-993-8373

### HUMAN SERVICES

Citizens for Citizens	508-672-2221
Council on Aging/Senior Center	508-636-1026
Housing Authority	508-675-2039
Senior Social Day Care Program	508-636-1027
Town Library	508-636-1100

Town Nurse	508-636-1030
Veteran's Office	508-636-1028
<b><u>SCHOOL DEPARTMENT</u></b>	
Administration Building	508-636-1140
Alice A. Macomber School	508-678-8671
Superintendent of Schools	508-636-1137
Westport Elementary School	508-636-1075
Westport High School	508-636-1050
<b><u>EMERGENCY ONLY</u></b>	
Ambulance, Fire, Police	911
Massachusetts Poison Information Center	1-800-682-9211

## ANNUAL REPORT OF THE TOWN CLERK

### VITAL STATISTICS

BIRTHS.....	71
MARRIAGES.....	78
DEATHS.....	159
POPULATION.....	15,009
NUMBER OF VOTERS.....	12,133

### LICENSES ISSUED BY THE TOWN CLERK 2017

<u>Dog Licenses</u>	Amount
Individual	791
Kennel	9
Amount Paid to Treasurer	\$ 9,155.00

<u>Dog Violations/Late Fees</u>	
Amount Paid to Treasurer	\$ 500.00

<u>Beach Stickers</u>	
Amount Paid to Treasurer	\$ 77,953.00

<u>State Boat Ramp (Route 88)</u>	
Amount Paid to Treasurer	\$ 8,875.00

<u>Shellfish Permits</u>	
Commercial Shellfish	65
Commercial Student	0
Family Shellfish	302
Senior Citizen Shellfish	202
Non-Resident Shellfish	30
14-Day Shellfish	8

Duplicate Licenses	2
Amount Paid to Treasurer	\$ 32,410.00

#### Scallop Permits

Commercial Scallop	4
Special Commercial Scallop	0
Family Scallop	23
Senior Citizen Scallop	7
Non-Resident Scallop	3
Duplicate Scallop	1
Amount Paid to Treasurer	\$ 2,600.00

#### Miscellaneous Fees

Amount Paid to Treasurer	\$ 26,630.20
--------------------------	--------------

#### Marijuana Violations

Amount Paid to Treasurer	\$ 2,150.00
--------------------------	-------------

#### False Alarm Violations

Amount Paid to Treasurer	\$ 0.00
--------------------------	---------

#### Waterways Violations

Amount Paid to Treasurer	\$ 100.00
--------------------------	-----------

#### Noise By-Law Violations

Amount Paid to Treasurer	\$ 0.00
--------------------------	---------

#### Auctioneers Licenses 2018

FEE \$40.00  
(License Expires One Year from Date of Issue)  
ISSUED: 0

#### Gasoline Registration Renewals 2018

FEE \$20.00  
(Due: On or before April 30th) ISSUED 15

#### Junk Collectors Licenses 2017

FEE \$30.00  
(License Expires May 1, 2019)

Mid City Scrap Iron & Salvage	04/13/18
A & E Metals, Inc.	04/30/18
Robert J. Desmarais	06/07/18
William White	07/05/18

#### Raffle-Bazaar Permits 2018

FEE \$25.00  
(License Expires One Year from Date of Issue)

Westport Land Conservation Trust	02/13/18
Coastline Elderly Services	03/16/18
Friends of Greater Fall River	04/05/18

Dharma Voyage Inc.	04/20/18
Westport Federation of Teachers	05/07/18
Westport River Watershed Alliance, Inc.	07/03/18
Westport Art Group Inc.	07/13/18
St. John the Baptist Church	07/25/18
The Women's Center	06/12/17
Groundwork Southcoast	09/24/18
Westport Music Boosters	10/02/18
Shellfish Propagation Gift Fund	10/11/18
St Philomena School	11/02/18

### Justice Of The Peace

Gerald Coutinho  
110C Pettey Lane

Barbara Medeiros  
6 Village Way

## **ANNUAL REPORT OF THE BOARD OF SELECTMEN**

The Board of Selectmen are pleased to report that 2018 was a busy and rewarding year. The year began in January with a Special Town Meeting where over 1000 attendees voted to place on the ballot a measure to finance the new school building project. In February, a special election approved a debt exclusion to fund that project by an overwhelming majority. In April, the Board wished R. Michael Sullivan and Craig Dutra a fond farewell and thanked them for their service to the Town while also welcoming new members Ann Boxler and Richard Brewer. The Board was reorganized with Shana Shufelt and Steve Ouellette switching positions as Chair and Vice Chair and Ann Boxler taking on the duties of Clerk. The April ballot also included a ban on the sale of non-medical marijuana, which was ratified by Town Meeting. Later in the year, the Board formed a committee to propose by-law changes which would allow the cultivation of craft marijuana to be decided at Town Meeting in May 2019.

Throughout the year the Selectmen implemented departmental communication policies, agreed on a budget and Town Meeting preparation calendar with the Finance Committee and disbanded and formed various committees. An opportunity arose to purchase the Westport Camping Grounds site, which is adjacent to the school campus, and a group was formed to evaluate and make recommendations to the next Town Meeting. The new police station opened late in the summer, and the police department now has a safe, functioning, modern facility.

Late in the year it became apparent that problems within the Treasurer's department were having significant financial consequences, and we received a highly disconcerting report from the auditor that cited the failure to meet financial filing deadlines. The Finance Committee asked the Selectmen to bring in a consultant to remedy late cash reconciliations which had not been completed since September 2017, and to put training and processes in place to ensure compliance going forward. The urgency around performing that work resulted in a December Special Town Meeting to fund the consultant contract.

The Town still faces significant financial issues. The police and fire chiefs are each asking for an increase of four new positions to cover a growing demand for services. The Highway department could use more hands while custodial services and building maintenance are not able to keep up with the demands related to our aging buildings. The Council on Aging, Library, Recreation, Veterans Services and Marine Services departments are all providing stellar service to the community while navigating through a lack of adequate funding. The Town financial departments lack modern software applications that could provide improved efficiencies through the integration of functions. All Town departments work within tight constraints and are able to continue their levels of service through the hard work and dedication of so many of our employees.

We have had a busy year in Westport and look forward to continuing to move our community forward.

# APPOINTMENTS 2018

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Timothy J. King	Town Administrator	6/30/2020
James K. Hartnett	Assistant Town Administrator for Planning	6/30/2019
Denise I. Bouchard	Secretary to the Board of Selectmen	
Lucy R. Tabit	Administrative Assistant/Confidential Clerk	
Keith A. Pelletier	Police Chief	
Brian R. Legendre	Fire Chief	
Christopher Gonsalves	Highway Surveyor	6/30/2019
Theresa M. Provencal	Town Accountant	
Susan Branco	Library Director	
Beverly Bisch	Council on Aging Director	
Christopher Leonard	Director of Marine Services	
Gary A. Tripp	Assistant Director of Marine Services	
Keith J. Novo	Information Technology Director	
Denise Bouchard	Parking Clerk	
Wayne Collins	Caretaker Maintenance Specialist Town Hall, Annex, Police Station	
Kopelman and Paige	Town Counsel	At Will
Brian R. Legendre	Emergency Management Director	6/30/2021
Donna Lambert	Animal Control Officer	6/30/2019
Caitlyn Riley	Assistant Animal Control Officer	6/30/2019
Rebecca Souza	Assistant Animal Control Officer	6/30/2019
Kaylin Pimental	Assistant Animal Control Officer	6/30/2019
Larissa Pimental	Assistant Animal Control Officer	6/30/2019
Bradford J. Fish	Veterans Service Agent	4/30/2021
Bradford J. Fish	Graves Registration Officer	6/30/2021
Ronald Costa	Citizens for Citizens Representative	6/30/2019
Tim St. Michel	Volunteer Parking Officer	6/30/2019
Christopher Leonard	Parking Enforcement Officer	6/30/2019
Raymond W. White	Sealer of Weights & Measures	6/30/2020
Linda L. Correia	Water Certifying Officer	6/30/2019
John D. Enloe	Cross Connection Surveyor/Backflow Device Tester	6/30/2019
Ralph G. Souza	Building Commissioner	
William Plamondon	Assistant Wire Inspector	6/30/2019
Dane R. Winship	Assistant Wire Inspector	6/30/2019
Paul Burke	Alternate Per Diem Wire Inspector	6/30/2019
Joseph Ferreira	Plumbing Inspector (by Building Inspector)	6/30/2019
Joseph Ferreira	Gas Inspector (by Building Inspector)	6/30/2019
Jason Camara	Assistant Plumbing/Gas Inspector	6/30/2019

## MISCELLANEOUS POSITIONS AND/OR OFFICIALS

<u>Name</u>	<u>Position</u>
Timothy J. King	Chief Procurement Officer
James K. Hartnett	Alternate Chief Procurement Officer
Timothy J. King	Affirmative Action Officer
James K. Hartnett	Alternate Affirmative Action Officer
Timothy J. King	National Organization on Disability Representative
James K. Hartnett	Alternate National Organization on Disability Representative
Timothy J. King	Americans with Disabilities Act Coordinator
James K. Hartnett	Alternate Americans with Disabilities Act Coordinator
Joshua Brum	Municipal Census Supervisor
Brian R. Legendre	Municipal Coordinator of the "Right to Know" Law
Brian Legendre	Waterways Oil Spill Coordinator
Brad C. Brightman	Custodian of Tax Title Properties

Paul Duhon	E-911 Coordinator
Steven J. Ouellette	Railroad Commissioner
Steven J. Ouellette	Westport River Watershed Council
Brad C. Brightman	Southeastern Massachusetts Health Group Representative
Timothy J. King	Southeastern Massachusetts Health Group Rep. Alternate
James K. Hartnett	Southeastern Massachusetts Health Group Rep. Alternate
Steven J. Ouellette	MBTA Growth Management Task Force
Timothy J. King	Health Insurance Portability & Accountability Act Coordinator
James K. Hartnett	Alt. Health Insurance Portability & Accountability Act Coordinator
Richard W. Brewer	Bristol County Advisory Board
Bernadette M. Oliver	Wellness Coordinator, SE Mass Health Group (SMHG)
Shana M. Shufelt	Selectmen's Representative to the Sick Leave Bank Committee
Theresa Provencal	Selectmen's Representative to the Sick Leave Bank Committee
Antone C. Vieira Jr.	Diman 5 Year Strategic Planning Committee
Timothy J. King	Municipal Liaison to the State Ethics Commission
James K. Hartnett	Alternate Municipal Liaison to the State Ethics Commission
Marlene Samson, Town Clerk	Principal Records Access Officer
Timothy J. King, Town Administrator	Secondary Records Access Officer
Brian Legendre, Fire Chief	Secondary Records Access Officer
Christopher Capone, ConCom Agent	Secondary Records Access Officer
James Hartnett, Asst. TA/Town Planner	Secondary Records Access Officer
Theresa Provencal	Secondary Records Access Officer
Keith Pelletier, Police Chief	Secondary Records Access Officer

### ADA TRANSITION PLAN COMMITTEE

Dr. Gary Reese (School Representative)	6/30/2019
Vacancy (School Representative)	6/30/2019
Karen Powell (Fin Com Representative)	6/30/2019
Gary Carreiro (Fin Com Representative)	6/30/2019
Brian Gallagher (Com Disability Rep)	6/30/2019
Anders Newcomer (Com Disability Rep)	6/30/2019
Stanley Cornwall (Com Disability Rep)	6/30/2019
Richard W. Brewer (BOS Representative)	6/30/2019
Vacancy (BOS Representative)	6/30/2019

### AGRICULTURAL/OPEN SPACE PRESERVATION TRUST FUND COUNCIL (3 YEAR TERM)

Kevin Rioux (Fin Com)	6/30/2019	Brian T. Valcourt (BOS Rep)	6/30/2020
Jason Powell (Con Com)	6/30/2020	David Cole (Planning Bd)	6/30/2019
Norman Anderson (Ag Com)	6/30/2021	Dudley Millikin (Land Trust)	6/30/2019
Leone Farias (At Large)	6/30/2019	Vacancy (C.I.P.C.)	
Brad C. Brightman (At Large)	6/30/2019		

### BEACH COMMITTEE (3 YEAR TERM)

Wilfred St. Michel	6/30/2021	Sean Leach	6/30/2020
Leone Farias	6/30/2021	Constance Gee	6/30/2020
William Underwood	6/30/2019		

### BIKE/WALKING PATH COMMITTEE (1 YEAR TERM)

Keith MacDonald	6/30/2019	Gail Roderigues	6/30/2019
-----------------	-----------	-----------------	-----------

Bette Low  
Steven J. Ouellette

6/30/2019  
6/30/2019

Monica Faria  
2 Vacancies

6/30/2019

### BOARD OF APPEALS

#### 5 Year Terms – Regulars

Peter M. Borden	6/30/2023
Constance Gee	6/30/2019
Gerald Coutinho	6/30/2022
Roger Menard	6/30/2020
Vacancy	

#### 1 Year Term - Associates

Barbara Pontillo	6/30/2019
Vacancy	

### BUZZARDS BAY ACTION COMMITTEE (1 YEAR TERM)

James K. Hartnett (Alternate Town Administrator) 6/30/2019  
Brian T. Valcourt (Alternate) 6/30/2019

### CABLE ADVISORY BOARD (1 YEAR TERM)

Robert Daylor	6/30/2019	Nancy Stanton Cross (School Rep)	6/30/2019
Donald Krudys	6/30/2019	Steven J. Ouellette (BOS Rep)	6/30/2019
James LeBelle, Sr.	6/30/2019	John Miller	6/30/2019
Robert J. Oliveira	6/30/2019		

### CAPITAL IMPROVEMENT PLANNING COMMITTEE (1 YEAR TERM)

Richard Brewer (Selectmen's Representative)	6/30/2019
Antonio Viveiros (School Committee Representative)	6/30/2019
Timothy J. King (Town Administrator)	6/30/2019
Brad C. Brightman (Town Treasurer)	6/30/2019
Michael Castro (Assessor's Representative)	6/30/2019
Theresa Provencal (Town Accountant)	6/30/2019
Thomas Schmitt (Finance Committee Representative)	6/30/2019
Muriel T. Kokoszka (Banking, Finance, etc. Representative)	6/30/2019
James K. Hartnett (Alternate Town Administrator)	6/30/2019
Vacancy (Construction Representative)	
Vacancy (Business Representative)	

### COMMISSION ON DISABILITY (3 YEAR TERM)

Raymond L. Phenix (Elected or Appointed Official)	6/30/2019
Stanley Cornwall (Family Member Representative)	6/30/2020
Kim Legendre	6/30/2021
Anders Newcomer	6/30/2018
Rose Rego	6/30/2020
Martin W. Costa	6/30/2018
Brian C. Gallagher	6/30/2019

### COMMUNITY PRESERVATION COMMITTEE

Hugh Morton (Finance Committee Representative)	6/30/2020
Elizabeth A. Collins (Housing Authority Representative)	6/30/2020

Janet Jones (Historical Commission Representative)	6/30/2019
Timothy Gillespie (Recreation Commission Representative)	6/30/2020
John Bell (At Large)	6/30/2019
Dale Weber (At Large)	6/30/2019
Betty Slade (At Large)	6/30/2019
Marc DeRego (Planning Board Representative)	6/30/2023
Vacancy (Conservation Commission Representative)	

### CONSTABLES (3 YEAR TERM – CIVIL PROCESS ONLY)

Herve W. Vandal Jr.	6/30/2019
Joseph Migliori	6/30/2021

### COUNCIL ON AGING (3 YEAR TERM)

Marcia W. Liggin	6/30/2019	Edmund Thadeu	6/30/2020
Muriel T. Kokoszka	6/30/2020	Catherine E. Davis	6/30/2019
William Gifford	6/30/2019	Karin Bergeron	6/30/2019
Irene Buck	6/30/2020		
Ann E. Boxler (Ex Officio)	6/30/2021		

### CRAFT CANNABIS CO-OP COMMITTEE (1 YEAR TERM)

Brian T. Valcourt (Selectmen's Rep.)	6/30/2019
Thomas Barrett (Ag Com Rep.)	6/30/2019
Marc DeRego (Planning Bd Rep.)	6/30/2019
Louise Rodrigues (At-Large)	6/30/2019
Carole Mann (At-Large)	6/30/2019
Philip Weinberg (At-Large)	6/30/2019
Averyl Andrade (At-Large)	6/30/2019
Vacancy (Westport Economic Development Task Force Rep.)	
Vacancy (At-Large)	

### EDUCATIONAL FUND COMMITTEE (2 YEAR TERM)

Nancy Rioux (School Committee Rep.)	6/30/2020
Dr. Gary Reese (School Superintendent)	6/30/2020
Tracy Priestner (Finance Committee Rep.)	6/30/2019
Brad C. Brightman (Town Treasurer)	6/30/2019
Vacancy (At-Large)	

### ENERGY COMMITTEE (1 YEAR TERM)

Anthony Connors	6/30/2019	A. Max Kohlenberg	6/30/2019
Walter Barnes	6/30/2019	Carroll Brownlee	6/30/2019
Karl Daxland	6/30/2019	Rick Malis	6/30/2019
Richard W. Brewer (BOS Liaison)	6/30/2019	Charles Baron (FinCom Rep)	6/30/2019

### (3) FENCE VIEWERS (3 YEAR TERM)

Michael P. Coleman	6/30/2019
Donald G. Davidson, Jr.	6/30/2020
Vacancy	

### HARBOR ADVISORY COMMITTEE (1 YEAR TERM)

John Azevedo	6/30/2019	John W. Borden	6/30/2018
Milton B. Adams	6/30/2019	Edward Carey	6/30/2018
Alexander Preston	6/30/2019		

### ASSISTANT HARBORMASTER (1 YEAR TERM)

Jonathan Paull	6/30/2019	Gary A. Tripp	6/30/2019
James Perry	6/30/2019	Richard B. Earle	6/30/2019
Glenn Tripp	6/30/2019	Asa Beaumont Mills	6/30/2019
Richard Hart (Unpaid Volunteer)	6/30/2019	Ransom Morse	6/30/2019

### HISTORICAL COMMISSION (3 YEAR TERM)

#### Regular

Geraldine Millham	6/30/2019
Henry W. Swan	6/30/2019
Janet Jones	6/30/2021
William Kendall	6/30/2021
Ruddick C. Lawrence, Jr.	6/30/2019
Michael Walden	6/30/2021

#### Alternates

Beverly Schuch	6/30/2019
David H. Paddock	6/30/2019
Garrett Stuck	6/30/2021

### HOUSING REHAB ADVISORY COMMITTEE

(Grant Manager)	Elizabeth A. Collins (Housing Authority Rep.)
Ralph Souza (Building Inspector)	David Cole (Planning Board Rep.)
(Council on Aging Rep.)	(Conservation Comm. Rep.)
(Board of Health Rep.)	Ann E. Boxler (Board of Selectmen Rep.)

### LONG-TERM PLANNING TOWN BUILDING EVALUATION COMMITTEE (3 YEAR TERM)

William Gifford	6/30/2020
Robert R. Rebello	6/30/2020
Donald G. Davidson, Jr.	6/30/2020
Nancy Rioux (School Com Rep.)	6/30/2021

### OPEN SPACE COMMITTEE (1 YEAR TERM)

Maurice E. May (Board of Health Rep.)	6/30/2019
Christopher Capone (Conservation Commission Rep.)	6/30/2019
Christopher Gonsalves (Highway Rep.)	6/30/2019
Vacancy (Westport River Watershed Alliance Rep.)	
Vacancy (Recreation Commission Rep.)	
Vacancy (Commission on Disability Rep.)	
Vacancy (At-Large)	

### PERSONNEL BOARD (3 YEAR TERM)

Cynthia Brown  
Gary Carreiro (FinCom Rep)  
Vacancy

6/30/2019  
6/30/2019

Erica Ponte  
Vacancy

6/30/2019

## POLICE DEPARTMENT

### Chief of Police

Keith A. Pelletier

### Administrative Assistant

Hillary Harris

### Lieutenants

John J. Bell

Paul E. Holden

### Sergeants

Scott Arrington  
Gary L. Cambra  
John P. Couto

Christopher Dunn  
Christopher M. Mello  
Thomas Plourde

### Regular Police Officers

David Arruda  
Barry F. Beaulieu  
Scott N. Davis  
Kyle J. Fernandes  
Nicholas B. Frustaci  
Fernando A. Goncalves  
Douglas W. Hood Jr.  
Michael Jacques  
David M. Leite  
Jarrod M. Levesque

Jeffrey F. Majewski  
Alberto Medina Jr.  
Bryan C. McCarthy  
Ryan Nickelson  
Todd Oliver  
Robert Rebello  
Robert J. Reed  
David Simcoe  
Cody A. Smith  
Douglas Wenson

### E-911 Dispatchers

Jennifer J. Scott  
Amy-Lyn Smiddy  
Keara Enos

Sara Beth Carvalho  
Douglas W. Hood, Jr.

### Reserve Police Officers

Ryan Boyd  
Brenan Cardoza  
Antonio Cestodio  
Keara Enos  
Michael Kelley  
Stephen D. Kovar Jr.  
Eric Krowel  
Corey Mack  
Francois Napert III  
Keith J. Novo  
Tyler Oliveira  
Andrew Pelletier

Scott Raudonaitis  
Richard J. Rodrigues  
Marshall A. Ronco  
Michael R. Roussel  
Luc Sauvé  
Cody Silva  
Marciano Silva  
Michael D. Silva  
Amy Lynn Smiddy  
Brian D. Souza  
Samuel E. Teixeira  
Sarah Zielinski

## POLICE STATION BUILDING COMMITTEE (NO EXPIRATION)

Timothy J. King  
Police Chief Keith Pelletier

William Gifford  
Warren Messier

**PUBLIC SAFETY STAFFING COMMITTEE (1 YEAR TERM)**

Richard W. Brewer (Board of Selectmen Rep.)	6/30/2019
Timothy J. King (Town Administrator)	6/30/2019
Hugh Morton (Finance Committee Rep.)	6/30/2019
Keith A. Pelletier (Police Chief)	6/30/2019
Brian R. Legendre (Fire Chief)	6/30/2019

**PUBLIC WEIGHER (1 YEAR TERM)**

Jason Fonseca	Mid City Steel, 548 State Road	6/30/2019
Mark Gitlin	Mid City Steel, 548 State Road	6/30/2019
Abraham Melendez	Mid City Steel, 548 State Road	6/30/2019
Chris Keissing	Mid City Steel, 548 State Road	6/30/2019
Leonardo Reis	Mid City Steel, 548 State Road	6/30/2019
Ana Hubright	Mid City Steel, 548 State Road	6/30/2019
Scott Smith	Excel Recycling, 37 Charlotte White Road	6/30/2019
Charlene Garcia	Excel Recycling, 37 Charlotte White Road	6/30/2019
Eric Abate	A & E Metals, 449 American Legion Hwy.	6/30/2019
Paulo Chaves	A & E Metals, 449 American Legion Hwy.	6/30/2019
Amy Abate	A & E Metals, 449 American Legion Hwy.	6/30/2019
Claudine Lopes	A & E Metals, 449 American Legion Hwy.	6/30/2019
Tiffany Briere	A & E Metals, 449 American Legion Hwy.	6/30/2019

**RECREATION COMMISSION (3 YEAR TERM)**

George R. Cataldo	6/30/2019	Timothy Gillespie	6/30/2020
Renee Dufour	6/30/2021	Erik T. Reis	6/30/2021
Rebecca T. Leverett	6/30/2021	Durre Kidwai	6/30/2020
Vacancy			

**REGISTRARS OF VOTERS (3 YEAR TERM)**

<u>Democrats</u>		<u>Republican</u>	
Marlene Samson	4/1/2020	Wilma Woodruff	4/01/2021
Elizabeth A. Collins	4/1/2021	Arthur Caesar	4/01/2020

**SAFETY REGULATION BOARD (1 YEAR TERM)**

(Art. 30 - Section 1, 1978)

Steven J. Ouellette, Selectmen's Representative	6/30/2019
Christopher Gonsalves, Highway Surveyor	6/30/2019
Vacancy (At-Large)	

**SHELLFISH ADVISORY COMMITTEE (1 YEAR TERM)**

Kenneth Manchester	6/30/2019	John W. Borden, Jr.	6/30/2019
Richard E. Smith	6/30/2019	Ronald P. Savaria	6/30/2019
Dora Atwater Millikin	6/30/2019		

**DEPUTY SHELLFISH CONSTABLE (3 YEAR TERM)**

Jonathan Paull	6/30/2019	Gary Tripp	6/30/2018
Andrew Sousa	6/30/2019	James Perry	6/30/2019
Asa Beaumont Mills	6/30/2019	Ransom Morse	6/30/2020
Gary Sherman (Special Deputy Shellfish Constable)		Glenn Tripp	6/30/2019
Robert Pierce (Special Deputy Shellfish Constable)		Justin McLaughlin (Jr. Deputy)	6/30/2019
Daniel P. Sullivan	Honorary		

#### SOIL CONSERVATION BOARD/CONSERVATION COMMISSION (3 YEAR TERM)

Philip Weinberg	6/30/2019	Grace Greenwood	6/30/2021
Jason Powell	6/30/2019	Burton B. Bryan	6/30/2021
Jacob McGuigan	6/30/2021	Kevin Carter	6/30/2020
Paul Joncas	6/30/2020		

#### SRPEDD & SRTA (1 YEAR TERM)

Steven J. Ouellette	SRPEDD - Selectmen's Representative
James Whitin	SRPEDD - Planning Board Representative
Brian T. Valcourt	SRTA - Selectmen's Representative
James K. Hartnett	SRTA - Selectmen's Alternate Representative
James K. Hartnett	Joint Transportation Planning Group (JTPG)
Marc DeRego	Southeastern Massachusetts Commuter Rail Task Force

#### TAX INCENTIVE PROGRAM COMMITTEE (1 YEAR TERM)

Sue Ann McDermott (Board of Assessors Representative)	6/30/2019
Steven J. Ouellette (Board of Selectmen Representative)	6/30/2019
Brad C. Brightman (Town Treasurer)	6/30/2019
Robert Daylor (Planning Board Representative)	6/30/2019
Charles Baron (Finance Committee Representative)	6/30/2019
Cynthia Brown	6/30/2019
Vacancy (WEDTF Representative)	

#### TOWN BEACH LIFEGUARDS

Summer 2018

Andrew Baptiste	Co-Head Lifeguard
Joseph S. Matrisciano	Co-Head Lifeguard
Evan Audette	Lifeguard
Max Trojano	Lifeguard
Andrew J. Silva-McFly	Lifeguard
Julia Vasconcellos	Lifeguard
Elliot I. Pawlak	Lifeguard
Miranda M. Howayeck	Lifeguard
Amelia Griffin	Lifeguard
Mitchell D. Pichette	Lifeguard

#### TOWN SCHOOL BUILDING COMMITTEE (NO EXPIRATION)

Mitchell Aho	Carolyn Pontes
Dianne Baron	Tracy Priestner

Jon Bernier  
 Mark Carney  
 David T. Cass  
 Michael Duarte  
 William Gifford  
 James Hartnett  
 Timothy J. King  
 Joseph Pacheco

Kevin Rioux  
 Dr. Gary Reese  
 Shana M. Shufelt  
 Nelson Terra  
 Antone C. Vieira Jr.  
 Antonio Viveiros  
 Jeff Wade

### WESTPORT AFFORDABLE HOUSING TRUST FUND (2 YEAR TERM)

Elizabeth A. Collins	6/30/2020	Warren M. Messier	6/30/2019
Ann E. Boxler	6/30/2020	Betty-Ann Mullins	6/30/2020
James P. Sabra	6/30/2020	Henry D. Lanier	6/30/2019
David Cameron West	6/30/2020		

### WESTPORT AGRICULTURAL COMMISSION

#### 3 Year Terms - Regulars

Lee Tripp	6/30/2020
Shirley D'Agostinho Robbins	6/30/2020
Brian Perry	6/30/2019
Raymond Raposa	6/30/2021
Jay Tripp	6/30/2021
Edward Ferreira	6/30/2021
Carole Mann	6/30/2019
Thomas Barrett	6/30/2021

#### 1 Year Term - Alternates

Norman Anderson	6/30/2019
Geralynn Gaskell	6/30/2019
Tina Nowell	6/30/2019
Seth Lewis	6/30/2019
Jacqueline White	6/30/2019

### WESTPORT CITIZENS BETTERMENT COMMITTEE (1 YEAR TERM)

Shirley Desrosiers	6/30/2019	Leone Farias	6/30/2019
Patricia Kershaw	6/30/2019	Vacancy	
Peter Berube	6/30/2019		

### WESTPORT CULTURAL COUNCIL (2-3 YEAR TERMS)

Gay Gillespie	6/30/2021	Carolyn Duby	6/30/2019
Laura Bennett	6/30/2021	Ruddick C. Lawrence, Jr.	6/30/2020
Ned B. Daniels	6/30/2019	Lisa A. Arnold	6/30/2019
Robin Ann Smith	6/30/2019	Margaret M. Christ	6/30/2020
Laurie Bullard	6/30/2021		

### WESTPORT ECONOMIC DEVELOPMENT TASK FORCE (1 YEAR TERM)

Steven J. Ouellette (Board of Selectmen Representative)	6/30/2018
Timothy J. King (Ex Officio)	6/30/2018
James K. Hartnett (Alternate TA)	6/30/2018
James W. Coyne, Jr.	6/30/2018
Robert Daylor (Planning Board Representative)	6/30/2018
Steve Connors	6/30/2018
Elizabeth A. Collins	6/30/2018
2 - Vacancies	

## BONDS

Town Treasurer	\$150,000.00
Tax Collector	\$150,000.00
Town Clerk	\$ 15,000.00

## ONE-DAY LIQUOR LICENSES

Issued 13 (\$50.00 ea.)

## TRAILER PERMITS

Issued 99 (\$60.00 ea.)

## HIX BRIDGE PERMITS

Issued 411 (\$10.00 ea.)

## ENTERTAINMENT LICENSES

Issued 14 (\$150.00 ea.)

## COMMON VICTUALLERS LICENSES

Issued 91 (\$75.00 ea.)

## INNHOLDER'S LICENSES

Issued 4 (\$50.00 ea.)

## AUTOMATIC AMUSEMENT LICENSES

Issued 3 (\$20.00 per machine)

## TOTAL COLLECTED

(Fees & Miscellaneous)

\$97,272.00

# **2018 MOTOR VEHICLE LICENSES**

## CLASS I (New)

JP Trailer Manufacturing	758 State Road
--------------------------	----------------

## CLASS II (Used)

"A" Auto Sales	644 State Road
Advanced Motors Sales & Service	735 State Road
Affordable Auto Leasing, LLC	222 State Road
Amaral Bus/Truck Sales & Service	1090 State Road
AutoPlus Motorcars	729 State Road
Beaulieu's Garage	497 Sanford Road
Bernier's Quality Body Works	443 American Legion Highway
Charlie's Auto	956 State Road
Dan's Auto Sales	559 State Road

Distinctive Autobody, Refinishing & Sales, Ltd.	1121 State Road
Ferreira's Auto Body & Sales	85 Forge Road
Ferreira's Auto Sales & Marine Annex	1115 State Road
Ferrine's Sales & Service	914 State Road
Frank E. Brayton, Jr. Auto Sales & Service, Inc.	626 Adamsville Road
G & S Used Auto Sales	924 State Road
Glenwood Auto Sales	10 Glenwood Avenue
Greenwood Park Motors, Inc.	25 Arlington Avenue
G. Souza's Hillside Motors	800D American Legion Highway
Hart Auto Sales	431A Main Road
Henry's Diesel Performance Plus, Inc.	867 State Road
Hometown Motors	620 Sanford Road
Horseneck Auto Sales, Inc.	683A American Legion Highway
House of Cars	276 – 280 State Road
J & L Pond View Auto Sales Corp.	909 State Road
J.B.S. Towing Services Corp.	505 State Road
JK & Sons's Auto Sales, Inc.	585 State Road
John Soares Village Garage, Inc.	660 Main Road
John Soares Village Garage, Inc.	660A Main Road
Leclairs Auto Sales	702 State Road
Messier Motors, Inc.	972 State Road
Mid Town Motorsports	757 State Road
Mike's Auto	983 State Road
Norwest Auto Sales, Inc.	280 State Road
Nu-Way Auto Sales	837 State Road
Prestige Auto Mart Inc.	1175 State Road
R & R Auto Body & Sales	800A American Legion Highway
RJM Motors	718 State Road
Rob's Auto Care, Inc.	500 Adamsville Road
S & K Auto Sales	1016A State Road
SoMa Imports, Inc.	15A High Street
State Road Auto Sales, Inc.	327 State Road
State Road Auto Sales, Inc. Annex 1	851C State Road
Tech Auto World, LLC	237B State Road
Thad's Auto Salvage, Inc.	37 Charlotte White Road
3D Auto Sales Inc.	575 State Road
Top Quality Auto Sales, Inc.	935 State Road
Westport Auto Center	1018 State Road
Westport Auto & RV Center	1058 State Road

### CLASS III (Junk)

Bernier's Quality Body Works	443 American Legion Highway
Lantic Salvage, Inc.	58 Charlotte White Road
Mid-City Scrap Iron, Inc.	548 State Road
Robert J. Desmarais	560 Highland Avenue
Thad's Auto Salvage, Inc.	37 Charlotte White Road

### GARAGE & SERVICE STATION REPAIR LICENSES

Adamsville Garage	626 Adamsville Road
Advanced Motors Sales & Service	735 State Road
Amaral Bus/Truck Sales & Service	1090 State Road
Barry's Mobile Automotive	137 Forge Road
Beaulieu's Garage	497 Sanford Road
Bernier's Quality Body Works	443 American Legion Highway
Charlie's Auto	956 State Road
Distinctive Autobody & Refinishing & Sales, Ltd.	1121 State Road

East Coast RV & Auto Repair	131 Old Bedford Road
Ferreira's Auto Body & Sales	91 Forge Road
Five Star Collision Inc.	683A American Legion Highway
Four Square Village Garage	618 Sanford Road
Genie Auto Repair	800E American Legion Highway
Glenwood Auto Detailing	10 Glenwood Avenue
G. Souza's Hillside Motors, Inc.	800D American Legion Highway
Hart Auto Body	431 Main Road
Henry's Diesel Performance Plus Inc.	867 State Road
Integrated Street Performance	800B American Legion Highway
J.B.S. Towing Services	505 State Road
Joe's Auto Repair	468 American Legion Highway
John Soares Village Garage, Inc.	660 Main Road
Lou's Custom Exhaust	727 State Road
Macomber's Garage	1523 Drift Road
Magic Jeannie	775 State Road
Martin's Repair Shop	112 Sanford Road
Mendes Auto Repair	130 Plymouth Boulevard
Mid Town Motorsports, Inc.	757 State Road
Nu-Way Auto Repair	837A State Road
R & R Auto Body & Sales	800A American Legion Highway
Rob's Auto Care, Inc.	500 Adamsville Road
Roger's Automotive, Inc.	1121 State Road
Rte. 6 Gas	162 State Road
State Road Auto Sales Annex 1	851 State Road
Thad's Auto Salvage & Service	37 Charlotte White Road
Top Quality Auto Sales, Inc.	935 State Road
Westport Auto Center	1018A State Road
Westport Auto Clinic	422 Sanford Road
Westport Tire, Inc.	718 State Road
Whaling City Transit, Inc.	92 Sanford Road
Wilfrid's Garage, Inc.	427 Main Road

## 2018 LIQUOR LICENSES

### PACKAGE GOODS STORE – ALL ALCOHOLIC

Briere's, Inc.	233 Sanford Road
Albert E. Lees, Inc. d/b/a Lees Supermarket	796-800 Main Road
S & H Supreme Liquor, Inc.	787 State Road
Supreme Westport Fuel, Inc d/b/a Supreme Gas	174 State Road
Raj P, Inc. d/b/a Westport Market	291 American Legion Highway
Westport Wine & Spirits Inc.	655 State Road

### PACKAGE GOODS STORE – WINES AND MALT

Cumberland Farms of Massachusetts, Inc. d/b/a Cumberland Farms No. 2234	596 State Road
Jay Maa Durga, Inc. d/b/a Harry's Country Store Inc.	646 American Legion Highway
Pine Hill Gas and Convenience, Inc.	929 Pine Hill Road
R & C Market d/b/a Village Market	151 State Road
Star Port Corp. d/b/a Star Country Store & Deli	526 Sanford Road

### RESTAURANT - ALL ALCOHOLIC

Badkitty Inc. d/b/a The Back Eddy	1 Bridge Road
The Bayside Restaurant Inc.	1253 Horseneck Road
Bittersweet Restaurant Inc.	438-440 Main Road
P. & G. Bowling W., Inc. d/b/a Holiday Lanes	236 State Road
J & S Enterprises, Inc. db/a Kozy Nook Restaurant	645 State Road
House of Chu, Inc. d/b/a Oriental Pearl	576 State Road
OMS, LLC d/b/a Portas da Cidade	235 State Road
Hixbridge Hospitality, LLC d/b/a Ten Cousins' Brick Oven	977 Main Road
Westport Club, Inc.	904 Main Road
The Westporter Plantation & Cookery, Inc.	1031 Main Road
Lafrance Brothers, Inc. d/b/a White's Restaurant	66 State Road

### RESTAURANT - WINES AND MALT

Marguerite's Restaurant	778 Main Road
-------------------------	---------------

### CLUB - ALL ALCOHOLIC

Holy Ghost Club, Inc.	171 Sodom Road
Acoaxet Club, Inc.	152 Howland Road
Paquachuck Inc.	2056 Main Road

### VETERAN'S CLUB

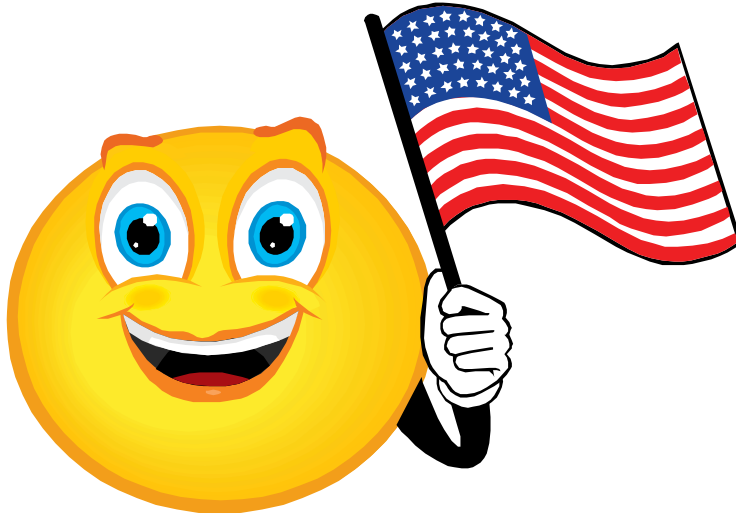
W.A. & R. Ouellette Post # 8502	843 State Road
---------------------------------	----------------

### SEASONAL MISCELLANEOUS

Acoaxet Club, Inc. d/b/a The Pro Shop	152 Howland Road
Village Pizza	760 Main Road
Bay Breeze Inc. d/b/a Westport Sea Farms	2065 Main Road

### POURING PERMITS – FARMERS SERIES

Buzzards Bay Brewing, Inc.	218 Horseneck Road
Westport Rivers, Inc.	417 Hix Bridge Road



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
SPECIAL TOWN MEETING WARRANT  
JANUARY 23, 2018**

BRISTOL, SS.

To either the constables of the Town of Westport in said County:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, January 23, 2018 at 7:00 p.m., and then and there to act on the following articles, viz:

Due to a large voter turnout and technical issues with the audio in the cafeteria, the meeting was delayed until 8:30 p.m.

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 8:30 p.m. by Moderator Steven W. Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a by-law adopted under Article 45 of the Annual Town Meeting of 1963. The Moderator appointed Karen Powell, Robert McCarthy, James Hartnett, Antone Vieira, J. Grant Moore, Edward Carey and Paul Schmid to act as tellers for the Special Town Meeting and they were duly sworn. Brad Brightman was appointed Assistant Moderator for the meeting and he was duly sworn. All in attendance stood to salute the flag of our nation

Motion and second to dispense with the reading of the warrant and the Constable's return of service.  
Voted: Carried.

Motion and second to authorize the Moderator to declare that a two-thirds vote has been achieved according to General Law, Chapter 39 § 15. Voted: Unanimously.

**Article 1**

To see if the Town of Westport will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Westport School Building Committee for the design, management, and construction of a new Westport Middle-High School to be located at the existing Westport Middle School site, 400 Old County Road, Westport, MA, which project shall include but not be

limited to the abatement and demolition of the existing middle school building, constructing, fully-furnishing and equipping a new Middle-High School to serve students in grades 5 through 12 and any appropriate related programming, and including associated site improvements, utilities, roadways, parking, athletic fields, tennis courts, domestic well, septic system, and all incidental or related expenses, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Forty-Nine Point Forty-Seven percent (49.47%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and/or take any other action relative thereto.

#### TOWN SCHOOL BUILDING COMMITTEE/BOARD OF SELECTMEN

Motion and second that the Town of Westport appropriate the amount of Ninety-Six Million Eight Hundred Eighty-Four Thousand Eight Hundred Ninety-Six Dollars (\$96,884,896) for the purpose of paying costs of the design, management, and construction of a new Westport Middle-High School to be located at the existing Westport Middle School site, 400 Old County Road, Westport, MA, which project shall include but not be limited to the abatement and demolition of the existing middle school building, constructing, fully-furnishing and equipping a new Middle-High School to serve students in grades 5 through 12 and any appropriate related programming, and including associated site improvements, utilities, roadways, parking, athletic fields, tennis courts, domestic well, septic system, and all incidental or related expenses (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of Westport may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority; that the Town of Westport acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Westport; provided that any grant that the Town of Westport may receive from the MSBA for the Project shall not exceed the lesser of (1) Forty-Nine and Forty-Seven Hundredths percent (49.47%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided further, that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Westport and the MSBA; and that any premium received upon the sale of any bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Tim King, chairman of the Capital Improvement Planning Committee stated that the CIPC voted in favor of the Project.

Voted: The Moderator declared Article 1 passed by a 2/3 vote.

#### Article 2

To see if the Town will vote to amend Section 6706 of the Town Bylaws establishing authorized Revolving Funds, which bylaw was adopted under Article 8 of the 2017 Annual Town Meeting in accordance with G.L. c.44, s.53E1/2 by inserting, in the row for Electrical, Plumbing, and Gas Inspectors, bold text set forth below relative to the Assistant Building Inspector,

<u>Revolving Fund</u>	<u>Authority To Spend</u>	<u>Revenue Source</u>	<u>Use of Fund</u>
Electrical, Plumbing and Gas Inspectors	Electrical, Plumbing and Gas Departments	Receipts from fees and fines paid for	Fees for inspections performed and mileage, schooling, supplies,

and **Assistant  
Building Inspector**

and **Building Department**

electrical, plumbing  
and gas permits and  
building permits

**clerical & Assistant Building  
Inspector** wages, equipment and  
other miscellaneous expenses;  
any fund balance in excess of  
\$40,000.00 at the end of the fiscal  
year will be transferred into the  
General Fund.

and, further, to amend the vote under said Article 8 establishing such revolving funds for fiscal year 2018 to reflect the amendments reference above and/or take any other action related thereto.

BOARD OF SELECTMEN/BUILDING INSPECTOR

Motion and second to adopt the provisions of Article 2 as printed in the warrant. Voted: Unanimously.

### Article 3

To see if the Town will vote to authorize the Conservation Commission, acting pursuant to its statutory authority under Massachusetts General Law, Chapter 40, Section 8 C, to expend the \$350,000.00 appropriated from the Community Preservation Fund under Article 16 of the May 2, 2017 Annual Town Meeting, for the purpose of acquiring, upon such terms as the Conservation Commission with the approval of the Board of Selectmen shall determine, an interest or interests in land for conservation and passive recreation purposes, which interests may be or include a conservation restriction in accordance with Massachusetts General Laws, Chapter 184, Sections 31-33, in all or a portion of that property located at 573 Adamsville Road, identified as Assessors' Map 79, Parcels 20 & 26, and known as the St. Vincent de Paul property, with such interests in land to be held in the care, custody and control of the Conservation Commission in accordance with Chapter 40, Section 8C and Chapter 44B, Section 12A of the Massachusetts General Laws, and further to authorize the Conservation Commission, Board of Selectmen, or their designees to apply for, accept and expend on behalf of the Town such other funds as may be provided to pay for all or a portion of the costs of acquiring such interests in land, including but not limited to grants and/or reimbursement from the Commonwealth of Massachusetts under the Local Acquisitions for Natural Diversity (LAND) grant program (Massachusetts General Laws, Chapter 132A, Section 11), and to authorize the Board of Selectmen and/or Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition; and/or take any other action relative thereto.

BOARD OF SELECTMEN/CONSERVATION COMMISSION

Motion and second to adopt the provisions of Article 3 as printed in the warrant. Voted: Unanimously.

### Article 4

To see if the Town will vote to transfer land located on the east side of Sanford Road, Westport, MA, shown as Assessor's Map 30, Lot 21, from the board with custody of such property to the Board of Selectmen for general municipal purposes and for purposes of leasing, and to authorize the Board of Selectmen to lease said land for a period up to twenty (20) years, for such purposes and on such purposes and on such terms and conditions as said Board deems appropriate, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 4 as printed in the warrant. Voted: Unanimously.

### Article 5

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the passage of legislation authorizing the issuance of a Wine and Malt Beverages License Not To Be Drunk On Premises (Package Store) to R & C Market, Inc. 151 State Road, Westport, notwithstanding any limitations on the number of licenses issued under the provisions of Chapter 138 of the Massachusetts General laws as amended. This license is non-transferable to another location, but the licensing authority may grant the license to a new applicant as the same location; and/or take any other action relative thereto.

BY PETITION

Motion and second that the Town authorize the Board of Selectmen to petition the General Court for the passage of the special legislation as set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to such bill, unless the Board of Selectmen approved amendments to the bill prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

Section 1.

- (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Westport may grant 1 additional license for the sale of wines and malt beverages not to be drunk on the premises pursuant to section 15 of said chapter 138 to R & C Market, located at 151 State Road, Westport. The license shall be subject to all of said chapter 138 except said section 17.
- (b) The licensing authority shall not approve the transfer of the license granted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.
- (c) If the license granted pursuant to this section is canceled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

Section 2. This act shall take effect upon its passage.

Voted: Unanimously.

Motion and second to adjourn and dissolve the Special Town Meeting at 9:43 p.m.

Voted: Unanimously.

There were 1010 registered voters, 14 guests and 2 press in attendance.

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least fourteen days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 8th day of January in the year two thousand and eighteen.

Steven J. Ouellette  
R. Michael Sullivan  
Craig J. Dutra  
Shana M. Shufelt  
Brian T. Valcourt  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
January 9, 2018

On this 9<sup>th</sup> day of January, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Barry Beaulieu  
Westport Police Officer

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
WARRANT FOR SPECIAL TOWN ELECTION  
FEBRUARY 27, 2018**

BRISTOL, SS.

To either of the Constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On Tuesday, the 27th day of February next, it being the last Tuesday of the month, at ten o'clock in the forenoon then and there to cast their ballots on the following question:

**QUESTION 1.**

Shall the Town of Westport be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued to pay the costs of the design, management, and construction of a new Westport Middle-High School to be located at the existing Westport Middle School site, 400 Old County Road, Westport, MA, which project shall include but not be limited to the abatement and demolition of the existing middle school building, constructing, fully-furnishing and equipping a new Middle-High School to serve students in grades 5 through 12 and any appropriate related programming, and including associated site improvements, utilities, roadways, parking, athletic fields, tennis courts, domestic well, septic system, and all incidental or related expenses?

Yes \_\_\_\_\_

No \_\_\_\_\_

The polls will be open for balloting for the question contained on the official ballot at 10:00 a.m. and shall be closed at 8:00 p.m.

And you are hereby directed to serve this warrant by posting five or more attested copies thereof in as many public places within said Town at least seven days before the time of said meeting.

Hereof and fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands at Westport this 5th day of February in the year two thousand eighteen.

Steven J. Ouellette, Chairman  
Shana M. Shufelt  
R. Michael Sullivan  
Brian T. Valcourt  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
February 8, 2018

On this 8<sup>th</sup> day of February, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Barry Beaulieu  
Westport Police Officer

## **SPECIAL TOWN ELECTION Westport, MA FEBRUARY 27, 2018**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

### **Question 1**

Yes, three thousand one hundred eight	3108
No, one thousand seven hundred eighty-nine	1789
Blanks, zero	0

A true record,  
Attest:

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
WARRANT FOR ANNUAL TOWN ELECTION  
APRIL 10, 2018**

BRISTOL, SS.

To either of the Constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On Tuesday, the 10<sup>th</sup> day of April next, it being the second Tuesday of the month, at ten o'clock in the forenoon then and there to choose the following Offices, viz: Two Selectmen, One Assessor, One Board of Health Member, Two School Committee Members, One Fish Commissioner, Two Trustees of the Free Public Library, One Landing Commissioner and One Commissioner of Trust Funds, each for three year terms; One Planning Board member for a five year term; One Constable for a two year unexpired term; One Planning Board member and One Fish Commissioner, each for a one year unexpired term and to vote on the following question:

Shall the Town of Westport adopt the following By-Laws?

Summary: Massachusetts General Laws, Chapter 94G, Section 3 allows a town, through adoption of zoning by-laws, to prohibit all or certain types of marijuana establishments from operating in that town. In a town such as Westport that voted "yes" on Question 4 at the November 8, 2016 State Election in favor of allowing adult use of marijuana and lawful operation of marijuana establishments, a ballot question is also required. In this case, the by-law amendment at issue, if approved by Town meeting and at this election, would prohibit all non-medical "marijuana establishments," as defined in Massachusetts General laws, Chapter 94G, Section 1 from operating in Westport.

Text of Zoning By-Law:

**ARTICLE 27**

**NON-MEDICAL MARIJUANA ESTABLISHMENTS**

**27.1 PURPOSE**

Consistent with MG.L. Chapter 94G, Section 3(a)(2), all types of Non-Medical marijuana establishments as defined in MG.L. Chapter 94G, Section 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited

within the Town of Westport.

### TABLE OF USE REGULATIONS

X = Prohibited unless allowed in Underlying District

Y = Allowed By Right

N = Prohibited

SPBA = Special Permit Board of Appeals

SPPB = Special Permit Planning Board

SPA-PB = Site Plan Approval Planning Board

USES	RESIDENTIAL/ AGRICULTURAL	BUSINESS	UNRESTRICTED	STOD (Art. 22)
NON-MEDICAL MARIJUANA ESTABLISHMENTS	N	N	N	N

Consistent with MG.L. Chapter 94G, Section 3(a)(2), all types of Non-Medical marijuana establishments as defined in MG.L. Chapter 94G, Section 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited within the Town of Westport.

#### **Text of General Bylaw:**

#### **ARTICLE LXIX**

#### **PROHIBITION OF NON-MEDICAL MARIJUANA ESTABLISHMENTS**

##### **6901. PURPOSE**

Consistent with M.G.L. Chapter 94G, Section 3(a)(2), all types of non-medical “marijuana establishments” as defined in M.G.L. Chapter 94G, Section 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited within the Town of Westport.

Yes \_\_\_\_\_ No \_\_\_\_\_

The polls will be open for balloting for the officers or any questions contained on the official ballot at 10:00 a.m. and shall be closed at 8:00 p.m.

And you are hereby directed to serve this warrant by posting five or more attested copies thereof in as many public places within said Town at least seven days before the time of said meeting.

Hereof and fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands at Westport this 19th day of March in the year two thousand eighteen.

Steven J. Ouellette, Chairman

Craig J. Dutra

R. Michael Sullivan

Shana M. Shufelt

Brian T. Valcourt

WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
March 20, 2018

On this 20<sup>th</sup> day of March, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David Simcoe #1  
Westport Police Officer



## **ANNUAL TOWN ELECTION Westport, MA APRIL 10, 2018**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

### Sworn

#### Selectman - Three Years

Ann M. Boxler had one thousand sixty-one	1061	4/10/18
Richard W. Brewer had nine hundred ninety-eight	998	4/10/18
Zachary D. Rioux had six hundred ten	610	
Blanks, seven hundred seventy	770	

#### Assessor - Three Years

Sue Ann McDermott had one thousand one hundred fifty-five	1155	4/12/18
Blanks, five hundred sixty-eight	568	

#### Board Of Health - Three Years

Philip Weinberg had one thousand one hundred thirty-one	1131	4/12/18
Blanks, five hundred ninety-two	592	

#### School Committee - Three Years

Antonio M. Viveiros had eight hundred eighty-nine	889	4/11/18
John R. Gifford had eight hundred fifty-one	851	
Nancy Staton-Cross had nine hundred seventy-six	976	4/11/18

Blanks, seven hundred thirty	730	
<u>Fish Commissioner - Three Years</u>		
Everett B. Mills had one thousand one hundred fifty	1150	6/1/18
Blanks, five hundred seventy-three	573	
<u>Fish Commissioner - One Year Unexpired Term</u>		
John Reynolds (write-in) had two (declined)	2	
Walter Barnes (write-in) had two (declined)	2	
Donald Dufault (write-in) had two (declined)	2	
John Borden (write-in) had two (declined)	2	
Blanks, one thousand seven hundred fifteen	1115	
<u>Constable - Three Years</u>		
William J. Allen had eight hundred	800	4/11/18
Joseph Migliori had four hundred twenty	420	
Blanks, five hundred three	503	
<u>Trustee Of Free Public Library - Three Years</u>		
Paul Cabral had one thousand eighty-six	1086	4/11/18
Brenda Cullen (write-in) had nineteen	19	
Wendy Goldberg (write-in) had seventy-two	72	4/11/18
Blanks, two thousand two hundred sixty-nine	2269	
<u>Landing Commissioner - Three Years</u>		
Jefferson L. Bull had, one thousand sixty-seven	1067	4/17/18
Carl Tripp (write-in) had one hundred fifty-five	155	4/12/18
Blanks, two thousand two hundred seventy-four	2224	
<u>Planning Board - Five Years</u>		
Marc A. DeRego had one thousand seventy-one	1071	4/19/18
Blanks, six hundred fifty-two	652	
<u>Planning Board – One Year Unexpired Term</u>		
Robert F. Daylor had one thousand fifty	1050	4/19/18
Blanks, six hundred seventy-three	673	
<u>Commissioners Of Trust Funds - Three Years</u>		
Dorothy Tongue (write-in) had twenty-nine	29	4/11/18
Blanks, one thousand six hundred ninety-four	1694	
<u>Question 1 – Cease Animal Excise</u>		
Yes, nine hundred thirty-four	934	
No, six hundred ninety-five	695	
Blanks, ninety-four	94	

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

## COMMONWEALTH OF MASSACHUSETTS TOWN OF WESTPORT

# ANNUAL TOWN MEETING WARRANT

## MAY 1, 2018

BRISTOL, SS.

To either the constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, May 1, 2018 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:00 p.m. by Moderator Steven W. Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a by-law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

Motion and second to dispense with the reading of the warrant and the Constable's return of service.

Voted: Unanimously.

Motion and second to authorize the Moderator to declare that a two-thirds vote has been achieved according to General Law, Chapter 39 §15. Voted: Unanimously.

### Article 1

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary for the purpose of paying outstanding bills from prior fiscal years, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Commonwealth of Massachusetts      \$ 3,100.29

Motion and second to appropriate from free cash the sum of \$3,100.29 for the purpose of paying the outstanding bills from prior fiscal years listed in the warrant under Article 1. Voted: Unanimously.

### Article 2

To see if the Town will vote to amend the vote taken under Article 4 of the 2017 Annual Town Meeting by transferring from available funds and/or various line items within the current appropriations such sums of money necessary to supplement the budgets of various departments for the fiscal year beginning July 1, 2017, and/or take any other action relative.

BOARD OF SELECTMEN

Motion and second to amend the vote taken under Article 4 of the 2017 Annual Town Meeting by making the following transfers between line items of the FY 2018 budget: in the amounts and between the line items listed under Article 2 in the warrant.

From Health Insurance to Board of Selectmen Personnel Services	\$ 15,000
From Health Insurance to Finance Committee	\$ 1,000
From Health Insurance to Accountant Personnel Services	\$ 505
From Treasurer Personnel Services to Treasurer – Expenses	\$ 10,000
From Health Insurance to Town Clerk - Personnel Services	\$ 100
From Health Insurance to Middle School Expenses	\$ 5,000
From Health Insurance to Police Dept. - Personnel Services	\$ 10,000
From Health Insurance to Fire Department Personnel Services	\$ 30,398

From Health Insurance to Building Dept. - Personnel	\$ 900
From Health Insurance to Animal Control - Personnel Services	\$ 1,500
From Health Insurance to Shellfish - Personnel Services	\$ 3,200
From Health Insurance to Snow & Ice – Expenses	\$101,500
From Health Insurance to Veterans Services	\$ 10,000
From Health Insurance to Library - Personnel Services	\$ 1,050
From Waterways Fund to Marine Services - Personnel Services	\$ 5,600
From Board of Health Personnel Services to Transfer Station Expenses	\$ 8,000
From Board of Health Personnel Services to Board of Health Expenses	\$ 7,500
From Tax Collector Expenses to Tax Collector Personnel Services	\$ 5,000
From Health Insurance to Cemetery Expenses	\$ 10,000

Voted: Unanimously.

### Article 3

To see if the Town will vote to fix the salary and compensation of all elected Town Officers for Fiscal Year 2019, and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to fix the salaries of elected Town Officers for Fiscal year 2019 as follows:

Moderator	\$ 830.00
Selectmen-Chairman	6,715.00
Board Members (4)	26,407.00
Assessors - Board Members (3)	18,040.00
Board of Health - Members (3)	9,388.00
Tax Collector	67,626.00
Town Clerk	67,626.00
Treasurer	67,626.00

Voted: Unanimously.

### Article 4

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money considered necessary to defray the Town's expenses for a twelve month period beginning July 1, 2018 and appropriate the same to several departments and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN



### Fiscal Year 2019 Proposed Operating Budgets

Fiscal Year 2019 TOWN MEETING Proposed Budget								



## Fiscal Year 2019 Proposed Operating Budgets

		FY18 Salary Appropriation	FY18 Expense Appropriation	Total FY18 Budget by Dept	FY19 Salary Appropriation	FY19 Expense Appropriation	Total FY19 Town Mtg Proposed by Dept	% of Total Budget
<b>PUBLIC WORKS &amp; FACILITIES</b>								
421	Highway Dept	\$ 562,727.00	\$ 255,094.00	\$ 817,821.00	\$ 575,489.00	\$ 242,950.00	\$ 818,439.00	2.09%
423	Snow & Ice (Storm Account)	\$ 30,000.00	\$ 120,000.00	\$ 150,000.00	\$ 30,000.00	\$ 120,000.00	\$ 150,000.00	0.38%
424	Street Lights	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00	0.05%
433	Transfer Station	\$ 142,763.00	\$ 119,250.00	\$ 262,013.00	\$ 145,639.00	\$ 120,750.00	\$ 266,389.00	0.68%
491	Cemetery Department	\$ 145,751.00	\$ 10,400.00	\$ 156,151.00	\$ 149,555.00	\$ 14,400.00	\$ 163,955.00	0.42%
492	Veteran's Graves	\$ -	\$ 1,588.00	\$ 1,588.00	\$ -	\$ 1,588.00	\$ 1,588.00	0.00%
		\$ 881,241.00	\$ 524,332.00	\$ 1,405,573.00	\$ 900,683.00	\$ 517,688.00	\$ 1,418,371.00	3.62%
<b>HUMAN SERVICES</b>								
511	Board of Health	\$ 284,834.00	\$ 13,490.00	\$ 298,324.00	\$ 264,061.00	\$ 11,440.00	\$ 275,501.00	0.70%
549	Commission on Disabilities	\$ 700.00	\$ 300.00	\$ 1,000.00	\$ 700.00	\$ 300.00	\$ 1,000.00	0.00%
541	Council on Aging	\$ 138,574.00	\$ 42,045.00	\$ 180,619.00	\$ 144,370.00	\$ 44,040.00	\$ 188,410.00	0.48%
543	Veterans Services	\$ 41,223.00	\$ 357,876.00	\$ 399,099.00	\$ 41,055.00	\$ 358,876.00	\$ 399,931.00	1.02%
		\$ 465,331.00	\$ 413,711.00	\$ 879,042.00	\$ 450,186.00	\$ 414,656.00	\$ 864,842.00	2.21%
<b>CULTURE &amp; RECREATION</b>								
610	Library	\$ 225,196.00	\$ 26,558.00	\$ 251,754.00	\$ 230,726.00	\$ 27,322.00	\$ 258,048.00	0.66%
630	Recreation	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 38,000.00	\$ 20,000.00	\$ 58,000.00	0.15%
691	Historical Commission	\$ -	\$ 1,225.00	\$ 1,225.00	\$ -	\$ 1,225.00	\$ 1,225.00	0.00%
		\$ 225,196.00	\$ 37,783.00	\$ 262,979.00	\$ 268,726.00	\$ 48,547.00	\$ 317,273.00	0.81%
<b>DEBT SERVICE</b>								
710	Principal Payments	\$ -	\$ 797,613.00	\$ 797,613.00	\$ -	\$ 1,271,500.00	\$ 1,271,500.00	3.25%
751	Interest Payments on Long Term Debt	\$ -	\$ 223,571.00	\$ 223,571.00	\$ -	\$ 646,614.00	\$ 646,614.00	1.65%
752	Interest Payments on Short Term Debt	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 190,000.00	\$ 190,000.00	0.49%
		\$ -	\$ 1,031,184.00	\$ 1,031,184.00	\$ -	\$ 2,108,114.00	\$ 2,108,114.00	5.38%
<b>Assessments</b>								
820	SRPEDI	\$ -	\$ 2,770.00	\$ 2,770.00	\$ -	\$ 2,839.00	\$ 2,839.00	0.01%
		\$ -	\$ 2,770.00	\$ 2,770.00	\$ -	\$ 2,839.00	\$ 2,839.00	0.01%
<b>PENSION &amp; INSURANCE</b>								
911	Pension Assessment		\$ 2,315,199.00	\$ 2,315,199.00	\$ -	\$ 2,407,969.00	\$ 2,407,969.00	6.15%
914	Health & Life Insurance ****		\$ 3,951,000.00	\$ 3,951,000.00		\$ 3,901,000.00	\$ 3,901,000.00	9.96%
		\$ -	\$ 6,266,199.00	\$ 6,266,199.00	\$ -	\$ 6,308,969.00	\$ 6,308,969.00	16.11%
		\$ 22,141,943.00	\$ 15,005,977.00	\$ 37,147,920.00	\$ 23,181,996.00	\$ 15,970,122.00	\$ 39,152,118.00	100.00%
		<b>Total 18' budget</b>	<b>\$ 37,147,920.00</b>					
<b>TOTAL FY19 PROPOSED GENERAL FUND</b>		<b>OPERATING BUDGET</b>			<b>\$ 39,152,118.00</b>	<b>\$ 2,004,198.00</b>	<b>\$ 41,156,316.00</b>	<b>5.40%</b>
						Dollar Difference	Increase over FY 18	
		<b>Recommended Funding Sources</b>			<b>\$ 38,868,440.00</b>	<b>Taxation – Raise &amp; Appropriate</b>		
					\$ 16,146.00	Septic Program – monies Reserved for Debt Payments		
					\$ 25,000.00	Wetlands Fund		
					\$ 25,000.00	Cemetery Sale of Lots Account		
					\$ 25,000.00	Cemetery Perpetual Care Interest Account		
					\$ 25,000.00	Transfer Station Receipts Reserved		
					\$ 15,888.00	Waterways Fund		
					\$ 151,644.00	Free Cash		
					\$ 39,152,118.00	Total		

Motion and second that the amounts of money set forth in the printed report of the Finance Committee be

appropriated for the several purposes therein itemized, each item being considered a separate appropriation and that the same be expended only for such purposes and that these appropriations be funded as follows:

\$ 38,868,440	from Taxation
\$ 16,146	from Septic Program - monies Reserved for Debt Payments
\$ 25,000	from Wetlands Fund
\$ 25,000	from Cemetery Sale of Lots Account
\$ 25,000	from Cemetery Perpetual Care Interest Account
\$ 25,000	from Transfer Station Receipts Reserved
\$ 15,888	from Waterways Fund
\$ 151,644	from Free Cash*
\$ 39,152,118	TOTAL*

A hold was placed on the Fire Department, Regional Schools Assessment and Board of Health.

Motion and second to appropriate the funds for all departments without a hold. Voted: Unanimously.

Motion and second to amend the Fire Department budget by increasing Personnel Services \$32,000 from Free Cash. Voted: Unanimously.

Motion and second to amend Regional Schools Assessments by reducing the amount of \$2,008,061 by \$85,000 making the total \$1,923,061. Voted: Unanimously.

Motion and second to call the question on the Board of Health budget. Voted: Unanimously.

Motion and second to amend the Board of Health budget by increasing Personnel Services \$33,513 from Free Cash. Voted: Carried.

\*The amended Free Cash total is \$132,157. The amended TOTAL under Article 4 is \$39,132,631.00

## Article 5

To see if the Town will vote to appropriate a sum of \$912,150 for the cost of various capital expenditures in accordance with the Town's Fiscal Year 2019 Capital Improvement Planning Program, to determine whether this appropriation shall be raised by borrowing or otherwise, and/or to take any other action relative thereto.

### CAPITAL IMPROVEMENT PLANNING COMMITTEE

Motion and second that the town make the following appropriations for various capital expenditures in accordance with the Town's Fiscal Year 2019 Capital Improvement Planning Program, including the cost of undertaking the projects and/or purchasing and equipping items as specified, as well as all incidental and related costs with each item being considered a separate appropriation:

<u>Department Requests</u>	<u>Cost</u>	<u>Funding Source(s)</u>
Town Hall Elevator Machine Replacement	\$100,000	Free Cash
Highway Bucket Truck Replacement	\$158,000	Free Cash
Police Cruiser Replacement (3)	\$145,000	Free Cash
Streetlight LED Replacement	\$ 60,000	Free Cash
Electric Vehicle Purchase	\$ 12,000	Free Cash
Highway Pickup Replacement	\$ 37,150	Free Cash
School Dept Computer Equipment	\$100,000	Free Cash
Assessment of Town Buildings	\$ 10,000	Free Cash
Cemetery Expansion (Beech Grove)	\$250,000	Perpetual Care Investment Interest
Cherry & Webb Beach Fence Replacement	\$ 25,000	Beach Enterprise Fund Balance
Marine Services Low Water Rescue Boat & Ancillary Equipment	\$ 15,000	Waterways Fund
Total	\$912,150	

Voted: Unanimously.

## Article 6

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen to borrow from time to time in anticipation of revenue of the fiscal year beginning July 1, 2018 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes, payable within one year, and to renew any note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 6 as printed in the warrant. Voted: Unanimously.

## Article 7

To see if the Town will vote to raise and appropriate or transfer from available funds \$154,552 to operate the Marine Services Enterprise, and/or take any other action relative thereto.

Direct	
Salaries	\$ 90,464
Expenses	\$ 42,088
Capital Outlay	\$ 2,000
Extraordinary & Unforeseen	<u>\$ 20,000</u>
Total	\$154,552
Indirect	
Admin Svcs - Personnel	\$ 24,888
Admin Svcs – Expenses	\$ 4,774
Bldg Oper & Maint	\$ 1,134
Employee Benefits	<u>\$ 30,242</u>
Total	\$ 61,037

and that \$154,552 be raised as follows:

User Charges	\$ 154,552
--------------	------------

and that \$61,037 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.

BOARD OF SELECTMEN/DIRECTOR OF MARINE SERVICES

Motion and second that the Town vote to approve the Marine Services Enterprise Fund FY 2019 budget as set forth in the warrant under Article 7, and as funding for the direct costs set forth therein, to raise from Marine Services Enterprise user charges the sum of \$154,552. Voted: Unanimously.

## Article 8

To see if the Town will vote to raise and appropriate or transfer from available funds \$207,800 to operate the Waterline Enterprise, and/or take any other action relative thereto.

Salaries	\$ 2,000
Expenses	\$145,800
Capital Improvements	\$ 60,000
Total	\$207,800

and that \$ 207,800.00 be raised as follows:

User Charges	\$207,800
--------------	-----------

BOARD OF SELECTMEN

Motion and second to approve the Waterline Enterprise FY 2019 budget as set forth in the warrant under Article 8 and as funding for the direct costs set forth therein, to raise from Waterline Enterprise user charges the sum of \$207,800. Voted: Unanimously.

## Article 9

To see if the Town will vote to raise and appropriate or transfer from available funds \$55,650 to operate the Town Beaches Enterprise, and/or take any other action relative thereto.

<u>Direct</u>	
Salaries	\$ 38,500
Expenses	<u>\$ 17,150</u>
Total	\$ 55,650

<u>Indirect</u>	
Admin Svcs - Personnel	\$ 6,507
Admin Svcs – Expenses	\$ 570
Bldg Oper & Maint	\$ 159
Property Insurance	\$ 391
Employee Benefits	<u>\$ 2,240</u>
Total	\$ 9,867

and that \$55,650.00 be raised as follows:

User Charges	\$ 55,650
--------------	-----------

and that \$9,867 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.

BEACH COMMITTEE/BOARD OF SELECTMEN

Motion and second to approve the Town Beaches Enterprise FY 2019 budget as set forth in the warrant under Article 9, and as funding for the direct costs set forth therein, to raise from Town Beaches Enterprise user charges the sum of \$55,650. Voted: Unanimously.

## Article 10

To see if the Town will vote to raise and appropriate or transfer from the Cable Television Special Revenue Fund \$ 140,179 to fund the Community Television budget for FY'19, and or take any other action relative thereto.

Salaries	\$118,404
Expenses	<u>\$ 21,775</u>
Total	\$140,179

BOARD OF SELECTMEN

Motion and second the town transfer from the Cable Television Special Revenue Fund the sum of \$140,179 to fund the Community Television budget for fiscal year 2019. Voted: Unanimously.

## Article 11

To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ as most recently amended, to establish annual spending limits for the revolving funds listed in Section 6 of the Bylaw entitled, "Revolving Funds", approved under Article 8 of the May 2, 2017 Annual Town Meeting, which funds may be expended without further appropriation for the purposes defined therein, with such expenditure limits to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 for the ensuing fiscal year, to increase the same; provided, however, that in accordance with state law, the Board of Selectmen, with the approval of the Finance Committee, increase the limit for that fiscal year only, and/or take any other action relative thereto.

VARIOUS DEPARTMENTS

<u>Revolving Fund</u>	<u>Maximum Expenditure</u>

Council on Aging - Programs	\$ 43,000.00
Council on Aging- Social Day Care Program	\$148,000.00
Council on Aging - Transportation	\$ 55,000.00
Fire Department – Ambulance, Ambulance Equipment or Ambulance Expenses	\$150,000.00
Fire Department - Haz Mat Equipment or Related Expenses	\$ 40,000.00
Electrical, Plumbing and Gas Inspectors – Fees for Inspections Performed, Mileage, Schooling, Clerical, Assistant Building Inspector Wages & Equipment	\$ 85,000.00
Planning Board/Zoning Board of Appeals – GIS database Maintenance	\$ 20,000.00
Police Department – Cruisers, Associated Equipment or Cruiser Related Expenses	\$ 50,000.00
Westport Economic Development Task Force - Farmer's Market Expenses & App	\$ 6,000.00
Board of Health – Vaccine Purchases, Supplies & Expenses	\$ 10,000.00
Library – Programs & Operations, Purchasing & Maintaining Books & Tech	\$ 3,000.00

A hold was placed on the Council on Aging - Programs.

Motion and second to establish annual spending limits for the revolving funds listed in Section 6 of the bylaw entitled, "Revolving Funds", approved under Article 8 of the May 2, 2017 Annual Town Meeting, which funds may be expended without further appropriation for the purposes defined therein, with such expenditure limits to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1, for the ensuing fiscal year, to increase the same; provided, however, that in accordance with state law, the Board of Selectmen, with the approval of the Finance Committee, increase the limit for that fiscal year only. Voted: Unanimously all Revolving Funds except the Council on Aging-Programs.

Motion and second to amend the Council on Aging-Programs to \$50,000. Voted: Carried.

## Article 12

To see if the Town will vote to accept the provisions of M.G.L. Chapter 40, Section 13D establishing a reserve fund for future payment of accrued liabilities for compensated absences due any employee or officer of the Town upon termination of employment and raise and appropriate and/or transfer from available funds the sum of \$75,000 to this fund, and/or take any action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 12 with \$75,000 from Free Cash.  
Voted: Unanimously.

## Article 13

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of \$40,000.00 to be used by the Board of Assessors to fund fees and expenses to update the Revaluation program mandated by M.G.L. Chapter 40, Section 46 to place the Town on a 100% valuation assessment basis, and/or take any other action relative thereto.

BOARD OF ASSESSORS

Motion and second to adopt the provisions of Article 13 with \$40,000 from Free Cash.  
Voted: Unanimously.

## Article 14

To see if the Town will vote to appropriate \$500,000.00 for the purpose of financing the following water pollution facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, and/or to take any other action relative thereto.

BOARD OF HEALTH/WESTPORT WATER RESOURCES MANAGEMENT COMMITTEE

Motion and second to appropriate \$500,000.00 for the purpose of financing the following water pollution facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with Board

of Health and residential property owners, including without limitation all costs thereof as defined in section 1 of Chapter 29C of the General Laws; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum and issue bonds or notes therefor under G.L. c. 111, §127B ½, Chapter 29C, or G.L. c.44, ss.7 or 8 or any other enabling authority; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust, established pursuant to said Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen, Board of Health or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects authorized hereunder and take any other action necessary to carry out such projects; and further, in accordance with G.L. c 44, §20, to authorize any premium received by the Town upon the sale of any bonds or notes approved hereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount to be borrowed to pay such costs. Voted: Unanimously.

### **Article 15**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY19 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2019; and further to reserve for future appropriation a sum of money for the acquisition, creation and preservation of open space excluding land for Non-Medical use; a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; and a sum of money for the acquisition, creation, and preservation of community housing; and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes, all as recommended by the Community Preservation Committee, and/or take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

### **CPA Funding Sources for FY'19 Town Meeting**

<b><u>Category</u></b>	<b><u>Amount</u></b>	<b><u>Source Of Funding</u></b>
<b><u>Historic Preservation</u></b>		
Head of Westport Town Landing Historic Stone Wall Preservation	\$95,500	Budgeted Reserves
Council on Aging Historic Preservation	\$11,950	Historic Preservation Reserves
<b><u>Open Space/Recreation</u></b>		
St. Vincent de Paul Conservation Restriction: Community Park	\$200,000 of which: \$64,000 \$136,000	Open Space Reserves Budgeted Reserves
South Coast Scenic Greenway Bike and Pedestrian Ways	\$10,000	Open Space Reserves
Targeted-Integrated Water Resource Management Plan for the East Branch of the Westport River: Public Outreach	\$15,000	Open Space Reserves

Westport United Youth Soccer Playing Fields Construction: Electricity & Water	\$40,000	Open Space Reserves
--	----------	---------------------

### **Community Housing**

Westport Affordable Housing Trust	\$295,586 of which: \$64,000 Community Housing Reserves \$231,583 FY19 Estimated Fund Revenues
Historic Preservation Reserves	\$60,000 FY19 Estimated Fund Revenues
Open Space Reserves	\$60,000 FY19 Estimated Fund Revenues
Administrative Expenses	\$28,000 FY19 Estimated Fund Revenues
FY'19 Budgeted Reserves	\$170,000 FY19 Estimated Fund Revenues

A hold was placed on Targeted-Integrated Water Resource Management Plan.

Motion and second to appropriate or reserve from the Community Preservation Fund's annual revenues and available funds the amounts recommended for the purposes defined in the written recommendations of the Community Preservation Committee, with each item to be considered a separate appropriation. Voted: Unanimously all items without a hold.

Motion and second to appropriate \$15,000 for Targeted-Integrated Water Resource Management Plan for the East Branch of the Westport River: Public Outreach. Voted: Unanimously.

### **Article 16**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of \$20,000 to be used by the Board of Selectmen to fund the Town's match for state and federal grants, and/or take any other action relative thereto.

BOARD OF SELECTMEN/PLANNING BOARD

Motion and second to adopt the provisions of Article 16 with \$20,000 from Free Cash. Voted: Unanimously.

### **Article 17**

To see if the Town will vote to appropriate \$150,000 for the purpose of preparing a Targeted-Integrated Water Resource Management Plan to guide the Town's selection and implementation of actions to address various water, wastewater and stormwater problems and improve the Westport River's water quality to comply with state standards, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws to determine whether this appropriation shall be raised by borrowing from the Massachusetts Clean Water Trust or otherwise; and/or take any other action relative thereto.

PLANNING BOARD/WESTPORT WATER RESOURCES MANAGEMENT COMMITTEE

Motion and second to call the question. Voted: Carried.

Motion and second to appropriate \$150,000 for the purpose of preparing a Targeted-Integrated Water Resource Management Plan to guide the Town's selection and implementation of actions to address various water, wastewater and stormwater problems and improve the Westport River's water quality to comply with state standards, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum and issue bonds or notes therefor under G.L. c.111, s. 127B½, Chapter 29C, or G.L. c 44, ss.7 or 8 or any other enabling authority;; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust, established pursuant to said Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with

the Trust and otherwise to contract with the Trust and Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects authorized hereunder and take any other action necessary to carry out such projects; and further, in accordance with G.L. c 44, §20, to authorize any premium received by the Town upon the sale of any bonds or notes approved hereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount to be borrowed to pay such costs.

Voted: The Moderator declared Article 17 passed by a 2/3 vote.

### Article 18

To see if the Town will vote pursuant to M.G.L. Chapter 41, Section 1B to make the elected position of Treasurer an appointed position, such appointment to be made by the Board of Selectmen for a term not to exceed three years; provided, however that before such change may take effect, it must be approved by the voters of the Town at the 2019 Annual Town Election, and provided further that the incumbent elected Treasurer shall continue in said office until the expiration of his elected term or sooner vacating of office; and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 18 as printed in the warrant. Voted: Carried.

### Article 19

To see if the Town will vote to amend its By-Laws and Regulations by deleting **ARTICLE XXXVIII, SEWAGE DISPOSAL SYSTEMS** in its entirety and inserting the following new **ARTICLE XXXVIII, SEWAGE DISPOSAL SYSTEMS**:

#### **ARTICLE XXXVIII**

#### **SEWAGE DISPOSAL SYSTEMS**

**3801.** No soil absorption system – a component of an onsite sewage disposal system that receives effluent from a septic tank or treatment system – for new construction shall be constructed or located within one hundred (100) feet of any Waters of the Commonwealth or Waters or Water Bodies as defined by Title 5, Section 15.002 or Wetland as defined by the Massachusetts Wetland Protection Act, M.G.L. Chapter 131, Section 40 and regulations promulgated pursuant thereto at 310 CMR 10.00 or pursuant to Section 404 of the Federal Water Pollution Control Act 33, U.S.C. 1341.

A variance may be granted by the Board of Health provided that the soil absorption system is a component of an on-site sewage disposal system designed and operated to enhance the removal of effluent nitrogen as approved by the Board of Health and that granting the variance will not reduce the level of environmental protection below that offered by Title 5 et seq.

**3802.** The minimum standards for the disposal of sewage are set by Title 5 (310 CMR 15.000). Where the provisions of the Westport Board of Health are more strict, they shall prevail.

**3803.** Any sanitary sewage or greywater, no matter how treated, shall not be discharged into [a] wetland as defined by the Massachusetts Wetlands protection Act or Waters of the Commonwealth as defined by Title 5 and referenced in Section 3801.

and/or take any other action relative thereto.

BOARD OF HEALTH

Motion and second to adopt the provisions of Article 19 as printed in the warrant.

Voted: Unanimously.

## Article 20

To see if the Town will vote to amend its By-Laws and Regulations by revising two sections of “ARTICLE LIX, HISTORICAL COMMISSION BY-LAW by making the following changes:

**Item 1.** By adding the bold underlined text in Section 5905 as follows:

**5905.** The Commission may formulate and publish guidelines for construction or alteration of buildings or structures or appurtenant fixtures in the areas as defined in Section 5 of Chapter 40C of the General Laws. **An application for a Certificate of Appropriateness shall be subject to the guidelines in effect as of the date of receipt.**

**Item 2.** By deleting two of the limitations on the authority of the Commission in Section 5911; specifically: “2. Walls and fences,” and “6. The color or nature of materials used on roofs;” and by adding the following limitation on authority as “6. A temporary structure located on a property for less than thirty (30) days within any calendar year;” and renumber the amended Section 5911 to read in its entirety as follows:

**5911.** Limitations on authority of Commission: Except to the extent specifically prohibited by M.G.L., Chapter 40C the authority of the commission shall be limited in that:

- A.** It shall not have the power to review the following:
  - 1.** Terraces, walks, driveways, sidewalks, and like structures, provided that any such structures are substantially at grade level;
  - 2.** Trees, plants, shrubs, hedges, and the like;
  - 3.** Storm doors and windows, screens, window air conditioners, and antennae for radio and/or television reception;
  - 4.** The color of paint on doors and shutters;
  - 5.** Additions, alterations, or appurtenant structures (including but not limited to swimming pools and the like), which are not subject to view from a public street, public way, public park or public body of water.
  - 6.** A temporary structure located on a property for less than thirty (30) days within any calendar year;
- B.** The public authorities responsible for the maintenance, alteration, demolition, or construction of public school facilities in the district shall not be required to obtain any certificate from the Commission.

and/or take any other action relative thereto.

HISTORICAL COMMISSION

Motion and second to pass over Article 20. Voted: Unanimously.

## Article 21

To see if the Town will vote to amend its By-Laws and Regulations by inserting the following new By-Law “ARTICLE LXVIII, STRETCH ENERGY CODE” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto,

with an effective date of July 1, 2018, a copy of which is on file with the Town Clerk; and/or take any other action relative thereto.

## **ARTICLE LXVIII**

### **STRETCH ENERGY CODE**

#### **6801. DEFINITIONS**

**International Energy Code (IECC)** – The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the Massachusetts State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts Building Code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

#### **6802. PURPOSE**

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

#### **6803. APPLICABILITY**

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 115.AA, as indicated.

#### **6804. STRETCH CODE**

The Stretch Code, as codified by the Board of Building Regulations and Standards as 790 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Westport General By-Laws, Article LXVII.

The Stretch Code shall be enforceable by the Westport Building Commissioner and effective with a concurrency start date of July 1, 2018, and a sole effective date of January 1, 2019.

ENERGY COMMITTEE

Motion and second to adopt the provisions of Article 21 as printed in the warrant. Voted: Carried.

Approved by Atty. Gen. – 6/6/18

## **Article 22**

To see if the Town will vote to amend its By-Laws and Regulations by inserting the following new By-Law “PROHIBITION OF NON-MEDICAL MARIJUANA ESTABLISHMENTS PURPOSE” as follow:

### **ARTICLE LXIX**

#### **PROHIBITION OF NON-MEDICAL MARIJUANA ESTABLISHMENTS PURPOSE**

**6901.** Consistent with M.G.L Chapter 94G, Section 3(a)(2), all types of “Non-Medical marijuana establishments”, defined for purposes of this By-Law as the term “marijuana establishments” is defined in M.G.L. Chapter 94G, Section 1, to include marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any type of licensed marijuana-related businesses, shall be prohibited within the Town of Westport.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to call the question. Voted: unanimously.

Motion and second to adopt the provisions of Article 22 as printed in the warrant. Voted: Carried.

The voice vote was challenged, therefore, the Moderator appointed Robert McCarthy, Tracy Priestner and Sean Leach to act as Tellers for the meeting and they were duly sworn by the Town Clerk.

Voted: Carried. Yes: 118 No: 82

Approved by Atty. Gen. 6/6/18

### Article 23

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS** by making the following changes:

**Item 1.** By inserting **ARTICLE 27, MARIJUANA ESTABLISHMENTS (EXCLUDING MEDICAL MARIJUANA TREATMENT CENTERS)**:

### **ARTICLE 27**

### **MARIJUANA ESTABLISHMENTS (EXCLUDING MEDICAL MARIJUANA TREATMENT CENTERS)**

#### **27.1 PURPOSE**

Consistent with MG.L. Chapter 94G, Section 3(a)(2), all types of marijuana establishments as defined in MG.L. Chapter 94G, Section 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, shall be prohibited within the Town of Westport.

**Item 2.** By inserting in the **TABLE OF USE REGULATIONS** the following use, “Marijuana Establishments”, shown in bold, in proper alphabetical order, as follows:

#### **TABLE OF USE REGULATIONS**

X = Prohibited unless allowed in Underlying District

Y = Allowed By Right

N = Prohibited

SPBA = Special Permit Board of Appeals

SPPB = Special Permit Planning Board

SPA-PB = Site Plan Approval Planning Board

USES	<u>RESIDENTIAL/</u>	<u>BUSINESS</u>	<u>UNRESTRICTED STOD</u>	
	<u>AGRICULTURAL</u>			<u>(Art. 22)</u>

MARIJUANA ESTABLISHMENTS <sup>2</sup>	N	N	N	N
---------------------------------------	---	---	---	---

<sup>2</sup>Consistent with M.G.L. Chapter 94G, Section 3(a)(2), all types of “marijuana establishments” as defined in M.G.L. Chapter 94G, Section 1, to include marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, but excluding medical marijuana treatment centers, shall be prohibited within the Town of

Westport.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to pass over Article 23. Voted: Unanimously.

#### Article 24

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS** by adding **ARTICLE 27, MARIJUANA ESTABLISHMENTS (EXCLUDING MEDICAL MARIJUANA TREATMENT CENTERS)**:

#### **MARIJUANA ESTABLISHMENTS (EXCLUDING MEDICAL MARIJUANA TREATMENT CENTERS)**

##### **27.1 PURPOSE**

The purpose and intent of this Article is to regulate the siting of marijuana establishments by minimizing the adverse impacts on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said establishments.

For purposes of this bylaw the term “Marijuana Establishments”, and the types of establishments identified therein, shall be defined as set forth in M.G.L. Chapter 94G, Section 1, any applicable regulations, and these Zoning Bylaws, to include marijuana cultivators, independent testing laboratories, marijuana product manufacturers, marijuana retailers or any other type of licensed marijuana-related businesses, but excluding medical marijuana treatment centers.

##### **27.2 AUTHORITY**

Marijuana Establishments may be allowed by Special Permit from the Westport Planning Board provided the Planning Board finds that:

1. The Marijuana Establishment is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. Chapter 40A, Section 11.
2. The Marijuana Establishment is designed to maximize security measures including but not limited to lighting, fencing, visibility and gates. Alarms shall connect to the Police Station for security.
3. The Marijuana Establishment demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations.
4. The Marijuana Establishment has satisfied all of the conditions and requirements of this Section.
5. The Marijuana Establishment will be designed and operated to minimize noise and odors.
6. The Marijuana Establishment has demonstrated that there is sufficient water supply and that all waste will be properly disposed.

##### **27.3 REQUIREMENTS**

1. Other than Marijuana Retailers, Marijuana Establishments shall only be located in

the Science and Technology Overlay District.

2. Marijuana Retailers shall only be located in the Business District.
3. All Marijuana Establishments shall be contained within a permanent building or structure.
4. No other use shall be permitted on a lot containing a Marijuana Cultivator or a Product Manufacturer Establishment.
5. Buildings and parking areas shall be clearly visible from the street.
6. Cultivation shall be located entirely within one or more fully enclosed buildings with conventional or post framed opaque, rigid walls and roof covering. Use of greenhouses, hoop houses, and similar non-rigid structures is prohibited.
7. Marijuana Establishments shall meet the requirements listed in the district in which it is located.
8. The hours of operation of a Marijuana Establishment shall be set by the Special Permit Granting Authority, but in no event shall said establishment be open between the hours of 8:00 PM and 8:00 AM.
9. Site Plan Approval under Article 15 is required for all Non-Medical Marijuana Establishments.
10. The total number of Marijuana Retailers shall not exceed 20 percent of the number of licenses issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under Section 15 of M.G.L. Chapter 138. The number of all other types of Marijuana Establishments shall not exceed two or the number of medical marijuana treatment centers registered to engage in the same type of activity in the Town, whichever is greater.

#### **27.4 WAIVER OF COMPLIANCE**

The Planning Board acting as the Special Permit Granting Authority, under this Section, may waive strict compliance with the intensity requirements applicable in accordance with Article 7 of the Zoning By-Laws and otherwise, provided the Board finds that the waivers are in the public interest and not inconsistent with the purpose and intent of this Section.

#### **27.5 TERM LIMIT**

A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership or legal control of the premises as a Marijuana Establishment. A special permit may be transferred only with the approval of the Planning Board in the form of an amendment to the special permit.

#### **27.6 LAPSE**

A special permit shall lapse if not exercised within two years of issuance.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to pass over Article 24. Voted: Unanimously.

## Article 25

To see if the Town will vote to amend the **TABLE OF USE REGULATIONS** in the **TOWN OF WESTPORT ZONING BY-LAWS** by adding the Non-Medical Marijuana Establishments use in proper alphabetical order as follows:

### TABLE OF USE REGULATIONS

X = Prohibited unless allowed in Underlying District

Y = Allowed By Right

N = Prohibited

SPBA = Special Permit Board of Appeals

SPPB = Special Permit Planning Board

SPA-PB = Site Plan Approval Planning Board

USES	<u>RESIDENTIAL/ AGRICULTURAL</u>	<u>BUSINESS</u>	<u>UNRESTRICTED</u>	<u>STOD (Art. 22)</u>
<b>MARIJUANA ESTABLISHMENTS</b> (excluding Medical Marijuana Treatment Centers)				
INDEPENDENT TESTING LABORATORY	N	N	N	SPPB/SPA-PB
MARIJUANA CULTIVATOR	N	N	N	PPB/SPA-PB
MARIJUANA PRODUCT MANUFACTURER	N	N	N	SPPB/SPA-PB
MARIJUANA RETAILER	N	SPPB/SPA-PB	N	N
OTHER LICENSED MARIJUANA-RELATED BUSINESS	N	N	N	SPPB/SPA-PB

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to pass over Article 25. Voted: Unanimously.

## Article 26

To see if the Town will vote to amend the **TOWN OF WESTPORT ZONING BY-LAWS, ARTICLE 1, PURPOSE AND DEFINITIONS, SECTION 1.1. DEFINITIONS** by making the following changes:

**Item 1.** By inserting the bold underlined text in **Agriculture and Agricultural** as follows:

**Agriculture and Agricultural** - Shall include farming in all of its branches and the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, aquacultural, floricultural or horticultural commodities, the growing and harvesting of forest products upon forest land, the raising of livestock including horses, the keeping of horses as a commercial enterprise, the keeping and raising of poultry, swine, cattle and other domesticated animals used for food purposes, bees, fur-bearing animals, and any forestry or lumbering operations, performed by a farmer, who is hereby defined as one engaged in agriculture or farming as herein defined, or on a farm as an incident to or in conjunction with such farming operations, including preparations for market, delivery to storage or to market or to carriers for transportation to market.

**The growing, cultivation, distribution or dispensation of marijuana is not agriculture or an agricultural use or activity, nor is it considered a farm enterprise or farm related experience.**

**Item 2.** By inserting the following definitions in alphabetical order:

**Marijuana** – All parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant;

and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in Section 1 of M.G.L. Chapter 94C; provided, that “marijuana” shall not include: (i) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil or cake made from seeds of the plant or the sterilized seed of the plant that is incapable of germination; (ii) hemp; or (iii) the weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products. Marijuana also includes marijuana products except where the context clearly indicates otherwise.

**Marijuana Establishment** - A marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in MGL Chapter 94G, Section 1 or the Cannabis Control Commission regulations at 935 CMR 500.00, and set forth below, but excluding medical marijuana treatment centers.

**Independent Testing Laboratory** – a laboratory that is licensed by the Cannabis Control Commission and is: (i) accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with 935 CMR 500.160 and M.G.L. Chapter 94C, Section 34.

**Marijuana Cultivator** – an entity licensed to cultivate, process and package marijuana, to deliver marijuana to Marijuana Establishments and to transfer marijuana to other Marijuana Establishments, but not to consumers.

**Marijuana Product Manufacturer** – an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to Marijuana Establishments and to transfer marijuana and marijuana products to other Marijuana Establishments, but no to consumers.

**Marijuana Retailer** – an entity licensed to purchase and deliver marijuana and marijuana products from Marijuana Establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to Marijuana Establishments and to consumers.

**Marijuana Accessories** – equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

**Marijuana Products** - products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to pass over Article 26. Voted: Unanimously.

## Article 27

To see if the Town will amend the **TOWN OF WESTPORT ZONING BY-LAWS** by inserting into **ARTICLE 4, USE REGULATIONS, SECTION 4.0.1 RESIDENCE/AGRICULTURE DISTRICTS, SUBPARAGRAPH B.1.** the bold and underlined text as follows:

B. Accessory use on the same premises, including, but not limited to the following:

1. Use of room or rooms in a dwelling for customary home occupations conducted by resident occupants, such as dressmaking, candy making, or for the practice, by a resident, of a recognized profession. **Marijuana Establishments and Medical Marijuana Treatment Centers are not permitted as home occupations.**

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to pass over Article 27. Voted: Unanimously.

## Article 28

To see if the Town will amend the **TOWN OF WESTPORT ZONING BY-LAWS** by deleting **ARTICLE 26, TEMPORARY MORATORIUM OF NON-MEDICAL MARIJUANA FACILITIES AND RELATED USES** and replacing it with the following:

### **ARTICLE 26**

#### **TEMPORARY MORATORIUM OF NON-MEDICAL MARIJUANA ESTABLISHMENTS AND RELATED USES**

##### **26.1**

##### **PURPOSE**

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for Non-Medical purposes (new M.G.L. Chapter 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016, and (as amended on December 30, 2016 by Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018, and to begin accepting applications for licenses no later than April 1, 2018. Currently under the Zoning By-Law, a Marijuana Establishment as defined in M.G.L. Chapter 94G, Section 1 (hereinafter, a "Non-Medical Marijuana Establishment"), is not specifically addressed in the Zoning By-Law. Regulations to be promulgated by the Cannabis Control Commission may provide guidance on certain aspects of local regulation of Non-Medical Marijuana Establishments. The regulation of Non-Medical marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Non-Medical Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning By-Law regarding regulation of Non-Medical Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Non-Medical Marijuana Establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact by-laws in a consistent manner.

##### **26.2**

##### **DEFINITION**

"Non-Medical Marijuana Establishment" shall mean a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

**TEMPORARY MORATORIUM**

For the reasons set forth above and notwithstanding any other provision of the Zoning By-Law to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Non-Medical Marijuana Establishment and other uses related to Non-Medical marijuana. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of Non-Medical marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Non-Medical Marijuana Establishments, and shall consider adopting new Zoning By-Laws in response to these new issues.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 28. Sean Leach was unavailable to act as Teller for this article, therefore, the Moderator appointed Charles Baron to act as Teller and he was duly sworn by the Town Clerk.

Voted: Defeated: Yes: 100 No: 66 (a 2/3 vote was required).

**Article 29**

To see if the Town will vote to amend the **PERSONNEL BY-LAWS, SECTION 6, FRINGE BENEFITS AND WORKING CONDITIONS, SUBSECTION 4, VACATIONS** by adding the following new paragraph at the end of Sub-Section 4:

**“Under special circumstances as the Board of Selectmen shall determine, the Board may provide for a vacation benefit in excess of that provided in this section”;**

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to amend the Personnel By-laws, section 6, Fringe Benefits and working conditions, subsection 4, vacations by adding the following new paragraph at the end of Sub-Section 4:

"Under special circumstances as they determine, the Board of Selectmen may offer to grant annual vacation time to newly hired employees in excess of that provided in this section". Voted: Carried.

**Article 30**

To see if the Town will vote to accept the provisions of M.G.L. Chapter 64N, Section 3(a), as amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment, at a rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products; and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to pass over Article 30. Voted: Unanimously.

**Article 31**

To see if the Town will vote to accept the layout, as a public way, of Wildberry Way, a copy of which is on file in the office of the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Westport, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to pass over Article 31. Voted: Carried.

### Article 32

To see if the Town will vote to accept the layout, as a public way, of Wildberry Way, a copy of which is on file in the office of the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Westport, and/or take any other action relative thereto.

BY PETITION

Motion and second to adopt the provisions of Article 32. Voted: Carried.

### Article 33

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the passage of legislation authorizing the issuance of a Wine and Malt Beverages License Not To Be Drunk On Premises (Package Store) to Gulf Resources, Inc., 634 American Legion Highway, Westport, notwithstanding any limitations on the number of licenses issued under the provisions of Chapter 138 of the Massachusetts General Laws as amended. This license is non-transferable to another location, but the licensing authority may grant the license to a new applicant as the same location; and/or take any other action relative thereto.

BY PETITION

Motion and second to call the question. Voted: Carried by 2/3 vote.

Motion and second to adopt the provisions of Article 33. Voted: Defeated.

### Article 34

To see if the Town will formalize the abandonment of, and discontinue the area of Adamsville Road abutting Assessor's Map 81 Lots 19, 19E, and 1 as shown on the 1905 layout of Adamsville Road, as contemplated and shown on the plans for Adamsville Road and the accepted layout of Adamsville Road as approved by vote of Article 11 of the Annual Town Meeting of 1957, and to authorize the select board to take all necessary action to convey the fee in the abandoned and discontinued areas of said roadway to the owners of lands identified as Map 81 lots 19, 19E, and 1.

and/or take any other action relative thereto.

BY PETITION

Motion and second to authorize the Board of Selectmen to formalize the abandonment of, and discontinue the area of Adamsville Road abutting Assessor's Map 81 Lots 19, 19E, and 1 as shown on the 1850 layout of Adamsville Road, as contemplated and shown on the plans for Adamsville Road and the accepted layout of Adamsville Road as approved by the vote of Article 11 of the Annual Town Meeting of 1959, of the 1957 approved layout and to authorize the select board to take all necessary action to convey the fee in the abandoned and discontinued areas of said roadway as noted in the Roadway Abandonment Plan dated 3.27.18 to the owners of lands identified as Map 81 lots 19, 19E and 1. Voted: Unanimously.

### Article 35

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Stabilization Fund and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to transfer from Free Cash to the Stabilization Fund the sum of \$150,000.  
Voted: Unanimously.

Motion and second to adjourn and dissolve the Annual Town Meeting at 11:05 p.m.  
Voted: Unanimously.

There were 238 registered voters and 6 visitors and press in attendance.

A true record,

Attest:  
Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 17<sup>th</sup> day of April in the year two thousand and eighteen.

Shana M. Shufelt  
Steven J. Ouellette  
Brian T. Valcourt  
Ann E. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
April 18, 2018

On this 18<sup>th</sup> day of April 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David Arruda  
Westport Police Officer,

To: Marlene M. Samson  
From: Andrew M. Sousa  
Date: May 8, 2018  
Re: Resignation

I regret to inform you that I must ender my resignation as member of Westport Planning Board, effective immediately, due to personal and medical reasons.

It has been a pleasure serving on the Planning Board.

I wish you and the Board members the very best for the future.

Sincerely,

Andrew M. Sousa

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
2018 STATE PRIMARY WARRANT**

BRISTOL, SS.

To the Constables of the Town of Westport:

GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Primaries, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

SENATOR IN CONGRESS .....	FOR THIS COMMONWEALTH
GOVERNOR .....	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR .....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL .....	FOR THIS COMMONWEALTH
SECRETARY OF STATE .....	FOR THIS COMMONWEALTH
TREASURER .....	FOR THIS COMMONWEALTH
AUDITOR .....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS .....	9 <sup>TH</sup> MASS CONGRESSIONAL DISTRICT
COUNCILLOR .....	1 <sup>ST</sup> COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT .....	1 <sup>ST</sup> BRISTOL & PLYMOUTH SENATORIAL DISTRICT
REPRESENTATIVE IN GENERAL COURT .....	8 <sup>TH</sup> BRISTOL REPRESENTATIVE DISTRICT
DISTRICT ATTORNEY .....	BRISTOL COUNTY
CLERK OF COURTS .....	BRISTOL COUNTY
REGISTER OF DEEDS .....	BRISTOL COUNTY
COUNTY COMMISSIONER .....	BRISTOL COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of August, 2018.

Shana M. Shufelt, Chair  
Steven J. Ouellette  
Brian T. Valcourt  
Ann E. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson

Town Clerk  
Westport, MA 02790  
August 7, 2018

On this 7<sup>th</sup> day of August, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Michael Jacques  
Westport Police Officer

## **STATE PRIMARY SEPTEMBER 4, 2018**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

### **DEMOCRATIC BALLOT**

#### **Senator in Congress**

Elizabeth A. Warren had seven hundred sixty-three	763
Charles Baker (write-in) had twelve	12
Blanks, one hundred twenty-one	121

#### **Governor**

Jay M. Gonzalez had four hundred twenty-nine	429
Bob Massie had two hundred fifty	250
Blanks, two hundred seventeen	217

#### **Lieutenant Governor**

Quentin Palfrey had four hundred twenty	420
Jimmy Tingle had two hundred sixty-eight	268
Blanks, two hundred eight	208

#### **Attorney General**

Maura Healey had seven hundred fifty-six	756
Blanks, one hundred forty	140

#### **Secretary of State**

William Francis Galvin had six hundred three	603
Josh Zakim had two hundred thirty-seven	237
Blanks, fifty-six	56

#### **Treasurer**

Deborah B. Goldberg had six hundred eighty-eight	688
Blanks, two hundred eight	208

### Auditor

Suzanne M. Bump had six hundred seventy-three	673
Blanks, two hundred twenty-three	223

### Representative in Congress

Bill Keating had six hundred eighty-seven	687
Bill Cimbrello had one hundred forty-three	143
Blanks, sixty-six	66

### Councillor

Joseph C. Ferreira had six hundred fifty-five	655
Blanks, two hundred forty-one	241

### Senator in General Court

Michael J. Rodrigues had seven hundred seventy-three	773
Blanks, one hundred twenty-three	123

### Representative in General Court

Paul A. Schmid had seven hundred seventy	770
Blanks, one hundred twenty-six	126

### District Attorney

Thomas M. Quinn, III had seven hundred thirty-six	736
Blanks, one hundred sixty	160

### Clerk of Courts

Marc J. Santos had six hundred seventy-four	674
Blanks, two hundred twenty-two	222

### Register of Deeds

Frederick M. Kalisz, Jr. had six hundred seventy-four	674
Blanks, two hundred twenty-two	222

### County Commissioner

John Thomas Saunders had six hundred twelve	612
Frank N. Durant had one hundred forty	140

## REPUBLICAN BALLOT

### Senator in Congress

Geoff Diehl had three hundred fifty-eight	358
John Kingston had one hundred sixty-three	163
Beth Joyce Lindstrom had ninety-six	96
Blanks, thirty-five	35

### Governor

Charles D. Baker had three hundred forty-six	346
Scott D. Lievly had two hundred ninety-seven	297
Blanks, nine	9

### Lieutenant Governor

Karyn E. Polito had four hundred forty-three	443
Blanks, two hundred nine	209

### Attorney General

James R. McMahon III had three hundred seventy-five	375
Daniel L. Shores had one hundred seventy-six	176
Blanks, one hundred one	101
<u>Secretary of State</u>	
Anthony M. Amore had four hundred twenty-eight	428
Blanks, two hundred twenty-four	224
<u>Treasurer</u>	
Keiko M. Orrall had four hundred twenty-seven	427
Blanks, two hundred twenty-five	225
<u>Auditor</u>	
Helen Brady had four hundred sixteen	416
Blanks, two hundred thirty-six	236
<u>Representative in Congress</u>	
Peter D. Tedeschi had four hundred thirty-six	436
Blanks, two hundred sixteen	216
<u>Councillor</u>	
Thomas F. Keyes had four hundred six	406
Blanks, two hundred forty-six	246
<u>Senator in General Court</u>	
Blanks, six hundred fifty-two	652
<u>Representative in General Court</u>	
Blanks, six hundred fifty-two	652
<u>District Attorney</u>	
Blanks, six hundred fifty-two	652
<u>Clerk of Courts</u>	
Blanks, six hundred fifty-two	652
<u>Register of Deeds</u>	
Blanks, six hundred fifty-two	652
<u>County Commissioner</u>	
D. Rosa had three hundred sixty-one	361
Blanks, two hundred ninety-one	291

### LIBERTARIAN BALLOT

<u>Auditor</u>	
Daniel Fishman had zero	0
Blanks, one	1

NOTE: This is the only office that appeared on the Libertarian Ballot.

A true record,  
Attest:

Marlene M. Samson

Town Clerk  
**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**  
**WARRANT FOR STATE ELECTION**  
**NOVEMBER 6, 2018**

BRISTOL, SS.

To the Constables of the Town of Westport:

GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Primaries, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018 from 7:00 A.M. to 8:00 P.M.** for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS .....	FOR THIS COMMONWEALTH
GOVERNOR AND LIEUTENANT GOVERNOR .....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL .....	FOR THIS COMMONWEALTH
SECRETARY OF STATE .....	FOR THIS COMMONWEALTH
TREASURER .....	FOR THIS COMMONWEALTH
AUDITOR .....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS .....	9TH CONGRESSIONAL DISTRICT
COUNCILLOR .....	1ST COUNCILLOR DISTRICT
SENATOR IN GENERAL COURT .....	1ST BRISTOL/PLYMOUTH DISTRICT
REPRESENTATIVE IN GENERAL COURT .....	8TH BRISTOL DISTRICT
DISTRICT ATTORNEY .....	BRISTOL COUNTY
CLERK OF COURTS .....	BRISTOL COUNTY
REGISTER OF DEEDS .....	BRISTOL COUNTY
COUNTY COMMISSIONERS .....	BRISTOL COUNTY

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

**SUMMARY**

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;
- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum; 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

**A YES VOTE** would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

**A NO VOTE** would make no change in current laws relative to patient-to-nurse limits.

## QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

## **SUMMARY**

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The Commission would be subject to the State Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

**A YES VOTE** would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

**A NO VOTE** would not create this commission.

### **QUESTION 3: REFERENDUM ON AN EXISTING LAW**

Do you approve of a law summarized below, which was approved by the Senate and the House of Representatives on July 7, 2016?

## **SUMMARY**

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law required any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a persons' gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October

1, 2016. The remaining provisions are effective as of July 8, 2016.

**A YES VOTE** would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

**A NO VOTE** would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 15th day of October, 2018.

Shana M. Shufelt  
Steven J. Ouellette  
Brian T. Valcourt  
Ann E. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
October 16, 2018

On this 16<sup>th</sup> day of October, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Fernando Goncalves  
Westport Police Officer

## **STATE ELECTION NOVEMBER 6, 2018**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

### **Senator in Congress**

Elizabeth A. Warren had three thousand five hundred sixty	3560
Geoff Diehl had three thousand three hundred twenty	3320
Shiva Ayyadurai had two hundred sixty-four	264
Blanks, one hundred seventeen	117

### **Governor & Lieutenant Governor**

Baker & Polito had four thousand nine hundred sixty-nine	4969
Gonzalez & Palfrey had two thousand forty-four	2044
Blanks, two hundred forty-eight	248

### Attorney General

Maura Healey had four thousand twenty-eight	4028
James R. McMahon, III had two thousand nine hundred ninety-eight	2998
Blanks, two hundred thirty-five	235

### Secretary of State

William Francis Galvin had four thousand one hundred thirty-three	4133
Anthony M. Amore had two thousand six hundred two	2602
Juan G. Sanchez, Jr. had one hundred ninety-three	193
Blanks, three hundred thirty-three	333

### Treasurer

Deborah B. Goldberg had three thousand eight hundred seventy-four	3874
Keiko M. Orrall had two thousand seven hundred seventy-seven	2777
Jamie M. Guerin had one hundred eighty-four	184
Blanks, four hundred twenty-six	426

### Auditor

Suzanne M. Bump had three thousand six hundred ninety-six	3696
Helen Brady had two thousand six hundred seventy-six	2676
Daniel Fishman had two hundred forty-one	241
Edward J. Stamas had one hundred forty-six	146

### Representative in Congress

Bill Keating had four thousand two	4002
Peter D. Tedeschi had two thousand nine hundred ninety-seven	2997
Blanks, two hundred sixty-two	262

### Councillor

Joseph C. Ferreira had four thousand sixty-three	4063
Thomas F. Keyes had two thousand seven hundred thirty-two	2732
Blanks, four hundred sixty-six	466

### Senator in General Court

Michael J. Rodrigues had five thousand four hundred ninety-six	5496
Blanks, one thousand seven hundred sixty-five	1765

### Representative in General Court

Paul A. Schmid III had five thousand four hundred thirty	5430
Blanks, one thousand eight hundred thirty-one	1831

### District Attorney

Thomas M. Quinn, III had five thousand three hundred twenty-five	5325
Blanks, one thousand nine hundred thirty-six	1936

### Clerk of Courts

Marc J. Santos had four thousand five hundred ninety-four	4594
John G. DeJesus had one thousand three hundred seventy-six	1376
Blanks, one thousand two hundred ninety-one	1291

### Register of Deeds

Frederick M. Kalisz, Jr. had five thousand one hundred forty-seven	5147
Blanks, two thousand one hundred fourteen	2114

### County Commissioner

John Thomas Saunders had four thousand forty-three	4043
--	------

D. Rosa had two thousand five hundred forty-four	2544
Blanks, six hundred seventy-four	674

**Question 1 – Limit Patients to Nurses**

Yes, two thousand thirty-four	2034
No, four thousand nine hundred	4900
Blanks, three hundred twenty-seven	327

**Question 2 – Campaign Contributions**

Yes, four thousand six hundred two	4602
No, two thousand two hundred ninety-seven	2297
Blanks, three hundred sixty-two	362

**Question 3 – Gender Identity**

Yes, four thousand one hundred seven	4107
No, two thousand eight hundred seventy-three	2873
Blanks, two hundred eighty-one	281

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

December 4, 2018

Marlene M. Samson, town Clerk  
816 Main Road  
Westport, MA 02790

Dear Marlene,

This is to notify you that effective November 3, 2018, I resigned my seat as a Trustee of the Westport Free Public Library.

I received a letter from the Board of Selectmen on November 13, 2018 acknowledging my resignation. A copy of the letter is herewith enclosed.

Sincerely yours,

Wendy H. Goldberg

**TOWN OF WESTPORT  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING WARRANT  
DECEMBER 4, 2018**

BRISTOL, SS

To either of the constables of the Town of Westport in said County:  
GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the

inhabitants of the town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, December 4, 2018 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:00 p.m. by Moderator Steven W. Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a by-law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

Motion and second to dispense with the reading of the warrant and the Constable's return of service.  
Voted: Unanimously.

#### Article 1

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$60,000, or any other sum, for the design, project oversight and replacement of the Westport Briggs Road Fire Station roof, including all expenses incidental and related, or to take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to raise and appropriate the sum of \$60,000 for the design, project oversight and replacement of the Westport Briggs Road Fire Station roof, including all expenses incidental thereto.

Voted: Unanimously

#### Article 2

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$65,000 for the purpose of funding a contract with a consultant to assist and otherwise advise the Treasurer with regard to the operation of the Treasurer's office including any necessary and related costs and expenses related thereto or to take any other action related thereto.

BOARD OF SELECTMEN

Motion and second to raise and appropriate the sum of \$65,000 for the purpose of funding a contract with a consultant to assist and otherwise advise the Treasurer with regard to the operation of the Treasurer's office including any necessary and related costs and expenses related thereto.

Voted: Carried.

#### Article 3

To see if the Town will vote to raise and appropriate or take from available funds the sum of \$30,000 or any other amount to pay the cost of insurance deductibles for claims filed against the town, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to raise and appropriate the sum of \$30,000 to pay the cost of insurance deductibles for claims filed against the town.

Voted: Unanimously.

#### Article 4

To see if the Town will vote to appropriate the sum of \$9,000 for the construction and repair of storm water drainage from the Westport Elementary School presently dumping on adjacent private property at 783 Gifford Road and to determine whether this appropriation shall be raised and appropriated, transferred from available funds, or by borrowing, or otherwise, and/or take any other action available thereto.

BY PETITION

Motion and second to raise and appropriate the sum of \$9,000 to be included for the study, evaluation, design, construction or repair of storm water drainage from the Westport Elementary School presently dumping on adjacent private property at 783 Gifford Road and other properties.

Motion to amend Article 4 to add "for engineering for a solution to storm water". There was no second to the motion, therefor, the motion was withdrawn.

At this time, the Moderator asked for volunteers to act as Tellers for the meeting. Robert McCarthy, Hugh Morton and Thomas Schmitt were appointed and duly sworn by the Town Clerk.

Motion and second to call the question. Voted: Carried.

Voted: Carried. Yes: 80 No: 67

Motion and second to dissolve the Special Town Meeting at 8:54 p.m.

There were 179 registered voters and 9 visitors and press in attendance.

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the town Clerk at the time and place of meeting.

Given under our hands at Westport this 6<sup>th</sup> day of November in the year two thousand and eighteen.

Shana M. Shufelt  
Steven J. Ouellette  
Brian T. Valcourt  
Ann E. Boxler  
Richard W. Brewer  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
November 7, 2018

On this 7th day of November, 2018, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Todd Oliver  
Westport Police Officer

December 6, 2018

Marlene Samson, Town Clerk

816 Main Road  
Westport, MA 02790

Dear Marlene:

I would like to officially inform you that I will be retiring from my position as Collector of Taxes, effective January 1, 2019. It has been an honor to serve the Town of Westport. Although I am looking forward to my retirement, I will surely miss my working family and friends.

I hope the Town will take the opportunity to place the position on the ballot at the next Town election.

Respectfully submitted,

Carol A. Borden  
Collector of Taxes

## **ANNUAL REPORT OF THE ANIMAL CONTROL DEPARTMENT**

The Animal Control Department respectfully submits its report for the year ending December 31, 2018.

The mission of the Animal Control Department is to enforce the Town By-Laws and Massachusetts General Laws as they pertain to domestic animals, to serve the residents of the Town through education and enforcement concerning those laws and their importance to both the community and animals. To strive toward the reduction in homeless animals and the prevention of animal related problems within the Town.

This department functioned under the direction of Timothy King, Town Administrator and consisted of Animal Control Officer, Donna Lambert and 4 on-call Assistants, Larissa Pimentel, Kaylin Pimentel, Rebecca Souza and Caitlyn Riley.

The Officers, as State appointed Animal Inspectors, were responsible for issuing quarantine orders and performing the annual barn inspections.

The Department worked with the Rhode Island Community Spay/Neuter Clinic and the Animal Rescue League of Boston's Spay Waggin' offering low-cost spay/neutering to Westport residents.

The Department worked collaboratively with Habitat for Cats, the Animal Rescue League of Boston and Forever Paws Animal Shelter to find forever homes for homeless pets.

The Department received \$6,000.00 through the Massachusetts Animal Coalition's "I'm Animal Friendly" license plate grant and the Massachusetts Homeless Animal Fund voucher program made it possible, through your donation on Line 33F of your Income Tax, to reduce the number of homeless animals through spaying/neutering.

Homeless animals are helped through the Massachusetts Veterinary Medical Association (MVMA) and the Westport Animal Gift Fund to provide help provide care and necessary medical treatment, preparing them for their forever homes.

The Department worked with the Massachusetts Department of Agricultural Resources (MDAR) Division of Animal Health and the Animal Rescue League of Boston to address animal welfare concerns.

The Department worked together with the Board of Health, Highway Department and Police Department to protect public health and animal welfare.

Respectfully submitted,

Donna Lambert  
Animal Control Officer

## ANNUAL REPORT OF THE BEACH COMMITTEE

The Beach Committee respectfully submits its report for the year ending December 31, 2018. The organization of the Board is as follows:

Tim St. Michel	Chair
Sean Leach	Vice Chair
Leone Farias	Member
Constance Gee	Member
William "Woody" Underwood	Member

The Beach Committee had another successful year in 2018. Our beaches were safe because of our lifeguards who do an outstanding job of keeping everyone safe and helping everyone enjoy a wonderful day at the beach.

The Beach Committee's first goal is to make our beaches a safe and enjoyable experience for those who purchase a beach pass for the Town's four beaches.

Again in 2019, beach passes will be purchased through the mail **ONLY**. In 2018, the total beach passes sold were over 3,100. Applications along with the instructions are available at the Town Clerk's office, the Library, the Council on Aging and can be downloaded on the Town's website ([www.westport-ma.com](http://www.westport-ma.com)) under the Town Clerk section.

The Beach Committee would also like to thank the Town Clerk's office (Marlene & Bernadette) for doing such an outstanding job each and every year. I also have a special thank you to Sean Leach (our vice chair) for all the work he did in 2018 during my absence due to an injury. I am still not at full speed but in the process of getting better. Sean would take me to many meetings because I was unable to drive. Westport is very fortunate to have Sean Leach who opens and closes the gates to the parking lots, 365 days a year.

The Beach Committee is looking for another safe and enjoyable 2019 season. The Beach Committee meets on the third Thursday of every month of the year. Your Beach Committee will always continue to provide improvements at our four beaches.

p.s. the beaches will officially open with lifeguards on duty on Saturday, June 15<sup>th</sup>.

Respectfully submitted,

Tim St. Michel, Chair

## ANNUAL REPORT OF THE BOARD OF APPEALS

The Board of Appeals respectfully submits its report for the year ending December 31, 2018.

During the calendar year, there were 13 applications filed seeking variances, special permits, administrative appeals, findings and modifications to existing special permits.

The Board of Appeals members spent countless volunteer hours reviewing applications, conducting public hearings, viewing presentations, receiving input from abutters and the general public, and deliberating, and rendering decisions.

The following are the results of those hearings:

Administrative Appeals: 3 applications were received, of which 1 was granted and 2 were to be decided in the next calendar year.  
Special Permits: 5 applications were received, of which 3 were granted and 2 were to be decided in the next calendar year.  
Variances: 3 applications were received with all being granted.  
Findings: 2 applications were filed, with 1 being granted and 1 decision as to a request for determination by the Zoning Enforcement Officer.

The Board of Appeals consists of five Regular Members and two Associate Members. There are currently two (2) vacant positions, one (1) Regular Member and one (1) Associate Member.

Respectfully submitted,

Roger Menard, Chairman  
Gerald Coutinho, Vice Chairman  
Peter M. Borden  
Constance Gee  
Barbara Pontolilo

## ANNUAL REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors respectfully submits the following report for the year ending December 31, 2018 with organization as follows:

Mr. Stephen J. Medeiros, Chairman  
Mr. Robert Grillo (Retired April 2018)  
Mr. Michael Castro  
Ms. Sue Ann McDermott (Elected April 2018)

Mr. Ellis Withington, Assistant Assessor/Appraiser  
Ms. Sharon M. Potter, Office Manager  
Mrs. Katherine DeNadal, Senior Clerk  
Mrs. Nadine Castro, Senior Clerk (Transferred May 2018)  
Ms. Elizabeth Edwards, Senior Clerk (Hired October 2018)

**Tax Rate Summary : Fiscal 2019 Tax Rate \$8.27 per m.**

I.	Tax Levy Calculation	
A.	Total amount to be raised	\$43,578,262.32
B.	Total Estimated Receipts & Available funds	\$15,274,072.29
C.	Tax Levy	\$28,304,190.03
D.	Distribution of Tax Rate & Levies:	

Class	B	C	D	E	F
-------	---	---	---	---	---

	Levy Percentage	IC above times each % in Col. B	Valuation by Class	Tax Rate	Levy by Class
Res	92.4625%	26,170,761.71	3,164,542,570	8.27	26,170,767.05
Comm	5.2443%	1,484,356.64	179,488,580	8.27	1,484,370.56
Industrial	0.3162%	89,497.85	10,820,830	8.27	89,488.26
Sub Total	98.0230%		3,354,851,980		27,744,625.87
Personal	1.9770%	559,573.84	67,661,930	8.27	559,564.16
Total	100.0000%		3,422,513,910		28,304,190.03

II. Amount to be Raised

A.	Appropriations	\$42,046,698.29
B.	Other amounts to be raised:	
	Total cherry sheet offsets	21,534.00
C.	State and County Cherry Sheet Charge	1,240,187.00
D.	Allowance for abatements and exemptions (overlay)	269,843.03
E.	Total Amount to be Raised	\$43,578,262.32

III. Estimated Receipts and other Revenue Sources

A.	Estimated receipts – State	
1.	Cherry Sheet estimated receipts	\$ 7,046,680.00
B.	Estimated Receipts-Local	
1.	Local receipts not allocated	5,213,134.00
2.	Offset receipts	0.00
3.	Enterprise funds	443,002.00
4.	Community Preservation funds	986,036.00
	Total III. B	\$ 6,642,172.00
C.	Revenue Sources Appropriated for Particular Purposes	
1.	Free Cash	1,042,407.29
2.	Other Available Funds	542,813.00
	Total III. C	\$ 1,585,220.29
D.	Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate	0.00
E.	Total Estimated Receipts and Other Sources	
	Total (111.A through 111.D)	\$15,274,072.29

IV. Summary of Total Amount to be Raised and Total Receipts from All Sources

A.	Total amount to be raised	\$43,578,262.32
B.	Total estimated receipts and other Revenue Sources	\$15,274,072.29
C.	Total Real and Personal Property Tax Levy	\$28,304,190.03
D.	Total Receipts From All Sources	\$43,578,262.32

New Growth certified (Real & Personal Property) \$489,068.00

Under General Laws, Chapter 58, Section 10, we classify property reportable to the State as follows:

Property Class	# of Parcels	Valuation as of 1/1/2018
101-Single Family	5924	\$2,545,330,300.00
102-Condominium	171	\$ 52,682,400.00
Misc-Res 103,109	144	\$ 102,058,100.00
104-Two Family	421	\$ 163,345,900.00
105-Three Family	14	\$ 6,492,400.00
111-125 4-8 Units	29	\$ 19,989,800.00
130-132&106 Vacant Land	1313	\$ 145,212,200.00
300-393 Commercial	268	\$ 147,018,400.00

400-452 Industrial	22	\$ 10,740,200.00
Ch 61 Forest Land	27	\$ 60,830.00
Ch 61A Agricultural	250	\$ 1,562,860.00
Ch 61B Recreational	37	\$ 4,751,730.00
012-048 Mixed Use	65	\$ 155,606,860.00
Total Real Estate	8685	\$3,354,851,980.00

Personal Property	1032	\$ 18,656,510.00
Public Utilities	14	\$ 49,005,420.00
Total Personal Property	1046	\$ 67,661,930.00

Tax Exempt Property	313	\$ 213,401,400.00
---------------------	-----	-------------------

Number of Transfers of Property in 2018 462

### Motor Vehicle Excise Tax 2018

Number of Vehicles Assessed \$25. per m.	23,797
Excise Assessed	\$ 2,822,078.01
Valuation of Automobiles	\$127,189,850.00

### Boat Excise Tax

Number of Boats	1111
Excise assessed \$10. per m.	\$ 59,787.00
Valuation of Boats	\$5,978,700.00

Our Assessor, Robert "Bob" Grillo did not seek re-election this past spring. We take this time to acknowledge Bob's fourteen (14) years of dedicated service he provided to our office and taxpayers of the Town of Westport. Bob also served on various Town committees sharing his expertise and was appreciated.

We wish to thank the various departments in the Town Hall for their continued cooperation during the year.

Respectfully submitted,

Stephen J. Medeiros, Chairman  
John J. McDermott  
Robert Grillo



## **ANNUAL REPORT OF THE BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the year ending 2018.

## The Board of Health Organized as Follows

William M. Harkins	Chairman
Maurice E. May	Vice-Chairman
Philip M. Weinberg	Secretary

## Board of Health Department Staff & Appointees

Director	Matthew J. Armendo
Linda Pierce, R.N.	Part-Time Public Health Nurse
John R. Swartz	Full-Time Health Agent
Raymond Belanger	Part-Time Health Agent
Nancy J. Paquet	Principal Clerk
Patricia Kershaw	Senior Clerk
Lucy Tabit	Recording Clerk
Anthony Amaral	Transfer Station Monitor
Frederick Ponte	Transfer Station Monitor
Timothy Burns	Transfer Station Monitor

## Special Annual Appointments

Dr. Dennis Callen	Medical Monitor
Marlene Samson	Burial Agent/Special Board of Health Agent
Marilyn Edge	Tobacco Control, Special Agent (non-paid)
Jonathon H. Potter, Jr.	Burial Agent/Special Agent (non-paid)
Harry L. Potter	Burial Agent/Special Agent (non-paid)
Shane D. Erickson Potter	Burial Agent/Special Agent (non-paid)
Sarah LeRoux	Part-Time Tobacco Inspector, Special Agent (non-paid)
Frederick Ponte	Special Board of Health Agent

## Licensed Funeral Directors

Jonathan H. Potter Jr.  
Harry L. Potter  
Shane D. Erickson-Potter

## Certificates, Licenses, Permits, & Applications Issued

Bakery Permits: 1	In-Ground Pool Permits: 8
Bottled Water Permits: 7	Semi-Public Pool Permits: 2
Catering Permits: 6	Small Pig Permits: 5
Food Service Establishment Permits: 30	Large Pig Permits: 4
Food Service Day Care: 1	Stable Permits: 3
Frozen Dessert Permits: 2	Equine Permits: 15
Mobile Food Permit: 4	Perc Applications-NC: 28
Pasteurization Permit: 1	Perc Application Upgrades: 10
Residential Kitchen Permits: 4	Perc Applications-Repairs: 69
Retail Food Permits: 34	Extra Perc Holes: 12
Seasonal Food Permits: 7	Septic NC Application: 65
Seasonal Retail Permits: 1	Septic Upgrade Applications: 8
Temporary Food Permits: 69	Septic Repair Applications: 80
Temporary Retail Permit: 5	Septic repair Commercial Applications: 1
Tobacco Permits: 20	Septic NC Permits Issued: 58
Body Art Establishments: 1	Septic Upgrade Permits Issued: 10
Body Art Practitioners: 6	Septic Repair Permits Issued: 72 (24 w/Variations)
Funeral Director Certificates: 3	Septic Minor Repair Permits Issued: 15

Garbage Removal Permits: 7  
Sewage Removal Permits: 15  
Installer's Permits: 50  
Camp/Motel Permits: 3  
Port-a-Jon Permits: 47  
Shell Permits: 1  
Above-Ground Pool Permits: 21

Septic Plan Revisions: 16  
Septic Plan Permit 1 Year Extension: 4  
Title 5 Inspections: 24  
Abandonment: 7  
SW Plan Review: 1  
New Well Permits: 46  
Replacement Well Permits: 17

Late Renewal Penalties: \$698.64  
Copies: \$245.00  
Postage Recaptured: \$68.67

Total Fees collected by the Board of Health: \$117,335.00

### Transfer Station Collections

456.24 tons of recyclables, which include cardboard, scrap metal, tin, magazine/junk mail, newspaper and all plastics clothing and glass. Revenues totaling \$12,281.18 were received from the various recycling vendors during the year 2018. An additional \$7,235.00 was received to help with the cost of the TV/monitors and tires. Recycling expenses cost the Town \$8,042.25 for the special handling of TV/monitors, glass and tires.

877.61 tons of Municipal Solid Waste/C&D were transferred to New Bedford Waste Services during 2018, which cost the Town \$67,104.36; however, with the fees from punch card sales and bulky items, the Town received in revenue \$180,448.00. Additional revenue of \$53,510.00 was collected through stickers and temporary pass sales.

### Other Board Of Health Responsibilities Provided Under The Guidance Of The Town Nurse

Health promotion, illness prevention, and health protection are the core functions of the Public Health Nurse. A focus on health and wellness, rather than illness, is the basis of all PHN work. Chronic diseases, such as cardiovascular disease, cancer and diabetes are among the most common and preventable health problems..

Additional responsibilities: clerical duties, vaccine management, referrals, sharps disposal and participate in community health meetings. The nurse participates in continuing educational courses, which include CPR, Immunization Updates, Vaccine storage and Handling, Vaccine Reimbursement, Cancer Updates, Meditation, Impact of Exercise, Advance Directives, Osteoporosis, Supplements, Hypertension and Making Healthy Choices.

### Services Provided Under The Town Nurse

Blood Pressure (BP) Clinics: Walk-in basis-includes education on medication, nutrition, and healthy life styles. Pulse readings, weights and lung auscultation as warranted. 56 BP readings.

The MDPH has decreased vaccine availability to all providers and has implemented more eligibility requirements. State supplied vaccine can only be used for those children and adults determined eligible in the most recent version of the Childhood Vaccine Availability Table and the Adult Vaccine Availability Table. Most clients receive vaccine at their physician, pediatrician, or pharmacies where the vaccines are covered by their insurance and are privately purchased. There have been few requests for vaccines in the past year and I have been able to refer those to another resource.

Flu Vaccine: 133 flu vaccines were given to Westport residents by scheduled appointments and walk-ins. 300 doses were purchased with revenue from the revolving account. Flu Vaccines were not supplied by

the State this year. We will continue to administer the remaining vaccines. The BOH participates in the Medicare Part B Reimbursement and HMO Reimbursement Program.

Additional Services: Mantoux Tests 4, B12 Injections 4, TDAP 1, dressing changes, suture removals, home BP monitor checks and teaching, filling insulin syringes for home bound clients, throat checks, tic removal, provide immunization records.

Home Visits: 4

Communicable Disease Case Investigations and Reports: Information exchange through the Massachusetts Virtual Epidemiological Network (MAVEN). The reports help document and describe the extent of disease in a population, spread of disease to new areas and assess control measures. During the investigation, education and support are provided to the client. At risk contacts are also identified in order to prevent further transmission of the disease. Approximately 108 Reports investigated and completed. Disease reports included Babesiosis, Ehrlichiosis, Human Granulocytic, Anaplasmosis, Vibrio, Cryptosporidiosis, Viral meningitis, Campylobacter and Salmonella. Other diseases, which are acknowledged but no report, required include Lyme, Hepatitis C, Strep Pneumonia and Influenza.

Emergency Preparedness: To ensure preparedness for Public Health emergencies such as bioterrorism and pandemic influenza: Participate in Call-Down Drills and HHAN Alerts. The Director attends the monthly Bristol County Public Health Emergency Preparedness Coalition meeting.

Durable Medical Equipment: The Nurse accepts donations of medical equipment to loan to residents in need. The Commission on Disability made a generous donation of 3 wheelchairs for use by Westport residents.

Health Education Presentations: The Town Nurse conducts a monthly health educational presentation at the televised Board of Health meeting.

Total Fees Collected by the Nurse: \$597.12 was received in 2018 since the new Nurse came on board in May, which was deposited to the revolving vaccine account. This account is designated to aid in private purchase of vaccines and any other expenses associated with the administration of vaccines. The Town did not participate in the 2017/2018 Flu Season. Reimbursements for the 2018/2019 Flu Season are usually received in 2019.

## Board of Health Statement/Goals

**The Board of Health meets every other Monday at 7:00 p.m. in the Town Hall Annex.**

The main goal of our entire board is to continue to protect and improve the health and well fare of all our residents.

In order to continue to protect the public health and environment of Westport, the Board of Health will:

- Continue to promote general health of the community, the wellness in the individual, and to inspire conditions by which people can remain healthy.
- ....Enforce state-mandated and local public health regulations.
- ....Conduct Inspections as mandated.
- ....Issue town permits related to the Board of Health.
- ....Investigate community-based complaints or concerns.
- ....Support the goals of public health by providing education and community programs.
- ....Assure that the basic health needs of the community are being met.
- ....Disseminate all health care information provided by the Mass. Department of Public Health.
- ....Continue to monitor all food service and retail food establishments.
- ....Enforce and administer all pertinent Mass. Department of Environment Protection regulations.
- ....Enforce and administer all existing BOH regulations and update/revise them as necessary.

- ....Continue to find ways to improve the Transfer Station and Recycling operation.
- Address new Board of Health responsibilities that may arise out of the legalization of marijuana use and sale
- ....Utilize the Public Health Nurse to better serve the community of Westport with emphasis on community awareness of public health issues along with health promotion and disease prevention.
- ....The Nurse will offer to the public the following services:
  - TDap vaccine
  - Pneumococcal / pneumonia vaccine (throughout the year)
  - Flu (yearly clinics advertised in the fall)
  - Blood Pressure Screening
  - Blood Sugar Screening
  - Mantoux skin testing for Tuberculosis
  - Tuberculosis follow up
  - Direct Observation Therapy (DOT)
- The Nurse will provide MDPH mandated services of communicable disease investigation and control.
- Continue to expand the Nurses role in emergency preparedness and response.
- The Town Nurse will educate the public on disease prevention.
- The Public Health Nurse also offers general health counseling and referrals to other health professionals.
- The Nurse will conduct home visits to homebound residents.

### BOH Transfer Station Successes

- ....Continued to provide services or find alternative resources for our residents.
- ....Continued having the best record of food establishment inspections of this area.
- ....Continued the level of service, even with unanticipated reduction in staff.
- Continue with another septic repair loan program for home owners.
- ....Continued to work on making the Transfer Station financially positive and a well-run facility.
- ....Qualifying again for Recycling Dividends Program under the Sustainable Materials Recovery Program, which awarded us \$3,850 to use towards recycling improvements.
- ....Continue the creation of a Tenant Farm Regulation.

The Board of Health continues to implement our Tuesday well water testing program in coordination with a Massachusetts Certified Laboratory.

The Board of Health also continues the implementation of the Community Septic Management Loan Program Grant, which is at the end. The BOH has applied for another grant to continue this program. We are grateful for the dedication of our Grant Coordinator, Nelia Williams of the Building Department and the Financial Coordinator, Nicole Botelho of the Accounting Department. They have done tremendous work to make it as smooth as possible for the loan recipients and for the BOH.

In regular business, the Board and their Agents continued their work reviewing septic plans for repairs and new construction, approving new and replacement well locations and hold hearings for variances and other issues as needed and responding to complaints and emergency calls in a timely manner.

We believe we continue to have the best record of food establishment inspections of the towns/cities in our area as was once reported in an article done by the Standard Times. We attribute the continued success to our dedicated Part-Time Agent Raymond Belanger.

The Board continues to improve the Transfer Station operation with intent to increase its revenue to reduce the need for financial support from the General Fund. This year has proved a challenge with the recycling market, specifically plastic and glass. As many people may have seen in the news, plastic, glass

and mixed paper recycling has become difficult and is now an added expense due to having to pay for the disposal while continuing to keep it from entering into the waste stream. The Board will continue to search for a solution to ease the expense.

We were awarded a one-year extension on the Mattress Recycling Grant received under the Sustainable Materials Recovery Program. This gave us the ability to recycle qualifying mattresses and box springs at a reduced fee to the resident, which keeps it out of the trash. Currently, the cost for collection by the mattress recycling vendor is billed and paid directly by the State and has recently been extended to January 31, 2019. In addition, we have qualified again for the Recycling Dividends Program under the Sustainable Materials Recovery Program, which has awarded us \$3,850 to use towards recycling improvements. This is the same as was awarded last year.

The Transfer Station Staff Anthony Amaral, Fred Ponte and Timothy Burns, continue to make improvements to the facility as well as providing exceptional service to the public and working with other Town departments.

I would like to thank the Board of Health Staff and the Transfer Station workers. The Board is proud of the way they have interacted with other departments and our Town's people. They continue to serve the Town well through their hard work and dedication.

Respectfully submitted,

Matthew J. Armendo  
Director



## **ANNUAL REPORT OF THE BRISTOL COUNTY MOSQUITO CONTROL PROJECT FOR WESTPORT, MA**

### Bristol County Mosquito Control Commissioners

Robert F. Davis, Chairman	Gregory D. Dorrance
Christine A. Fagan	Joseph Barile
Aaron G. Caswell	

This year marks the 59th anniversary of the Bristol County Mosquito Control Project and its services to the cities and towns of Bristol County. Our mission is to bring mosquito populations to tolerable levels using a variety of scientifically effective methodologies consistent with applicable laws. Surveillance, water management, biological and chemical controls are performed in an environmentally sensitive manner to minimize potential effects on people, wildlife and the environment. Over the years, our project has greatly reduced exposure to both Eastern Equine Encephalitis (EEE) and West Nile virus (WNV).

The Project continues to make investments in new technologies that increase our efficiency and accuracy when fulfilling our mandate. Upgrades to our pesticide application equipment, service request system and data collection programs have been made. We utilize GPS guidance systems on our spray trucks enabling our technicians to effectively schedule and conduct early morning applications and document pesticide application routes. We remain committed to applying environmentally responsible larvicide and adulticide products. We do this in order to be better stewards of the environment and reduce any unwanted effect on non-target organisms. We continue our practice of arbovirus and population

surveillance through trapping and sending mosquito specimens to the Massachusetts Department of Public Health for testing.

During the 2018 mosquito season, 26,960 mosquitoes were tested for the mosquito borne viruses EEE and WNV. There were no isolations of EEE and no human cases in the County. Bristol County had sixty-two (62) mosquito pools test positive for WNV with two (2) reported human cases. This has been the County's most active West Nile virus season to date. There were no equine cases for EEE or WNV.

The Project continues its year round efforts to reduce mosquito breeding areas through water management and source reduction. Our goal is to remove debris, silt and vegetation from drainage ditches to improve water flow, thus eliminating standing water conducive to larval development. Work is conducted using mechanized machines and by hand.

During the time period January 1, 2018 – December 31, 2018 the Bristol County Mosquito Control Project:

- Sprayed over 12,661 acres
- Treated 18 acres with *B.t.i.* in 42 locations for mosquito larvae
- Received 327 requests for spraying
- Cleared and reclaimed 12,575 feet of brush
- Treated 1,680 catch basins

Throughout the year, we strive to educate the public concerning mosquito borne diseases and simple ways people can protect themselves and help prevent breeding on their own property. We have many types of outreach programs including speaking at public health events, radio/newspaper interviews, visiting local schools and senior centers, and creating informational posters for distribution. Be sure to check our website: [www.mass.gov/eea/bristolcountymosquitocontrol](http://www.mass.gov/eea/bristolcountymosquitocontrol) or follow us on [Twitter@BCMCMOSQ](https://twitter.com/BCMCMOSQ) for updates and information.

I would like to thank the Town officials and residents of Westport for their continued support and cooperation. Our project is extremely proud of the work we perform and look forward to serving our communities in the upcoming year. If there are any questions concerning the projects efforts or objectives, please feel free to contact our office.

Respectfully submitted,

Priscilla Matton  
Superintendent

## ANNUAL REPORT OF THE INSPECTOR OF BUILDINGS

I hereby submit my report as Inspector of Buildings for the year ending December 31, 2018.

		Construction Value
4	Duplexes/Condo Units	\$ 571,200.00
48	Single Family Dwellings	\$ 18,365,573.00
54	Foundations	\$ 811,500.00
75	Alterations and Additions	\$ 3,616,223.00
86	Occupancy Permits	N/C/V
7	Accessory Apartments	\$ 5,465,480.00
32	Garages	\$ 2,022,523.00
60	Renovations and Repairs	\$ 2,419,131.00
74	Replacement Windows	\$ 659,497.00
38	Decks, Porches and Gazebos	\$ 888,564.00

4	Greenhouses and Sun Rooms	\$ 100,950.00
19	Barns, Sheds and Workshops	\$ 305,130.00
20	Above-ground Pools	\$ 128,284.00
7	In-ground Pools	\$ 261,132.00
10	Tents	\$ 38,379.00
22	Demolitions	\$ 196,350.00
14	Commercial	\$ 432,228.00
14	Municipal, State, Churches, Non-Profit	\$ 6,961,436.00
5	Wind Turbines, Cell Towers, Antennas	\$ 123,000.00
151	Roofs	\$ 1,532,566.00
32	Shingles and Siding	\$ 584,659.00
72	Solar Panels	\$ 1,919,029.00
36	Wood stoves, Fireplaces, Chimneys, Pellet Stoves	\$ 117,198.00
8	Signs	\$ 95,130.00
84	HVAC	\$ 1,476,149.00
67	Site Visits, DBA, Lot Letters, Certifications and Misc.	N/C/V
13	Duplicate Permits	N/C/V
5	Fires	\$ 447,000.00
37	Weatherization	\$ 176,395.00
81	Affordable Housing/Noquochoke Village	\$ 7,863,652.00

N/C/V – No Construction Value

Fees to Treasurer - \$ 224,099.00

Total Building Permits issued - 872

Miles Traveled – 3,534

Yard Sale Permits - 55

Respectfully submitted,

Ralph Souza  
Building Commissioner

## ANNUAL REPORT OF THE GAS INSPECTOR

The following is a summary of the inspections made by the Gas Inspector for the year ending December 31, 2018.

Rough Inspections	191
Final Inspections	218
Re-Inspections	18
Underground Line	40
Line Tests	8
Fireplaces	11
Ten Foot Out	2
Consultations	1
Demolitions	1
Partial Roughs	67

Total Inspections Made	557
Total Permits Issued	450
Fees to Treasurer	\$31,745.00
Miles Traveled	2,317

Respectfully submitted,

## ANNUAL REPORT OF THE PLUMBING INSPECTOR

The following is a summary of inspections made by the Plumbing Inspector for the year ending December 31, 2018.

Rough Inspections	248
Final Inspections	315
Re-Inspections	12
Underground Line	78
Ten Foot Out	55
Consultations/Call Out	5
Total Inspections Made	713
Total Permits Issued	313
Fees to the Treasurer	\$34,800.00
Miles Traveled	2,494

Respectfully submitted,

Joseph Ferreira  
Plumbing Inspector

## ANNUAL REPORT OF THE WIRE INSPECTORS

We hereby submit our report as Wire Inspectors for the year ending December 31, 2018.

Single Family Dwellings, Overhead	9
Single Family Dwellings, Underground	47
Affordable Housing	28
Alterations And Additions	37
New Service Overhead	8
New Service Underground	14
Rewire, Repair, Remodel	64
Barn/Sheds	7
Garage	19
Commercial	31
Alarms – Security/Smoke/Low Voltage	33
Temporary Service	17
Upgrade Service	11
Relocate/Repair/Replace Service	17
Meter Sockets	15
Panel Replacement	13
Septic Pumps	18
Water Pumps	2
Hot Tubs	4
Boilers/Furnaces	8

Pool In-Ground	6
Pool Above-Ground	8
Generators	121
Municipal/State/Federal/Church	28
G.F.I. Lights	23
Air Conditioning	6
Re-Inspections	23
East Beach Inspections	93
Road Layout	3
Fire	4
Solar Panels	81
ACC. Apartment/Condo Unit	5
Demolitions	1
Smoke Suppressions	28

Miles traveled by Inspectors	10,950
Fees paid to the Treasurer	\$76,625.00
Total Permits issued	715

Respectfully submitted,

William R. Plamondon  
Dane Winship  
Assistant Inspectors of Wires



## ANNUAL REPORT OF THE COMMISSION ON DISABILITY

The Commission on Disability hereby submits its report for the year ending December 31, 2018.

### Background

The Commission on Disability was established at the 2009 Annual Town Meeting. Ours is one of over 140 Commissions throughout the Commonwealth of Massachusetts. All of the Commissions work under the guidance of the Massachusetts Office on Disability.

### WWB – Westport Without Barriers

WWB – Westport Without Borders is the logo of our commission and it stands for our efforts to reduce or eliminate the barriers that our residents with disabilities and their families face in their daily lives.

## Mission Statement

To do what we can to enhance the lives of our disabled residents and their families by eliminating barriers that prevent them from taking advantage of everything that our Town has to offer.

## Priorities

- Improve public awareness of disability issues.
- Identify area of concern for our disabled residents and their families.
- Work in cooperation with other Town departments to foster maximum participation of our disabled residents.
- Provide information, and advice to individuals, organizations, businesses and agencies on all matters pertaining to disabilities.
- Assist Town departments in complying with the American with Disabilities Act.
- Advocate for the rights of Westport citizens with disabilities.

## 2018 Accomplishments

We worked closely with Ross Moran, the director of the Land Conservation Trust, on several issues including the placement of mobility mats at Knubble Beach located on Beach Avenue. We also provided input to Mr. Moran relative to handicapped accessibility at the recently acquired St. Vincent De Paul property.

We took the initial steps toward locating a place for and installing a handicapped accessible boat ramp in Town. These steps included presenting the initial plan to Town Selectmen for approval and forming a committee of several individuals who expressed an interest in ensuring that a proper location for the ramp and the proper design for the ramp was found and that the ramp was installed.

We previously worked with the manager of the Santander Bank branch on Main Road relative to the installation of an automatic door at the bank entrance. This year we contacted the manger at the Westport Federal Credit Union relative to the installation of an automatic door. The bank does not own the building and informed us that the owner is Mr. Albert Lees. A commission member spoke to Mr. Lees who expressed his willingness to install the automatic door at his own expense.

Our Commission receives funds every year through private donations and through fines received when people park illegally in parking spaces reserved for individuals displaying the appropriate handicapped placard. This year we used some of the funds to purchase two transport chairs from the Westport Apothecary. The transport chairs were then donated to the Westport Council on Aging. We also donated \$1,500.00 to be used at the Macomber School for programs and supplies to be used by students with special needs.

## 2019 Objectives

We will continue to advocate for the rights of disabled residents and their families. Access to our beaches and waterways is of paramount importance. With that in mind, we will continue our efforts to ensure tha the mobility mats are placed at Knubble Beach on Beach Avenue. We will continue our efforts towards designing siting and installing a handicapped accessible boat ramp.

We will also work with other organizations, such as the Land Conservation Trust, to ensure handicapped accessibility to our public spaces.

We will identify other barriers to handicapped accessibility and try to eliminate them.

## Membership

We currently have seven members. The following are their names and the dates when their current appointments expire:

Brian C. Gallagher, Chairman – 6/30/19  
Anders Newcomer, Vice Chairman – 6/30/21  
Rose Rego, Treasurer – 6/30/20  
Stanley H. Cornwall – 6/30/20  
Martin Costa – 6/30/21  
Raymond L. Phoenix – 6/30/19  
Kimberly Tripp Legendre – 6/30/21

Respectfully submitted,

Brian C. Gallagher, Chairman

## **ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

### Members

A Community Preservation Committee (CPC) was established in April 2002, after voters had approved this action in an annual election ballot question. CPC consists of nine (9) volunteer voting members pursuant to the provisions of M.G.L. Chapter 44B, Section 5. Three at large members are appointed by the Board of Selectmen for one year terms. Other members are selected representatives of the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, Housing Authority and Finance Committee. Our thanks go to all the volunteers serving and who have served on the CPC.

With thanks for his service, we would to acknowledge the passing of Richard Lambert who served on the Community Preservation Committee (CPC) from its inception. The present membership is Chair Betty Slade (at large), Vice Chair Timothy Gillespie (Recreation Commission), Elizabeth Collins (Housing Authority), Janet Jones (Historical Commission), Hugh Morton (Finance Committee), Marc DeRego (Planning Board), John Bell (at large) and Dale Weber (at large.) There is no representative currently serving from the Conservation Commission.

### Community Preservation Act

The provisions of the Community Preservation Act (MGL.44B) were passed at the 2001 annual Town Meeting. In adopting the provisions of the Act, taxpayers approved a two percent surcharge on real estate taxes, starting in February 2003, to fund this program. In addition, each year the State, from a special trust set up for this purpose, allocates funds to all the Community Preservation Act (CPA) communities. In the first several years, the State matched 100% but in the last few years of increased numbers of communities participating, the match has been fluctuating. The State has been allocating additional funding for CPA communities in the last three years and the Governor has shown support for new funding.

CPA funds are restricted to use only for open space (including active recreation), historic preservation, and community housing. A minimum of 10% of the total available funds each year must be devoted to each of these categories as projects or as reserves. The balance of the available funding may be expended in any of the categories listed. If funds are not expended in one year they are carried over to

the next years as reserves. Up to five percent of available funds may be allocated for administrative expenses. A portion of remaining available funding may be placed in Budget Reserves in order for them to be available for possible projects in the fiscal year.

At any time after fiscal year FY08 the Town can revoke the Act by following the same procedure that was followed in adopting the Act. That is by a vote of Town Meeting followed by an annual Town election ballot question. Otherwise, the Community Preservation Act remains in place. Past efforts to weaken the CPA in Westport have been defeated and were followed up by a ballot vote giving support to CPA in Westport.

### CPC Activities

CPC has an annual public hearing in the fall to invite the Town and the public to submit projects and comments. CPC works closely with Town committees and boards as well as with the Agricultural Open Space Trust Fund Council, the Westport Land Conservation Trust, and other non-profits such as the Westport Historical Society to develop and implement projects which will meet CPA requirements and which will contribute to the betterment of the Town. Each project is carefully reviewed and costs closely examined. CPC requires that all projects serve a public purpose, that private projects have grant agreements with the Town, and that quarterly reporting back to the CPC is done.

All proposed projects each year must be submitted to and reviewed by the CPC by the December meeting. A public hearing is held in January for all the projects which the CPC will consider for recommendation to the Town Meeting. The CPC submits a warrant article to Town Meeting for voters' consideration. All recommended projects were approved at the 2018 Annual Town Meeting unanimously. These were:

### Historic Preservation

Head of Westport Town Landing Historic Stone Wall Preservation Phase III, \$95,500.00 - This project entails the continuation of the restoration of the stone walls at the historic area at the Head of Westport.

Council on Aging Historic Preservation, \$11,950.00 - Restoration of the East, West and North window trim, fascia boards, soffits and the two front stairways, re-shingling of the Bell Tower, and restoration of the wooden windows, trim, soffits, and fascia boards.

### Open Space and Recreation

South Coast Scenic Greenway Bike and Pedestrian Ways Feasibility Study (Westport Share), \$10,000.00 - The cities & towns of New Bedford, Dartmouth, Westport and Fall River have come together to do a feasibility study to include field verification and desktop reviews of maps, reports and plans, documentation of existing conditions and constraints, generation of concept sketches, identification of pertinent issues, and generation of preliminary construction cost estimates. The aim is to develop a bike and pedestrian way across these towns.

Targeted-Integrated Water Resource Management Plan for the East Branch of the Westport River: Public Outreach, \$15,000.00 - The Planning Board will use the funds from this project to provide for public outreach once work on the Targeted-Integrated Water Resource Plan begins. It serves as a local portion of the total estimated cost of that plan of \$180,000 which will be achieved with a state grant.

Westport United Youth Soccer (WUYS) Playing Fields Construction: Electricity & Water, \$40,000.00 - This funding will provide for the installation of an artesian well to provide a water supply and the installation of an electric system with underground wiring to provide lighting.

St. Vincent de Paul Property Conservation Restriction: Community Park, \$200,000.00 - The acquisition of the former Saint Vincent de Paul property is a collaborative project between the Town of Westport and the Westport Land Conservation Trust (WLCT) to permanently preserve a scenic and naturally rich 82-acre property on Adamsville Road. The Town is purchasing the Conservation Restriction on this property. The WLCT will manage the operation of the property.

## Community Housing

Westport Affordable Housing Trust, \$295,583.00 - The Trust's proposed programs are directed to preserve and create quality affordable housing, including homeownership, bring municipal properties back to the tax roll, rehabilitate existing moderately-priced homes, be an argument to halt inappropriate potential 40B development, sponsor acceptable affordable housing developments and increase the Town's Subsidized Housing Inventory (SHI), currently at 3.5% of total year-round housing inventory.

State Matching Funds received to date are listed below.

October 2003	\$285,139.00
October 2004	\$296,150.00
October 2005	\$310,535.00
October 2006	\$324,421.00
October 2007	\$339,198.00
October 2008	\$242,421.00
October 2009	\$126,347.00
October 2010	\$103,501.00
October 2011	\$104,918.00
October 2012	\$110,399.00
October 2013	\$221,426.00
October 2014	\$138,000.00
October 2015	\$135,229.00
October 2016	\$ 98,067.00
October 2017	\$ 97,282.00
October 2018	\$ 84,861.00
Total:	\$3,018,493.00

Detailed information about meetings, application procedures, criteria and other source material is available on the Town of Westport Website – Community Preservation Committee. For further information about CPA throughout the state as well as in Westport, go to <http://www.communitypreservation.org/>.

Respectfully submitted,

Betty Slade, Chair



## **ANNUAL REPORT OF THE CONSERVATION COMMISSION/SOIL BOARD**

The Conservation Commission/Soil Conservation Board hereby submits its annual report for the calendar year ending December 31, 2018.

## Overview

The Conservation Commission is a seven-member volunteer board, appointed by the Board of Selectmen to oversee and protect Westport's extensive inland and coastal wetlands, riverfront and certain other natural resources. Our primary responsibility is to review wetland delineations and permit applications for activity in or near wetland and riverfront areas under the jurisdiction of the Massachusetts Wetlands Protection Act (WPA) and the Rivers Protection Act, as well as ensuring compliance. The Commission issues decisions and permits after a public hearing and presentations by the applicant.

The Conservation Commission employs professional support to review application filings including septic and building permit requests. The Commission staff works closely with the Board of Health and Building Inspector in these reviews. The Commission is responsible for updating the Town's Open Space Plan every five years and for overseeing Town-held conservation restrictions, which preserve valuable natural areas. The Commission also serves as the Soil Conservation Board for the Town and reviews permit applications for storage, transfer and removal of certain soils and minerals as set forth in Westport's Soil By-Law.

## Personnel Updates

The Conservation Commission employs one outstanding Wetlands professional, Christopher Capone. Christopher is the Commission's full-time Senior Conservation Agent. The Conservation Commission is also well supported by the administrative work of Leone Farias, Principal Clerk. Mrs. Farias handles the day-to-day operations of our office and with our agent, assists the public and applicants in moving through the sometimes intricate process of compliance with the requirements of the Conservation Commission.

Conservation Commission members at the close of 2018 were: Paul Joncas (Chairman), Jason Powell (Vice Chairman), and members Burton Bryan, Grace Greenwood, Philip M. Weinberg, Jacob "Jake" McGuigan, and Kevin Carter.

## Commission Activity & Highlights

The Commission continues to meet bi-weekly (alternate Tuesday evenings). We have continued with a regular review of our compliance worksheet, and have resolved numerous outstanding compliance issues. Policies and procedures continue to be refined and reviewed as appropriate.

The totals for various filings under the state Wetlands Protection Act in 2018 were: 213 Permit Reviews, 68 Notices of Intent, 4 NOI Extensions, 11 Abbreviated Notices of Resource Area Determination, 39 Requests for Determination of Applicability, 33 Certificates of Compliance and 14 Soil Permits.

## Coordination with Town Boards

Conservation Commission members also represent the Commission on the Community Preservation Committee, Agricultural Preservation Trust Council and the Westport Economic Development Task Force.

## Budget and Wetland Funds

The Conservation Commission is funded partly from taxation and partly from a fund called the Wetlands Fund. A portion of every Abbreviated Notice of Resource Area Delineation (ANRAD) and Notice of Intent (NOI) is deposited in the Wetlands Fund. The Conservation uses these funds to carry out the work of the Conservation Commission and to supplement shortfalls in our funds appropriated at Town Meeting.

On behalf of the Conservation Commission and the citizens of the Town of Westport, I thank both the staff and Commissioners for their dedication and willingness to devote many hours to serving the Town of Westport.

Respectfully submitted,

## ANNUAL REPORT OF THE WESTPORT COUNCIL ON AGING

The Council on Aging respectfully submits this report for the year ending December 31, 2018.

<u>Council Members</u>	<u>Appointed</u>	<u>Term Expires</u>
Marcia Liggin	July 1, 2016	June 30, 2019
Karin Bergeron	July 1, 2016	June 30, 2019
Catherine Davis	July 1, 2016	June 30, 2019
William Gifford	July 1, 2016	June 30, 2019
Edmund Thadeu	July 1, 2017	June 30, 2020
Muriel Kokoszka	July 1, 2017	June 30, 2020
Irene Buck	July 1, 2018	June 30, 2020
Ann Boxler (Ex-Officio)	July 1, 2018	June 30, 2021

The COA Board is appointed by the Board of Selectmen to provide guidance and set policies for the department.

### Council on Aging Staffing

Including the Director, there are four full-time employees and sixteen part-time employees. Approximately 75 volunteers are actively involved in the operation of the Council on Aging.

WCOA Director	Beverly Bisch (40 hours)
Principal Clerk	Stella Farias (40 hours)
Maintenance Specialist	John Medeiros (20 hours)
Volunteer Coordinator	Deborah Camara (12 hours)
Nutrition Meal Site Manager	Melissa Duquette (19¾ hours)

### Supportive Day Program

Program Director	Constance McQuoid (35 hours)
Assistant Program Director	Catherine Lynch (19¾ hours)
Program Aide	Jeanne Borges (19¾ hours)
Program Aide	Robin Azevedo (19¾ hours)
Program Aide	Martha Fontaine (19¾ hours)
Program Aide	Denise Paré (19¾ hours)

### Transportation Department

Transportation Clerk	Jacalyn Saulnier (19¾ hours)
Driver	Carol Borges (19¾ hours)
Driver	Paul Jaillet (19¾ hours)
Driver	Nancy Cox (19¾ hours)
Driver	William McQuoid (19¾ hours)

### Outreach Department

Outreach Coordinator	Andrea Lemos (35 hours)
Outreach Specialist	Susan Sharpe (19¾ hours)
Outreach Specialist	Cynthia Kinnane (15 hours)

The Mission of the Westport Council on Aging is to identify and meet the needs of Westport's elder population and to inform elders and the community of available services. The Westport Council on Aging

is responsible for planning, coordination and providing comprehensive services for Westport residents age 60 and over. The Westport Senior Center is a Town gathering place dedicated to enriching the aging experience for Westport seniors. We provide a rich, diverse environment with a wide range of opportunities, programs and services in the area of health, learning, art, socialization, nutrition and recreation. Our goal is to offer seniors opportunities to be active members of their community while maintaining their independence. We believe wholeheartedly in enhancing growth, dignity and a sense of belonging while encouraging individual contributions and the sharing of life experiences.

The Westport Council on Aging staff and Board also work to assist elders who are impoverished, frail and/or homebound. The WCOA works collaboratively with Bristol Elder Services, Inc., the Aging Service Access Point (ASAP), the Executive Office of Elder Affairs (EOEA) and the Massachusetts Councils on Aging (MCOA). The Council on Aging partner's with other Town Departments, local businesses and many others community supporters. The Council on Aging expands beyond the borders of our own community to Diman Regional Vocational High School, the Sheriff's Department, Bristol Community College, the University of Massachusetts at Dartmouth, the Southeastern Regional Transit Authority, legislators and to other regional and statewide boards and organizations that advocate for seniors.

There are five basic areas of operation at the Senior Center:

- a. Senior Center Programs provide a cross-section of opportunities to enable seniors to age well and "in place". Physical fitness programs including yoga, aerobics, balance & bones, men's exercise, Tai Chi and stretch & tone were accessed 6737 times; instructional/ informational programs which include chef on a shoe-string, poetry writing, water color painting, bridge, mahjong, knitting and quilting were accessed 1125 times; social/recreational activities such as senior picnic, pool and bingo were accessed 3149 times. The WCOA was open 257 days and hosted a total of 2390 events with 14,423 people attending in 2018.
- b. The Supportive Day Program is a non-medical, supervised program for isolated or frail elders. The median age of the clients is 81. Last year we had 79 clients enrolled in the program. Daily attendance averages 15 people a day with a maximum capacity of 20. The Supportive Day Program was accessed 3265 times in 2018. The staff and volunteers work hard at making life as enjoyable as possible. As we continue to see an increase in the elder population we will also see the increased need for the Supportive Day Program service, which helps to keep elders in their community and out of institutions. Fifty-eight percent of the Supportive Day clients are private pay, Westport residents. The program is self-supporting through the private pay clients and a contract with Bristol Elder Services. The fee is \$36.00 a day per client with additional fees for transportation service. For every person in the Supportive Day program, we are serving at least one additional person, the caregiver. Our trained staff provides six hours of supervised activities to each client, allowing the caregiver respite time to regenerate or to hold down a job.

We were awarded a 3 year contract with Bristol Elder Services for Supportive Day Program Services starting October 2018.

- c. The Outreach Program helps identify problems, needs, and provides information and referral assistance to Westport seniors and disabled. Our Outreach Staff meet with elders and family members as needed in the home or at the Senior Center. The Outreach department contacted 313 individuals in 2018. They provided 1825 units of service (10% increase from 2017) including but not limited to, assistance with applications for fuel assistance and food stamps, loaning durable medical equipment, help with medical insurance applications including Medicaid, information and referrals to state and local resources. Our Outreach Coordinator, Specialist and a SHINE volunteer completed 191 appointments during the Medicare open enrollment from 10/22-12/7/18.
- d. Transportation Program - Our four buses and two vans provided 7908 rides (duplicated) this year to 879 individuals (duplicated) for event outings, medical appointments, food shopping, medication and banking needs, as well as bringing clients into the Senior Center for Supportive Day Program. This service meets a critical need for elders in Westport as well as other local towns, as the 160 miles of roadway in Westport provides only 6 miles of public transit available on Route 6 from Fall River to Dartmouth. We also received a Mass DOT Grant of \$64,200 (\$51,360 DOT + \$12,840 town match) towards the purchase of a new 14 passenger van, delivered in June 2018.

- e. Volunteer Program - Our Volunteer Program has approximately 75 volunteers that logged in 7881 hours of service in 2018. Seventeen (17) volunteer instructors donated their time to lead classes in Knitting, Quilting, Poetry Writing, Walking, Computer, Bingo, Pool, Mahjong, and Bridge, that otherwise would not be available with our limited budget. Six (6) volunteers assisted in the Supportive Day program, nine (9) volunteers assisted in the kitchen, and thirty-five (35) volunteers provided general office support. Sixteen (16) volunteers provided Friendly Visits to elders in the community that are homebound. Three (3) volunteers from AARP assisted seniors with filing their taxes and (1) one S.H.I.N.E Counselor (Serving the Health Insurance Needs of Elders), assisted seniors navigate the increasingly complex healthcare system this year. Our gardens flourish from early spring into late summer with the dedicated team of volunteer's attention. Our ability to provide numerous and diverse social, recreational, educational, and health activities is due in great part to the dedicated volunteer corps. Each volunteer provides vital services necessary to carry out the mission of the WCOA. We are extremely grateful for their service.

The Council on Aging Board, the staff and the volunteers are doing an exceptional job providing services to the elders of Westport. Westport's elder population has grown from 4198 in 2010 to 6305 in 2014, aged 55 and older, with a projection to reach just over 7000 by year 2025. Over the next 15 years, Massachusetts population growth will occur almost entirely in the 60+ age groups per the U.S. Census Bureau. As we continue to see an increase in the elder population we will also see the increased need for Supportive Day Program Services, Outreach Services, and Transportation Services, which are critical needs in helping keep elders in their homes and community, and out of institutions. There will also be an increase in demand for affordable senior housing as the population ages.

The Westport Council on Aging is an active department and the Senior Center is a well-used building. We have seen a significant increase in the number of people checking into classes, from 12,088 in 2015 to 14,423 in 2018, an increase of 19%. Mondays and Wednesdays are the busiest days. It is the policy of the Westport Council on Aging to offer classes and programs first to Westport residents 60 years old and older, then to younger people, if room exists, unless restricted by grant-funding guidelines.

The building has been maintained by funds from the Town, the Friends of the Westport Council on Aging and the Community Preservation Committee. The parking lot expansion was completed in 2018, with a ribbon cutting ceremony on June 1<sup>st</sup>, thanks to the generosity of the Friends \$45,000 matched funds, the Towns \$90,000 Capital Improvement funds, and the Highway Departments landscaping and tree removal to make the grounds beautiful.





Socialization is an important part of maintaining a healthy mind and body. Opportunities such as the monthly Soup and Sandwich, Veterans Breakfast held on November 9th and the Holiday Open House provided social interactions for the community. Our Supportive Day Program joined their friends from Fairhaven COA for their Christmas celebration at Century House in Acushnet. Supported by the Friends of the Westport Council on Aging, the Supportive Day Program enjoyed a Blackstone River Cruise, a Fairhaven High School band concert, and a Newport Train ride and luncheon. Rides along the Westport River and beaches and ice cream are frequent summer trips enjoyed by all.

The final piece of this report is the partnership role that the Friends of the Westport Council on Aging have historically had and continue to have in supporting the COA. The financial and supportive volunteer contributions of the FWCOA are numerous and generous. Their gifts have ranged from basic maintenance items, the My Senior Center computer system, vehicles, to scholarships for Supportive Day Program clients and financial support for SDP outings. This year, the \$45,000 Friends matched funds for our parking lot expansion allowed us to provide the much needed additional parking spaces, as well as a separate entrance and exit, solving a safety issue that has plagued the center during its peak hours of operation. On behalf of the Westport Council on Aging and the community that access this center, we want to publicly express our gratitude and thanks to the Friends for the continued commitment to our Westport seniors.

Respectfully submitted,

Beverly Bisch  
Director, Council on Aging

Marcia W. Liggin  
Chairman, Council on Aging Board

# ANNUAL REPORT OF THE FIRE DEPARTMENT

I hereby submit my report as Fire Chief for the year ending December 31, 2018.

The mission of the Westport Fire Department is to protect life, property and the environment from fire, medical emergencies, hazardous materials, natural disaster and terrorist related incidents. We will do this through emergency mitigation, code enforcement, public education and training.

## Fire Chief

Brian R. Legendre

## Deputy FireChief

Daniel Baldwin

Allen N. Manley, Jr. (Retired April 14, 2018)

## Administrative Assistant

Theresa A. Vaillancourt

## Captains

Bruce Martin Jr.

Michael P. Silvia

## Lieutenants

Brian A. Beaulieu

Daniel F. Ledoux

Darren Nunes

Mark Brisk

## Firefighter/EMT's

Raymond E. Benoit

Glenn R. Nunes

Chris Caswell

Ann Marie Peckham

Matthew Cowell

Dennis Pelland

Paul Duhon

Robert Porawski Jr.

Andrew Ferrarini

Andrew Raymond

Robert Greene

Michael Teixeira

Isaiah Manley (Appointed July 1)

Weston Thurston II (Appointed July 1)

Keith Nickelson

Anthony Ward

## Call Firefighters

Richard Busa

Kenneth Reilly

Matthew T. Farias

Brian Souza

Todd Mackay

Chad Vaillancourt

Brandon Norcross

Ronald Vien

Christopher Pritchard

## Emergency Management Director

Brian R. Legendre

## Deputy Emergency Management Director

Brian A. Beaulieu

## Emergency Management - Special Services

Christopher Caron

Susan Maynard

Kate Galop

Bryan Moniz

Brian Legendre

Kendal Nickelson

Roger Maynard

Linda Nickelson

## Fire Prevention Officer

Daniel Ledoux

Mark Brisk

Fire Investigator

William G. Baraby (Lieutenant)

Medical Director

Hank Crowley Jr., MD

EMS Coordinator

Glenn R. Nunes

Fire Department Chaplin

Kate Galop

Hazardous Material Technicians

Brian R. Legendre

Bruce Martin, Jr.

Glenn R. Nunes

Mark Brisk

Child Passenger Safety Technicians

Brian D. Souza

Brian A. Beaulieu

Keith Nickelson

Grant Writer

Allen N. Manley, Jr.

Daniel Baldwin

Computer Coordinator

Michael P. Silvia

E-911 Coordinator

Paul Duhon

Training Division

Allen N. Manley, Jr.

Bruce Martin Jr.

Keith Nickelson

Glenn Nunes

Anthony Ward

Daniel Baldwin

Fire & Explosion Investigation Division

Allen N. Manley Jr.

William G. Baraby

Daniel Baldwin

Mark Brisk

Fire & Life Safety Education Division

Brian A. Beaulieu

Kenneth Reilly

Ann Marie Peckham

The Westport Fire Department is a combination department that currently consists of twenty-one (21) full-time firefighter/paramedics and ten (10) call-firefighters. A full-time firefighter/paramedic works a minimum of forty-two (42) hours per week and provides **BOTH** fire and EMS protection. There is always a minimum of four (4) firefighter/paramedics on duty, two in each station. The on-duty personnel are supplemented by off duty full-time firefighters and the call firefighters. Staffing is a constant issue within the department due to the uncertainty and inconsistency with off duty firefighter and call firefighter responses. There is no guarantee that the on-duty firefighters will get any help or enough help at emergency scenes to operate in a safe and effective manner. Westport is the fourth largest Community in the Commonwealth (land area) and has no public water supply to speak of resulting in firefighters having to find and secure their own water supply, a task that requires additional manpower and equipment.

The department is striving to meet current NFPA standards for required equipment certification, training, and staffing. We are attempting to do as many things as possible "in house" to reduce cost and still meet

the standards to improve safety and reduce liability to the Town.

The department has been battling with fleet maintenance for several years with vehicle repairs to just keep them operational. A long-term capital plan has once again been submitted to the Capital Committee outlining the need and cost to replace not only fire apparatus but other essential firefighting equipment. The Fire Department has been very successful receiving grant funding to replace and upgrade equipment but unfortunately these funds have been severely reduced, and grants cannot and should not be expected to be the only source for equipment funding.

The Town of Westport continues to have some of the most dedicated firefighters in the area constantly striving to improve the Department and its role in the Community. Westport Firefighters donate their time for most Department training and Fire Department sponsored events.

## In Conclusion

The Fire Department answered 2,695 calls for the year 2018. They were broken down as follows:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>Building</b>	5	3	3	3	1	0	3	2	2	2	4	5	
<b>Vehicle</b>	0	0	0	1	1	1	0	0	1	3	0	0	
<b>Haz - Mat</b>	6	5	1	0	3	2	3	5	2	6	2	2	
<b>Alarms</b>	17	8	14	4	7	15	29	23	27	13	15	13	
<b>Good Intent</b>	0	0	0	1	0	1	0	0	0	0	0	0	
<b>CO Alarms</b>	0	4	4	2	1	0	4	1	3	4	6	5	
<b>Wires Arcing</b>	0	0	14	1	1	4	0	4	1	0	0	4	
<b>Lost Persons</b>	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Bombs/Explosive</b>	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Unauthorized Burning</b>	3	3	1	1	6	9	4	11	2	4	3	4	
<b>Brush</b>	0	0	3	5	1	2	1	3	0	0	0	1	
<b>Dumpster</b>	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Public Assist</b>	5	7	8	2	2	1	10	5	6	5	4	2	
<b>Investigation</b>	10	11	21	11	3	12	14	9	12	7	4	5	
<b>Water Rescue</b>	0	0	0	0	0	1	0	0	0	0	1	0	
<b>Jaws</b>	0	0	0	0	0	0	0	0	1	0	0	0	
<b>MVC</b>	4	11	6	9	9	12	21	9	15	8	10	15	
<b>Basements Pumped</b>	7	0	11	0	0	0	0	0	0	0	2	0	
<b>Car Seats</b>	1	1	5	0	2	4	3	5	2	3	0	1	
<b>Private Details</b>	2	1	0	0	1	8	9	6	6	0	0	0	
<b>Westport Cares</b>	0	3	4	2	2	1	0	2	2	16	9	0	
<b>Tech Rescue</b>	0	0	0	0	0	0	0	0	0	0	0	0	
<b>EMS transfers</b>	7	4	4	5	5	2	2	3	2	1	0	0	
<b>EMS (in Town)</b>	134	110	107	126	136	191	187	166	143	144	120	163	
<b>EMS (mutual aid given)</b>	9	11	15	5	9	17	5	10	3	8	2	4	
<b>FIRE (mutual aid given)</b>	2	2	1	1	0	0	0	1	0	1	2	4	
<b>Total Fire Prevention Inspections Conducted</b>	102	95	73	121	99	78	86	108	110	97	125	142	
<b>Total Emergency Calls Responded To</b>	<b>212</b>	<b>184</b>	<b>223</b>	<b>179</b>	<b>190</b>	<b>285</b>	<b>295</b>	<b>258</b>	<b>231</b>	<b>226</b>	<b>184</b>	<b>228</b>	

2018 was a very busy year for the Westport Fire Department with 2,695 emergency responses encompassing Fire, EMS and EMA. The Department generated \$832,096.54 in revenue for the Town in Fiscal year 2018.

## 2018 Fiscal Year Revenue Breakdown

Ambulance Revenue:	\$ 756,144.90
Fire Revenue:	\$ 33,590.00
EMA Revenue:	\$ 27,124.13
Haz-Mat Revolving	\$ 1,803.40
Gift Account/Ambulance Donations	\$ 13,434.61

Total Revenue Generated: \$ 832,096.54

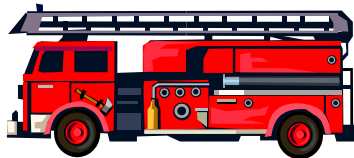
I would like to thank all Town Departments and Boards for their support over the past year. I would especially like to thank the Board of Selectmen, Police Department, Highway Department, Building Department, Town Administrator, and Finance Committee for all the projects they assisted us with.

I would like to thank the business community for their continued support with our mission. Together working as a team, we can make a safer community. There are several businesses that have once again gone above and beyond to support the mission of the Fire Department. They include Sylvan Nursery, Distinctive Auto Body, Mid City Steel and Henry's Diesel Performance Plus.

In closing, the Fire Department will continue to adapt as the Town changes and will continue to be an active part of the community by participating in and sponsoring family-oriented safety events throughout the year. I would like to thank the Westport Permanent Firefighters Association, Westport Call-Firefighters Association, and EMA Special Services for their continued support to the Department and the citizens of Westport.

Respectfully submitted,

Brian R. Legendre  
Fire Chief



## ANNUAL REPORT OF THE FISH COMMISSIONERS

We respectfully submit to the Town of Westport, the activities of the Fish Commissioners for the year 2018.

We continued to maintain periodic inspections, clearings and maintenance of Adamsville Dam, Cockeast Pond, Forge Road Dam, Kirby Brook and Sam Tripp Brook. Through observations, we were disappointed to note that there was a decrease in the number of herring at Cockeast Pond and Forge Dam this year. This observation was supported by the Massachusetts Department of Marine Fisheries in that there was a general decline in the herring population in the southeast area of the state. They are not certain as to the reason for the significant decline in the herring population and will continue to evaluate the situation.

SMAST continues to monitor the algae and nitrogen levels in Cockeast Pond. The Westport River Watershed Alliance and SMAST are working together to devise a remediation plan for reducing nitrogen levels in Cockeast Pond. The Fish Commissioners support this endeavor.

In October of 2018, George Yeomans attended the annual meeting of the Massachusetts River Herring Network held in Falmouth, MA. Among the topics discussed were herring management and stream

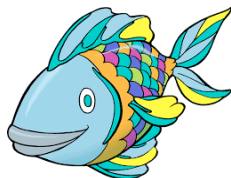
maintenance guidelines.

The process of constructing a fish ladder at the Forge Dam is still under discussion with the owners of the dam and the Massachusetts Department of Marine Fisheries.

We extend our thanks to the volunteers, organizations and the Westport Highway Department for their continued support in the maintenance of the herring runs. We continue to seek ideas in how to improve and monitor the various herring runs in Westport and invite any residents to join us in our efforts.

Respectfully submitted,

Everett Mills  
George Yeomans  
Fish Commissioners



## ANNUAL REPORT OF THE HARBORMASTER

The 2018 season was busy as usual with many boaters in the Westport River and surrounding ocean. This is the third year of the Marine Services Department. Again this department is a combination of the Harbormaster Department, Shellfish Department, Wharfinger, the 88 State Boat Ramp, and the Hix Bridge Boat Ramp. The Marine Services Department was able to put more personnel in more places on the Westport River. We run six (6) boats in the Marine Services Department. All of the personnel working in the Marine Services Department are cross deputized as a Harbormasters as well as a Shellfish Wardens.

The Vessel Pump Out Service or Clean Vessel Act was provided from late April until late November 2018, with 7,775 gallons of boat septage pumped out from over 600 vessels. This number of gallons pumped is up from 2017. Monies provided by the CVA grant were in the total of \$15,000 to cover the pump-out operations and equipment maintenance.

Water Way User Fee rates were \$4.00 per foot. Private mooring rates were \$15 and \$60 for commercial mooring permits. A season on a town mooring is \$400.00 and the nightly town mooring fee is \$35.00.

Weekend patrols in the summer and 24/7 year round coverage was provided. The Harbormaster Department launched and hauled floats at Hix Bridge Landing with the help of the Highway Department. The Harbormaster Department takes charge of money collected and parking issues at the 88 State Boat Ramp. There were approximately 2,218 vessels using the 88 State Boat Ramp for the 2018 boating season. The Harbormaster Department responded to 82 emergency calls from the Westport Police Dispatch, the U.S. Coast Guard, Marine VHF calls, and cell phone calls to assist the public boating community. There were many boats towed to safety, capsized vessels with people in the water, environmental related calls, boats aground, distressed sea mammals, boat collisions, and fire. We are on-call 24/7 and we do our very best to bring everyone home safely.

The following are the revenues collected from boaters in 2018:

Slip & Mooring Fees (approximately 1,250)	\$112,609.00
Private Mooring Permits	5,205.00
Town Mooring Seasonal Permits	1,635.00

State Boat Ramp (Daily - \$5 per day)	11,094.00
State Boat Ramp (Seasonal – 175 x \$45)	7,875.00
State Boat Excise Tax (to Municipal Waterways)	21,829.00
State Boat Excise Tax (to General Fund)	21,829.00
Total Enterprise Fund	\$138,420.00
Total Paid by Boaters in 2018	\$182,076.00

As always, I would like to thank publicly the very dedicated Deputy Director of Marine Services Gary Tripp and Assistants Richard Earle, James Perry, Jonathon Paull, Glenn Tripp, Asa Mills, Ransom Morse, and volunteer Richard Hart (Sweet Pea) for a job well done and, who, at times when called upon, put their lives at risk for the sake for the boating public and the Town of Westport.

A professional thanks to the Westport Police Department and its Dispatchers, the Westport Fire Department, everyone working in the Town Hall as well as the Town Hall Annex, the Harbor Advisory Committee (John Azevedo, Chairman), and the Highway Department (Chris Gonsalves). All of these people are a great help with their continuing support for the Westport waterfront. Thank you.

Respectfully submitted,

Christopher A. Leonard  
Director of Marine Services

## ANNUAL REPORT FOR THE HIGHWAY DEPARTMENT

The Westport Highway Department continues to maintain approximately 133 miles of the 160 miles of roadway in Town. The department currently has a Highway Surveyor, a Clerk/Dispatcher, 7 Special Equipment Operators and 1 Skilled Truck Driver. We have also used 2 seasonal/intermittent employees as needed.

The Highway Department has regular duties of:

1. General maintenance and resurfacing of roads;
2. Installation and repair of drainage;
3. Cleaning and installation of catch basins;
4. Inventory of catch basins;
5. Tree trimming and brush cutting;
6. Mowing along sides of roads and landings;
7. Processing of loam, sand, gravel and stone on site;
8. Winter season plowing and sanding and pre-treating roads;
9. Maintenance of vehicles and equipment;
10. Sign making;
11. Street sweeping.
12. Maintaining of retention ponds and easements;
13. Maintaining Town fire hydrants;
14. Assisting the Cemetery Department with plot preparation and expansion of cemetery grounds;
15. Water meter reading;
16. Maintenance of Town landings, parks and playgrounds.
17. Emergency response assistance for Police, Fire and Marine Services.

### Chapter 90 Program

Chapter 90 is a 100% reimbursable program for maintaining, repairing, improving and constructing Town ways and bridges, which qualify under the State Aid Highway Guidelines adopted by the Public Works Commission.

Additionally, road building machinery, equipment and tools may be purchased if related to a project.

### FY'18 - FY'19 Chapter 90 Projects

Our 2017 roadway improvement project carried over into 2018. The roads that were improved included Maple Street, County Street, Cottage Street, Milk avenue, Briggs Road, East Briggs Road, Zulmiro Drive, Greenwood Avenue, Glenwood Avenue, Osborn Street, Oakland Avenue, Grove Street and Center Street. We will be using our 2018 Chapter 90 funds in the spring of 2019. Our 2018 uncommitted balance for our upcoming roadway improvements is approximately \$750,000.

### Line Striping

Approximately 35 miles of roadway (Division Road, Blossom Road, Tickle Road, Old County Road, Old Bedford Road, Gifford Road, Davis Road, Drift Road, Main Road and Sodom Road).

The Highway Department has assisted other Town Departments with their projects and undertakings. We continue to look forward to accommodating the needs of the Town of Westport and will remain efficient in this undertaking.

Respectfully submitted,

Christopher Gonsalves  
Highway Surveyor



## **ANNUAL REPORT FOR THE WESTPORT HISTORICAL COMMISSION**

The following is a report of the Westport Historical Commission for the year ending December 31, 2018.

#### Regular Members:

Ruddick Lawrence, Chair  
William Kendall  
Caroline Bolter, Clerk  
Henry Swan  
Geraldine Millham, Treasurer  
Janet Jones, CPC Representative  
Michael Walden

#### Alternate Members:

Beverly Schuch  
David Paddock  
Garrett Stuck

#### Recording Secretary

Robert Barboza

The Westport Historical Commission (WHC) is in its 45th year of operation, and it's mandate includes a variety of responsibilities.

**Westport Historic Survey:** The WHC oversees and maintains the Westport Historic Inventory, a Town-wide list of historic houses, buildings, structures and objects. A complete list of this survey is on file with the state at the Massachusetts Historical Commission (MHC) and is available at <http://mhc-macris.net/Towns.aspx?Page=towns.asp>.

**Westport Point Historic District:** Overseeing the Westport Point Historic District continues to be the major portion of the work of the WHC. In 2018 nine public hearings were held. Eight proposals were approved for Certificates of Appropriateness. One proposal, seeking a by-law change, was not approved. Eleven projects were granted Certificates of Non-Applicability, seven for 'like for like' repairs and four for work not visible from a public way or specifically excluded from WHC review.

**Westport Demolition By-Law:** Under the terms of the Westport Demolition By-Law, property owners contemplating demolition of buildings on the Westport Historic Inventory must obtain approval from the WHC before they are issued a demolition certificate from the Westport Building Department. In 2018 two demolition requests were received and both were granted.

**Preservation Oversight:** WHC regularly reviews work at three properties where WHC holds historic preservation agreement oversight on behalf of the Town—Westport Town Farm, Oscar Palmer Farm, and the Handy House. WHC also reviewed CPA (Community Preservation Act) project proposals wishing to draw on CPA historic preservation funds. Four projects were reviewed and recommended – deed searches of properties and the landing in the wharf section of the Westport Point Historic District; wood shingle roof at the Westport Historical Society (WHS) Handy House; design modifications at the WRWA Head Garage; bell tower repairs and a wood shingle roof at the WHS Bell School.

The WHC holds meetings generally on the first Monday of each month. WHC meeting agendas, application forms, guidelines and other general information are listed on the Town of Westport website. WHC house plaques for buildings over fifty years old are available at the nominal cost of \$50 per plaque. Applications can be obtained from the WHC website or the WHC bulletin board in Town Hall.

The WHC's annual budget of \$1,225 is used for a recording secretary, office supplies, postage and printing costs and meeting notices. Videotapes of WHC meetings are recorded by local cable personnel and broadcast on the local cable access channel.

The WHC would like to express its deep gratitude to Jane Loos, tireless clerk, recording secretary and stickler for detail, who stepped down from the WHC after 14 years of service. At the present time the WHC has an opening for four alternate members. Applications are welcome through the Board of Selectmen's office.

Respectfully submitted,

Ruddick Lawrence, Chair



## **ANNUAL REPORT OF THE LANDING COMMISSION TREASURER**

I hereby submit my annual report as Treasurer, Fiscal Year ending June 30, 2018.

Balance June 30, 2017	\$32,819.90
Received from Leases	\$ 3,082.20
Interest Received on Deposits	<u>421.85</u>
TOTAL RECEIVED	\$ 3,504.05
Personal Services	\$ 1,649.98
Expenses	<u>3,513.11</u>
TOTAL EXPENDITURES	\$ 5,163.09
Balance June 30, 2018	\$31,160.86

Respectfully submitted,

Brad C. Brightman  
Treasurer



## ANNUAL REPORT OF THE TRUSTEES OF THE WESTPORT FREE PUBLIC LIBRARY

The Board of Trustees of the Westport Free Public Library hereby submits its report for the year ending December 31, 2018.

### Trustees

Lois Spirlet, Chair  
Robert J. Gormley  
Joseph Ingoldsby

Pauline B. Dooley, Vice-Chair  
Paul Cabral  
Zachary Rioux

### Staff

Susan R. Branco  
Linda R. Cunha  
  
Bonnie Strebel  
Amy Medeiros  
Robin Winters  
Ethel L. Rodrigues  
Leona E. Andrade  
Charles Huntington  
John Medeiros

Library Director  
Assistant Library Director/  
Children's & Young Adult Librarian  
Principal Clerk  
Principal Clerk  
Library Aide II  
Library Aide I  
Library Aide I  
Library Aide I  
Maintenance Specialist

Funding for the Library in the Town's Fiscal Year (FY) 2019 budget is at a level that enables the library to qualify for certification by the Massachusetts (MA) Board of Library Commissioners (MBLC). The Library continues to share resources with forty communities throughout Southeastern MA. The Commonwealth Catalog currently extends searches throughout other regional library networks and MA university libraries including a growing availability of downloadable audio and e-book titles. As a member of the SAILS Library Network, patrons have the convenience to place holds on books and other materials directly from home, work and while traveling. Patrons may visit our Library website ([www.westport-ma.com/westport-free-public-library](http://www.westport-ma.com/westport-free-public-library)) to explore and access these, and other services.

Many thanks are extended to Wendy Goldberg for serving on the Board of Trustees from April through October. Joseph Ingoldsby was welcomed on board in December to fill the remaining term. Our Town Library serves as a gathering place for all ages where friends meet to share ideas and students are tutored regularly after school. Our Library staff maintains a level of service to be highly commended, daily striving to meet the needs of all users. Bonnie Strebel, Principal Clerk, attended a grant-writing workshop to hone her skills. Sergeant John Couto presented an "Active Shooter Training" workshop for staff members. This was most appreciated and yes, a sign of our times. The Trustees continue to meet with the School Building Committee to address a plan for the new grade 5-12 school. Welcoming the new school on our doorstep will challenge staffing and our current space in the coming years.

Annual circulation of 65,000 items includes 20,500 items borrowed throughout the Commonwealth. The skill-set of Library staff continues to grow as patrons stop by with laptops, iPads and iPhones in-hand seeking advice and answers. Staff continues to use a tablet to search and retrieve materials filling holds in a timely manner. Patrons receive assistance with scanning articles and documents. A power/USB charging dock station is in place along with 2 Chromebooks for accessing email and Internet. Patrons now have the option of adding a Mobile App to their phone for conveniently placing holds and tracking Library materials. A centrally-networked printer continues to service our 7 public computers. The children's area includes the ABCMouse computer program and a puppet theater for our younger set. A telescope circulates to families to explore our starry skies. Accurately assessing our community's evolving needs and maintaining a proper, relevant, balance between hard print and electronic technologies continues to be an area of focus as we move forward.

The Library continues to serve as a cultural meeting place for the town. Libraries bring everyone together with no economic barriers. The Manton Community Room is used by babies and preschoolers to enjoy weekly story times, 2 book clubs share their favorite selections, seniors meet and play Bridge and tutors use this quiet space to meet with their students. The Girl Scouts, Westport Education Foundation, Westport Cultural Council, Westport Historical Society, Knitting for Cancer Group, Westport River Gardeners, Westport Needleworkers and The Second Half Lifelong Learning Institute gather for meetings and classes in this space. Many other special programs are offered and open to the public.

Local artists and photographers are welcome to exhibit their works throughout the year in our Manton Community Room Gallery. Many thanks go to Norman Buck, Barbara Healy, Peter Lenrow, Stanley Cornwall, Westport Council on Aging Golden Age Painters with instructor, Robert Abele, Carol Veiga, Beth Easterly, Wendy Goldberg, Whaling City Camera Club and Greater Fall River Art Association for sharing their talents with the community during 2018.

There is always something on display in the Helen E. Ellis Case. 2018 exhibitors were Ed Micale (Lego Star Wars), Chris Bucolo (Grandma's Sewing), Anne Marie Faria (Miniature Castles), Lucy Tabit (Pysanky Eggs), Heather Belle Rolfe (Calligraphy), Alice Strebel and Tammy Medeiros (Mini Mania), Susan Shaw (Historical Needlework), Westport Needleworkers (Strawberry-Themed Needlework), Geri Fortier (Porcelain Dolls), Bonnie Strebel (Paper Piecing), Kate Porter (Jewelry) and Ed Micale (Lionel Model Trains). We always welcome artisans to share their crafts and collections.

The Westport Cultural Council and the Helen E. Ellis Charitable Trust continue to fund educational and entertaining programming. Family events this year included Deborah Costine's shadow puppets and Debbie O'Carroll's Irish Magic Show. Many thanks go to the Philip Snyder Foundation for funding a summer magic show with Scott Jameson. A special thank you as well for 2 special robotics workshops for families that were presented by educator, Lindsay Craig.

The Friends of Westport Library (FOWL) continue their fundraising efforts with 2 over the top book sales this year, the summer paperback sale and annual week-long September book sale. Michael's book store

and FOWL's annual membership drive support our book budget, museum passes and programs along with the book sales. Friends volunteers and board members spend April – August sorting donations for the book sales. Sue Szekely organizes the book sales and Michael Habib ensures that the very successful book store is weekly updated with titles for all ages. FOWL participated in River Day sharing our services and providing children's books for 25 cents. Marla Isaac's raptors program and David Mello's ever-popular Halloween shadow puppets were sponsored by FOWL. 3 special programs for adults were organized by FOWL: Tasteful Adventures (Olive Oil and Balsamic Vinegar lecture) with Rosemary and Tony Melli, Rare Book Dealer, Ray Rickman shared his experiences pricing books, and Actress, Linda Monchik presented her one-woman show entitled "Rose Kennedy". Sue Szekely and her therapy dog, Rosie, continue to listen to children practice reading aloud. Suze Craig, Brianna McAvoy, Denise Micale and Carol Vidal spend numerous hours completing the quarterly newsletter. The Isabella Stewart Gardner museum pass has been added to our collection thanks to the Friends.

The year was rounded out with the December holiday "Gingerbread House Craft Program" presented by Alice and Bonnie Strebel.

Thanks are also extended to Kim Ouellette and her maintenance staff at the Westport Community Schools for delivering and donating 2 risers for Library events. Volunteers continue to assist with a variety of tasks. Our growing Homebound Delivery Service provided by Beverly Rich delivers large print books and other materials to our Seniors. What a treat having a visit from Beverly. Our volunteers, Leona Andrade, Isaac Andrews, Anita Baron, Cynthia Boudakian, Denise Donatelli, Laryssa Gagne, Elisa Gilroy, Priscilla Keffer, Gladys Kirby, Paul McDonough, Heather Reed and Lee Tripp complete a variety of tasks. The Westport River Gardeners and FOWL continue to enhance the building with seasonal flowers.

Our History Room has been graced with a beautiful plaque made by Amy Thurber naming the "Norma K. Judson History Room."

The Library is very grateful for the generous donations that we have received from townspeople. While some of our donors prefer to remain anonymous, we thank all of our donors sincerely and appreciatively.

We look forward to working with and serving the community in the upcoming year.

Respectfully submitted,

Lois Spirlet, Chair

## **ANNUAL REPORT OF THE MODERATOR**

I respectfully submit my 2018 Annual Report as Moderator of the Town of Westport.

In 2018, Westport held an Annual Town Meeting and two Special Town Meetings. A Special Town Meeting on January 23<sup>rd</sup> was attended by 1,010 registered voters. The Annual Town Meeting was held on May 1<sup>st</sup> and was attended by 238 registered voters. A second Special Town Meeting was held December 5<sup>th</sup>. It was attended by 179 registered voters. At each of these meetings, attendees exercised true democracy with passion and zeal and with respect for the views of their neighbors and for the Town Meeting process.

Respectfully submitted,

Steven Fors, D.C.  
Moderator

## **ANNUAL REPORT OF THE PLANNING BOARD**

The Planning Board hereby submits its annual report for the year 2018.

## Role

Under the Massachusetts General Laws, the elected five-member Planning Board is charged with formulating and administering Rules and Regulations Governing the Subdivision of Land in accordance with the Subdivision Control Law; with advising on and reviewing plans for proposed subdivisions; monitoring the installation of subdivision infrastructure and new road construction; conducting public hearings for applications for development; conducting public hearings for the introduction of, and amendments to, Planning Board Rules and Regulations and Town of Westport By-Laws; with reviewing, advising and granting Special Permits and Site Plan Approvals for commercial development; and with developing the Master Plan Update. The Department also implements the guidelines suggested by the Town of Westport Master Plan for sustainable development and redevelopment practices. In addition, the Board advises the Town on land use decisions, projects and policies affecting Westport, and tracks current development trends.

The professional Planning Department staff supports the Planning Board's mission of creating a broad vision for the community of Westport by administering and monitoring subdivisions; reviewing plans for technical compliance; reviewing, amending and writing by-laws, regulations, policies, and grant proposals; conducting research and analysis to advise and assist the Board; preparing staff reports; performing site visits; attending meetings of the Planning Board and other Boards and Committees as requested by the Planning Board.

## Meetings

The Board generally meets every other Tuesday evening in the Town Hall Annex. Planning Board regular meetings and public hearing meetings are televised and posted on the internet through VIMEO and can be found through this link: <https://vimeo.com/westportcommunitytv>. Administrative work session meetings are held in the Planning Department on Tuesday evenings once per month or as needed. During 2018 the Board held 18 regular, 8 administrative meetings and 1 public participation meeting to discuss the Integrated targeted Water Resource Management Plan (ITWRMP).

## Membership

Members are elected and serve a 5-year term or if appointed, the balance of the vacating seat until a re-election.

Chairman, James T. Whitin's term will expire in 2022; Vice-Chairman, David Cole's term will expire in 2021; Member Marc De Rego will serve until 2023 and member Robert Daylor until 2019. New member James P. Watterson's appointment will expire April 2019.

## Staff

The Planning Department staff is comprised of: the Town Planner, James K. Hartnett and Assistant Town Planner, Nadine M. Castro.

## Revenue

The Planning Department collected a total of \$10,675 in filing fees for calendar year 2018 (see Table 1).

Consultant Engineer fees are administered by the Planning Board and paid for by applicants. Consultant Engineering fees expended totaled \$36,894 during calendar year 2018 (see Table 2).

TABLE 1. Department Revenues and Engineering Fees 2012 - 2018

	2018	2017	2016	2015	2014	2013	2012
Revenue	\$10,675	\$11,538	\$7,710	\$11,085	\$8,425	\$15,875	\$9,184
Engineering fees	\$36,894	\$34,252	\$25,523	\$15,657	\$38,495	\$46,883	\$67,395

### Development Activity

TABLE 2. SUBDIVISION PLANS SUBMITTED, ENDORSED, APPROVED IN 2018

Type	Plans Submitted	Plans Approved/ Endorsed	Plans Withdrawn	Plans Denied/ Not Endorsed	New Building Lots Created
ANRs- Approval Not Required Plans	16	16	0	0	8
ANR's submitted in 2017, acted on in 2018	0				
Preliminary Plans	0	0	0	0	0
Definitive Plans	3	3	0	0	6
Definitive Plans submitted in 2017, to be acted on in 2018	1	1	0	0	12
Total plans submitted in 2018	19		0	0	
Total New Lots Created 2018		-	-	-	32

### Site Plan Approvals

The Board addressed 13 Site Plan applications of which, 2 were minor site plans applications and 9 Low Impact Development Site Plan Reviews.

During the 2018 calendar year, more than 20 projects were under construction.

### Special Permits

The Board approved two special permits for large scale ground mounted solar energy systems: a 2.4 megawatt array located at 1665 Drift Road that is under appeal and a .622 Megawatt array at the Landfill located at 72 Hix Bridge Road. Two large scale systems were filed in November 2018 with decisions expected in early 2019. Seven Low Impact Development Site Plans were filed with five granted and two under review.

### Pre-Application Consultations

There were no pre-application consultations in 2018.

### Subdivision Monitoring

In 2018 there were approximately 20 subdivisions either under review or under construction or unfinished that came before the Board. Assistant Planner, Nadine Castro administers receipts and payments and monitors the escrow accounts for these projects. Board members and staff conduct site visits and monitor the progress for these projects.

## Chapter 91 Notifications

As a requirement of 310 CMR 9.00 Department of Environmental Protection (DEP) Chapter 91 Waterways License Application, the Planning Board received 9 applications and plans for the permitting process.

Adopted in 1866, Massachusetts General Law Chapter 91 protects the public's interest in waterways of the Commonwealth. It ensures that public rights to fish, fowl and navigate are not unreasonably restricted and that unsafe or hazardous structures are repaired or removed. Chapter 91 also protects the waterfront property owner's ability to approach his land from the water.

## Geographic Information System – Fees

A fee for each new parcel is collected into a GIS revolving account. The revolving account was enacted under Article 48 at the 2004 Annual Town Meeting for the purpose of maintaining the assessor's parcel GIS database. In 2018, GIS fees collected totaled \$3,500.00.

## Highlights

### Zoning By-Laws:

The Planning Board submitted a number of zoning articles to the 2018 Annual Town Meeting permitting/prohibiting and regulating Recreational Marijuana. Rather than regulate, the Town voted to prohibit Recreational Marijuana in Westport. At a separate ballot vote on April 10, 2018, the Town also voted to prohibit Recreational Marijuana 934-495.

### Mapping:

From 2014 to the present, the Planning Board continues to provide mapping support through GIS technology of detailed maps of assessor's records, zoning and agricultural lands and a Town Street Map featuring all street names. This continues to be useful for several departments including School Department, Highway, Fire and Police. The Planning Department also provides support in scanning technology and print, utilizing an in house plotter.

### On Call Peer review by Consultant Engineering:

Peer-review consulting engineer services primarily fill the need for outside expertise required in reviewing developer's proposals, permits, applications and construction monitoring. The Planning Board will periodically issue an RFP for competitive engineering firms skilled in the expertise the Town requires. SW Cole Engineering (formerly Tibbetts Engineering) is the primary consultant review engineering firm and Beta Group Inc. and Field Engineering are approved as alternates.

### School Building Committee:

The Town Planner was part of the School Building Committee which is in the process of designing a new middle/high school on Old County Road. Demolition of the old middle school on the same site began in December of 2018.

### Seaport Economic Council Grant:

The Town was award a grant in the amount of \$249,000 for infrastructure improvements at the Head Town Landing on Old County Road and Drift Road. The staff has been working with the Landing Commission and SITEC Engineering on the design and construction documents.

### Technical Assistance and Grants:

The South Eastern Regional Planning and Economic Development District (SRPEDD). SRPEDD provided Technical Assistance through the District Local Technical Assistance (DLTA) program to work

with the Town of Westport on developing a Waste Water Impact Study for the Route 6 Corridor between the Fall River Line and Route 88.

#### MVP Grant:

The Town, with the assistance of Planning Board, partnered with the Resilient Taunton River Watershed Network, The Nature Conservancy, Manomet, Mass Audubon and SRPEDD to assess the Town's vulnerability preparedness and community climate resiliency.

#### Integrated Water Planning:

The Planning Board initiated an application to the Clean Water State Revolving Fund in August 2017 for a 2% loan of \$150,000 to fund a Targeted Integrated Water Resource Management Plan for the East Branch watershed of the Westport River. The application was approved by State authorities in early 2018 and by Town Meeting in May. The Planning Board established a working group, chaired by the PB Vice-Chair and including the Town Planner, to guide implementation of the Plan. The Working Group prepared an RFP that attracted responses from four leading environmental engineering firms and, after interviewing them, recommended the Kleinfelder - Pare team to implement the plan. This team conducted a first public meeting in early October to solicit input from the community on the critical water issues confronting the Town. This initiative will be followed up in 2019 with three more public meetings to obtain feedback on the analysis and recommendations of the planning team which will be completed its work by the end of 2019.

#### Geographic Information System (GIS)

The Westport On-Line GIS (Geographic Information System) Parcel Viewer and Mapping website (<http://host.appgeo.com/westportma/>) has proven a useful tool for looking at over 8,400 Assessor parcels for information such as assessed value, lot size, deed book and page with limited overlays of soils, wetlands, zoning and aerial photos; mapping additional data to the parcel/map; generating lists of abutters and printing mailing labels. The GIS parcel information was initiated in September of 2006. The Assessor's GIS database is NOT current. The Planning Board continues to work with Applied Geographics to update the parcel data on an ongoing basis.

#### Work With Other Boards And Commissions

- James T. Whitin continued to serve as the Planning Board's representative to the Southeastern Regional Planning and Economic Development District (SRPEDD). Mr. Whitin continues to work with several Town committees.
- Robert Daylor served as the Planning Board's representative on the Tax Incentive Program Committee, Economic Development Committee and Cable Advisory Board.
- David Cole served as the Planning Board's representative on the Agricultural Open Space Trust Fund Committee and the Housing Rehabilitation Advisory Committee.
- Marc De Rego served as the Planning Board's representative to the Southeastern Massachusetts Commuter Rail Task Force, the Community Preservation Committee and the Craft Cannabis Committee.
- Town Planner, James K. Hartnett, continues to collaborate with other departments, boards and committees representing the work of the Planning Board.

Respectfully submitted,

James T. Whitin, Chairman



# ANNUAL REPORT OF THE POLICE DEPARTMENT

**Keith A. Pelletier**  
Police Chief

I herein respectfully submit for your information and review the Annual Report of the Police Department for 2018. At the present time, the Department is made up of 30 permanent Officers.

## **ORGANIZATION**

Chief Of Police  
Keith A. Pelletier

Deputy Chief  
T.B.A.

Administrative Assistant  
Hillary J. Harris

### Lieutenant(s)

Paul E. Holden

John J. Bell

### Sergeants

Thomas R. Plourde  
Christopher M. Mello  
Gary L. Cambra  
Bryan C. McCarthy

John P. Couto  
Christopher A. Dunn  
Scott W. Arrington  
Antonio J. Cestodio (Retired)

### Regular Police Officers

David Simcoe  
Francois A. Napert III (Retired)  
David B. Arruda  
Kyle Fernandes  
Fernando A. Goncalves  
Douglas Wenson  
Corey Mack

David M. Leite  
Todd C. Oliver  
Ryan S. Nickelson  
Scott N. Davis  
Robert J. Reed  
Nicholas B. Frustaci  
Luc Sauvé

Jeffrey F. Majewski  
Robert P. Rebello  
Barry F. Beaulieu  
Jarrod Levesque  
Michael Jacques  
Douglas Hood

### E-911 Dispatchers – Full-Time

Jennifer J. Scott  
Sara E. Carvalho

Keara Enos  
Amy-Lyn Smiddy

### E-911 Dispatchers – Part-Time

Vacant

### Reserve Police Officers

Keith J. Novo  
Stephen D. Kovar Jr.  
Michael Kelley  
Antonio J. Cestodio  
Marciano Silva

Brian D. Souza  
Michael R. Roussel  
Cody Silva  
BrenanCardoza  
Tyler Oliveira

Samuel Teixeira  
Richard J. Rodrigues  
Marshall A. Ronco  
Francois A. Napert III  
Scott Raudonitis

We continue to work with and receive support from our neighboring communities and in addition to being a member S.E.M.L.E.C. (Southeastern Mass Law Enforcement Council comprised of 30 cities and towns), we signed mutual aid agreements with the Town of Tiverton, R.I. and Little Compton, R.I.

YEAR	# OFFICERS	CITATIONS	ACCIDENTS	SERVICE CALLS	MILES PATROLLED	POPULATION
2018	30	1623	366	22,406	344,901	15,910

YEAR	INCIDENTS	ARREST/SUMMONS	M.V. CITATIONS	RESTRAINING ORDERS
2018	706	391	1623	91

YEAR	GROUP (A) CRIMES:			GROUP B CRIMES:
	CRIMES AGAINST PERSONS	CRIMES AGAINST PROPERTY	CRIMES AGAINST SOCIETY	Disorderly, family non-violent, trespass, liquor and all other
2018	124	264	21	151

## Department Goals & Objectives

### Purpose:

The purpose of the Westport Police Department is to provide the best possible police service to the community, in the most cost effective manner possible, reducing not only crime, but the fear of crime and improving the overall quality of life of the citizens we serve.

In order to accomplish our mission we must:

1. Protect the lives and property of our citizens of the Town.
2. Preserve peace and order in the community.
3. Prevent and detect crime, limiting increases in criminal activity and reduce occurrences of all forms of unlawful activity, as measured by analysis of records.
5. Promote the safe and efficient use of the streets and highways and reduce the number of traffic accidents through selective enforcement, as measured by an analysis of records.
6. Emphasize teamwork within the Department; maintain the highest professional standards possible. Provide the necessary training for our officers to handle all aspects of modern public safety challenges.
7. Promote collaboration and cooperation with all other departments/agencies involved with public safety.
8. Promote community-policing initiatives within the department and with members of the community interested in taking an active part in assisting with public safety.

### Goals and Objectives:

Goal 1: To promote highway safety.

Objective 1: Increase traffic enforcement initiatives.

Objective 2: Increase traffic enforcement educational opportunities for personnel and outline departmental objectives.

Objective 3: Selective traffic enforcement patrols dedicated to aggressive driving, speed enforcement, seat belt compliance and driving under the influence of alcohol or drugs.

- Goal 2: To emphasize teamwork and cooperation with the community, the Department will maintain community-policing efforts despite loss of community policing funds from the state.
- Objective 1: Continue basic community policing training to departmental personnel.
  - Objective 2: Encourage department members to cultivate more positive interactions with the public.
    - a. Identify the needs for the Police in the community.
    - b. Create a workable program addressing these needs utilizing available resources.
    - c. Attend meetings and continue to work with other departments in the Town, which respond to the needs of the community.
    - d. Continue the School Resource Officer Program in the School and continue to monitor its effectiveness and strive to continually improve it.
  - Objective 3: Encourage community involvement in the reporting of criminal, suspicious, and illegal activities.
  - Objective 4: Maintain North End Sub-Station.
- Goal 3: To emphasize teamwork within the Department, the Department will increase internal communication and employee involvement in the decision making process.
- Objective 1: Conduct quarterly supervisor meetings with Administration.
  - Objective 2: Conduct an internal employee job satisfaction survey. Promote employee participation in the formulation of departmental goals and objectives and the methods in which they are to be accomplished.
  - Objective 3: Implement desired achievable goals and objectives.
  - Objective 4: Conduct quarterly efficiency and productivity sessions between supervisors and their staff.
  - Objective 5: Continue to work together to find cost saving methods of providing and maintaining quality service and training.
- Goal 4: To ensure interagency cooperation and collaboration on local and regional issues.
- Objective 1: Narcotics/drug investigation on local, state and federal levels.
  - Objective 2: Commercial vehicle enforcement.
  - Objective 3: Strategic community threat assessment regarding all aspects of potential terrorist threats.
  - Objective 4: Underage drinking enforcement and coordination with UMASS Police with respect to off campus housing.
  - Objective 5: Addressing domestic violence issues.
  - Objective 6: Elder abuse awareness and intervention.

Our Goals and Objectives are a living document to grow and change as the community in which we serve

grows and changes.

### Departmental Program Fighting the Opiod Crisis

While it is critical to continue to arrest those who sell deadly drugs; it is also critical, to help those that are affected by them. Starting in December every patrol car along with a defibrillator began carrying Narcan. This is just one more way in which the Department is growing to face the never ending challenge. This program would not be possible without the partnership with local businesses like Lafrance Hospitality.

### Medication Disposal Box

In cooperation with CVS Pharmacy, we began providing a safe receptacle for the public to dispose of unwanted medication. The box is located in our lobby and is accessible 24 hours a day. \*For safety reasons we cannot accept needles or liquids.

### Parking Enforcement

In response to feedback from citizens we increased our patrol presence in and around the Beach areas. This increased presence resulted in far fewer complaints of illegally parked cars and an increased revenue through parking tickets, in the amount of \$61,000.

### The Whistle Defense Program - It's Not a Toy"

The "Whistle Defense Program" is a signal system that enables you to assist police in preventing and even deterring crime. Each whistle is made out of brass to last a lifetime and comes complete with instructions for use and safety advice.

- If you are attacked or confronted in any way that makes you feel uncomfortable on the street, blow the whistle, create distance and call the police as soon as possible.
- If you fear trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble from your home, call the police, state address and nature of trouble, open window and blow whistle.

Under no circumstances should this whistle take the place of a trained police officer or offer you a false sense of security. This whistle's sole purpose is to startle your attacker into believing you are not worth the risk. You could easily get hurt if you believe otherwise. Police Officers are highly trained individuals capable of handling such situations. You can do your part of helping them by steering clear of danger.

Inform kids about your whistle and its proper usage. A whistle to your kids could be considered a toy. By allowing your child to treat the whistle as a toy you ultimately are diminishing its' effectiveness in the event of an emergency. The goal of this program is to cut down on crime while reducing the fear of being a victim.

My personal goal as Chief of Police is to ensure that everyone who feels vulnerable to crime can feel safer carrying an alert whistle especially around the holidays. Many of the people who have been given a whistle have reported back to me that they carry it on their key chain and hold it in their hand ready to use whenever they are walking to and from their car in a mall parking lot or a dark street. There is no doubt in my mind that any predator would think twice about attacking someone who summons the piercing sound of the alert whistle. **You can get your whistle at no charge by stopping by the Westport Police Department.**

### Speed Enforcement Evaluator

Vehicles speeding, in neighborhoods, are one of the most frequent complaints we receive. We can now respond more effectively and efficiently to reports of speeding motor vehicles. When a citizen makes a complaint of speeding motorists in a neighborhood, we will deploy our **Speed Enforcement Evaluator (S.E.E)** unit. We will then be able to determine if there is a problem and if so, when the best time to patrol is. We handle most confirmed reports with a two pronged approach; education and enforcement. Step one; we deploy our speed trailer to call motorists attention to the legal speed limit. Step two; increase police presence at key times to ticket violators.

### Fleet Maintenance Program

I am pleased to report that the "fleet maintenance program" is working. We spread out the **344,901** miles that we patrolled your streets, answering 22,406 calls for service, amongst some of the older vehicles in the fleet, reducing the wear and tear on the newer vehicles. The highlights of the program are; instead of a new cruiser being driven 24 hours a day and seven days a week with no reprieve, we have assigned a vehicle to no more than two officers at a time. This continuity has led to fewer repairs, earlier detection of possible problems and an increased life span of patrol vehicles by decreasing the annual mileage. Additionally, it puts more officers on the street at key times of the day, at shift changes and during emergencies.

The down side is that some people may drive by the back of the station and see more than the usual number of cruisers parked. Those cruisers are set-aside for officers to use for traffic safety on details, which the company requesting a detail pays a \$50.00 detail fee to use. That fee, which generated \$58,000, is used to offset the price of gasoline and repairs. Our four HUMVEE, surplus 4X4 vehicles, are down to two. They continue to help us battle major storms or access areas needing 4X4 E.Q such as the beach or wooded areas.

### •Police Training Report - by Sergeant Gary L. Cambra

The training division has sent Officers to the following training, in addition to the 32 hour in-service training and 12 hours of firearms qualification:

Lieutenants Holden and Kovar, Sergeant Couto - Firearms Instructor Inservice - 24 hours  
Sergeant Johnny Couto - Use of Force Summit - 24hrs  
Sergeant Johnny Couto - Alice Instructor Recertification  
Sergeant Christopher Dunn - Emergency Medical Dispatch - 24hours  
Sergeant Christopher Dunn - Emergency Medical Dispatch Certification Class  
Sergeant Christopher Dunn Call Assessment Center-8 hours  
Sergeant Scott Arrington - First Line Supervisor School - 8hrs  
Sergeant Bryan McCarthy and FTO Fernando Goncalves - Breath Test Certification - 8hrs  
Sergeant Bryan McCarthy and Detective Majewski - Basic SWAT School - 40hrs  
Detective Majewski - Instructor Certification Report Writing  
Detective Majewski - Instructor Certification Juvenile Issues  
Detective Majewski - Instructor Certification Legal  
Detective Rebello Drug Recognition Expert School-120hrs  
Detective Robert Rebello - Advanced Roadside Impairness - 24hours  
Field Training Officer Barry Beaulieu - Officer in Charge - 8hrs  
Field Training Officer Fernando Goncalves - Field Training and Evaluation Program - 24hrs  
Officer David Leite - L.E.A.P. Effective Youth Engagement - 8hrs  
Officer David Leite - Basic School Resource Officer Course - 40hrs  
Officer David Leite and Officer Kyle Fernandes - Autism Awareness for Law Enforcement Seminar - 8hrs  
Officer Jarrod Levesque, Cody Silva and Dispatcher Keara Enos - Public Safety Telecommunicator - 40hrs  
Officer Jarrod Levesque, Cody Silva and Dispatcher Keara Enos - Emergency Medical Dispatch - 24hrs  
Officer Michael Jacques - Social Media and the Police - 8hrs  
Officer David Leite, Administrative Assistant Hillary Harris, Dispatchers Jennifer Scott, Sara Carvalho Amy Smiddy and Keara Enos - Emergency Medical Dispatch Recertification - 8 hours  
Officers Cody Smith and Douglas Hood - Basic Training for Police Officers - 960hrs  
Officers Brenan Cardoza, Cory Mack, Tyler Oliveira, Luc Suave, Cody Silva and Marciano Silva - Reserve

### Field Training & Evaluation Unit – by Sergeant Gary L. Cambra

Field Training is universally described as the most important stage in the process of becoming an independent police officer. During this period, Field Training Officers present recruits with two challenges: to learn practical aspects of law enforcement and community service and to assimilate into the professional culture of the police department.

During Field Training the recruit must complete 12 weeks of training that consists of 3 phases. Phase one, consists of 75% training and 25% evaluation. Phase two, consists of 25% training and 75% evaluation and phase 3, the solo phase, consists of 100% evaluation.

During 2018 2 Officers successfully completed the 12-week Field Training program conducted by members of the Westport Police Department.

Additionally, the Field Training Unit spent a considerable amount of time training six new part time Officers as well as continually training our current Reserve Police Officer compliment

The Field Training & Evaluation Unit consists of the following personnel:

Lt. John Bell, Field Training & Evaluation Coordinator  
Sgt. Gary L. Cambra, Field Training & Evaluation Program Manager  
Officer Barry Beaulieu, Field Training Officer  
Officer Fernando Goncalves, Field Training Officer

There are several other officers trained as Field Training Officers, however, they are not currently assigned to the Field Training Unit.

### Strategic Traffic Enforcement Program (S.T.E.P.) - by Sergeant Bryan C. McCarthy

The purpose of this Strategic Traffic Enforcement Plan (S.T.E.P.) is to document a specific plan of action, as well as to identify the resources necessary to reduce the number and severity of traffic accidents, and to increase the public's satisfaction with the traffic conditions in the Town of Westport. The key objective is to make the roadways of Westport safer for our residents, thus increasing the quality of life in our community.

The Westport Police Department has been actively involved in using this strategic approach through traffic enforcement and education in an attempt to reduce crashes along with the associated injuries and property damage that accompany these crashes. This plan will better utilize the limited personnel we have available at any given time.

The 2018 crash analysis indicates motorists traveling in Westport are involved in the majority of crashes during optimum driving conditions. This 2018 crash data reveals the average speed to be 39mph. The majority of crashes are between two vehicles occurring during daylight hours. The majority of these crashes occur on secondary roads maintained by the town. Operators involved in crashes have used a seatbelt 61.9 % of the time, which is a 10% increase in compliance from the previous year.

The Police Department has witnessed a slight increase in motor vehicle crashes. In 2017 the Police Department investigated 356 motor vehicle crashes as compared to 365 motor vehicle crashes in 2018. The Police Department will attempt to reduce the number of crashes in 2019 through education and traffic enforcement. We will continue to use the stationary speed sign within residential neighborhoods where speeding concerns are reported. Officers will then conduct direct patrols utilizing radar to reduce the speed of motorists. Other forms of proactive enforcement are utilized by the department which are funded through Federal Grants. These grants include Click It or Ticket and You Drink and Drive You Lose. These programs are designed to help enforce seatbelt use and reduce impaired operators traveling in your town. In 2018 a total of 34 arrests were made of motorist charges with operating under the influence.

You are encouraged to report erratic operators who travel at excessive speed and who do not follow the rules of the road.

### Detective Report – by Detective Sergeant Christopher Dunn

The Westport Police Detectives in 2018 were made up of Sergeant Tony Cestodio, Detectives Jeff Majewski, Ryan Nickelson and Robert Rebello. As of October 2018 Detective Sergeant Cestodio retired from the department with over 20yrs of police work. We would like to thank him for his dedicated years of service and wish him the best with his retirement.

The detective division is responsible for investigating serious crimes and longer complex investigations. Detectives conducted over 16 search warrants during that year and seized a large amount of evidence. Detectives are responsible for working with other agencies which include other area local departments, as well as State and Federal Agencies such as the DEA. Drugs have hit the South coast of Massachusetts with a fury. Detectives have responded to overdose deaths and seized numerous bags of heroin. Fentanyl is being added to not only heroin, but cocaine and the Cape Cod area has seen it also added to marijuana. Other drugs such as Xanax and Suboxone have been seen repeatedly in our investigations as well.

Detectives also handled several SVU cases (special victims were involved which include children, disabled persons and the elderly). Those types of cases require patience and care to bring about the best criminal investigation and do as little harm as possible to the victim.

Detectives are also responsible for managing the court liaison assignment where a police officer coordinates with the court daily to ensure the police are represented in both criminal and civil citation hearings. The court liaison handled approximately 300 hearings on assorted matters at the Fall River Justice Center. The court liaison is also responsible for submitting court discovery requests which include digital and hard copies of evidence the police submit in a court case to the District Attorney's Office.

Also, the unit was tasked with transporting all current evidence from the old police station to the one we currently reside in. Detectives have been busy all year submitting digital forensic evidence seized at crime scenes. Often those cases involving smart phones require separate search warrants but produce valuable incriminating evidence against suspects. Investigators also regularly obtain search warrants for hospital results after people involved in either drug or alcohol crashes are transported to out of state trauma hospitals by our Fire Department Ambulance.

### Firearms Licensing – by Sergeant Thomas R. Plourde

The following is a report from the Westport Police Department firearms licensing division for the year of 2018:

<u>License Type</u>	<u>Number of Licenses</u>
Resident Class A Large Capacity License to Carry Firearms	348
Law Enforcement Officer (\$25.00) – Resident Class A Large Capacity License to Carry Firearms	5
Renewal License for Law Enforcement Officer Employed By This Agency (No Fee) – Resident Class A Large Capacity License to Carry Firearms	16
Over 70 Years of Age, Renewal of FID, LTC or Machine Gun License (No Fee) - Resident Class A Large Capacity License to Carry Firearms	84
Retired Law Enforcement Officer (\$25.00) – Resident Class A Large Capacity License to Carry Firearms	3

Resident License to Possess a Machine Gun	1
Over 70 Years of Age Renewal (No Fee) Resident License to Possess a Machine Gun	1
Firearms Identification Card	12
Over 70 Years of Age Renewal (No Fee) Firearms Identification Card	3
Under Age 18 (\$25) Firearms Identification Card	1
<b>Total Licenses Issued</b>	<b>474</b>

Commonwealth General Fund	\$ 27,187.50
Town of Westport	<u>\$ 9,137.50</u>
Total Collected	\$ 36,325.00

### Child Passenger Safety – by Detective Robert Rebello

During the past fiscal year, the Westport Police Department submitted a grant application to the Child Passenger Safety Equipment Grant Program. The funds are used to replenish the supply of child safety seats the department utilizes when parents or guardians have expired or defective child safety seats. We are happy to report, funds in the amount of \$2,600 dollars were awarded to the Westport Police Department. These funds allowed us to purchase 44 new child safety seats.

The Westport Police Department also sponsored a Child Safety Seat Certification Course here in the classroom of the newly constructed police station. This training allowed members from various agencies to not only become certified but also allowed others to renew their certification. The extensive training highlighted new equipment utilized for the safe travel of children in motor vehicles and kept participants' current with new installation techniques.

Throughout the year, certified members of the Westport Police Department installed many child safety seats for members of our community and surrounding communities. The installations performed allowed technicians to properly install car seats which help in preventing injury to infants and children traveling in motor vehicles.

We would like to remind everyone, requests for seat installations can be made through the Westport Police Department's business line. Trained officers are available to install child safety seats throughout the year as well as answer any questions about the next steps regarding your child's safety.

The Westport Police Department would like to congratulate all new parents this year. We would also like to applaud their efforts, along with caregivers, to ensure the safety of children riding in motor vehicles.

### Speed Evaluator - by Lieutenant John Bell

The Police Department purchased the Jamar Radar Recorder which is utilized by the Department to evaluate traffic issues. The Radar Recorder allows the police department to gather hard evidence of whether or not a problem really exists. The data produced can be used to find where stepped up enforcement is really needed, or to end arguments over speeding traffic.

The Speed Enforcement Evaluator is a simple, one-page report that concisely displays whether or not a speeding problem exists, based on the percentage of enforceable violations.

During the 2018 calendar year, the Speed

- Area of 2020 Main Road

- Area of Acoaxet
- Area of Fisherville Lane
- Area of 400 Charlotte White Roadside
- Area of 424 Old County Road

### Traffic Enforcement Grant - by Lieutenant John Bell

The Westport Police Department applied for and was awarded the 2018 Traffic Enforcement Grant totaling \$10,000. The purpose of the grant was to deploy High-Visibility Enforcement patrols designed to deter and change unlawful traffic behaviors. High-Visibility Enforcement combines highly visible and proactive law enforcement targeting a specific safety issue. Law enforcement efforts are combined with public awareness strategy designed to educate the public about and promote compliance with the law.

The Westport Police Department participated the following High-Visibility Enforcement patrols:

- Drive Sober or Get Pulled Over
- Click it or Ticket
- Drive Sober or Get Pulled Over

During the High-Visibility Enforcement patrols officers from the Westport Police Department achieved the following results:

- Traffic Stops 216
- Citations 28
- Written Warnings 58
- Seat Belt Violations 3
- Arrests/Summons 14

### Westport Public Schools School Resource Officer - by Officer David M. Leite

The assignment of the School Resource Officer (SRO) serves as the liaison between the Westport Community Schools and the Westport Police Department. The SRO is responsible for performing all duties and responsibilities of a patrol officer within the schools. The SRO investigates matters relating to juvenile and school activities.

This is my second year which I have been assigned to the SRO position. I have met with the new administration. The Superintendent, Principal as well as both Vice Principal positions have been filled with new personnel. We have established a professional working environment and a new MOU has been put in place. I observe several break and lunch assemblies and meet once weekly with guidance to discuss any potential issues which have or might arise. I attend sporting events and other after school activities.

To this date I have issued one criminal complaint for an assault and battery case and two complaints for possession of a dangerous weapon. I have worked alongside administration regarding several bullying issues and students using electronic smoking devices on school grounds. I have been involved in several meetings consisting of staff, students and parent concerns. This year has been successful in regards with the new administration implementing new rules and ideas with students and staff, as well as interactions with the Police Department.

### 2018 Fees, Fines and Reimbursements Received – as Prepared by Administrative Assistant Hillary J. Harris

The following fees, fines, and reimbursements were received by the Westport Police Department and turned over to the Town Treasurer, Brad Brightman, during the fiscal year of 2018.

For Grants- 911/Traffic/Child Safety/Bullet Proof Vests

\$ 89,199.94

For Court Default/Subpoena/Witness fees	\$ 0.00
For Firearms Licenses/Permits Issues	\$ 12,906.25
For Firearms Safety Class Fee	\$ 720.00
For Photostatic Copies of Police Reports	\$ 0.00
For Administrative Service Fees (Off-Duty Details)	\$ 50,424.76
For Police Cruiser Fees (Off Duty Details)	\$ 58,845.00
For Fines and Restitution (Fall River District Court)	\$ 3,287.00
For Motor Vehicle Citations (Registry of Motor Vehicles)	\$ 96,238.77
For Parking Violations	\$ 61,326.00
For Police Career Incentive Program (Quinn Bill – C. 41, Sec. 108L)	\$ 0.00
For Fingerprint Cards	\$ 240.00
For Federal Drug Forfeiture Account	\$ 87,328.44
For Police Department Gift Account	\$ 3,435.00
For Police Explorer Gift Account	\$ 495.00
For Reimbursements to Budget Line Items	\$ 0.00
For Vehicle Insurance Account	\$ 0.00
For Small Claims Court Fees/Interest Reimbursed	\$ 0.00
For By-Laws	\$ 2,150.00

**TOTAL MONIES**

**\$466,596.16**

**Police Fleet**

Unit No.	Year	Make	Model	Mileage 1/1/2018	Mileage 12/31/2018
Car # 1	2017	Dodge	Durango SS	10	14,030
Car # 3	2004	Ford	Explorer	150,482	167,072
Car # 111	2011	Ford	Crown Vic	124,818	145,077
Car # 116	2016	Ford	Explorer	16,200	36,534
Car # 117	2007	Ford	Crown Vic	137,119	145,520
Car # 118	2018	Chevrolet	Pick-Up	10	7,544
Car # 146	2006	Ford	Crown Vic	177,604	182,787
Car # 156	2006	Ford	Crown Vic	185,984	186,056
Car # 187	1987	Chevrolet	Pick-Up	33,525	34,001
Car # 188	1988	AM General	HMMWV	29,031	29,031
Car # 192	1992	Freightliner	Tractor	49,000	56,445
Car # 211	2011	Ford	Crown Vic	22,785	33,122
Unit # 214	2004	Kubota	RTV-900W	482.1 Hours	549.0 Hours
Car # 216	2016	Ford	AWD Utility	13,966	46,352
Car # 217	2017	Ford	AWD Utility	10	16,188
Car # 218	2018	Ford	AWD Utility	10	2,404
Car # 227	2007	Ford	Crown Vic	178,006	188,393
Car # 237	2007	Ford	Crown Vic	152,194	164,529
Car # 247	2007	Ford	Crown Vic	175,397	179,891
Car # 268	2008	Ford	Crown Vic	195,937	204,543
Car # 278	2008	Ford	Crown Vic	163,095	171,925
HWY-286	1986	Chevrolet	Box Truck	28,009	28,256
Car # 299	2009	Ford	Crown Vic	62,672	83,192
Car # 310	2010	Ford	Crown Vic	61,798	79,381
Car # 311	2011	Ford	Crown Vic	62,429	85,851

Car # 313	2013	Ford	AWD Utility	44,807	76,130
Car # 314	2014	Ford	AWD Utility	46,875	79,422
Car # 316	2016	Ford	AWD Utility	20,803	49,035
Car # 317	2017	Ford	AWD Utility	10	16,644
Car # 318	2018	Ford	AWD Utility	10	2,190
Car # 393	1993	AM General	HMMWV	29,016	No Mileage
Car # 410	2010	Ford	Crown Vic	111,919	135,875
Car # 411	2011	Ford	Crown Vic	59,000	83,061
Car # 413	2013	Ford	Explorer	22,891	34,661
Car # 416	2016	Ford	Explorer	17,580	53,883
Car # 417	2017	Kubota	RTVX110	.5 Hour	43.5 Hours
Car # 486	1986	AM General	HMMWV	17,580	27,266
Car # 507	2007	International	Ambulance	165,273	165,341
Car # 511	2011	Ford	Crown Vic	72,165	95,785
Car # 517	2017	Ford	Explorer	10	16,266
Car # 586	1986	AM General	HMMWV	36,048	36,116
Car # 611	2011	Ford	Crown Vic	50,126	60,080
Car # 617	2016	Ford	Explorer	259	6,081
Car # 700	2000	Jeep	Cherokee	127,417	140,038
Car # 709	2009	Audi	Q7 Utility	77,180	94,754
Car # 710	2010	Ford	Explorer	55,565	83,836
Car # 711	2011	Ford	Crown Vic	76,237	103,395
Car # 714	2014	Ford	Explorer	28,461	44,203
Car # 718	2018	Dodge	Durango SS	10	3,459
Car # 811	2011	Ford	Crown Vic	32,858	44,949
Car # 817	2017	Dodge	Durango SS	10	36,264
Car # 818	2008	Audi	A4 Sedan	69,811	120,555
Car # 1011	2011	Ford	Crown Vic	83,714	<b>95,510</b>

On behalf of the Police Station Building Committee, I want to say **THANK YOU** for your overwhelming support, both at Town Meeting and at the Ballot Box. The Committee's charge was to design a Safe, Secure, Efficient and Accessible building. We have done that. In July, of this year, we moved into our new location at 56 Hixbridge Road, alongside the Fire Station. A special, Thank You, to committee members Bill Gifford, Warren Messier, Troy Spirlet and Tim King for giving up their personal time to serve. Without their expertise, the project would not have been possible.

***Thank you, for helping us serve you better.***

Keith A. Pelletier  
Chief of Police

## ANNUAL REPORT OF THE SEALER OF WEIGHTS & MEASURES

The following is my report for the Department of Weights and Measures for the year ending December 31, 2018.

Scales over 10,000 lbs.	4
5,000 to 10,000 lbs.	7
1,000 to 5,000 lbs.	1
100 to 1,000 lbs.	8
10 to 100 lbs.	37
0 to 10 lbs.	3
Gas & Diesel Pumps Sealed	102
Not Sealed	0

Total Fees Paid To Town Treasurer.....\$ 4,147.00

Respectfully submitted,

Ray White  
Sealer of Weights and Measures

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
DEPARTMENT OF WEIGHTS AND MEASURES**

Be it known to all concerned that in accordance with General Laws of Massachusetts, Chapter 98, Section 41, Public Notice is hereby given to all persons having usual places of business and using a weighing and/or measuring devices (for the purpose of buying and selling goods, wares of merchandise) that between January 1 and December 31, 2018 such devices must be checked and sealed at least once. Such inspection and sealing is controlled by the Board of Selectmen and done at the expense of the person owning or using the weighing or measuring device.

Ray White  
Sealer of Weights and Measures

## **ANNUAL REPORT OF THE SHELLFISH DEPARTMENT**

The following is the Shellfish Department's annual report of projects and events throughout the calendar year 2018.

This is the third year of the Marine Services Department. Again this Department is a combination of the Shellfish Department, Harbormaster Department, Wharfinger, the 88 Boat Ramp, and the Hix Bridge Boat Ramp. All of the personnel working in the Marine Services Department are cross deputized as a Shellfish Wardens as well as Harbormasters. We run six (6) boats in the Marine Service Department. Having dual deputized coverage we are able to make the Westport River a better managed resource.

The Shellfish Gift Fund had another excellent year. This was the second year for "Shellstock" a fund raiser for the Shellfish Propagation Gift Fund. I would like to extend a special thank you to everyone that helped with making the event such a great success. We have received several nice donations from many foundations, along with many individuals, and local businesses. Another special thank you to all that have donated.

All of the shellfish put into the Westport River filter the water, put people to work, and give people many days of enjoyment shellfishing. In Westport shellfishing is a family tradition. Shellfishing also helps the local economy through the purchase of gas, boats, and gear used. This year we were able to plant 3,232 bushels of adult quahogs in several different relay locations in the Westport River. We were also able to plant 500,000 field plantable quahog seed. We also planted 85,000 oyster seed as well as 14,300 3" adult oysters into the Westport River. When the time came to plant the quahog and oyster seed, we chose areas where people often quahog and oyster in both branches of the Westport River. I would like to thank all of the volunteers who helped plant shellfish. If you are interested in volunteering please contact the Marine Service Department.

From January 1<sup>st</sup> 2018 to May 31<sup>st</sup> 2018 was a good tail end of the 2017/2018 season for bay scallops. The 2018/2019 season for bay scallops was very poor, with no real amount of scallops caught. We have 81 acres of Aquaculture in Westport waters. 6 acres in the river as well as 75 acres East of Gooseberry Island.

A thank you also to the very dedicated Deputy Director of Marine Services Gary Tripp and assistants Richard Earle, James Perry, Jonathon Paull, Glenn Tripp, Asa Mills, Ransom Morse and volunteer Richard Hart (Sweet Pea). Thank you to the Shellfish Advisory Committee (Chairman John Borden). A professional thank you to the Police Department, Fire Department, Highway Department, everyone working in Town Hall and Town Hall Annex. Thank you also to everyone that turned in Lees Supermarket receipts. These receipts in turn create money to buy shellfish for the Westport River. All donations to the Shellfish Gift Fund are tax deductible.

Remember, when going shellfishing always call the Shellfish Status Hotline at 508-636-1104. This gives updated opening and closure areas in the Westport River.



### LICENSES AND PERMITS ISSUED

The following is the Shellfish Departments Catch Report and statistics of revenue.

### LICENSES AND PERMITS ISSUED

TYPE FEES COLLECTED	NUMBER ISSUED	FEES COLLECTED
Commercial Scallop	2	\$ 600.00
Commercial Shellfish	51	\$10,200.00
Student Commercial	0	\$ 0.00
Duplicate Shellfish	2	\$ 20.00
Family Scallop	20	\$ 1,000.00
Family Shellfish	297	\$10,395.00
Non-Resident Shellfish	29	\$ 5,800.00
Non-Resident Scallop	1	\$ 250.00
14 Day Shellfish Permit	8	\$ 800.00
Senior Citizen Shellfish	199	\$ 1,990.00
Senior Citizen Scallop	7	\$ 70.00

TOTAL	616	\$31,125.00
-------	-----	-------------

ESTIMATED COMMERCIAL SHELLFISH CATCH

SPECIES	HARVEST IN TOWN BASKETS	VALUE
Oysters	63	\$ 3,654.00
Mussels (Ribbed & Blue)	0	\$ 0.00
Quahogs (Chowders)	992	\$ 24,800.00
(Little Necks & Cherrystones)	2312	\$ 231,200.00
Scallops	3085	\$ 277,650.00
Soft-Shelled Clams	3	\$ 411.00
Surf Clams	0	\$ 0.00
Other (Conch-Winkles-Decker's)	400	\$ 31,600.00
SUBTOTAL	6,855	\$ 569,315.00

ESTIMATED RECREATIONAL SHELLFISH CATCH

SPECIES	HARVEST IN TOWN BASKETS	VALUE
Oysters	6	\$ 348.00
Mussels (Blue & Ribbed)	0	\$ 0.00
Quahogs (Chowder)	71	\$ 1,775.00
Little necks & Cherrystones)	107	\$10,700.00
Scallops	108	\$ 9,720.00
Soft-Shelled Clams	4	\$ 548.00
Surf Clams	0	\$ 0.00
Other (Conch-Winkle-Decker's)	2	\$ 158.00
Other (Green crabs)		
SUBTOTAL	298	\$23,249.00

Shellfish Gift Account Donations	\$135,386.00
Shellfish Equipment Gift Fund Account Donations	\$ 0.00
Grant Projects and Lease Sites	\$ 2,500.00

SUBTOTALS	\$ 137,886.00
GRANDTOTAL	\$ 761,575.00

Anyone interested in donating to our tax deductible SHELLFISH GIFT FUND or SHELLFISH EQUIPMENT FUND can do so through the Selectman's Office. Also, visit the Shellfish Department webpage on the Town's web page. When shellfishing, always remember to always call the SHELLFISH HOTLINE (508-636-1104), it's there to help you.

Respectfully submitted,  
Christopher A. Leonard  
Director of Marine Services

## ANNUAL REPORT OF THE SOUTHEASTERN REGIONAL PLANNING & ECONOMIC DEVELOPMENT DISTRICT (SRPEDD)

The Town of Westport is a member of the Southeastern Regional Planning and Economic Development District. Originally founded in 1956, SRPEDD (pronounced “sir-ped”), is one of 13 regional planning agencies (RPAs) across the state and one of approximately 550 across the country.

SRPEDD serves 4 cities and 23 towns in southeastern Massachusetts. Through our work, we address common issues facing the region, including economic development, growth and land use, safe and efficient transportation, environmental stewardship, municipal partnerships, and general planning. A Commission of local mayors, selectmen, planning board members, and at-large members govern SRPEDD. Federal and state grants, local assessments, and local contracts fund our activities. In 2018, the Town of Westport paid \$2,769.20 to SRPEDD, based upon an assessment of 17.829 cents per capita, among the lowest rates in the state.

SRPEDD also functions as the region’s staff for the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) and the regional Economic Development District (EDD) with the U.S. Economic Development Administration (EDA).

Please visit the SRPEDD’s website at [www.srpedd.org](http://www.srpedd.org) to review Highlighted Projects ([www.srpedd.org/highlights](http://www.srpedd.org/highlights)), including our Regional Data Center, Drone Program, and various municipal projects. Our website also includes departmental web pages, a calendar of events, and recent news.

Please do not hesitate to contact us with any questions, concerns, or project ideas.

#### Local Citizens Representing Westport Included the Following:

SRPEDD Commission: Steven J. Ouellette and James Whitin  
Joint Transportation Planning Group: James Hartnett

#### In 2018 Technical Assistance was Provided to the Town in the Following Areas (please note that funding sources are indicated in parentheses):

- In partnership with the Planning Board, SRPEDD conducted an economic development and wastewater analysis for Route 6 between the Fall River line and Route 88 (DLTA). For more information, please see [www.srpedd.org/dlta-archive](http://www.srpedd.org/dlta-archive).
- SRPEDD continued to assist the South Coast Bikeway Alliance (Westport represented) with mapping, funding guidance, route planning, and sign design (MassDOT).
- Staff conducted Municipal Vulnerability Preparedness Program (MVP) workshops and prepared a MVP Plan (EOEEA).
- Staff conducted a Route 177 Safety Evaluation (MassDOT).
- Staff completed a traffic count on Blossom Street, north of Old Bedford Road (MassDOT).
- Staff completed turning movement counts on Route 88 at Charlotte White and Old County Roads (MassDOT).

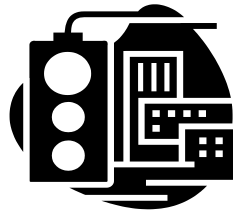
#### Highlights From SRPEDD's 2018 Work Program Include the Following:

- SRPEDD updated the Comprehensive Economic Development Strategy (CEDS) for Southeastern Massachusetts, a regional document maintained by SRPEDD and certified by the U.S. Economic Development Administration (EDA). The CEDS maintains eligibility for the region’s cities and towns to receive EDA funding.

- SRPEDD completed the Transportation Improvement Program (TIP), which sets regional priorities for federal transportation funds. The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) endorsed the FY 2019-2023 TIP.
- SRPEDD completed numerous local technical assistance projects through direct local contract, our Municipal Assistance (MA) program, and the District Local Technical Assistance (DLTA) program. Projects include, but are not limited to, Master Plans, Economic Development Plans and Guides, Housing Production Plans, Complete Streets and Green Communities Program Participation, interactive mapping, and assisting with Community Compact Cabinet (CCC) Best Practices.
- SRPEDD initiated a Drone Program.
- SRPEDD continues as the lead agency for the Resilient Taunton Watershed Network (RTWN). The RTWN is a collaborative of local, non-profit, regional, and state and federal government representatives interested in the future health and resilience of the Taunton River Watershed. The RTWN provides information, conducts outreach and educational efforts, resources and tools to protect existing natural resources, reduce flooding, promote restoration, and develop sustainability (EPA).
- SRPEDD provides fiduciary support services to the Southeast Regional Homeland Security Council (SRAC), comprised of 96 municipalities and the Wampanoag Nation.
- SRPEDD conducts a district-wide traffic-counting program and maintains a computer file of available traffic count data throughout the region. SRPEDD undertook 152 traffic counts at various locations this past year.
- SRPEDD continued to provide administrative and technical support to the Taunton River Stewardship Council (TRSC) through a Cooperative Agreement with the National Parks Service. The Council is a multi-community, multi-agency collaborative established through the designation of the Taunton River as a Federal Partnership Wild & Scenic River in 2009.
- In partnership with the TRSC, SRPEDD provides public education and stewardship opportunities to Taunton River Watershed communities, as well as access to local project funds through its Mini Grants Program.
- SRPEDD is a member of two National Estuary Programs (NEP) including the Narragansett Bay Management Committee and Buzzards Bay Steering Committee, created to protect the resources and promote the stewardship of their respective watersheds. The Buzzards Bay and Narragansett Bay Watersheds together encompass the entirety of the SRPEDD area. As a member of these oversight committees, SRPEDD participates in the development of their respective Management Plans for both programs.
- SRPEDD continues to operate the Pavement Management Program, evaluating pavement conditions on federal-aid eligible roadways in the region's cities and towns.
- SRPEDD maintains a comprehensive database of all 380 signalized intersections in the region. SRPEDD conducted 90 turning movement counts at various locations this past year.
- SRPEDD continue to assist communities under the Regional Bicycle Plan addressing infrastructure needs and recommendations on how to improve connectivity throughout the region.
- SRPEDD initiated the Regional Pedestrian Plan to examine existing conditions in the region's cities and towns and provide recommendations to improve pedestrian connectivity.
- SRPEDD provides technical planning to two regional transit authorities, SRTA and GATRA, including route evaluations, rider surveys, performance standards and federal reporting. SRPEDD completed a Regional Transit Plan for GATRA that will guide transit improvements in the near future.

- SRPEDD has initiated the Regional Bus Stop Capital Investment Plan following the completion of the Regional Bus Stop Inventory in 2016. The inventory of data collected for GATRA and SRTA bus stops is available to assist on proposed capital improvements.
- SRPEDD has been providing technical assistance to the South Coast Climate Change Coalition whose mission is to increase public awareness of the probable consequences of climate change, help communities incorporate resiliency planning, and take actions that help communities adapt to and minimize the consequences of climate change.
- SRPEDD is a member of the Board of Directors of Southeast Environmental Education Alliance (SEEAL). SEEAL is a non-profit organization whose mission is to help provide quality environmental education and stewardship opportunities to communities in southeastern Massachusetts. SEEAL runs a Mini-Grants Program to support local projects that address climate change, alternative energy, urban agriculture, and youth conservation education.
- SRPEDD maintains an extensive Geographic Information System (GIS) mapping program. The mapping program contains a number of data layers including, land-use, zoning, water resources, soils, habitats, transportation network, economic development, priority protection and priority development areas, and other data and information.
- SRPEDD operates the Southeastern Massachusetts Data Center, providing information to businesses, cities and towns, and individuals.

SRPEDD, originally founded in 1956, is one of 13 regional planning agencies, or RPAs, across the state, and approximately 556 across the country. It was established for the purpose of delivering cost effective services, and facilitating enhanced regional planning and planning coordination on behalf its member cities and towns. Please let us know how we can be of continued service to your community!



## ANNUAL REPORT OF THE TOWN ACCOUNTANT

I hereby submit my annual report for the year ending June 30, 2018. Our records are available for review.

Respectfully submitted,

Theresa M. Provencal

### TOWN OF WESTPORT BALANCE SHEET JUNE 30, 2018

<b>Assets:</b>		
Cash	6,305,902.56	
Petty Cash		150.00
Warrants Payable		574,277.34

Personal Property 2007	168.53	
Personal Property 2008	27.80	
Personal Property 2009	7.97	
Personal Property 2010	9.03	
Personal Property 2014	132.28	
Personal Property 2015	573.77	
Personal Property 2016	713.34	
Personal Property 2017	946.78	
Personal Property 2018	4,010.72	
Real Estate 2015	19.56	
Real Estate 2016	96.79	
Real Estate 2017	0.00	
Real Estate 2018	403,182.57	
Allowance for Abatements/Exemptions		454,019.55
Tax Title Liens Rec.	476,264.65	
Taxes in Litigation	3,718.17	
Motor Vehicle 1998	26.56	
Motor Vehicle 1999	110.84	
Motor Vehicle 2000	1,596.39	
Motor Vehicle 2001	3,875.97	
Motor Vehicle 2002	3,244.09	
Motor Vehicle 2003	3,311.82	
Motor Vehicle 2004	5,573.96	
Motor Vehicle 2005	4,937.52	
Motor Vehicle 2006	5,875.57	
Motor Vehicle 2007	6,001.51	
Motor Vehicle 2008	3,401.09	
Motor Vehicle 2009	3,385.43	
Motor Vehicle 2010	3,554.54	
Motor Vehicle 2011	6,284.08	
Motor Vehicle 2012	5,404.08	
Motor Vehicle 2013	5,696.46	
Motor Vehicle 2014	5,105.52	
Motor Vehicle 2015	7,751.40	
Motor Vehicle 2016	16,304.53	
Motor Vehicle 2017	40,086.09	
Motor Vehicle 2018	229,040.04	
Boat Excise 2005	145.00	
Boat Excise 2006	280.00	
Boat Excise 2007	479.00	
Boat Excise 2008	955.26	
Boat Excise 2009	1,159.67	
Boat Excise 2010	1,010.00	
Boat Excise 2011	908.00	
Boat Excise 2012	965.00	
Boat Excise 2013	1,061.89	
Boat Excise 2014	544.00	
Boat Excise 2015	514.00	
Boat Excise 2016	820.67	
Boat Excise 2017	1,473.92	
Boat Excise 2018	2,873.00	

Ambulance Rec.	127,264.95	
Tax Foreclosures	20,975.64	
Town Owned Possessions	49,247.74	
Conservation Owned Possessions	39,582.84	
<b>Liabilities &amp; Fund Equity:</b>		
Tailings and Unclaimed Items		14,117.96
Payroll Tailings		0.00
Deferred Real Estate & Personal Property Tax	44,130.41	
Deferred Taxes (41A)		
Deferred Tax Liens		476,264.65
Deferred Tax Foreclosures		20,975.64
Deferred Town Owned Possessions		49,247.74
Deferred Conservation Owned Possessions		39,582.84
Deferred Taxes in Litigation		3,718.17
Deferred Motor Vehicle Excise		360,567.49
Deferred Boat Excise		13,189.41
Deferred Departmental		127,264.95
Fund Balance Reserved-Encumbrances		1,910,967.77
Fund Balance Reserved-Cont. Appropriations		858,702.75
Fund Balance Released Overlay Reser forExp		
Fund Balance Reserved Expenditures		992,307.00
Undesignated Fund Balance		1,955,379.74
<b>Fund Totals</b>	<b>7,850,733.00</b>	<b>7,850,733.00</b>
<b>School Lunch:</b>		
Cash	19,923.24	
Undesignated Fund Balance		
<b>Fund Totals</b>	<b>19,923.24</b>	<b>57,801.16</b>
<b>Highway:</b>		
Due from the Commonwealth	24,176.57	
Cash		24,176.57
<b>Fund Totals</b>	<b>24,176.57</b>	<b>24,176.57</b>
<b>School Grants:</b>		
Cash	391,885.88	
Warrants Payable		74,660.91
Title I - FY17		31.09
Title IIA - FY17		0.68
Title IIA - FY18		55.65
Title I - FY18	23,907.59	
Title IV - FY18		4.00
SPED Entitlement FY19	49,975.54	
ASOST FY18	540.44	
SPED Early Childhood FY18		0.01
GFRS Fitness Challenge		300.00
Mac Living Classroom		15.00
GFRDC FY16		4,425.53

CFSEMA – Mac Field Trip		408.00
CFSEMA - Dest Imag		1,185.80
Energy & Environment Award FY11		200.00
Circuit Breaker - FY18		366,624.00
CFSEMA – Mac As Makerspace FY18		384.91
SPED Circuit Breaker FY17		8,666.37
CFSEMA – Drama Club		4,000.00
CFSEMA – Afterschool Makers		5,347.50
<b>Fund Totals</b>	<b>466,309.45</b>	<b>466,309.45</b>
<b><u>Town Grants:</u></b>		
Cash	155,232.87	
Warrants Payable		7,809.18
Westport River Watershed Alliance Gift		586.64
Westport Head Stormwater Project		1,255.72
Library/Incentive		25,369.09
MA Cultural Council		2,858.27
Library Municipal Equalization		15,577.62
Library-Nonresident Circulation		2,754.84
Police Traffic Enforcement		991.09
2012 CPS Equipment Grant – Car S		1,545.00
Police Bulletproof Vests		82.00
Recycling/Compost Bins		279.05
Watch Your Car/Police		397.48
EMPG Grant	2,460.00	
Fire-Public Safety Equipment		28.36
Haz Mat Emergency Response Team		944.79
50K head Town Landing Improvement		50,000.00
Clean Vessel Act		3,603.21
COA Falls Prevention	1,000.00	
MVP Planning FY17 - 16K		10,000.00
Westport Town Landing Imp Project - 24	1,847.50	
911 Support Incentive	32,343.70	
S.A.F.E - Fire		2,494.10
SETB 911 Police Training Grant	3,484.21	
Recycling Dividends Program		9,863.16
CDBG Re-captured Funds		11,333.31
Fire Department-Community Impact Grant		78.60
COA - ARAW		40,091.78
BOH-MAHB Phone Award		10,289.17
Walmart Foundation 2K		135.82
<b>Fund Totals</b>	<b>196,368.28</b>	<b>196,368.28</b>
<b><u>Reserved For Appropriations:</u></b>		
Cash	305,061.13	
Fund Balance Reserved - Expenditures		65,888.00
Municipal Waterway Improvement		154,113.13
Sale of Cemetery Lots		58,255.00
DP Utilities TNC Surcharge (Uber/Lyft)		221.40
Weights & Measures Fines		112.50

Landfill Closure		26,471.10
<b>Fund Totals</b>	<b>305,061.13</b>	<b>305,061.13</b>
<b><u>School Revolving:</u></b>		
Cash	234,221.14	
Warrants Payable		1,516.30
School Day Care		10,285.39
Lost Supplies/Materials		3,305.89
Student Athletic Activities		28,329.57
Adult/Continuing Education		140,279.13
School Scholarship		17,674.43
Transportation/Reimbursement		32,830.42
School Insurance Reimbursement		0.01
<b>Fund Totals</b>	<b>234,221.14</b>	<b>234,221.14</b>
<b><u>Town Revolving</u></b>		
Cash	1,594,533.24	
Warrants Payable		40,055.13
Fund Balance Reserved for Expenditures		25,000.00
Massachusetts Cultural Council		685.72
Board of Health Beach Testing		2,272.63
Septic vs Well Test/Board of Health		52,980.00
Fire Explorer Post 774		287.12
Economic Development Farmer's Market		2,951.41
Westport Arts Council – Sr Village Sidewalks		1,216.66
Board of Health Vaccination Fees		12,703.41
Wetland Filing Fees		73,661.19
Council on Aging Activities		8,152.72
Council on Aging Transportation Revolving		21,348.64
Library Gift		155,802.86
Ambulance Revolving		59,764.85
Shellfish Equipment Gift		1,833.27
Fire Works Gifts		7,038.67
GIS Mapping Revolving		13,506.77
Shellfish Propagation Gift		232,812.61
Water & Sewer Project Gift		18.00
Police Explorer Post 305		3,992.04
Police Gift Account		4,889.19
Library Expansion Gift		102,032.81
Fire Department Gift Account		7,465.23
Town Wharf Improvements		2,716.08
Westport Agricultural Gift		60.28
Town Waterways Improvement Fund		6,141.64
Haz Mat Revolving – Fire Department		1,803.00
Council on Aging Gift/Donations		42,609.36
Police Cruiser Revolving		24,983.15
Cable TV Revolving		579,120.28
Commission on Disability Gift Account		5,251.69
Handicapped Parking Program		1,801.12
Senior Day Care Revolving		28,534.70

Recreation/Community Center Revolving		8,867.74
Library Fines/Lost Books		477.34
Animal Gift Fund		4,314.96
Playground Gift Account		3,500.00
Animal Shelter/Vehicle Gift Account		885.60
Powder House Gift Account		39.23
Fire Insurance Reimbursement		12,764.14
Building - Gas - Plumbing - Electrical		40,000.00
<b>Fund Totals</b>	<b>1,594,533.24</b>	<b>1,594,533.24</b>
<b><u>Betterments:</u></b>		
Cash	137,890.90	
Septic System Repair Rec	223.56	
Interest Added to Septic	183.27	
Septic Assessment Deferred Rev		223.56
Septic Interest Assessment Deferred		183.27
Undesignated Fund Balance		137,890.90
<b>Fund Totals</b>	<b>138,297.73</b>	<b>138,297.73</b>
<b><u>Betterments:</u></b>		
Cash	237,724.11	
Septic System Repair Rec	275,046.20	
Interest Added to Septic	85,493.53	
Warrants Payable		0.00
Septic Assessment Deferred Rev		275,046.20
Septic Interest Assessment Deferred		85,493.53
Fund Balance Reserved for Expenditures		117,602.13
Fund Balance Reserved for Debt Service		80,425.69
Fund Balance Reserved for Interest		39,696.29
<b>Fund Totals</b>	<b>598,263.84</b>	<b>598,263.84</b>
<b><u>Community Preservation:</u></b>		
Cash	1,797,565.08	
Levy Year 2015		19.56
Levy year 2016		96.79
Levy year 2018	7,830.01	
Tax Liens Rec	7,877.71	
Taxes in Litigation	74.36	
Tax Foreclosures	259.79	
Warrants Payable		0.00
Deferred CPA Real Estate Tax		7,713.66

Deferred CPA Tax Liens		7,877.71
Deferred CPA Taxes Foreclosures		259.79
Deferred CPA Tax in Litigation		74.36
CPC/Open Space		0.30
CPC/Community Housing		0.65
CPC/Historic Preservation		78,245.11
Fund Balance Reserved for FY09 Projects		21,604.60
Fund Balance Reserved for FY10 Projects		11,220.00
Fund Balance Reserved for FY12 Projects		15,000.00
Fund Balance Reserved for FY13 Projects		79,536.34
Fund Balance Reserved for FY14 Projects		29,029.95
Fund Balance Reserved for FY15 Projects		185,290.50
Fund Balance Reserved for FY17 Projects		72,981.64
Fund Balance Reserved for FY18 Projects		755,495.00
Fund Balance Reserved for FY19 Projects		436,450.00
Budgeted Reserves		50,000.00
Undesignated Fund Balance		62,710.99
<b>Fund Totals</b>	<b>1,813,606.95</b>	<b>1,813,606.95</b>
<u><b>Agricultural Open Space:</b></u>		
Cash	2,883.41	
Reserved for Expenditures		2,883.41
<b>Fund Totals</b>	<b>2,883.41</b>	<b>2,883.41</b>
<u><b>Capital Projects</b></u>		
<u><b>Town Police Station</b></u>		
Cash	1,950,409.71	
Warrants Payable		197,672.16
Reserved for Expenditures		328,922.75
Undesignated Fund Balance		1,423,814.80
<b>Fund Totals</b>	<b>1,950,409.71</b>	<b>1,950,409.71</b>
<u><b>School PCB Clean Up</b></u>		
Cash	93,497.85	
Reserved for Expenditures		93,497.85
<b>Fund Totals</b>	<b>93,497.85</b>	<b>93,497.85</b>
<u><b>School Green Project</b></u>		
Cash	17,174.60	
Fund Balance Reserved for Debt Payments		17,174.60
<b>Fund Totals</b>	<b>17,174.60</b>	<b>17,174.60</b>
<u><b>Town</b></u>		
Cash	19,354.41	
Bond Anticipation Notes Payable (BANS)		510,000.00
Reserved for Expenditures	490,645.59	
<b>Fund Totals</b>	<b>510,000.00</b>	<b>510,000.00</b>

<b><u>New School Construction</u></b>		
Cash	8,013,197.50	
Warrants Payable		7,081.47
Bond Anticipation Notes Payable (BANS)		9,000,000.00
Reserved for Expenditures		84,374.50
Undesignated Fund Balance	1,078,258.47	
<b>Fund Totals</b>	<b>9,091,455.97</b>	<b>9,091,455.97</b>
<b><u>Water Enterprise:</u></b>		
Cash	379,831.70	
User Charges Receivable	33,982.76	
Service Charges Receivable	3,975.00	
Warrants Payable		16,722.23
Deferred User Charges		33,982.76
Deferred Service Charges		3,975.00
Fund Balance Reserved - Encumbrances		1,500.00
Undesignated Fund Balance		361,609.47
<b>Fund Totals</b>	<b>417,789.46</b>	<b>417,789.46</b>
<b><u>Harbor Enterprise:</u></b>		
Cash	56,380.40	
Wharfage Receivable		48.00
Deferred Revenue - Wharfage	48.00	
Warrants Payable		6,304.45
Fund Balance Reserved - Encumbrances		2,000.00
Undesignated Fund Balance		48,075.95
<b>Fund Totals</b>	<b>56,428.40</b>	<b>56,428.40</b>
<b><u>Beach Enterprise:</u></b>		
Cash	156,088.90	
Warrants Payable		6,692.78
Fund Balance Reserved - Encumbrances		1,500.00
Undesignated Fund Balance		147,896.12
<b>Fund Totals</b>	<b>156,088.90</b>	<b>156,088.90</b>
<b><u>Non-Expendable Trust:</u></b>		
Restricted Savings	1,312,835.26	
Salisbury Memorial		52,966.53
W.B. Hicks Library		500.00
I. Weeks Library		1,000.00
Perpetual Care		916,023.66
Nancy Fenn Music Scholarship		33,342.00
R.W. Mullaney Library Trust		26,000.00
Library Trusts		14,791.00
Ronald Desrosiers Memorial Trust		20,355.02
Mary Brown Library		5,000.00
Pelletier Public Library		2,500.00
E.W. Brightman Scholarship		10,000.00
H. Hoyt Library		10,000.00
Hazel Tripp Library Trust		200,000.00

Tripp High School Library Trust		5,000.00
Dr. & Mrs. Kirkaldy Library Trust		2,255.00
Lisa Chase Tripp Library Trust		13,102.05
<b>Fund Totals</b>	<b>1,312,835.26</b>	<b>1,312,835.26</b>
<b><u>Expendable Trust:</u></b>		
Cash	<b>2,177,859.94</b>	
Warrants Payable		2,810.38
Fund Balance Reserved for Expenditures		25,000.00
Law Enforcement		26,472.91
The Educational Fund		10,867.46
Grimshaw/Gudewicz Scholarship		10,426.12
Salisbury Memorial Trust		822.86
Ambulance Trust		13,580.99
Wm B Hicks Library Trust		103.04
I. Weeks Library		376.62
Town Farm Trust		8,399.97
Landing Commissioners		31,032.97
Bicentennial Playground		414.02
Conservation Trust		15,937.19
Veterans Memorial		1,760.53
Perpetual Care		840,259.36
Open Space		254.31
Westport Betterment/Fuel		365.96
Nancy Fenn Music Scholarship		3,735.72
L.B. Bowman Library Trust		6,101.52
R.W. Mullaney Library Trust		292.88
Chadwick Impaired Vision Library Trust		69,717.51
Library Trust		934.40
Ronald Desrosiers Memorial		179.25
Mary Brown Library		150.13
Westport Betterment/Community Center		1,436.40
Pelletier/Public Library		82.14
E.W. Brightman Scholarship		3,169.91
Westport Betterment		3,525.72
Westport Historical		15,756.46
Helen Ellis Trust		30,562.76
H. Hoyt Library Trust		320.43
Tripp Senior		23,501.15
Hazel Tripp Library		10,821.98
Tripp High School Library		10,572.22
Appeals Board Comprehensive Permits		8,540.20
Dr. & Mrs. Kirkaldy Library Trust		127.74
Lisa Chase Tripp Library Trust		235.84
Wolf Pit School Trust		7,127.57
Amanda Tripp Memorial Scholarship		2,164.71
Westport Betterment – Town Hall Maintenance		746.40
Westport Betterment – Kowalczyk Renew Energy		895.00
Virginia E. Lash Library Trust		20,928.72
Affordable Housing Trust Fund		962,174.75
Calvin Hopkinson Memorial Scholarship		4,668.57
<b>Fund Totals</b>	<b>2,177,859.94</b>	<b>2,177,859.94</b>

<b>Other Trust:</b>		
Cash	3,388,854.73	
Stabilization Fund		1,047,241.59
OPEB Liability Trust Fund		2,300,048.39
Capital Improvement Stabilization		41,564.75
<b>Fund Totals</b>	<b>3,388,854.73</b>	<b>3,388,854.73</b>
<b>Agency:</b>		
Cash	1,576,214.85	
Warrants Payable		14,223.56
SPED/Medicaid		17,095.99
SMHG Medicare		
Special Police/Firearm Detail		3,260.75
Police Extra Detail		11,590.55
School Extra Detail		189.80
Fire Special Detail	10,217.07	
Conservation Commission Ad Fees		2,996.65
Police Testing		679.50
Employee Retirement Contributions		162,211.64
Firearm Licenses		29,963.75
Deputy Collector Fees		4,722.00
Planning Board Review Fees		72,695.95
Meal Tax		422.63
Sporting Licenses	161.37	
Comprehensive Charges/Fees	402.58	
Collector Over/Overage		101.77
Performance Bonds/Passbooks		1,233,358.80
High School Student Activity		33,328.91
Elementary School Student Activity		54.30
Macomber School Student Activity		99.32
<b>Fund Totals</b>	<b>1,586,995.87</b>	<b>1,586,995.87</b>
<b>Outstanding Debt:</b>	<b>16,176,500.00</b>	
School Buildings – Construct. & Repairs Bond		3,090,000.00
Fire Station Bond		3,525,000.00
Police Station Bond		9,349,000.00
MWPAT		212,500.00
	16,176,500.00	16,176,500.00

### STATEMENT OF EXPENDITURES FISCAL YEAR 2018

	<u>Available</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Returned</u>
<b><u>Accountant</u></b>				
Salaries	107,708.00	107,505.36		202.64
Expenses	47,424.00	44,717.17	16.35	2,690.48
<b><u>Animal Control Officer</u></b>				
Salaries	39,068.00	38,809.79		258.21
Expenses	13,593.00	9,780.86	1,000.00	2,812.14

Encumbered	2,200.00	1,682.98		517.02
<b><u>Appeals</u></b>				
Salaries	5,068.00	2,334.38		2,733.62
Expenses	2,400.00	1,827.48		572.52
Encumbered	103.00	102.38		0.62
<b><u>Assessors</u></b>				
Salaries	144,252.00	129,838.25		14,413.75
Expenses	42,663.00	40,992.88		1,670.12
04 Appellate Hearings	1,433.47	0.00	1,433.47	0.00
13 Revaluation Program	31,030.26	1,223.30	29,806.96	0.00
17 Revaluation Program	20,000.00		20,000.00	0.00
18 Revaluation Program	20,000.00		20,000.00	0.00
Encumbered				0.00
<b><u>Board Of Health</u></b>				
Salaries	254,334.00	214,713.74		39,620.26
Expenses	25,990.00	18,040.26	5,500.00	2,449.74
Encumbered	1,800.00	1,741.98		58.02
<b><u>Building Inspectors</u></b>				
Salaries	112,141.00	112,017.92		123.08
Expenses	7,440.00	5,163.77	300.00	1,976.23
<b><u>Cemetery</u></b>				
Salaries	145,751.00	138,495.12		7,255.88
Expenses	20,400.00	19,820.61	575.00	4.39
14 Cemetery Maintenance	7,343.64	7,343.64		0.00
Encumbered	200.00	92.58		107.42
<b><u>Collector</u></b>				
Salaries	154,447.00	150,514.68		3,932.32
Expenses	41,050.00	38,481.66	139.71	2,428.63
Encumbered	17.00	16.38		0.62
<b><u>Commission on Disability</u></b>				
Salaries	700.00	440.62		259.38
Expenses	300.00			300.00
<b><u>Conservation</u></b>				
Salaries	95,235.00	95,235.00		0.00
Expenses	7,770.00	5,518.53		2,251.47
Encumbered				0.00
<b><u>Council on Aging</u></b>				
Salaries	138,574.00	138,574.00		0.00
Expenses	50,316.07	50,316.07		0.00
17 Resurface & Construction	34,860.00	31,520.00	3,340.00	0.00
18 Resurface & Construction	45,000.00	45,000.00		0.00
18 New Cars/Trucks	25,000.00	13,354.00	11,646.00	0.00
<b><u>Election &amp; Registration</u></b>				
Salaries	67,064.00	60,445.91		6,618.09
Expenses	16,596.00	14,716.07		1,879.93
<b><u>Employee Benefits</u></b>				

Health Insurance	3,008,097.00	2,744,882.16		263,274.84
Life Insurance	5,000.00	3,342.60		1,657.40
Medicare	300,000.00	312,538.98		-12,538.98
Unemployment	120,000.00	53,827.98	4,274.00	61,898.02
Workers Compensation	175,000.00	166,125.00		8,875.00
OPEB Contribution Expense	150,000.00	150,000.00		0.00
Retiree Indemnification	1,000.00			1,000.00
14 IOD Medical Expenses	5,189.29	1,216.91	3,972.38	0.00
Encumbered	4,000.00	2,334.95		1,665.05
<b><u>Finance Committee</u></b>				
Salaries	3,651.00	3,609.99		41.01
Expenses	760.00	760.00		0.00
Reserve Fund Transfers	50,000.00	35,271.07		14,728.93
<b><u>Fire Department</u></b>				
Salaries	1,914,523.00	1,914,522.39		0.61
Expenses	224,931.00	200,916.14	22,000.00	2,014.86
18 Article – New Cars/Trucks	37,000.00	37,000.00		0.00
18 Article – Fire Engine	450,000.00	450,000.00		0.00
18 Prior Year Bills	3,100.29	3,100.29		0.00
Encumbered	10,864.91	10,864.91		0.00
<b><u>Highway</u></b>				
Salaries	562,727.00	515,721.34		47,005.66
Expenses	255,094.00	237,824.96	17,000.00	269.04
18 Article – New Truck	157,500.00	137,992.94	19,507.06	0.00
18 Article – Replace Equipment	50,000.00		50,000.00	0.00
Encumbered	10,000.00	9,743.81		256.19
<b><u>Highway/Snow &amp; Ice</u></b>				
Salaries	42,860.00	42,500.35		359.65
Expenses	208,640.00	208,999.20		-359.20
<b><u>Historical Commission</u></b>				
Expenses	1,225.00	1,117.89	31.50	75.61
<b><u>Information Technology</u></b>				
Salaries	30,466.00	30,466.00		0.00
Expenses	203,600.00	162,680.63	40,919.37	0.00
17 Art.– Computer Soft/Hardware	140,114.04	18,099.00	122,015.04	0.00
Encumbered	40,000.00	39,205.00		794.75
<b><u>Legal</u></b>				
Legal Expense	60,000.00	55,576.61	4,423.39	0.00
17 Art.- Hwy Surveyor Legal Fees	7,000.00			7,000.00
Encumbered	7,505.00	7,504.82		0.18
<b><u>Library</u></b>				
Salaries	226,246.00	226,246.00		0.00
Expenses	26,558.00	26,554.01		3.99
Encumbered	710.00	710.00		0.00
<b><u>Middle School Building</u></b>				
Salaries	12,000.00	12,000.00		0.00
Expenses	34,500.00	29,424.92	2,000.00	3,075.08

<b><u>Moderator</u></b>				
Salaries	814.00	814.00	0.00	0.00
Expenses	58.00	0.00	0.00	58.00
<b><u>Parking Tickets</u></b>				
Expenses	4,600.00	2,310.87	40.00	2,249.13
Encumbered	2,050.00	2,030.35		19.65
<b><u>Personnel Board</u></b>				
Expenses	290.00	250.00		40.00
<b><u>Planning Board</u></b>				
Salaries	122,233.00	112,372.26		9,860.74
Expenses	9,690.00	7,676.47		2,013.53
14 Master Plan	5,049.83		5,049.83	0.00
Encumbered				0.00
<b><u>Police Department</u></b>				
Salaries	2,944,151.00	2,892,930.58		51,220.42
Expenses	250,900.00	235,886.13	15,013.87	0.00
17 Article – New Cars	8,523.48	8,523.48		0.00
16 Article – Feasibility Study	143,855.29	3,191.46	140,663.83	0.00
18 Article – New Cars	92,470.00	92,245.67	224.33	0.00
Encumbered	8,000.00	7,704.62		295.38
<b><u>Property Insurance</u></b>				
Expenses	218,000.00	184,700.00		33,300.00
<b><u>Recreation</u></b>				
Expenses	10,000.00	5,246.85	2,000.00	2,753.15
<b><u>Regional Schools</u></b>				
Diman Regional	1,780,950.00	1,772,342.00		8,608.00
Bristol Agricultural	75,000.00	61,393.00		13,607.00
<b><u>Retirement</u></b>				
Expenses	2,315,199.00	2,315,199.00		0.00
<b><u>School Department</u></b>				
Gen Ed Salaries	10,852,166.28	9,678,753.98	1,173,412.30	0.00
Gen Ed Expenses	1,375,479.33	1,332,260.33	42,904.07	314.93
Gen Ed Salaries Encumbered	833,151.27	832,958.31		192.96
Gen Ed Encumbered	140,829.81	138,455.46		2,374.35
Gen Ed Transportation Salaries	55,693.98	53,701.73	1,992.25	0.00
Gen Ed Transportation Expenses	930,825.98	843,015.98	87,810.00	0.00
Gen Ed Transportation Encum	76,875.45	77,380.00		-504.55
15 PCB Monitoring	10,600.00			10,600.00
16 School Feasibility Study	153,724.85	146,050.00	7,674.85	0.00
18 School Kitchen Equipment	65,469.00	65,469.00		0.00
18 WES Main Entrance Door Repla	15,000.00		15,000.00	0.00
18 Mac School Fire rated Doors	45,000.00		45,000.00	0.00
18 Site & Building Improvement	51,594.00		51,594.00	0.00
18 Replace Equipment	57,133.00	57,133.00		0.00
Spec Ed Salaries	3,640,205.15	3,349,627.52	290,577.63	0.00
Spec Ed Expenses	390,443.61	239,706.25	150,737.36	0.00

Sped Ed Salaries Encumbered	262,886.75	262,886.75		0.00
Sped Ed Expenses Encumbered	258,019.83	257,756.43		263.40
Sped Ed Transportation Expenses	471,801.67	438,834.67	32,967.00	0.00
Spec Ed Trans Exp Encumbered	11,212.42	11,212.42		0.00
<b><u>Sealer Weights &amp; Measures</u></b>				
Salaries	2,079.00	2,070		9.00
Expenses	600.00			600.00
Encumbered				0.00
<b><u>Selectmen</u></b>				
Salaries	310,597.00	310,101.67	0.00	495.33
Expenses	21,355.00	17,893.30	3,000.00	461.70
16 Economic Plan & Co-ord	6,950.71	2,267.00	4,683.71	0.00
16 STM Middle School Transition	9,156.06	9,156.06		0.00
19 Sick Leave/Vacation Buyout	75,000.00	0.00	75,000.00	0.00
Encumbered	500.00	357.77		142.43
<b><u>Shellfish</u></b>				
Salaries	54,241.00	48,807.62		4,433.38
Expenses	10,375.00	6,338.76	35.00	4,001.24
<b><u>Street Lighting</u></b>				
Expenses	20,000.00	17,667.28	2,000.00	332.72
19 Streetlight LED Replacement	60,000.00	2,820.00	57,180.00	0.00
Encumbered	1,830.00	1,822.87		7.13
<b><u>Town Clerk</u></b>				
Salaries	109,162.00	109,113.08		48.92
Expenses	2,100.00	2,030.38		69.62
<b><u>Town Farm</u></b>				
Expenses	1,500.00	1,423.08		76.92
Encumbered				0.00
<b><u>Town Hall &amp; Annex</u></b>				
Salaries	40,454.00	39,664.74		789.26
Expenses	88,935.00	88,011.03	923.97	0.00
15 Environmental Maintenance	7,041.75	3,131.82	3,909.93	0.00
19 Electric Vehicle Purchase	12,000.00	11,863.80		136.20
Encumbered	15,500.00	9,527.35		5,972.65
<b><u>Town Reports</u></b>				
Expenses	100.00	100.00		0.00
<b><u>Transfer Station</u></b>				
Salaries	142,763.00	132,382.41		10,380.59
Expenses	137,250.00	127,356.80	7,300.00	2,593.20
15 Build Retaining Wall	11,000.00		11,000.00	0.00
19 New Cars/Truck	160,001.36		160,001.36	0.00
Encumbered	3,300.00	2,993.69		306.31
<b><u>Treasurer</u></b>				
Salaries	149,056.00	147,162.84		1,893.16
Expenses	42,320.00	37,522.16	1,000.00	3,797.84
Encumbered				0.00

<b><u>Veterans Graves</u></b>				
Expenses	1,588.00	1,572.20		15.80
<b><u>Veterans Services</u></b>				
Salaries	41,223.00	39,015.08		2,207.92
Expenses	3,326.00	2,789.94		536.06
Veteran Benefits	360,000.00	358,908.77	1,075.00	16.23
Veteran Services	4,550.00	3,646.49		903.51
Encumbered	250.00	151.26		98.74
<b><u>Long Term Debt</u></b>				
Fire Station	325,000.00	325,000.00		0.00
School Green Project	100,000.00	100,000.00		0.00
School PCB Project	150,000.00	150,000.00		0.00
Capital Bond Principal Payment	200,000.00	200,000.00		0.00
MWPAT Principal	22,613.00	12,500.00		10,113.00
<b><u>Long Term Interest</u></b>				
Fire Station	121,463.00	121,462.50		0.50
School Green Project	20,000.00	20,000.00		0.00
School PCB Project	69,339.00	69,338.76		0.24
Capital Bond Principal Payment	6,019.00	6,018.24		0.76
MWPAT Principal	6,750.00			6,750.00
<b><u>Short Term Interest</u></b>				
Temporary Borrowing	10,000.00	6,805.56		3,194.44
<b><u>Other Government</u></b>				
Capital Expense Preparation	6,575.00	6,400.00		175.00
<b><u>State Assessments</u></b>				
Charter Tuition Assessment		365,126.00		-356,126.00
School Choice Assessment		288,544.00		-288,544.00
Mosquito Control Project		106,499.00		-106,499.00
Air Pollution Control		5,804.00		-5,804.00
Trans Auth Gatra		43,156.00		-43,156.00
RMV/Non-Renewal Surcharge		15,660.00		-15,660.00
SRPEDD	2,770.00	2,769.20		0.80
<b><u>County Assessment</u></b>				
County Tax		346,154.87		-346,154.87
				-476,883.11

**STATEMENT OF REVENUE**  
**BUDGET VS. ACTUAL FISCAL YEAR 2018**

	<b><u>Budget</u></b>	<b><u>Actual</u></b>	
<b><u>Taxes &amp; Local Receipts:</u></b>			
Personal Property	434,241.66	470,552.16	36,310.50
Real Estate	24,822,934.14	25,460,818.24	637,884.10
Conveyance Taxes	0.00	0.00	0.00

Roll Back Taxes	0.00	29,459.71	29,459.71
Elderly Deferred Taxes	0.00	0.00	0.00
PILOT Taxes	14,500.00	83,248.90	68,748.90
One Time PILOT Payment	16,500.00	10,000.00	-6,500.00
Tax Liens Redeemed	0.00	65,708.64	65,708.64
Litigated Taxes	0.00	0.00	0.00
Motor Vehicle Taxes	2,375,000.00	2,794,863.71	419,863.71
Boat Excise Taxes	17,118.00	21,999.75	4,881.75
Farm Animal & Machine	2,882.00	0.00	-2,882.00
Rental/Codimonk	5,442.00	5,500.00	58.00
Rental/Town Farm	11,210.00	10,020.00	-1,190.00
Rentals/Land/Annex School Gym	7,140.00	9,356.00	2,216.00
Public Hearings	5,500.00	750.00	-4,750.00
Selectmen/Hix Bridge	0.00	0.00	0.00
Liquor Licenses	30,000.00	28,650.00	-1,350.00
Other Licenses	893.94	380.00	-513.94
Entertainment Licenses	1,926.99	2,100.00	173.01
Auto Repair Licenses	7,905.46	8,600.00	694.54
Common Victualler Licenses	4,042.08	6,975.00	2,932.92
Auto Licenses	10,231.53	11,000.00	768.47
Trailer Permits	5,640.00	6,000.00	360.00
Yard Sales/Flea Market	360.00	325.00	-35.00
Selectmen Miscellaneous	27,000.00	3,263.71	-23,736.29
Assessors Miscellaneous	1,500.00	257.25	-1,242.75
Tax Title Release	250.00	12.69	-237.31
Treasurer Miscellaneous	500.00	1,547.55	1,047.55
Investment Interest	19,400.00	76,505.81	57,105.81
Collector Interest - Taxes	80,336.54	73,070.14	-7,266.40
Collector Interest - Excise	12,251.86	16,087.53	3,835.67
Collector Demands - Taxes	31,596.72	27,385.00	-4,211.72
Collector Demands - Excise	93,388.21	110,760.00	17,371.79
Collector Interest - Liens	22,426.66	24,225.35	1,798.69
In Lieu of Taxes	15,000.00	16,084.28	1,084.28
Municipal Liens	27,690.00	28,900.00	1,210.00
Release Fees	11,310.00	12,660.00	1,350.00
Collector Miscellaneous	3,500.00	2,451.38	-1,048.62
Collector Interest Earned	600.00	0.00	-600.00
Town Clerk Miscellaneous	375.00	15.50	-359.50
Zoning By-Laws	125.00	15.00	-110.00
Town Clerk Charges	20,000.00	21,270.00	1,270.00
Raffle, Junk, Hawkers	500.00	650.00	150.00
Voting List	500.00	50.00	-450.00
Elections Miscellaneous	0.00	1,050.00	1,050.00
Conservation Commission Miscellaneous	0.00	0.00	0.00
Conservation Commission Filing Fees	4,400.00	7,575.00	3,175.00
Conservation Commission Soil Permits	3,600.00	3,650.00	50.00
Planning Board Fees	8,500.00	10,675.44	2,175.44
Board of Appeals Fees	3,000.00	3,900.00	900.00
Other Government Miscellaneous	45,000.00	33,974.97	-11,025.03
Police Miscellaneous	2,480.00	0.00	-2,480.00
Police Reports	2,640.00	290.00	-2,350.00
Administrative Fees	28,380.00	26,205.35	-2,174.65

Fire Arms/ID Cards	10,000.00	8,431.25	-1,568.75
Non-Criminal Fines	0.00	0.00	0.00
Court Fines	2,500.00	1,392.50	-1,107.50
Registrar Fines	51,600.00	59,296.54	7,696.54
Parking Fines	24,300.00	33,806.00	9,506.00
By-Law Fines	0.00	0.00	0.00
Marijuana Fines	100.00	2,000.00	1,900.00
False Alarm Fines	0.00	0.00	0.00
Fire Department Fees	17,000.00	26,652.00	9,652.00
Ambulance Charges	450,000.00	439,533.50	-10,466.50
Building Permits	244,936.00	321,917.00	76,981.00
Gas Permits	20,000.00	11,583.87	-8,416.13
Plumbing Permits	20,000.00	17,590.32	-2,409.68
Sealer of Weight & Measure Permits	4,750.00	4,013.00	-737.00
Electrical Permits	64,000.00	56,632.24	-7,367.76
Dog Reclamation	500.00	69.00	-431.00
Dog Licenses	15,000.00	11,905.00	-3095.00
Dog Fines	500.00	390.00	-110.00
Aquaculture Licenses	0.00	2,220.00	2,220.00
Shellfish Licenses	0.00	39,555.00	39,555.00
Shellfish Fines	0.00	0.00	0.00
Education Miscellaneous	0.00	3,623.98	3,623.98
Highway Miscellaneous	0.00	150.00	150.00
Scrap Iron/Tin	6,516.37	13,605.01	7,088.64
Tires	160.97	405.45	244.48
Paper/Magazines	3,720.90	2301.40	-1,419.50
Cardboard	5,994.79	6,822.09	827.30
Plastics	0.00	0.00	0.00
Televisions	4,160.42	4,398.65	238.23
Miscellaneous	1,080.05	2,053.06	973.01
Bulk Trash Permits	11,647.29	15,232.85	3,585.56
Punch Cards	111,061.53	122,016.65	10,955.12
Landfill Day Passes	843.39	964.75	121.36
Landfill Stickers	34,814.29	51,518.50	16,704.21
Cemetery Interment	43,080.79	48,000.00	4,919.21
Cemetery Foundations	9,458.94	7,642.00	-1,816.94
Cemetery Saturday/Sunday Burial	4,960.26	3,950.00	-1,010.26
Veterans Miscellaneous	0.00	0.00	0.00
Board of Health Permits	101,000.00	118,176.81	17,176.81
Board of Health Anti Smoking	0.00	0.00	0.00
Board of Health Miscellaneous Fees	3,500.00	2,210.00	-1,290.00
Nursing/Shots	0.00	0.00	0.00
Nursing/Medicare Shots	2,500.00	0.00	-2,500.00
Nursing Charges	0.00	0.00	0.00
Library Fees	3,000.00	0.00	-3,000.00
Beach Stickers	0.00	0.00	0.00
Historical Commission/Hearings	500.00	650.00	150.00
Miscellaneous Town Revenue	285,922.16	132,292.00	-153,630.16
<b>Total Local Receipts</b>	<b>29,798,825.96</b>	<b>31,101,839.48</b>	<b>1,303,013.52</b>
<b>State Aid:</b>			
Hotel/Motel Taxes	160,000.00	158,237.59	-1,762.41

Abatements to Veterans	0.00	0.00	0.00
Abatements to Blind	68,713.00	73,117.00	4,404.00
Abatements to Elderly	30,000.00	30,114.00	114.00
School Aid Chapter 70	4,514,672.00	4,470,212.00	-44,460.00
Charter School Reimbursement	57,959.00	31,514.00	-26,445.00
School Homeless Transportation	6,000.00	9,412.00	3,412.00
Local Option Meals Tax	196,313.98	202,553.91	6,239.93
Veterans Benefits	257,790.00	254,318.00	-3,472.00
Unrestricted General Government Aid	1,257,954.00	1,215,414.00	-42,540.00
State Owned Land	838,058.00	838,058.00	0.00
Medical Reimbursement	83,000.00	203,541.36	120,541.36
Miscellaneous State Revenue	0.00	0.00	0.00
<b>Total State Aid &amp; Revenue</b>	<b>7,470,459.98</b>	<b>7,486,491.86</b>	<b>16,031.88</b>
Miscellaneous Bond	0.00	185,738.27	185,738.27
	<b>37,269,285.93</b>	<b>38,774,069.61</b>	<b>1,504,783.68</b>



**HARBOR ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
**FY2018**

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>	
<b><u>Marine</u></b>				
Salaries	94,299.00	92,515.84	1,783.16	
Expenses	42,088.00	29,339.73	12,748.27	
Capital	0.00	0.00	0.00	
Encumbered	1,500.00	1,054.69	445.31	
Articles	41,844.47	41,844.47	0.00	

Indirect Costs		51,617.50	-51,617.50	
Totals	179,731.47	216,372.23	-36,640.76	

**HARBOR ENTERPRISE**  
**STATEMENT OF REVENUES**  
**BUDGET VS ACTUAL**  
**FY2018**

	<u>Budget</u>	<u>Actual</u>	
<b><u>Marine</u></b>			
Penalties	0.00	150.00	150.00
State Ramp	0.00	18,698.00	18,698.00
Dock & Slip Fees	136,387.00	125,503.06	-10,883.94
Permits	0.00	4,010.00	4,010.00
Wharfage	0.00	24,024.00	24,024.00
Service Charges	0.00	4,639.00	4,639.00
<b>Totals</b>	<b>136,387.00</b>	<b>177,024.06</b>	<b>40,637.06</b>

**WATER ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
**FY2018**

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	3,500.00	2,118.20	1,381.80
Miscellaneous Expenses	89,300.00	27,841.28	61,458.72
Water Purchases	100,000.00	116,613.78	-16,613.78
Capital Outlay	5,000.00	0.00	5,000.00
Encumbered	22,000.00	21,014.69	985.31
<b>Totals</b>	<b>219,800.00</b>	<b>167,587.95</b>	<b>52,212.05</b>

**WATER ENTERPRISE**  
**STATEMENT OF REVENUES**  
**BUDGET VS ACTUAL**  
**FY2018**

	<u>Budget</u>	<u>Actual</u>	
Water Usage	183,954.00	137,881.06	-46,072.94
Service Charges	13,846.00	13,692.97	-153.03
Meters	0.00	20.00	20.00
Interest	0.00	6,558.92	6,558.92
<b>Totals</b>	<b>197,800.00</b>	<b>158,152.95</b>	<b>-39,647.05</b>

**BEACH ENTERPRISE**  
**STATEMENT OF EXPENDITURES**  
FY2018

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	40,800.00	36,248.51	4,551.49
Miscellaneous Expenses	25,800.00	15,847.76	9,952.24
Encumbered	300.00	85.32	214.68
Indirect Costs		9,040.45	-9,040.45
<b>Totals</b>	<b>66,900.00</b>	<b>61,222.04</b>	<b>5,677.96</b>

**BEACH ENTERPRISE**  
**STATEMENT OF REVENUES**  
BUDGET VS ACTUAL  
FY2018

	<u>Budget</u>	<u>Actual</u>	
Beach Passes	66,600.00	74,542.00	7,942.00
<b>Totals</b>	<b>66,600.00</b>	<b>74,542.00</b>	<b>7,942.00</b>

**REVOLVING ACCOUNTS AUTHORIZED**  
FY2018

	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Balance</u>
COA - Activities	6,228.63	33,707.02	31,782.93	8,152.72
COA - Transportation	34,058.96	33,957.08	46,667.40	21,348.64
COA - Senior Day Care	48,916.55	105,605.25	125,987.10	28,534.70
Ambulance	74,709.87	152,965.00	167,910.02	59,764.85
Cable Advisory	490,353.73	199,922.56	111,156.01	579,120.28
Planning Board - GIS	9,006.77	7,500.00	3,000.00	13,506.77
Fire Dept Haz Mat Fees	757.85	1,803.40	758.25	1,803.00
Bldg-Elec-Plumb-Gas	40,000.00	202,710.00	202,710.00	40,000.00
Police Cruiser Fees	27,444.48	33,810.33	36,271.33	24,983.15
BOH Vaccine Fees	12,983.84	114.57	395.00	12,703.41
<b>Totals</b>	<b>664,032.36</b>	<b>535,460.31</b>	<b>726,638.04</b>	<b>712,230.96</b>

## ANNUAL REPORT OF THE TOWN FARM

The following is a report of the Westport Town Farm for the year ending December 31, 2018.

The Town Farm's annual budget of \$1,500 is spent on maintenance and repairs to the north ell of the house, three north outbuildings, and mechanical systems associated with the ell apartment. The Town Farm brought in \$10,020 in rents for FY2018, all of which went into the Town's general fund.

The restored main house and outbuildings are now used as Conservation Partnership offices and educational programming space for the Trustees of Reservations (TTOR) and the Westport Land Conservation Trust (WLCT).

Over thirty acres of Town Farm land is open to the public attracting walkers (and their dogs), birders, skiers, gardeners, stargazers, owl prowlers, photographers, school groups, painters, and more. This past year thousands of visitors enjoyed the open paths and broad river vistas.

The Westport Town Farm continues to be a self-sufficient project that is open to the public, provides housing and open space with ongoing agricultural, recreational and educational use, and preserves a very unique 18th century farmstead.

Respectfully submitted,

Geraldine Millham  
Westport Historical Commission

## ANNUAL REPORT OF THE TOWN TREASURER

I hereby submit my annual report as Treasurer, Fiscal Year ending June 30, 2018.

Cash balance June 30, 2017	\$19,674,336.71
Receipts July 1, 2017 - June 30, 2018	69,092,122.03
Total	<hr/> \$88,766,458.74
Expenditures-Warrant July 1, 2017 - June 30, 2018	(59,420,437.90)
Warrants Payable	<hr/> 949,825.89
Balance June 30, 2018	\$30,295,846.73
Total Cash June 30, 2018	\$30,295,846.73

### TOWN OF WESTPORT DEBTS ACCOUNT

June 30, 2018

Amount to be provided for the retirement of general  
long-term debt \$7,415,000

Fire Station	3,850,000
School – Green Project	700,000
School – PCB Remediation	2,640,000
MWPAT – Clean Water Trust	225,500

\$7,415,500	\$7,415,500
-------------	-------------

**SCHEDULE OF DEBT & INTEREST OUTSTANDING**  
**June 30, 2018**

#	Date of Issue	Purpose	Rate	Due Date	Interest	Principal
#1	8/1/10	Fire Station	3.06%	08/01/17	62,762.50	325,000
				02/01/18	58,700.00	
				08/01/18 through		
				08/01/29	718,000.00	3,525,000
				Total Fire Station		
#2	1/15/13	School Green Project	2.21%	07/15/17	10,000	
				01/15/17	10,000	100,000
				07/15/18 through		
				01/15/24	58,000	600,000
				Total School Green Project		
#3	1/15/13	School PCB Remediation	2.22%	07/15/17	34,669.38	
				01/15/18	34,669.37	150,000
				07/15/18 through		
				01/15/32	501,751.25	2,490,000
				Total School PCB Remediation		
#4	1/7/15	Septic System Betterment	0.00%	01/15/18		12,500
				07/15/19 through		
				01/15/35		212,500
				Total Septic System Betterment		

**TOWN OF WESTPORT BALANCE SHEET**  
**TRUST & INVESTED ACCOUNTS**  
**June 30, 2018**

Cash & Securities in Custody of Treasurer	\$6,464,142.04
---	----------------

**FUND BALANCES:**

**Non-expendable:**

Elton W. "Mickey" Brightman Trust	\$10,000.00
Mary Brown Library	5,000.00
Ronald Desrosiers Memorial Fund	19,875.02
Nancy Ring Fenn Music Scholarship	33,342.00
Hicks Library	500.00
Harry Hoyt Library	10,000.00
Kirkaldy Trust	2,255.00
Library Trusts:	
(R & R Tripp, Arline Gifford, Rhoda Sheehan, Alice Dennett Tripp, Lockwood Towne, and Isabelle Bowen)	14,791.00
Edythe M. Pelletier Library	2,500.00
Rosemary Woodman Mullaney Trust	26,000.00

Salisbury Scholarship	52,966.53
Hazel Tripp High School Library	5,000.00
Hazel Tripp Public Library	200,000.00
Lisa Chase Tripp Trust	13,102.05
Imogene Weeks Library	1,000.00
Cemeteries:	
Point Cemetery	8,232.00
Hicks Lot	2,000.00
Private Cemetery	6,907.00
Peleg Peckham	6,430.00
Irene Poole	2,190.00
Linden Grove	16,715.00
Beech Grove	774,577.00
Maple Grove	96,972.66
Total Non-expendable	\$1,310,355.26
Expendable:	
Affordable Housing Trust	\$ 963,171.00
Agriculture/Open Space Preservation Trust	2,895.29
Amanda Tripp	2,173.63
Ambulance	13,636.96
Appeals Board	8,575.40
Bicentennial Playground	415.73
Bowman Library Trust	6,126.66
Brightman Trust	3,224.18
Mary Brown Library	171.35
Calvin Hopkinson Memorial Trust	4,687.81
Capital Improvement Stabilization Fund	41,735.22
Chadwick Impaired Vision Trust	70,929.28
Community Center	1,436.40
Conservation Trust	16,002.87
Conservation Open Space	255.36
Desrosiers Trust	696.23
Educational Fund	10,835.30
Helen Ellis Trust (Arts Lottery)	31,994.07
Fenn Music Scholarship	3,888.52
Grimhaw-Gudewicz Trust	10,468.88
Hicks Library	105.53
Historical Commission	16,398.93
Hoyt Library	362.96
Kirkaldy Trust	137.56
Landing Commission	31,160.86
Law Enforcement	29,084.79
Library Trusts	828.44
Mullaney Trust	401.74
Pelletier Public Library	98.78
Perpetual Care	1,038,646.50
Planning Board Engineering	77,492.68
R. Kowalczyk Betterment	895.00
Retirement/Pension Trust Fund	2,168,087.12
Salisbury Trust	1,044.53
Stabilization Fund	1,051,536.75
Town Farm	8,503.72
Town Hall Maintenance	749.48
Hazel Tripp High School Library	10,636.39
Hazel Tripp Public Library	12,112.58
Hazel Tripp Senior Center	23,605.69

Lisa Chase Tripp Trust	283.12
Veterans Memorial	1,712.57
Virginia Lash Library Trust	21,014.97
Imogene Weeks Library	382.29
Westport Citizens' Betterment-Fuel Assistance	413.41
Westport Citizens' Betterment	3,525.72
Wolf Pit School	7,135.63

Total Expendable \$5,699,671.88

Respectfully submitted,

Brad C. Brightman  
Treasurer

## ANNUAL REPORT OF THE VETERANS' AGENT

I herewith submit my report for 2018 as Director/Agent of Veterans Services.

Cases on hand January 1, 2018	49
Cases on hand December 31, 2018	46
Cases pending	2
Veterans/Dependents in 2018	948 (estimated)

The amount of monies received by Westport resident Veterans or dependents from MGL Ch. 115 entitlements and claims filed through the department of Veteran's Services equal \$373,343.00. The amount of monies authorized for receipt of reimbursement by the Secretary of the Department of Veteran's Services expended by the Town of Westport for the year 2018 equal \$280,007.00. I have lost 9 clients and signed on 6 clients during the year.

For 157 years, since 1861 from its commitments to the Civil war veterans and their spouses, the Commonwealth of Massachusetts has demonstrated solid concern and compassion for those men and women who have displayed sacrifice, valor, and duty when their state and nation called on them.

After WWII when its membership was overwhelmingly veterans, the Legislature completely reorganized Chapter 115 of the Massachusetts General Law, which formed the basis of today's Veterans financial and medical benefits system.

The Veterans' Service Officer (VSO) is a local employee and must be a veteran. The VSO interviews the applicants and determine their eligibility. If a veteran qualifies, the VSO will provide them with the necessary financial assistance for food, shelter and medical care in accordance with the formula, which takes into account the number of dependents and their income from all sources.

It is a modest program, separate from public welfare but it provides veterans necessary support with the dignity to which he/she is entitled in the view of the sacrifices made in the service of this country. Dependents of deceased veterans are provided with the same benefits, as would the veteran if the veteran was living.

Massachusetts Veterans' Services has no formal affiliation with the Federal Department of Veterans Affairs. It has an office at the VA's Regional Office, however that provides assistance through the Veterans Service Officer to all veterans and their dependents in applying for VA educational benefits, pensions, home loans and arrangements for the treatment of service connected illness or injuries.

All veterans meeting certain service connected disability criteria are provided with motor vehicle benefits and property tax exemptions. Eligible veterans may attend state colleges and universities and receive full tuition waivers. There are two independent soldier homes in the Commonwealth of Massachusetts.

The Veterans' Service Officer is available to anyone seeking information or assistance in the area of Veterans benefits and services and can be reached at their city or town halls or town hall annex building. I encourage everybody to meet their local Veterans Service Officer and learn about veterans programs.

Our locally based veterans assistance program is unlike that of any other in the nation and the envy of many other states. I hope that I have helped all to understand the importance and purpose of this program.

Have also done 35 Federal cases for Veterans.

Respectfully submitted

Bradford Fish  
Veterans' Service Officer

## **ANNUAL REPORT OF THE VETERANS' GRAVE REGISTRATION OFFICER**

I herewith submit my report for 2018 as Veterans' Graves Registration Officer.

Appropriated Amounts:	
Department Head	\$ rolled into base pay
Flags & Grave Flag Holders	\$ 1,500.00
Professional Services & Flowers	\$ 50.00
Supplies	\$ 38.00

The Veterans' Graves Department provides numerous services assisting veterans, widows and dependents in need. Monuments are provided for veterans graves and final arrangements are made including burial in National Cemeteries. We in Westport are fortunate enough to have our own burial plots free of charge to our veterans and their spouses. Veterans should have there separation paperwork on file at the Town's Veterans' Office, you must be a resident at the time of death or have entered service from Westport at time of entry.

On behalf of the Veterans' Graves Department, I would like to thank our four Veterans' organizations. Without their support, many of these services would not be possible. Thanks to Westport V.V.A. Chapter #207, Veterans of Foreign Wars Post #8502, American Legion Post #145 and the DAV. Also, thank you to the Boy Scouts and Girl Scouts and others who helped with flagging of the graves for Memorial Day.

Respectfully submitted,

Bradford Fish  
Veterans' Graves Registration Officer

## **ANNUAL REPORT OF THE VETERANS ORGANIZATIONS**

I herewith submit my report as Service Officer for the Veterans' Organizations located in the Town of Westport for the year 2018.

Through the combined efforts of our Veterans organizations, Auxiliary units, and a veteran friendly supporting community, many improvements throughout the year were made. American Legion James Morris Post #145, Veterans of Foreign Wars W.A. & R. Ouellette Post #8502 and Vietnam Veterans of America Chapter #207 all helped with tremendous enthusiasm toward continuous support throughout the year. All of the veterans organizations continue on a daily basis to be successful because of well-disciplined approaches, unwavering efforts of membership and additional supports provided by many in the community. With non-stop determination, this combination ensures that organizational objectives and purposes continue to be met.

The American Legion Post #145 held many activities and had many accomplishments this year. I wish to thank all of its officers for the many countless hours of hard work and dedication: Commander Tony Moniz, Senior Vice Commander (Vacant), Junior Vice Commander (Vacant), Finance Officer Ed O'Hara, Historian/Adjutant Tom Flynn, Chaplain Emil Fuller, Sergeant of Arms Frank Boback and the entire membership of the post for your devotion to mutual helpfulness. This included participation in our Memorial Day Parade and Veterans Day ceremonies. We would also like to thank all the other veterans' organizations for the tremendous loving support throughout the year. The Legion meets the 1<sup>st</sup> Thursday of every month at 10:00 a.m. for their monthly meeting at the Post headquarters at 489 Sanford Road. Every other meeting is considered a chat session.

The VFW post #8502 held many activities and had many accomplishments this year. I wish to thank all of its officers for the many countless hours of hard work and dedication: Commander Don Davidson, Senior Vice Commander George Santos, Junior Vice Commander Jean Clapin, Quartermaster Don Davidson, Adjutant Ronald E. Costa, Chaplain Bob Ouellette and the entire membership of the Post for their devotion to mutual helpfulness. This includes our Memorial Day Parade, 4<sup>th</sup> of July Parade and the Veterans Day celebration. Also, have conducted VFW memorial services for those members and veterans that have passed. To name just some of the many accomplishments performed with excellence this year. The Post continues to support a Little League baseball and basketball team as well as hosting activities at Christmas. They provide financial assistance to the Westport babe Ruth League, Make A Wish Foundation, Boy Scouts, Wounded Warriors, VFW National Home, Technology Fund, Voice of America, Westport High School students, Westport Youth Basketball, Council on Aging, food baskets during the holiday season for needy veterans (items purchased locally) and annual scholarships. We donated the hall to the local Red Cross for a blood drive and donated the pavilion to the DAV Fall River. There were Appreciation Days held that were very well received. They also made donations to Diman High School And the Westport Police Association as well as other organizations. The VFW Post #8502 meets at 843 State Road on the 3<sup>rd</sup> Sunday of the month at 9:30 a.m.

Vietnam Veterans of America Chapter #207, P.O. Box 1214, Westport, MA 02790

Justin Lantini, President  
Harold Trip, Treasurer  
Ron Costa., Secretary

Board of Directors  
George Tavares  
Emil Fuller  
Robert Ouellette  
Frank Boback  
Maurice Brousseau

The Vietnam Veterans of America Chapter #207 meets on the 2<sup>nd</sup> Wednesday of each month (excluding July & August) at 6:00 p.m. the meetings are held in the James Morris Post #145 hall on Sanford Road.

During 2018 the V.V.A. #207 held several major events in Westport and throughout the Bristol County area. The V.V.A. Honor Guard provided Military Honors funerals for those veterans who had passed in the Bristol County area which included burials at the National Cemetery in Bourne. Chapter #207 provided 20 military funerals in 2018.

In 2018, the V.V.A. #207 participated in several Memorial Day events held throughout Westport. The members also attended local parades on Memorial Day, July 4<sup>th</sup> and Veterans Day. During the year, the Honor Guard participated in local events honoring Vietnam veterans and other veterans at monuments including Kennedy Park and at the Fall River City Hall.

Other veteran events included MIA Day, Vietnam Remembrance Day on March 28<sup>th</sup>. Our chapter also assisted in the Flag Retirement Ceremony event held at the James Morris Post #145. During the holidays, V.V.A. #207 supported families and veterans' organizations with food for the veterans shelter in

Fall River. The V.V.A. #207 also paid down 5 layaways at Walmart in Fall River for families and the Veterans Transitional House in New Bedford and also contributed to local veterans through Veterans Agent Brad Fish.

Several of the officers attended the Vietnam Veterans of America Annual Convention, which was held in New Orleans. They learned how the V.V.A. supports, not only Vietnam vets, but veterans of all wars and conflicts living up to their motto "Never Again Will One Generation of Veterans Abandon Another". At the end of the convention, they were able to elect the national officers and their regional and state representatives for the next 2 years. The V.V.A. #207 has taken the lead on supporting the Vietnam Wall being built in Fall River.

The V.V.A. #207 contributions also included monies for the Gold Star Mothers State Memorial in Fall River. They also supported the local NEAAU sponsored baseball team.

We wish to thank all that have remembered our veterans throughout the year. To the Veterans' groups – thank you for all your fine work! From the Department of Veteran's Services – thank you for your participation and making our 2018 Memorial Day Parade and Veterans Day Ceremonies a success! express tremendous gratitude. Thank you to the United States Armed Forces, our military veterans and their families and our Veterans organizations. It is a privilege to be the Veteran's Service officer of such a great community.

Respectfully Submitted,

Bradford Fish  
Veterans' Service Officer

## **ANNUAL REPORT OF THE WESTPORT AFFORDABLE HOUSING TRUST FUND**

The following is a report of the Westport affordable Housing Trust Fund and the Housing Partnership Committee for the year ending December 31, 2018.

### Members

Liz Collins, Chair  
Ann Boxler, Selectman  
Warren Messier  
James Sabra  
Henry Lanier  
Betty Ann Mullins  
David C. West

The Westport Affordable Housing Trust Fund's (the Trust) continuous efforts to create and preserve affordable housing have been made possible due in large part to the funds appropriated from the Community Preservation Act (CPA) in 2012, 2014, 2017 and 2018. The ending balance of funds in the Trust's care at the end of 2018 was approximately \$980,000, including 2018 appropriations.

The Trust made great progress in 2018 on the construction of new affordable housing units on the former town-owned property off American Legion Highway known as Noquochoke Village. This apartment village and the Trust's other ongoing and future initiatives are designed to respond to the Town's housing needs, as outlined in the 2017 Housing Production Plan, while preserving and enriching the community's unique character. The Trust continues to investigate potential sites for new affordable housing development, to offer incentives to builders to plan and execute such needed development, to offer incentives to builders to

plan and execute such needed developments and to reach out to the public with information on community resources and the Town's efforts to broaden the range of housing opportunities in Westport.

Some 2018 highlights of the Trust's activities include:

### Housing Assistance Office (HAO)

The office is open to the public on Wednesday from 10:00 AM to 4:00 PM. Located on the 2<sup>nd</sup> floor of the Town Hall, the office is a place for the public to get information about affordable housing programs and learn more about the Trust's initiatives to promote new housing and preserve existing homes for low and moderate income residents. The office is staffed by a part-time Housing Specialist and Clerk/Outreach Specialist. The Housing Specialist provides professional services for the implementation and creation of the Trust's affordable housing programs.

### Housing Opportunity Purchase Program (HOPP)

Another round of the HOPP grant opportunities for new home buyers was approved by the Trust in 2018, with the application period running from February to April 16, 2019. One grant up to \$175,000 is being offered to eligible low-income households for the purpose of "buying down" the selling price of an existing market rate home in Westport. Homes purchased through this program will be included in the Town's Subsidized Housing Inventory (SHI), and a recorded deed rider will permanently restrict the value of the home.

### Noquochoke Village

Land clearing for the proposed 50-units new construction got underway in late 2017, and construction continued throughout 2018. The first residents of the apartment village are scheduled to move into their new homes in the spring of 2019. The unused portion of the former town-owned parcel – 22 acres of woodlands and wetlands bordering the Noquochoke River – will be protected by a conservation restriction, and be maintained forever as open space for the public to enjoy. The mixed-income development will provide residents with a mix of one-bedroom, two-bedroom and three-bedroom units in seven townhouse-style buildings, served by a community center in a separate building.

### Housing Rehabilitation Program

A 2016 agreement between the Trust and the Board of Selectmen allows the Trust to use \$189,700 in loan repayments from a previous housing rehabilitation program to fund a similar program. Although there were a number of inquiries from qualified applicants about the grant program in 2018, no awards were made this year. At the end of 2018, the Trust was awaiting DHCD approval of a revised CRE-HAB grant program, offering up to \$40,000 to income and asset qualified households for the purpose of making improvements or repairing safety issues in existing homes in Westport assessed at \$275,000 or less. The participating housing units are eligible for inclusion in the Town's SHI and a recorded Affordable Housing Restriction will restrict the resale price of the home for 15 years. The program is designed to prevent blight and improve housing stock conditions for residents.

Respectfully submitted,

Elizabeth Collins, Chair  
Westport Affordable Housing Trust Fund  
[collinsliz@charter.net](mailto:collinsliz@charter.net) or 508-961-8871

Leonardi Aray, AIA  
Housing Specialist  
[leonardi@larayarchitects.com](mailto:leonardi@larayarchitects.com)  
774-264-5126 or 617-270-3912

# **ANNUAL REPORT OF THE WESTPORT COMMUNITY TELEVISION**

The following is a report of the Westport Community Television for the year ending December 31, 2018.

The vision of Westport Community Television is that the Town residents will view the local channels for information about town issues, entertainment and knowledge about Westport's past, present and future. We hope that these channels will be a valuable resource. The mission of Westport Community Television is to provide programs that are interesting and informative. We provide a full schedule of a wide range of programming. We also offer training to Town residents on how to use the cameras and the production facilities and assist them in getting their shows to the viewers.

## **Public Access Channel (192)**

Channel 192 is the Town of Westport's Public Access Channel. It is offered free of charge for residents to air programs that they have produced. Any Town resident can take advantage of the cameras and editing facilities available for use regardless of cable television subscription. Producers using their own equipment and making programs at home or at surrounding area access centers can turn in their programs for airing on the local channel.

Programming runs 24 hours a day, 7 days a week. Each show runs several times so viewers can watch the shows at their convenience. In 2018, we continued to offer programming that is local and community-based. Many programs submitted by local residents, area organizations and produced by Westport Community Television featured local history and historical figures, environmental issues, community preservation, education, arts, travel, nature, social issues, medicine, health and safety issues, State government information, Town parades and other topics that reflect life in Westport and beyond. Some of the specific specials that were locally produced and aired on Channel 192 included candidates forums, Cellucci Circle Dedication, Charlene Wood Remembrance Ceremony, CRE-HAB Housing Program Discussion, Paul Cuffe, Farmers Market, Faxon Animal, Head Landing Improvement Presentation, John Cummings: Author, Steven Manchester: Author, Memorial Day, Veterans Day ceremonies, Westport Municipal Vulnerability Preparedness, Westport Historical Society: Wamanoag Families and First Families, Business to Business: Candidates Forum and Tax Law and Water Study, COA Open House-Selena Howard and others.

Organizations represented in 2018 included the Family Services Association, Bristol County Sheriff's Department, Diman Regional Vocational Technical High School, Diocese of Fall River and many others.

Our bulletin board features community notices from area non-profit organizations, and other messages of interest to the community. Area organizations, churches, as well as, Town Departments use the Bulletin Board extensively to inform the public about events and notices. Messages to be posted can be sent to us by mail, fax or e-mail.

## **Town Government Access Channel (190)**

Channel 190 is the Town's Government Access Channel. We presented gavel-to-gavel coverage of the Agricultural Commission, Animal Action Committee, Board of Selectmen, Capitol Improvement Planning Committee, Conservation Commission, Community Preservation Committee, Disability Commission, Energy Committee, Finance Committee, Board of Health, Landing Commission, Long Range Building Use, Planning Board, Water Resources Committee, Westport Historical Commission and Zoning Board meetings on a regular basis and many of the meetings were aired live. We continued the recording and airing of committee meetings which included the Beach Committee, Cable Advisory, Economic Development Task Force, Harbor Advisory Committee, Open Space, Personnel Board, Recreation Commission and Shellfish Advisory Committee. Other meetings and specials aired during 2018 were election results, Special Town Meeting and Planning Board/School Building Committee joint meeting. We

keep archives of the meetings and most meetings can be viewed on our Vimeo site – <https://vimeo.com/westportcommunitytv>.

Camera operators producing these meetings and programs included Edwin Horky, Logan Deree and Valerie Bain.

Messages to be posted can be sent to Community Bulletin Board, Town Hall Annex, 856 Main Road or to the Board of Selectmen's office. To find out more, contact us by any of the following ways. Phone/Fax (508) 636-1038 E-Mail: [Cable@Westport-MA.gov](mailto:Cable@Westport-MA.gov), Address: Town Hall Annex, 856 Main Road, Westport, MA, 02790. Hours: 10:00 am – 4:00 pm Monday – Friday. These hours may vary and other times are available by appointment.

Respectfully submitted,

Valerie Bain  
Westport Public Access Coordinator

### Educational Access Channel (191)

The Westport Educational Channel -Charter channel 191 showcases the happenings in the school district to the community.

All School Committee meetings are aired and replayed multiple times. The new School Building Committee meetings are also aired.

Featured shows include Westport Wildcat News. This is a high school student run broadcast news program. The show features news happening around the high school along with student and staff features and opinions on various topics.

The Junior High students produce their own programming, including work from their TV production class and trivia shows.

The Educational channel also has shown events such as Chorus and Band concerts at both the Elementary, Jr. and Sr. High levels, the Jr./Sr. High talent show, sports, including softball, soccer and basketball games.

The students in the Westport School District now have their own channel. Programming will continue to grow as more student become involved.

Respectfully submitted,

John Rezendes  
Director, Westport Community Television  
[jrezendes@westportschools.org](mailto:jrezendes@westportschools.org)

## **ANNUAL REPORT OF THE WESTPORT CULTURAL COUNCIL**

The Westport Cultural Council (WCC) hereby submits a report of its work for the year ending December 31, 2018.

WCC Members

Term Expires

Carolyn Duby	Chair	06/30/2019
Ned Daniels	Treasurer	06/30/2019
Robin Smith	Secretary	06/30/2019
Lisa Arnold	Member	06/30/2019
Laura Bennett	Member	06/30/2021
Laurie Bullard	Member	06/30/2021
Gay Gillespie	Member	06/30/2020
Margaret Christ	Member	06/30/2020
Ruddick C. Lawrence, Jr.	Member	06/30/2020

WCC thanks Helene Korolenko for her contribution to our mission. We appreciate her service on the committee. We also thank the members of the Film Festival Committee led by Ned Daniels and Lucy Tabit for their work throughout the year.

During 2018, the Westport Cultural Council shared information about grant applications and awards using email, social media, local press, and posters to reach our community. The council offered outreach at River Day to discuss grant programs with members of the community and network with other community organizations. In addition members sought to identify needs and share what the grant funds accomplish in the lives of Westport residents, students and artists. A reception was held for all grantees in April 2018. The group valued this time to meet other grantees and share information on their programs. The 6<sup>th</sup> Annual Film Series presented three free summer documentary films with the theme "Child Power" featuring films that highlight the achievements of remarkable children. Each film was introduced by an engaging expert speaker and demonstrations including archery and ballroom dancing.

#### Local Cultural Council Grants 2018 – 2019 (Total Granted \$4,869.00)

The WCC's transition to the online application system is complete. The WCC members provided training and support for all and thanks the Westport Free Public Library for space to do outreach.

<u>Applicant</u>	<u>Project</u>	<u>Award</u>
New Bedford Art Museum/ArtWorks!	Teen Artist Internship Program	\$ 250.00
Westport Junior Senior High School	Zeiterion Theater Trip	\$ 136.00
Westport Free Public Library	Stories from Outer Space	\$ 335.00
Joseph E. Ingolsby, ASLA	Butterfly Effigy Mounds	\$ 448.00
Westport Elementary School	Children's Authors	\$1,000.00
New Bedford Whaling Museum	Youth Museum Access	\$ 500.00
New Bedford Symphony Orchestra	Learning in Concert NB Symphony	\$ 200.00
Westport Elementary School	Learning in Concert	\$1,000.00
Westport River Watershed Alliance	Oars & Paddles Art Show	\$ 500.00
Mass Audubon South Coast	Osprey Information Posters	\$ 500.00

#### Helen E. Ellis Charitable Trust Grant Awards 2018 - 2019 (Total Granted \$29,191.00)

<u>Applicant</u>	<u>Project</u>	<u>Award</u>
Joseph E. Ingolsby, ASLA	Butterfly Effigy Mounds Gardens	\$ 500.00
Westport Elementary School	Children's Authors	\$2,000.00
Westport Art Group	Camp Scholarship	\$ 750.00
Westport Cultural Council	Summer Film Series	\$1,800.00
New Bedford Festival Theater	Theater Academy	\$1,000.00
SouthCoast Artists, Inc.	Open Studio Tour 2018	\$1,000.00
Westport Free Public Library	Ilive Rainforest Animals	\$ 325.00
Westport River Watershed Alliance	River Day Festival	\$1,500.00
Concerts at the Point, Inc.	Muir String Quartet	\$2,000.00
Westport Education Foundation	Musical Theater	\$3,000.00
The Art Drive	Open Studio Tour	\$1,000.00
Westport Historical Society	Archeology Day	\$1,950.00
Westport Music Boosters	Westport Drama	\$3,000.00

Westport Music Boosters	Artists in Residence	\$3,750.00
Gail Roderiques	Women Artists Book	\$ 500.00
Westport Bike/Walking Path	Scavenger Hunt	\$ 216.00
Westport Land Conservation Trust	Summer Concert	\$2,000.00
Westport River Watershed Alliance	Science Scholarship	\$ 750.00
Westport Fishermen's Association	Photo Exhibit	\$ 650.00
Mass Audubon Allens Pond	History Interpretive Panels	\$1,500.00

## ANNUAL REPORT OF THE WHARFINGER

The following is the Wharfinger's report for the year ending December 31, 2018.

Revenue generated into the Harbor Enterprise Fund from the 31 commercial fishing vessels that tie up at the Town Dock was approximately \$23,832.00. The 993 feet of commercial vessels are charged \$24 a foot. Our Commercial Fishing Fleet is made up of boats ranging in size from 16' to 60'. The wharfage collected pays dock expenses, and is also put away for future repairs to the Town Dock in the form of the Enterprise Fund's Retained Earnings. This year we have replaced several planks, fixed a broken piling, reattached rub rails, and filled pot holes with asphalt cold-patch. I would like to publicly thank the Westport Highway Department and Chris Gonsalves for all their help. The last total refurbish this dock was 18 years ago and it needs constant repair. We also have a one-year old 24 hour camera surveillance system. These cameras are in excellent working condition. Theft targeted at commercial fishing boats are a major set back for everyone. These cameras protect all of the hard working people and their property that tie up at the Town Dock. Thank you.

Respectfully Submitted,

Christopher A. Leonard  
Director of Marine Services



# WESTPORT COMMUNITY SCHOOLS



## 2018 TOWN REPORT



**Annual Report**  
**of the**  
**WESTPORT COMMUNITY SCHOOLS**

**All Schools & Departments**

**2017 - 2018**

---

**Westport School Committee**

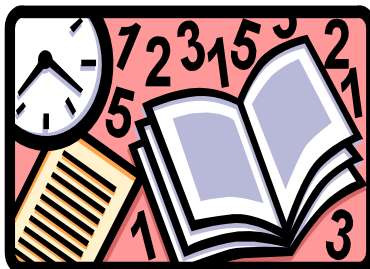
<b><u>Member</u></b>	<b><u>Residence</u></b>	<b><u>Term Expires</u></b>
Mark Carney	10 Spinnaker Way	2019
Margot desJardins	27 Kelly Avenue	2019
Nancy Rioux	17 President Street	2020
Antonio Viveiros	20 Sandpiper Drive	2021
Nancy Stanton-Cross	15 Stonewall Court	2021

**Regular School Committee meetings are usually held on the second and fourth Wednesday of every month and are open to the public. The School Administration Offices are open from 7:30 a.m. to 4:00 p.m. Monday through Friday throughout the school year and 7:30 a.m. to 3:30 p.m. during school vacations.**

Admission into school involves consideration of both chronological age and readiness to approach the challenge of a school program. The School Committee has established the following chronological minimum age requirements for entry into school:

- Children who will be three years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter the pre-school program;
- Children who will be five years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter kindergarten in September;
- Children who will be six years of age before January 1 of the school year will be considered for entry into grade one in September.

Transfer students from private and/or public kindergarten programs who have completed less than three months in a kindergarten setting will be required to follow the same entrance criteria.



<p><b>ANNUAL TOWN REPORT</b> Westport Community Schools Superintendent Of Schools Intro Dr. Ann Marie Dargon Submitted by Dr. Gary S. Reese 2017 - 2018</p>
---

The Superintendent of Schools implements the programs, policies and budget developed by the School Committee and is responsible for the leadership and management of the School Department. I am proud to be your Superintendent and it is with great pride that I share this report with you.

The Annual Report provides an opportunity to highlight the major district and school accomplishments and events of the year. It has been a year filled with great successes, achievements and a few challenges.

### Our Vision

Westport Community Schools is an exemplary 21st Century learning community whose graduates are empowered through an engaging, inspiring and personalized curriculum to meet the challenges of a global, complex, and changing world.

### Our Mission

Westport Community Schools' mission is to ensure that our children achieve academic and personal excellence, become lifelong learners and responsible, productive and engaged citizens of the world.

### Theory of Action

If we provide a safe learning environment, develop, coordinate and implement a rigorous curriculum through quality instruction, and create an environment where educational innovation and best practices are valued, practiced and evaluated, then our students will be prepared for college and career readiness.

### Organizational Values

The Westport Community Schools lives by the following values:

**Pride** – We will be passionate champions for the Westport Community Schools.

**Integrity** – We will be sincere in our adherence to ethical principles and do what is in the best interest of all we serve.

**Respect** – We will demonstrate an appreciation for the value of all. We will foster an environment that is safe and nurturing for students and staff.

**Responsibility** – We will take ownership for following through with our mission. We will expect staff, parents, students and community members to be accountable for their contribution to the educational process.

**Achievement** – We will continually improve.

**Communication** – We will seek the input of all our stakeholders; sharing information openly and honestly and expect the same of all stakeholders.

This year, we welcomed Dr. James Demers to the role of Principal of the Westport Jr./Sr. High School and Mr. Thomas Gastall decided to retire as Principal of the Westport Elementary School at the end of the school year.

Continuing this year, the Macomber School hosted grades Pre-kindergarten to grade two, with grade two students being educated in the Modular Classrooms located on the Macomber School property. The Westport Elementary School housed students in grades three to six and the Westport High School became the Westport Junior/Senior High (grade seven through 12).

The Town of Westport and the School Department continued to work with the Massachusetts School Building Authority (MSBA) and were able to submit the Preferred Schematic Design to them. This year, the voters approved the building of the new school.

In April 2018, Antonio Viveiros became the Chair of the School Committee and Nancy Stanton-Cross was elected to the Committee.

This year, we continued to work on initiatives and refine our practices in teaching and learning. Our focus this year continued with aligning all curriculums and instructional practices to the new MA frameworks and standards including the Common Core for Literacy and mathematics. Teachers in all schools worked to understand the process and connect instructional practice along with concrete standards. They created defined assessments to help move our students' academics forward with clear benchmarks for understanding. The Next Generation Science Standards were reviewed and alignment to the proper grades was started. Learning Walks became a focus of the Administrative team.

Our goal continues to be to empower all students to achieve at his or her highest potential in a safe, orderly school environment. The dedicated and highly competent administrators, faculty and staff strive to achieve excellence. Parents and schools work together to develop the future leaders and citizens of an ever-changing world.

The Westport Community Schools website contains valuable information about our schools and is the primary means of communication between the schools and the parents and students. All citizens are invited to visit our website at [www.westportschools.org](http://www.westportschools.org).

Thank you for the continuous support the Westport community provides for public education. We look forward to working with you as we continue to excel in preparing our students to be successful, contributing global citizens. Together we are truly building educational success!

The pages that follow provide worthwhile information on our schools, school committees, and staff.



## School Attending Children as of January 1, 2018

Grade Level	Westport Comm. Schools	Academic Regional Schools	Vocational Technical Regional Schools	Collaboratives	Charter Schools	Out-of-District Public Schools	Home Schooled	In State Private and Parochial Schools	Out-of-State Private and Parochial Schools	Total
Kindergarte	102	0	0	0	0	0	0	21	2	125
Grade 1	119	0	0	0	2	0	2	19	1	143
Grade 2	119	0	0	0	2	0	2	20	2	145
Grade 3	110	0	0	0	1	0	3	26	2	142
Grade 4	124	0	0	0	2	0	4	12	6	148
Grade 5	150	0	0	0	1	2	3	21	4	181
Grade 6	113	0	0	0	4	0	3	19	5	144
Grade 7	125	0	0	0	2	1	0	19	3	150
Grade 8	140	0	0	0	0	0	3	28	6	177
Grade 9	60	0	39	0	4	11	1	20	3	138
Grade 10	102	0	46	1	2	17	3	40	2	213
Grade 11	72	0	39	1	2	4	0	38	5	161
Grade 12	89	0	32	2	1	4	3	49	5	186
Total	1425	0	156	4	23	39	27	332	46	2052

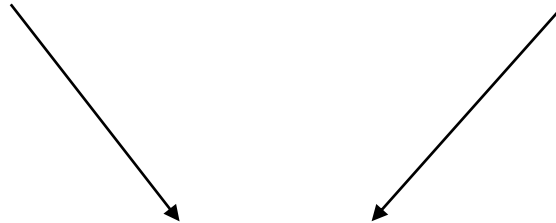


## FISCAL 2018 ACTUAL EXPENDITURES

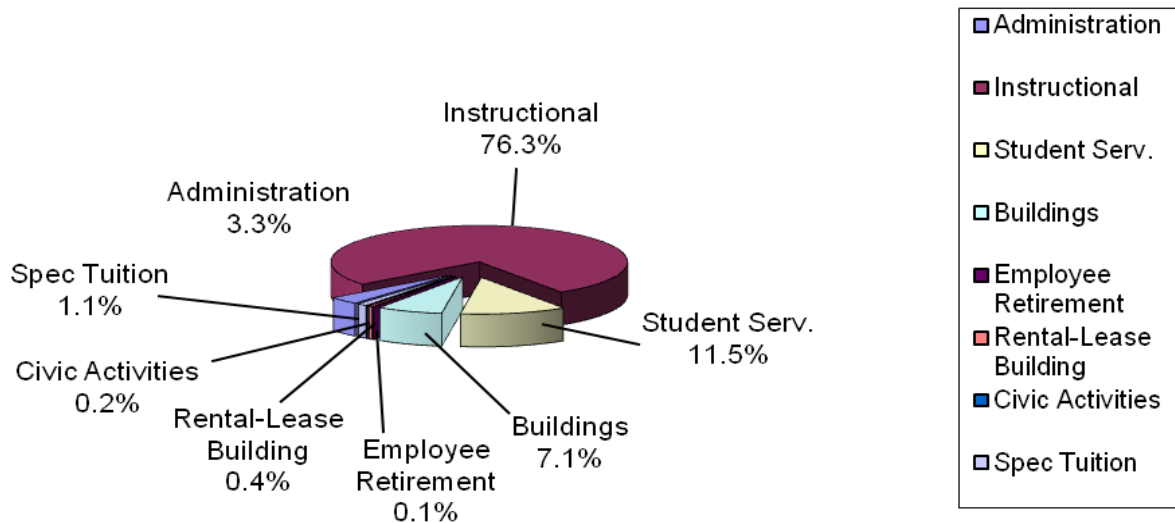
### Expenses by School Committee

1000 Administration	587,511.00
2000 Instructional	13,512,603.00
3000 Student Services	2,043,615.00
4000 Buildings	1,260,508.00
5100 Employee Retirement	17,413.00
5300 Rental-Lease Building	70,884.00
6000 Civic Activities	34,730.00
9000 Special Needs Tuition	<u>189,037.00</u>

**Total School Committee Appropriation                      17,716,301.00**



### School Committee Spending

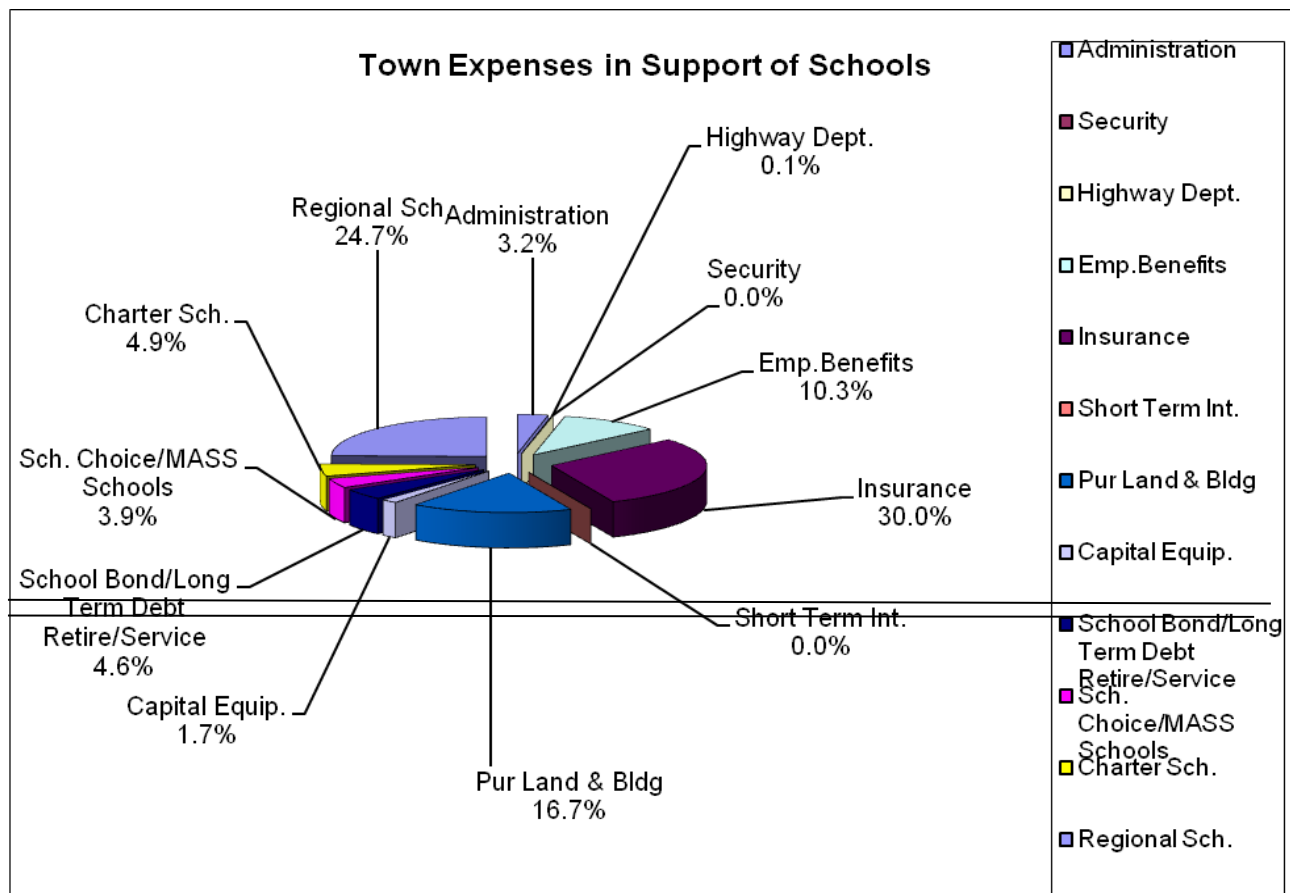


### Expenses by Town Hall

1000 Administration	234,914.00
3600 Security	0.00
4000 Highway Department	7,500.00
5100 Employee Benefits	764,016.00
5200 Insurance	2,222,167.00
5450 Short Term Interest	0.00
7200 Purchase Land & Buildings	1,241,544.00
7350 Capital Equipment	122,602.00
8000 School Bond/Long Term Debt Retire/Service	339,339.00
9100 Tuition – School Choice/MASS Schools	288,544.00
9120 Tuition – Charter Schools	365,126.00
9500 Regional Schools	<u>1,833,735.00</u>

**Total Expenses by Town Hall** **\$7,419,487.00**

**Total Town/School Expenses** **\$25,135,788.00**



**Federal & State Revenues  
2017-2018**

<b>Federal Grants</b>	<b>Revenue Awarded</b>
SPED 94-142 Evaluation & Therapy	377,996
Title I	204,143
Title IIA – Teacher Quality	48,027
Title IV	5,608
<b>Total Federal Grants</b>	<b>635,774</b>
<hr/>	
<b>State Grants</b>	<b>Revenue Awarded</b>
SPED Early Childhood	16,509
After School Out of School	20,000
<b>Total State Grants</b>	<b>36,509</b>
<hr/>	
<b>Private Grants</b>	
Community Foundation of Southeastern Massachusetts	
MAC After School Maker Club	4,150
MAC Crazy 8's Math Club	960
MAC Theater Works	408
Mac Drama	1,208
WES Drama	1,800
WES Makers Space	8,870
WJRHS Destination Imagination	3,070
WJR/SRHS Drama	4,000
WJRHS Westport River	525
WJR/SRHS Boat Building/Dharma	3,400
WJR/SRHS DECA State Conference	2,500
WSRHS AP	3,864
Westport Cultural Council	2,440
Greater Fall River Fitness	800
Greater Fall River Education	10,000
Mass Cultural Big Yellow Bus	400
<b>Total Private Grants</b>	<b>48,225</b>
<hr/>	
<b>Total Federal &amp; State &amp; Private Grants</b>	<b>720,508</b>



**Revolving Account Balances**

**As of June 30, 2018**

School Day Care Revolving	10,285.00
Use of School Property Revolving	0.00
Reimbursement Lost Supplies/Materials Revolving	3,306.00
Student Athletic & Activities Revolving	28,330.00
Adult & Continuing Ed./Community School Revolving/Extended Day	140,428.00
Insurance Claims Revolving	0.00
School Choice Revolving	0.00
Scholarship Revolving	17,675.00
Transportation Reimbursement Revolving	<u>32,830.00</u>
<b>Total Revolving Accounts</b>	<b>232,854.00</b>

**ALICE A. MACOMBER PRIMARY SCHOOL**  
**Carolyn Pontes, Principal**  
**Submitted by Dr. Cheryl Greeson, Principal**  
**2017 - 2018**

**General Statement**

We all share in the ongoing investment to ensure that our children successfully meet educational standards in the early grades. Essential in a good plan is providing, facilitating, and initiating meaningful and authentic opportunities and experiences to help children understand the world in which they live and grow. Young children learn best through active participation and experience. High-quality early childhood education is not just an ideal; it's an essential investment. Missed opportunities can put children behind and create barriers to achievement that can last through high school.

Giving children the right start greatly enhances their opportunities to succeed. Strong early learning leads to less remediation throughout the education system, which benefits students and families during the children's school years and beyond. Well-designed, high quality programs can support the development of higher level thinking skills that help children learn how to learn.

**School Programs**

In the 2017-18 school year, preschool, pre-kindergarten, kindergarten, first grade, and second grade classes were located at the Alice A. Macomber Primary School, 154 Gifford Road. The second grade is housed in the modular units due to space issues. The Macomber School housed five sessions of Preschool/PreK, five Full-Day Kindergarten classrooms, five First Grade classrooms, five Second Grade classrooms, a Multi-age Transition classroom, and a Multi-age Special Education classroom. Children at the Macomber School were allowed to be successful with classroom experiences geared to their natural level of development. The Macomber School uses a developmentally appropriate curriculum, as well as learning materials specifically geared to this age group, allowing children to reach their greatest potential.

This approach is consistent with the fundamentals of child development and emphasizes the belief that all children can learn.

In the 2017-2018 school year, parents enrolled their children in either the PreK program for three full-day sessions or in the Preschool program for two full-day sessions per week. The Preschool/PreK program had 57 students enrolled. Children identified with special needs were entitled to attend the program free of charge, and programs were developed to meet the individual needs of each child. The school budget, Early Childhood Special Education Grant #262, Early Childhood Special Education Improvement Grant #298, and tuition fees supported the preschool program.

Full-day kindergarten has been in place since FY 2000 and continues to be a positive and welcoming environment for our young students. The school budget and Title I funds collectively supported expenses for full-day kindergarten. Kindergarten classrooms are each supported with a full-time teacher's assistant. Two classes were also supported with additional teacher's assistants to support students' needs. There were 109 students enrolled in kindergarten.

Grade one classes at the Alice A. Macomber School had an average of 106 students enrolled in the 2017-2018 year. The school budget supported expenses for the first grade program.

Grade two classes had their third year at the Alice A. Macomber School. The second grade program had an average of 118 students enrolled. The school budget supported expenses for the second grade program.

Daily lessons and school-wide activities for the preschool, prek, kindergarten, first grade, and second grade programs were developed to meet the criteria and benchmarks set forth by the Massachusetts Curriculum Frameworks standards. The content of the curriculum reflected a balance of all areas of learning offered in an integrated manner and reflected the holistic nature of how young children learn and develop.

There was a team of interventionists that provided tiered instruction for grades K-2. The interventionists' caseload fluctuated based upon needs as determined through regular benchmarking assessments. Approximately 9 kindergarteners, 43 first graders, and 41 second graders received mathematics support. Around the same number received reading support. The interventionists are partially paid for by Title I grant and by the school budget.

There are two sub-separate specialized learning programs to service students who have cognitive delays or are medically fragile. Each of the classrooms has one full-time special education teacher. The number of teacher's assistants in the programs vary as necessary by the needs of the students.

## Parents and Community

Connections with local partners provided our community schools with a rich and continuous source of service and support. The Alice A. Macomber Primary School promoted partnerships and increase parent participation in many ways, which included: encouraging parents to volunteer time at school; supporting an active PTO; and participating as an active member of the School Council. Our outreach efforts continued to explore the expansion of our partnerships with community based organizations that included Fall River Public Schools' Early Childhood Services, the Fall River Head Start and Early Intervention Programs, Westport High School's internship program, Lees Supermarket, Westport Police and Fire Departments, Westport River Watershed Alliance, Westport Education Foundation, and Westport Historical Society. In the 2016-2017 school year, the Westport Historical Society began doing educational classes regarding the history of Westport to individual classrooms geared to their grade level. The school was also fortunate enough to receive a grant from the Westport Education Foundation to provide an afterschool STEM program that was a major success.

In conjunction with the a local landscaper and artist, Joseph Ingoldsby, a project for a living classroom model with permaculture and habitat landscape was initiated and plans continue to be ongoing.

## Curriculum and Instruction

High-quality programs, such as the one provided at the Macomber School, provided learning experiences that keep instruction grounded in children's interests and are developed around themes that unite learning in several disciplines. Teaching strategies at the Macomber School reflected the knowledge that young children are active learners, drawing on direct physical and social experiences to construct their understanding of the world around them.

Children approach learning with their curiosity, motivation to learn, and pride in accomplishments. The goal of the Early Childhood Team had been to develop instructional and non-instructional activities that provided a nurturing and supportive school experience for the young learners in our care. In 2017-2018, students used the "Journeys" program, a reading series which is aligned with the Common Core published by the Houghton Mifflin Harcourt Company. They also used "Foundations" as the program for teaching phonological/phonemic awareness as well as for phonics and spelling published by Wilson Language in our kindergarten, first grade, and second grade classrooms. The "Go Math" program published by the Houghton Mifflin Harcourt Company also remained in the 2017-2018 school year. This is a comprehensive math program which is aligned with the Common Core. Scholastic Write Traits program was implemented for kindergarten, first, and second grade classrooms. A Lexia Core05 reading computerized reading program was purchased to work individually with students at their own levels. The Preschool/PreK used the "Letter People", "Writing Without Tears", and "Read it Once Again" programs which provided a comprehensive curriculum that promoted and established an early literacy based foundation for the development of basic skills which included cognitive, fine motor, gross motor, speech/language, daily living, and social skills.

Towards the end of the year, a grant was secured and ST Math, an individualized computer program was piloted in grades K-2.

## Success Indicators

Professional development opportunities for staff at both the school level and at the system level were successfully planned and implemented. As a result, grade-level teams as well as cross-grade-level teams developed lessons that meet the Massachusetts Curriculum Frameworks objectives. These lessons have provided students with access to high-quality instruction and have been instrumental in improving students' success rates. Professional Development in developing and identifying DDMs for Preschool, PreK, Kindergarten, First Grade, and Second Grade were ongoing throughout the year. Common assessments aligned with Common Core Curriculum and Teaching Strategies Gold were also used in both PreK and Kindergarten.

In the 2017-2018 school year the district/school developed a school based and district based Positive Behavior Intervention System team. This team created a solid PBIS program and handbook that will become part of the Macomber Family Handbook.

## Extracurricular Programs

The WES-MAC PTO sponsored events, and various evening special events were offered throughout the year. Lees Supermarket sponsored our Beach Party in the Winter. The Westport Education Foundation's 1000 Books Before First Grade remained in place along with Destination Imagination and after school Chorus. WESMAC PTO sponsored a Puppet Workshop and corresponding Marionette Performance, field trip transportation, and several assemblies during the year.

## Closing Statement

Although each of the three schools is different, we share a number of program features that support Massachusetts Curriculum Frameworks objectives. We have worked at developing clear benchmarks that indicate where we are on the road to success for each and every student. At the Alice A. Macomber School, goals were to maintain and enhance educational quality; to continue positive momentum and

enhance public relations; to create greater academic and co-curricular opportunities for students; and to continue to obtain alternative funding sources. The staff at the Macomber School is looking forward to providing even more high-quality early childhood programs that will meet a wide range of student and family needs. Curriculum activities will continue to be soundly based in the Massachusetts State Frameworks. Staff will continue to strive to develop curriculum and lessons based on the following nine key areas that align with the National Board Teacher Certification standards:

- Understanding young children
- Equity, fairness, and diversity
- Assessment
- Promoting child development and learning
- Knowledge of integrated curriculum
- Multiple teaching strategies for meaningful learning
- Family and community partnerships
- Professional practice

We know that children want to learn. We know that each and every child is capable of learning. We know that growing and learning and aspiring require support and encouragement in the early years. The challenges now facing the early childhood community are immense, yet we cannot allow these obstacles to deter us in our advocacy on behalf of young children and families. Making our vision a reality requires commitment through partnerships among all stakeholders. Now is the time to join forces and advocate for policies and financial investments that will lead to excellence in early childhood education programs that are available and accessible to all children and families.

**WESTPORT ELEMENTARY SCHOOL**  
**Thomas Gastall, Principal**  
**Submitted by Stacey Duquette, Interim Principal**  
**2017 - 2018**

## General Statement

Westport Elementary School consists of grades 3-6. There are 6 classrooms in grade three, 6 classrooms in grade four, 6 classrooms in grade five, and 6 classrooms in grade six. WES places student achievement and success as the basis for every initiative. Again this year, we have reviewed the data of our state testing results.

Students participated in the computer based MCAS (Massachusetts Comprehensive Assessment System) in the Spring of 2018. The results were analyzed to assess instruction and student achievement. We administer school-wide benchmark assessments to assess reading and math levels and growth three times during the course of the year. As a result, Westport Elementary School has developed an action plan for improved student success on a class by class basis. We remain committed to the philosophy that all children can achieve success.

## Student Achievement Assessments

### I. MCap and MComp Benchmark

All students are assessed in Fall, Winter, and Spring in MCap which addresses math concepts and applications, and MComp which assesses math computation. Data is received and used to help determine need based intervention.

### II. DIBELS NEXT ORF (Oral Reading Fluency)

DIBELS NEXT Assessments were administered to all students in Fall, Winter, and Spring. Data was reviewed and students received intervention services based on identified needs in phonics, accuracy and fluency. Students identified as being Below or Well Below Average were progressed monitored on a bi-weekly basis to track progress.

### III. CBM Maze (Comprehension)

CBM Maze Assessments were administered to all students in Winter and Spring. Data was reviewed and students received intervention services based on identified needs in comprehension. Students identified as being Below or Well Below Average were progressed monitored on a bi-weekly basis to track progress.

### IV. MCAS Assessments

MCAS Math and ELA assessments were given to students in all grades. Grade 5 students also completed MCAS Science assessments. Test results were used to assess growth during the next school year and the effectiveness of the district curriculum.

#### MCAS Results by Grade

MCAS Results	Grade 3 119 Students		Grade 4 107 Students		Grade 5 120 Students		Grade 5 120 Students	Grade 6 152 Students	
2018	ELA	Math	ELA	Math	ELA	Math	Science	ELA	Math
Exceeding Expectations	5%	12%	6%	5%	3%	3%	23% Advanced	1%	3%
Meeting Expectations	56%	41%	39%	49%	50%	55%	38% Proficient	48%	53%
Partially Meeting Expectations	36%	44%	49%	43%	43%	38%	36% Needs Improvement	44%	35%
Not Meetings Expectations	3%	3%	7%	4%	4%	4%	3% "Warning/Failing"	7%	9%

Westport Elementary School will continue to align teaching strategies that enable our students to utilize critical thinking skills and rely less on rote learning and memorization. We continue to increase expectations of student writing through teacher directed curriculum in all grades and encouraging writing across all subject areas. Westport Elementary School remains committed to providing the most current strategies and training to prepare our students for success.

It is important to be cognizant of the fact that no one standardized testing instrument is indicative of a student's overall performance. Rather, a district and school collection of formative and summative assessment data must be regularly monitored to evaluate effectiveness of curriculum.

### Curriculum

Teaching and Learning is the focus of all school improvement. Many hours have been dedicated to aligning our curriculum to the Common Core. Comprehensive development of Tiered Instruction, providing intervention and small group instruction for targeted students, continues to be implemented. Curriculum alignment between the grades is the next step now that each grade level has established units. WES students continue to be assessed using grade level standards.

The **Go Math** curriculum formally adopted in Sept. 2012 continues to be a resource for our teachers. Number Sense is an area identified as an area of need and focus. We are also utilizing the **Journeys**

**Reading Program** as well as **Guided Reading** throughout the grades for ELA in hopes of providing consistent instruction and exposure to all students.

Westport Elementary School will continue to strive for excellence in teaching and equitable opportunities for learning. We are committed to the continued development of a vision, programs, and policies that ensure the common purpose of improving achievement for all students.



**WESTPORT JR./SR. HIGH SCHOOL**  
**Dr. James Demers, Principal**  
**2017 – 2018**  
**Submitted by Mr. Mitchel G. Aho, M. Ed**

### Opening Statement

The mission of Westport Jr/Sr High School is to educate all students to become 21<sup>st</sup> century learners, to seek and value knowledge, and to emerge as productive citizens in a global community. As technology and globalization combine to create situations of constant innovation, the traditional skills of reading, writing and arithmetic will be supplemented with more up-to-date skills in technological literacy, creative thinking, critical thinking, collaboration and communication. Westport Jr/Sr High School remains committed to focusing on teaching particular skills that will help students survive and thrive not only at the workplace, but also in personal life.

During the 2017-2018 school year, grades 7 and 8 focused on their core academic subjects along with exploratory classes. Some new exploratory classes were made available to students including Master Class, Introduction to Film, first year Spanish and Portuguese. Students also received targeted interventions in the area of ELA and mathematics. Grades 9 thru 12 continue to prepare students for college, employment and/or the military. AP program has expanded and students can take a variety of electives to meet their interest. Blended learning is also at the forefront with more course offerings available at the school and online through Odysseyware. In addition to internal and external internships to promote career ready.

### School Program

The student enrollment at the Senior High was 315. This consisted of 68 seniors, 95 juniors, 58 sophomores and 94 freshmen. Class size ranged from 8 to 27. Our staff consisted of 37 classroom teachers, 1 Library/Media specialist, 6.5 teaching assistants, .5 job coach, 1 para-professional, 2.5 clerks, 1 executive secretary, 1.0 FTE nurse, 2 guidance counselors, 1.5 FTE school adjustment counselors, 1 Director of Athletics/Activities and the Principal.

The student enrollment at the Junior High was 232. This consisted of 117 seventh graders and 115 eighth graders. The staff included the following: one (1) assistant principal, one (1) guidance counselor, .5 FTE school adjustment counselor, 1.5 FTE clerks, 23 classroom teachers, 2 paraprofessionals and 5 teaching assistants.

# Westport Junior/Senior High School Accountability Analysis 2017 - 2018

This analysis is based on Westport Junior & Senior High School student results from Spring 2018 Massachusetts Comprehensive Assessment System (MCAS). In addition, other indicators are based on July Student Information Management System (SIMS) data. In the Spring of 2018, grades 7 and 8 were tested utilizing Next-Generation MCAS, and 10<sup>th</sup> grade using Legacy MCAS. Massachusetts Department of Elementary and Secondary Education classified all schools in the state based on the following indicators, whose value towards targets is weighted as indicated:

- Achievement on MCAS (Overall Scores in ELA, Math, and Science (grades 8 & 10 only) (60% MS) (40% HS)
- Student Growth on MCAS measured as Student Growth Percentiles (SGP) (20%)
- Performance of English Language Learners (EL) if cohorts were large enough (n/a)
- Chronic Absenteeism of 18 days or more in a school year (10%)
- High school completion rate (20% HS)
- High School – percentage of 11<sup>th</sup> and 12<sup>th</sup> graders completed advanced coursework (Dual Enrollment, IB, and Advanced Placement Courses) (10% HS)

Each indicator was awarded points based on whether schools were meeting their DESE assigned 2018 targets; Declined (0), No Change (1), Improved (2), Met Target (3), or Exceeded Target (4). Based on students' combined scores in ELA and Math students were ranked into 4 achievement quartiles. The lowest scoring 25% of students were identified, and the achievement of these students was also measured to determine the school's overall achievement towards targets. Based on achievement of points within the indicators, schools were categorized as indicated in the graph below.

Districts without required assistance or intervention		Districts requiring assistance or intervention	
Meeting targets	Partially meeting targets	Focused/targeted support	Broad/comprehensive support
<p>Criterion-referenced target percentage 75-100</p>	<p>Criterion-referenced target percentage 0-74</p>	<ul style="list-style-type: none"> <li>•Districts with low graduation rate</li> <li>•Districts with low participation</li> </ul>	<ul style="list-style-type: none"> <li>•Underperforming districts</li> <li>•Chronically underperforming districts</li> </ul>
<p><b>2018:</b> Performance against targets reported in 2 categories (meeting &amp; partially meeting)</p> <p><b>2019:</b> Performance against targets reported in 3 categories (meeting, partially meeting, &amp; not meeting)</p>			

Westport Junior/Senior High School achieved a classification of **Partially Meeting Expectations** with 29% of criterion referenced targets met. 46% of High Needs Students (Special Education, Economically Disadvantaged, English Language Learners) meeting criterion referenced targets. Below is an explanation of how this classification was obtained.

## Highlights

### Junior High School

- Mathematics achievement exceeded targets, and the lowest 25% meeting targets
- Science achievement met targets

- ELA achievement improved targets
- Student Growth Percentiles for both Math & ELA met or exceeded targets.
- Mean Math SGP for “All” students and High Needs students was above 60%, which represents “Very High Growth”, the Lowest 25% achieved 58.8% growth, which represents “High Growth”
- High Needs Students (Special Education, Economically Disadvantaged, English Language Learners) achieved exceeding or meeting targets in all areas for “All” students, and achieved no change for chronic absenteeism.
- 75% of “All Students” achieved their overall criterion referenced targets, with the lowest 25% achieving 45%.

### High School

- Exceeded Targets for 4-year graduation cohort rate
- The bottom 25% of High Needs students “exceeded” drop out targets.

### Junior/Senior High School

Criterion Reference Target Percentage for High Needs Students was 46%, with “all” students achieving 88% across all grade levels.

### Opportunities for Growth

Grade 10 ELA & Math, and Grade 9 Science achievement declined for all students, receiving 0 of a possible 12 points.

Grade 10 Student Growth Percentiles in Math & ELA declined, no changed, or improved (only for all students in ELA – All students, not lowest 25%).

High School Completion declined in targets for extended engagement rate and dropout rate. Chronic Absenteeism for all grade levels declined from targets.

Advanced coursework completion for grades 11 & 12 also declined from targets. With Westport High School receiving 0 out of a possible 8 points, and 0 out of a possible 4 for the Middle School.

### Notes

1. High School Completion Rates: The percentage change of high school drop outs was -1.6. Total points achieved in this category was 4 out of a possible 12. The extended engagement rate was 95.1%, and showed a 2% decline from the previous year, but with an N size of 81 students, which represents less than 2 students. The annual dropout rate was 1.6% which was a decline of .2% from the previous year with an N size of 314, which represents a difference of 2 students.
2. In evaluating the data, it was determined that one of these student’s records was coded in SIMS incorrectly and should have been a transfer student.
3. In review of the SIMS data it was determined that Westport High School Dual Enrollment and Advanced Course work were not coded correctly to be “counted” towards these points. These courses are now being recoded to better represent the number of actual students in completed advanced level coursework in 11<sup>th</sup> and 12<sup>th</sup> grade.
4. Chronic Absenteeism: As with most districts, policies around how and when to code absences varies. Districts, including Westport, are now adopting more stringent policies on withdrawing students who have been absent for more than 10 consecutive days, as is state law. In addition to review current absent codes, and making adjustments to policies, we are hoping to achieve these targets moving forward.

### Success Indicators

Students in the Junior High program’s focus was on college and career readiness, including industry tours, career fair, and introduction to the Massachusetts Career Information System. Students participated in

the University of Michigan Study and NAEP testing. The Math Team participated in the regional Math Meet. The annual trip for 8<sup>th</sup> graders to Washington, DC was another success. Students organized and recognized local veterans as part of a Veteran's Day celebration. The music department performed 2 chorus and band concerts in the winter and spring.

Twenty-nine seniors qualified for the John and Abigail Adams Scholarship. This scholarship recognizes high academic achievement on the MCAS tests, entitles the student to four years of free tuition at a state or community college. In addition, two students received the Stanley Koplik Certificate of Mastery. The students receiving Stanley Koplik achieved on minimum of 2 AP exams with scores of 3 or better and a least an advanced on one MCAS.

Eighty-Seven percent of the graduating class of 2017 indicated that they would be continuing their education. Fifty-four percent planned to attend a four-year college and thirty-three percent planned on attending a two-year college. This year's graduates received over \$444,322.00 in scholarships at the annual awards night. Scholarships were supported by community organizations, local businesses and local citizens. One hundred and nineteen students participated in 137 Advanced Placement (AP) Exams in May.

### Athletics

The 2017 - 2018 school year was another successful year for Westport Jr./Sr. High Schools' athletic teams. Among the bright spots were six of our varsity teams that qualified for MIAA state tournament play.

Two out of five fall sports teams qualified for the postseason. The WJSHS field hockey team finished with a 6-7-1 overall record. The team qualified for tournament play with a 6-5-1 in-division record, but they were defeated by Seekonk in the 1<sup>st</sup> round of the D3 South Sectionals, in an exciting 1-0 game. The young and inexperienced golf team saw participation numbers continue to rise and improved their league record from a year ago, going 2-8. The team finished the season 2-12 overall. The boys' soccer team missed tournament play by going 3-11-4 overall, with a league record of 2-7-1. The girls' soccer team made the state tournament with an overall record of 10-4-4, and league record of 6-4. They were defeated by a very talented Hull team 4-0 in the 1<sup>st</sup> round of the D4 South Sectionals. The volleyball team had a disappointing season finishing with a 5-15 overall record, and a 4-6 record in the MAC. Only four WJSHS student-athletes participated in our co-op football program, which allows our student-athletes to play football at Bishop Connolly High School. The team really struggled with participation numbers and had to forfeit the second half of their season.

The winter season saw the girls' basketball team qualify for tournament play, while the boys missed qualifying for the first time in years. The boys team finished the MAC Comprehensive Division with a 6-4 record, but finished 9-11 overall, missing the tournament by one game. The girls' basketball team finished in 2<sup>nd</sup> place with a 9-1 league record, and overall went 13-7 heading into the South Sectional tournament. The girls were defeated by a senior laden Cohasset Middle-Senior H.S. team by a final score of 55-21. The 21 members of our cheerleading squad did a good job energizing the crowds at our home basketball games all winter, and were joined by the newly formed Pep Band at several boys' and girls' games throughout the season. WJSHS continued with Durfee High School in a cooperative agreement for ice hockey, in which Westport sent 3 student-athletes over to skate for their team.

The spring sports season proved to be most successful at WJSHS, seeing three out of four Wildcat varsity sports teams qualify for the postseason. The baseball team finished the regular season 9-11, but went 7-3 in the MAC, which was good for a 2<sup>nd</sup> place finish. The team was defeated 1-0 by a very good Coyle & Cassidy squad, in a nail-biting 1<sup>st</sup> round game. The young softball team improved to a 3-17 overall record, finishing 3-7 in the MAC. The boys' tennis team returned to the postseason due to a 2<sup>nd</sup> place finish in the MAC, with a 4-4 record. The team went 6-10 overall before losing to Bourne in the 1<sup>st</sup> round of the South Sectionals. Girls tennis finished as runners up in the MAC with a 5-3 record, and went 10-6 overall. The team qualified for the state tournament, but was defeated in the 1<sup>st</sup> Round by a talented team from Cohasset. Five WJSHS student-athletes chose to play co-op lacrosse at Bishop Connolly, while 13 participated in spring track & field.

### Student Activities

During the 2017 - 2018 school year close to 200 students participated in our student activities program.

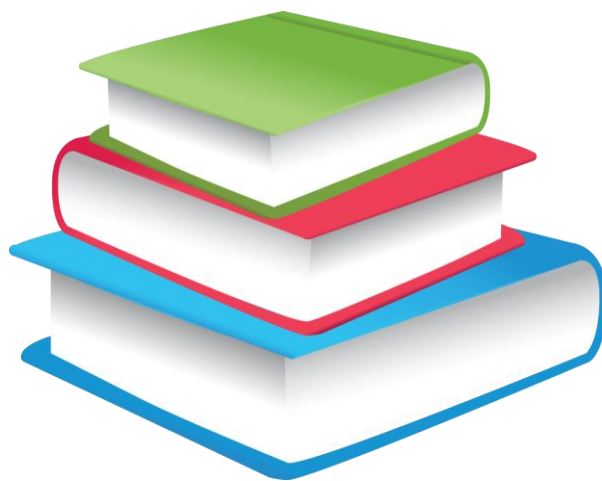
Club offerings included: Student Council, School Committee Delegates, National Honor Society, International Exchange Club, Newspaper Club, Math Club, Drama Club, GSA (Gay/Straight Alliance), Yearbook Club, Art Club, SADD (Students Against Destructive Decisions), DECA, Robotics, Homework Club, Music Club, and our newly formed Pep Band. Under the guidance of dedicated advisors our students enjoyed many memorable moments throughout the school year and really take initiative in helping to plan many student activities and functions within our school and community.

Our students and staff participated in numerous fundraisers and events which included: Homecoming Dance, Halloween Costume Dress-Up Day, Haunted Hallway, Movie Night with Santa, Spirit Week (culminated by Spirit Rally), Memorial Garden clean up, and Prom Planning Committee. Our students continue to produce and sell, WJSHS's own school newspaper, "The Villager", along with designing yearbooks, and school spirit items and clothing. In addition, the Advocats worked diligently to provide assistance to those in need throughout the Town of Westport, working closely with the Council on Aging. They sponsored food drives, volunteered at soup kitchens, the Senior Center and the Westport Schools during various holidays. It should be noted that the WJSHS school community was very generous throughout these drives. Members of SADD sponsored our annual Health Fair which promotes positive, healthy decision making on students' behalf. Also, in the spring of 2018, the International Exchange Club traveled to Europe over April vacation. Our Homecoming Dance was well attended again, with over 160 students and their guests in attendance at White's of Westport in November. We also had around 140 students attend the Jr./Sr. Prom at Omni Providence Hotel in May.

The Sr. High School Chapter of the National Honor Society inducted 36 new members on April 6, 2018. The guest speaker for the Induction Ceremony was National Honor Society Teacher of the Year, Kathy Silva. The National Junior Honor Society inducted 17 members on April 5, 2018. Jonathan Bernier and William Bernier were recognized as Teachers of the Year by the NJHS. Throughout the year, NHS members offered free tutoring to many students, sold candy canes at Christmastime, carnations on Valentine's Day, and Pay It Forward bracelets to raise funds for their ceremony.

### Closing Statement

The Jr/Sr High School administration, faculty and staff work hard to provide rich meaningful instruction from a rich curriculum to the students of Westport, providing them an education to prepare them for college, for employment and/or the military.



**2017 - 2018 PROFILE  
WESTPORT JR/SR HIGH SCHOOL  
19 Main Road**

**Westport, MA 02790**  
**774-309-3396**  
**Fax: 508-636-1053**  
[www.westportschools.org](http://www.westportschools.org)

### ADMINISTRATION

Dr. Ann Dargon, Superintendent	Ext. 4002
Elaine Santos, Special Education	Ext. 4011
Dr. James Demers, Principal	Ext. 4204
Ryan Andrade, Assistant Principal	Ext. 4203
Ryan Augusta, Assistant Principal	Ext. 4003

### COUNSELING STAFF

Marie Fallows, Guidance Counselor	Ext. 4234
Mary Jo Medeiros, Adjustment Counselor	Ext. 4215
Sherry Michael, Guidance Counselor	Ext. 4215
Melissa Plourde, Adjustment Counselor	Ext. 4215
Leslie Ruel, Guidance Counselor	Ext. 4213

### GRADUATION REQUIREMENTS

Total credits to graduate: min. of 150

English:	20 credits
Social Studies:	15 credits
Math:	20 credits
Science:	15 credits
Health/PE:	10 credits
World Language:	5 credits
Government:	2.5 credits
Personal Finance:	2.5 credits
Computer Literacy:	2.5 credits

### COLLEGE ADMISSIONS TEST RESULTS

(2017 - 2018)

% of seniors taking SAT:	62%
% attending 4-year college:	54%
% attending 2-year college:	33%

### MEAN SAT SCORES

(2017 - 2018)

School Composite - 1116  
 State Composite - 1116

### A.P. Test Results

(2017 - 2018)

119 Students took 137 exams  
 9.5% received scores of 5  
 19.7% received scores of 4  
 25.5% received scores of 3 or higher

### SENIOR PROJECT

Graduation requirement of an independent, topic-oriented research project culminating with an oral presentation.

### GRADE POINT AVERAGE SCALE

<u>Grade</u>	<u>AP</u>	<u>H</u>	<u>CP</u>	<u>Grade</u>	<u>AP</u>	<u>H</u>	<u>CP</u>
A+ 100	5.5	5.0	4.5	C+ 81	3.6	3.1	2.6
99	5.4	4.9	4.4	80	3.5	3.0	2.5
98	5.3	4.8	4.3	79	3.4	2.9	2.4
A 97	5.2	4.7	4.2	78	3.3	2.8	2.3
96	5.1	4.6	4.1	C 77	3.2	2.7	2.1
95	5.0	4.5	4.0	76	3.1	2.6	2.0

A-	94	4.9	4.4	3.9		75	3.0	2.5	1.9
	93	4.8	4.3	3.8	C-	74	2.9	2.4	1.9
	92	4.7	4.2	3.7		73	2.8	2.3	1.8
B+	91	4.6	4.1	3.6		72	2.7	2.2	1.7
	90	4.5	4.0	3.5	D+	71	2.6	2.1	1.6
	89	4.4	3.9	3.4		70	2.5	2.0	1.5
	88	4.3	3.8	3.3		69	2.4	1.9	1.4
B	87	4.2	3.7	3.2		68	2.3	1.8	1.3
	86	4.1	3.6	3.1	D	67	2.2	1.7	1.2
	85	4.0	3.5	3.0		66	2.1	1.6	1.1
B-	84	3.9	3.4	2.9		65	2.0	1.5	1.0
	83	3.8	3.3	2.8	F	64	0.0	0.0	0.0
	82	3.7	3.2	2.7		63	0.0	0.0	0.0

CLASS RANK is calculated by using a weighted system based on the academic rigor of the course; all courses are included in determining a student's rank in class.

G.P.A. is weighted using English, Mathematics, Science, Social Studies and World Languages only.

## INSTRUCTIONAL LEVELS

- AP ADVANCED PLACEMENT: Designed for students who excel in a particular subject and have demonstrated exceptional ability and motivation to do advanced work. Students are expected to successfully participate in the College Board Advanced Placement examination at the end of the course.
- H HONORS: Designed for students whose academic performance has been reflective of very strong ability, laudable motivation and strong work habits. Research projects, writing activities that challenge critical thinking skills and independent study will be a fundamentally important part of this achievement that challenge critical thinking presented in depth and at an accelerated pace.
- CP COLLEGE PREPARATORY: Designed for students with average ability who are planning to further their education upon graduation at two or four-year institutions of higher learning. Regular homework assignments and an emphasis on the fundamental academic skills of reading, writing, and computing are the cornerstones of this instrumental level.

### ADVANCED PLACEMENT

Art  
Biology  
Calculus AB  
English Composition  
English Literature  
Physics  
Psychology  
Statistics  
US History

### HONORS

Honors Algebra II  
Honors Anatomy/Physiology  
Honors Biology  
Honors Chemistry  
Honors English 9  
Honors English 10  
Honors Geometry  
Honors Physics  
Honors Portuguese 3

### COLLEGE PREPARATORY

Algebra I  
Algebra II  
Biology  
CAD  
Chemistry  
Chorus  
Computer Applications  
Concert Band  
Creative Writing  
Digital Media  
Digital Music  
Drawing and Painting  
English 9  
English 10  
English 11  
English 12  
Environmental Science  
Film as Literature  
Geometry  
Government  
Guitar  
Human Body Systems  
Intro to Accounting  
Intro to Art  
Jazz Rock  
Marine Science  
Multimedia 1 & 11  
Personal Finance  
Physical Science  
Portuguese 1 & 2  
Psychology  
Public Speaking  
Sociology  
Spanish 1 & 2  
Tech Fluency  
Topics in Literature  
US History 1 & 2  
Web Design  
Women's Studies  
World History

Honors Portuguese 4  
Honors Pre-calculus  
Honors Spanish 3  
Honors Spanish 4  
Honors U.S. History I  
Honors U.S. History II  
Honors World History

\*Dual Enrollment  
Mass Maritime  
University of Massachusetts-Dartmouth  
Bristol Community College

### College Acceptances

Academy of Art University	Nichols College
Albany School of Pharmacy	Pace University
Arizona State University	Porter and Chester Institute
Bridgewater State University	Quinnipiac University
Bristol Community College	Regis College
Bryant University	Roger Williams University
Cape Cod Community College	Sacred Heart University
Colby-Sawyer College	Saint John's University
Community College of Rhode Island	Salem State University
Curry College	Salve Regina University
Dean College	The New School
Emmanuel College	University of Hartford
Fitchburg State University	University of Maine
Framingham State University	UMass Amherst
Gordon College	UMass- Boston
Hartwick College	UMass – Dartmouth
Loyola University-Chicago	UMass- Lowell
Iona College	University of New Hampshire
Johnson & Wales University	University of Pennsylvania
Lasell College	University of Rhode Island
Maryville University	University of Tampa
Massachusetts College of Pharmacy & Allied Health	Wentworth Institute of Technology
Merrimack College	Westfield State University
Mount Ida College	Western New England University
New England Technical Institute	Worcester State University

### **WESTPORT HIGH SCHOOL Graduation Exercises Class of 2018**

Class Valedictorian

Charis Hall

Salutatorian  
Class President  
Certification of Class

Delaney Wilkinson  
Ashlie Thatcher  
Dr. Ann Marie Dargon

\*=National Honor Society

Serena Cabral Aragao\*  
Kyle Thomas Avilla  
Patricio Bernal\*  
Jack Edward Francis Bernard\*  
Katelyn Rose Bolger  
Stephen Francis Britto  
Mark Anthony Brochu\*  
Tristan Costa Caetano  
Ethan Emanuel Carreiro\*  
Aleah Marissa Cateon  
Matthew David Cliff  
Nicholas Everett Collins\*  
Jacqueline Emily Collins\*  
Tiffany Leeanne Cosgrove  
Dakota Joseph Costa  
Nicholas Joseph Dechaine  
Jessica Lynn Decosta  
Kirby Matthew Dobyna\*  
Matthew David Donovan  
Shania Helena Dossantos  
Faith Sara Duarte  
Joseph Dupuis  
Jacob Daniel Fonseca  
Hunter Devlin Fontaine  
Benjamin Alvin Furtado  
Madison Leigh Gagliardi\*  
Candace Lee Gagne\*  
Charis Elena Hall\*  
Nicholas Peter Joaquim  
Zachary Todd Karl\*  
Victoria Lee Kulpa

Griffin Charles Lecomte  
Corey Robert Lesieur\*  
Benjamin Joseph Leuvelink  
Briannah Philomena Lopes\*  
Zoe Lopes  
Brandon Marques  
Madison Martins  
Mary Emily Mcguill  
Elizabeth Heidi Morrisette  
Carissa Lynne Northrup  
Paige Madison Pacheco  
Taylor Maria Page\*  
Tori Alexis Pereira  
Ian Thomas Pichette\*  
Mitchell David Pichette\*  
William Thomas Riendeau\*  
Samuel Clarence Hunt Rouillard  
Zoe Garnet Scott\*  
Patrick Conroy Sherman  
Brittney Lee Silva  
Benjamin Albert Silvia  
Samuel Otto Somerson  
Aaron Joseph Sousa  
Christopher Joseph Teixeira  
Ashlie Joyce Thatcher\*  
Chantalle Loretta Thomas  
Jamie Travassos  
Andrew James Tripp  
Delaney Kate Wilinon\*  
Aubrie Rose Williams  
Jameson Gilbert Winters  
Sophie Denham Wood

### Book Awards

Harvard Book Award

Thomas Brown

University of Pennsylvania Book Award

Maria Clara Rapoza

St. Michael's Book Award

Marissa Menard  
Dylan DeGagne

Assumption College Book Award

Logan Deree

Boston College Book Award

Caelin Moby

Bridgewater State University Book Award

Samantha Aresnault

George Washington University Book Award

Erin Carney

John Hopkins University Book Award

Bailey Wilkinson

Rensselaer's Medal Program

Cabot Priestner

Smith College Book Award

Tea leBelle

### Scholarships

Westport Fair Scholarship	\$ 500	Charis Hall, Griffin Lecomte, Zoe Scott
Westport Woman's Club	\$ 500	Nicholas Collins, Kirby Dobyne Madison Martins, Paige Pacheco, Delaney Wilkinson
Grimshaw-Gudewicz Scholarship	\$ 500	Kyle Avilla, Faith Duarte, Hunter Fontaine, Zahary Karl, Victoria Kulpa, Corey Lesieur, Briannah Lopes, Zoe Lopes, Paige Pacheco, Benjamin Silvia, Jamie Travassos' Aubrie Williams
Grimshaw-Gudewicz Scholarship	\$1000	Jessica DeCosta, Samuel Rouillard
Clyde T & Yvonne Salisbury Scholarship	\$ 500	Kirby Dobyne, Delaney Wilkinson
Westport Music Boosters-Jane Dufault	\$1000	Patricio Bernal, Jack Bernard, Taylor Page
Betsy Taber Scholarship	\$ 750	Kirby Dobyne, Candace Gagne, Samuel Somerson, Aubrie Williams
Betsy Taber Scholarship	\$ 500	Charis Hall, Corey Lesieur
Potter Funeral Service Award	\$ 500	William Riendeau
Janice Migneault Memorial Scholarship	\$ 500	Candace Gagne
Matthew T. Benoit Memorial Scholarship	\$1000	Madison Martins
Raposa Foundation Scholarship	\$ 500	Patricio Bernal, Faith Duarte, Victori Kulpa,
Chelsea Ann Ponte Scholarship	\$1000	Ashlie Thatcher
Jane Dybowksi "Walking with Jane" Scholar.	\$4000	Delaney Wilkinson
Domingos-Silva Scholarship	\$2500	Candace Gagne, William Riendeau
Domingos-Silva Scholarship	\$1000	Zachary Karl
Domingos-Silva Scholarship	\$500	Mary McGill
WHSPA	\$ 250	Kirby Dobyne, Faith Duarte, Griffin Lecomte
Lt, Richard Parker Scholarship	\$ 500	Charis Hall
Lisa Branco Bellavance Scholarship	\$ 500	Zoe Lopes, Taylor Page, Ashlie Thatcher
Health Science Award	\$1000	Madison Gagliardi

**OFFICE OF CURRICULUM AND INSTRUCTION**  
**Brian Abdallah**  
**Submitted by Darren Elwell**  
**2017 - 2018**

## Opening Statement

The Westport Community Schools' Curriculum, Instruction and Assessment Department supports the learning of all students and staff in the Westport Community Schools, and provides meaningful information regarding our educational programs to all stakeholders. Professional development opportunities for all staff are facilitated throughout the year. Our curriculum, which aligns with the Massachusetts State Standards, is focused on educating all students so that they can become college and career ready. Curriculum, assessment, and instruction are looked at through the following questions:

1. What do we want our students to learn? (Guaranteed and Viable Curriculum / Learning Targets)
2. How will we know they are learning? (Assessment System)
3. What research-based instructional practices will be used to ensure high levels of learning for all students? (Instruction)
4. What will we do if students are not learning or have already learned the material? (Access to Intervention or Enrichment)

Curriculum staff, teachers, principals, and other administrators worked together in 2017-2018 to pursue the district's core value in the area of student achievement, which is *to have high expectations for students to achieve their highest individual potential, while understanding that students reach these expectations at different rates and in different ways*. Our goal was to maintain rigor and challenge in the curriculum while differentiating the instruction to provide a variety of approaches and supports to help all students succeed. In keeping with national educational initiatives, the district focused on developing 21<sup>st</sup> century skills, which will prepare students for college and careers. Local, state and national assessments are used to evaluate the success of our efforts and to identify the needs of individual students. Through professional development opportunities offered within and outside the District, teachers and administrators learned about current, best teaching practices and participated in school improvement efforts and decision making.

## Curriculum and Instruction

Our curriculum staff continued to work with principals and teachers on curriculum and instruction. Our curriculum staff have been focusing their work on the on-going improvement of curriculum and instruction, aligning the curriculum with revised state standards in Mathematics, English Language Arts, and Science, Technology and Engineering, professional development for teachers, staff, and administrators, fostering teacher leadership in curriculum development, developing and implementing new programs (i.e. the new STEM program and the new Enrichment Center at the Macomber Primary School) exploring grant funding, providing students and teachers with updated technology, and various other curriculum, instruction and assessment tasks and responsibilities within the district. A Curriculum Leadership Council (CLC) has been formed. The goal of the CLC is to conduct an annual review of the district's curriculum and instruction and to review/update the 3-year Curriculum and Instruction Improvement Plan.

## Professional Development

Professional development continues to be a very high priority in our District. Westport teachers consistently are rated as "highly qualified" according to state and federal guidelines. To maintain the high quality of instruction, staff throughout the district, attend two full days and two half-days of regularly-scheduled professional development, attended professional conferences, workshops, and trainings, participated in grade level meetings and common planning time and attended summer institutes and

courses. An annual survey of teacher/staff professional development needs will again be taken to help determine internal opportunities for teachers and staff.

### Massachusetts Comprehensive Assessment System (MCAS)

An analysis of district MCAS scores indicate that Westport students performed well at all grade levels. Westport Jr./Sr. High School grade 10 students performed very well on the MCAS in the areas of mathematics, English Language Arts, and science.

### Grant Funded Programs

Administrators attended a Massachusetts Department of Elementary and Secondary Education (DESE) Conference regarding the Title I and Title IIA federal grant programs. Westport receives money from the federal government for Title I, Title IIA, and Title IV.

### Closing Statement

The curriculum staff looks forward to continued collaboration with teachers, administrators, parents and members of the broader school community to make Westport's educational program an outstanding one. The district Curriculum Leadership Council (representative of teachers and administrators from each building), the Westport teachers, and the curriculum staff are working on a project to ensure that the Westport curriculum is aligned with MA State Standards (vertically and horizontally). The on-going improvement of instruction, fostering teacher leadership, continuing professional development opportunities for all staff, and developing and implementing curriculum and instruction improvement plans will continue to be priorities. With all stakeholders working collaboratively, we are ensuring the educational success of all of our students!

<p><b>SPECIAL EDUCATION</b> <b>Elaine Santos, Director of Special Education</b> <b>2017 - 2018</b></p>
--

The Special Education Department provides specialized instruction and related services, such as speech, occupational therapy, physical therapy and vision services to eligible students who reside in Westport or attend a private school within Westport's geographical boundaries. When a student is determined eligible for special education, an Individual Education Plan (IEP) and placement are proposed by the district. The parent, or student if s/he is 18 years old, must accept the proposed plan before services can be provided.

Special education services are required by law to be provided in the most appropriate, least restrictive educational setting. In Westport, the least restrictive setting is the regular education classroom where students with and without disabilities learn side-by-side, working individually and in groups. In this setting, called inclusion, special education students may be taught by special and/or regular educators, sometimes supported by a supervised teaching assistant.

In some cases, the IEP Team has determined that the student can only be educated if s/he is removed from the regular education setting to a special education classroom for instruction. Depending on the severity of the educational disability, a student may be removed for varying portions of the day. For these students, special education services may be provided in and/or out of the regular education classroom. When students are removed to a special education setting for instruction, they are taught by special education teachers and support staff.

A small number of students have disabilities that require services that cannot be provided within the district. These students usually attend specialized special education schools or programs that are so intensive or of such low incidence that it is more appropriate and cost effective for the district to pay tuition to a school outside of the district rather than to develop its own program.

The frequency and duration of time a student receives special education services are defined in the student's Individual Education Plan. In addition, any time the student is separated from the regular education setting a statement justifying the removal and describing its benefit must be written in the IEP.

The district has a legal obligation and moral commitment to provide services in the least restrictive environment and within the Westport Schools whenever possible. On July 1, 2017, the Student Management System recorded 293 special education students. This enrollment included 12 students placed in schools outside of Westport.

A history of students in out-of-district placements is as follows:

July 1, 2014	July 1, 2015	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019
17	18	16	12	9	7 (projected)

The individual schools within the district continue to provide and improve upon the development of high quality special education programming and staffing.

The Macomber Primary School contains classrooms for students in preschool through grade two, and has maintained a stability of programming and services. Students receive their initial educational experiences in a nurturing environment where they are taught to interact with other students and adults, to follow rules and work within a classroom setting, and to develop social skills through play and structured activities. A major focus of the curriculum is the development of language, with a particular emphasis on language processing skills which are vital to all learning. Preschool teachers are dually certified in regular and special education. A special education teacher is assigned to each grade level from Kindergarten to Second grade. This expertise allows staff to provide individualized interventions as needed within the general education setting while monitoring learning and progress based on developmental norms.

The Macomber Primary School has two classrooms to support students with severe disabilities. An integral part of this program is the integration of students into the general education classrooms as social and academic skills develop.

The Westport Elementary School provides special education services in small group and inclusion models in and out of the general education classrooms. Substantially separate classes and a resource room address students who have varying degrees of needs. Staff supported mainstream integration is available as students are able to meet mainstream expectations. This approach allows the most challenged students to take advantage of exposure to the regular curriculum and peer socialization, interactions and relationships, while receiving individualized and specialized instruction or small group support in accordance with their IEPs.

At Westport Junior/Senior High School, special education students receive their instruction in inclusion or substantially separate settings. A resource room is available to meet students' needs. Substantially separate classes are available to more severely disabled students as determined by the student's IEP Team. The Focus classroom is a multi-faceted program which includes direct special education services within the small group setting, as well as supportive services within the inclusion classroom for at risk students. This program targets practicing respectful behaviors, being a productive member of the high school community, and improving academic skills. Two substantially separate classrooms provide prevocational programming in the classroom or supported community-based sites to ensure students generalize skills to those settings. All students take one class per semester in the general education setting with support.

The Westport Special Needs Advisory Group (WePac) is in the process of being reestablished. The WePac should play an important role as a link between the special needs office and the parents of special needs students and interested Westport residents. The special education office envisions the WePac as an active council to support all students with disabilities in the Westport Community Schools.

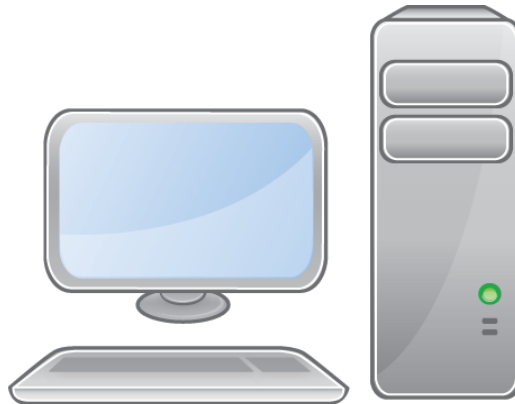
**TECHNOLOGY DEPARTMENT**  
**Raymond Nekrasz, Technology Director**  
**2017 - 2018**

Technology is the vital part of educating the students of Westport Community Schools as they are prepared to be responsible digital citizens. Our Instructional Technology and Curriculum aligns with the Massachusetts State Frameworks and the Common Core Standards.

The Technology department hosted a student intern, Mr. Sam Somerson. Sam was engaged with the everyday tasks of the IT Department and its staff. His academic program in the department included basic electricity and electronic concepts, health and electrical safety, PC building skills, introduction to networking and customer support skills. We were proud to see Sam graduate and matriculate to the New England Institute of Technology. We know the skills he mastered in the Intern program will serve him well in his studies.

We installed a new virtual server system at the High School that runs the Westport Community School District. The new server system incorporates storage arrays that increase the speed at which network resources are accessed throughout the school district. An onsite backup of the data is in place with offsite storage to keep copies of our data secure. This new system was designed to move to the new school building when it is completed.

The IT Department worked with our vendors to upgrade the JR/SR High School with a new Schedule / Clock / Public Address system. We installed a Bogen System. We utilized current wiring and added to the nest of wires when necessary. We were able to cover the complete JR/SR HS along with new speakers in the courtyard outside of the cafeteria.



**EXTENDED DAY PROGRAM**  
**Donna Lamontagne, Director**  
**2017 - 2018**

The Extended Day Program began September 1, 2014 at Westport Elementary and Macomber Primary Schools. We have an average daily enrollment of approximately 24 to 67 children daily. The Extended Day Program employees 12 teachers, one lead teacher and the Extended Day Coordinator all of which are trained professionals. The morning program runs at both Macomber and the Westport Elementary School and the afternoon program is at the Westport Elementary School. The Macomber Students are bused daily to the Westport Elementary School. The staff participates in ongoing professional development that deals with family engagement, early education, behavioral techniques, and transitions between school and home. The staff participates in First Aid, Epipen, CPR training, Convocation, Medication Administration, and EEC training; which is the Department of Early Education and Care that offers Professional Qualifications certification for certain positions in **EEC**-licensed group child care programs. In November 2017 the Extended Day Program hosted the Children under Stress Training. The Extended Day staff also attended the South Coast Education Summit for Social-Emotional Learning.

The program works on children's social and emotional skills as well as assisting children with academics, dramatic play, fine and large motor skills and physical activity. We provide a healthy light snack and a light breakfast to the children daily, along with nutritional education to assist the children with making healthy choices.

The program is open the entire school year, school vacations and out of school time as well as the summer vacation time. It has full time child care throughout the summer months, where we had sixty eight students enrolled throughout the summer time. The summer program had various visitors and activities throughout the season. We had children from preschool age through sixth grade participate in the program. There was a visit from Animal Instincts to work with the children's knowledge and understanding of different animals, we work with an environmental specialist to teach children about plant life. The students participate on many field trips during the summer program, to such places at the Aquarium, Children's Museum, the Zoo and other educational institutions.

Some of the Extended Day students and Elementary grade students participated in a Saturday STEAM program which involved Science, Technology, Engineering, Art and Math, this involves programming, mathematics, engineering, reading and building structures that are capable of supporting weight. The children had the opportunity to have summer school with our Westport Community Schools finest Educators for Math, Reading and Art, during the child care time.

The Extended Day Program hours are Monday through Friday, 7:00 am until school starts and from the end of the school day until 6:00 pm. School Vacation hours are Monday through Friday, 7:00 am until 5:30 pm; specific schedules are on the Westport Community Schools Website at [https://www.westportschools.org/apps/pages/index.jsp?uREC\\_ID=290715&type=d&pREC\\_ID=686465](https://www.westportschools.org/apps/pages/index.jsp?uREC_ID=290715&type=d&pREC_ID=686465)

The Extended Day Program will close due to inclement weather if the schools are closed.

<p><b>STUDENT TRANSPORTATION SERVICES</b> <b>Michelle A. Rapoza, Student Services Coordinator</b> <b>2017 - 2018</b></p>
--

The Westport Community Schools' student transportation program provides three types of service: regular

school bus transportation, specialized van transportation for students with special needs, in compliance with Massachusetts General Laws Chapter 71B, and individualized service plans for homeless students, in compliance with the federal McKinney-Vento Homeless Assistance Act.

### Regular School Bus Transportation

The district offers school bus transportation to all students who are residents. Transportation for students in grades K-6 is ***paid entirely*** by funds from the annual school budget. Grade 7 through 12 students purchase bus passes, entitling them to transportation to and from school for the entire school year. For students who rode the bus every day, the cost to them was \$1.11 per day; bus pass fees helped make transportation costs manageable. **Grades 7 through 12** bus passes for the 2017-2018 school year cost **\$200 per student** or a maximum of **\$400 per family**. Fees are waived for students whose family incomes meet Federal guidelines set for the National School Lunch Program.

School bus transportation was provided by Amaral's Bus Company of Westport, MA, this was year one of a three year contract. The company maintains a yard and dispatch office in the town and runs 15 bus routes in two tiers, carrying high school and middle school students from 6:30-7:30 a.m. and transporting elementary school and kindergarten students from 7:30-8:30 a.m. The system takes students home after school in the same way. Each bus carries between 55 and 77 students with 2 to 3 students to a seat based on age and size of child; the district provided school bus service to about 349 Jr. Sr. High School students and approximately 785 Kindergarten to 6<sup>th</sup> grade students, with average daily route ridership about **79%** of students. We are charged at a rate of 15 routes @ 342.00 X 180 days, includes performance bond, for a total Regular Education Transportation cost of \$923,400.00 (1st year of a 3 year contract). Routes are designed for maximum fuel efficiency while ensuring that no route is more than one hour in length.

### Special Needs Transportation

Massachusetts General Law Chapter 71B helps ensure that children with disabilities receive equal opportunities for education. The law requires towns to provide disabled school-age children with accessible transportation to and from local schools or special schools outside the town, where children can access special services and accommodations. The state reimburses the local school district for ***some*** of these special transportation costs. Special needs transportation in Westport was provided by Whaling City Transit of Westport, MA. During the year, the district utilized six specially-equipped vehicles as well as specially-trained drivers and monitors to transport **29 students** to Westport schools and other public, private and collaborative schools in the region. Many special needs students attend classes year-round and on weekends.

### Transportation For Homeless Students

The federal No Child Left Behind (NCLB) regulations require school districts to arrange transportation and cover or share coverage of the costs for homeless students who may no longer be able to live in the school district but still want to complete the school year in their community. Westport schools paid or shared the cost of transportation services for **27 homeless students** in the 2017 - 2018 school year. This mandate to transport homeless is declared an unfunded mandate by the state auditor.

## Transportation Financial Report Fiscal Year 2017 - 2018

Transportation Salaries and Support Services	\$55,694.00
Regular Education Transportation Expenditures	\$930,826.00
Regular School Bus Transportation	893,152.00
Extra Curricular Transportation	8,658.00
Transportation for Homeless Students	28,844.00
Other Expenses	172.00

Special Education Transportation Expenditures	\$471,802.00
Special Needs Transportation (provided by the district)	466,246.00
Special Needs Transportation (reimbursements to parents)	1,916.00
Sped Salaries & Support Services	3,640.00
<b>Total</b>	<b>\$1,458,322.00</b>

**FOOD SERVICES**  
**Michelle A. Rapoza, Student Services Coordinator**  
**2017 - 2018**

The Westport Community Schools' food services program is completely self-supporting, generating revenue through meal, vending sales, reimbursements from the U.S. Department of Agriculture (USDA), and the Massachusetts Department of Secondary & Elementary Education (DESE). Revenues fund all day-to-day operations, finance the replacement of aging equipment and cover the costs of implementing new technology in food service operations; including computerized point-of-sale systems at four schools.

All Westport schools participate in the National School Lunch Program, providing nutritionally balanced, low-cost or free lunches to Westport children during the year. School districts participating in the lunch program receive cash reimbursement and donated commodity foods from the USDA for each meal they serve. In return, schools must serve lunches that meet Federal nutrition requirements and they must offer free and reduced-price meals to eligible children.

Children with family incomes below 130 percent of the poverty level are eligible for free meals. Those between 130 and 185 percent of the poverty level are eligible for reduced-price meals. During the year, our schools served **120,716** lunches. The percentage of Free and Reduced lunches for the 2017-2018 was **34%** with the total student enrollment of **1,425**. Applications for free or reduced-priced meals are available throughout the year. The privacy of students who receive these meals is protected; their participation is anonymous. Meal costs at Westport Schools are slightly **lower** than state and national averages: lunch at the Jr. Sr. High School is **\$3.00** and **\$3.00** at the Elementary School and Macomber School. Reduced-price meals are \$0.40.

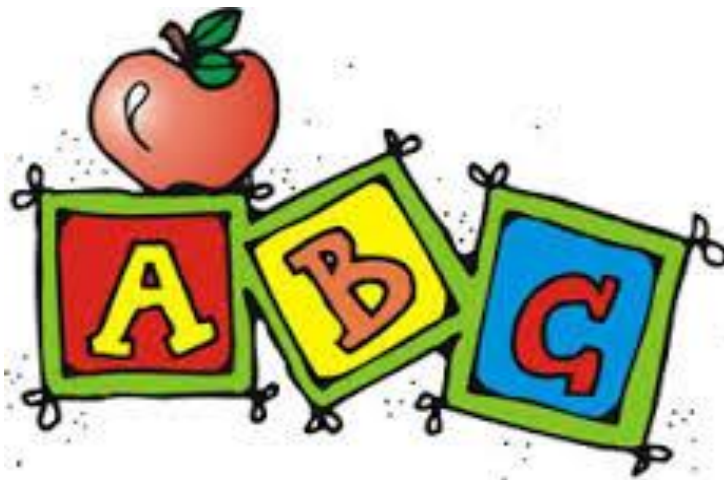
Although school lunches must meet Federal nutrition requirements, decisions about what specific foods to serve and how they are prepared are made by our local school food services staff. All meals meet the Dietary Guidelines for Americans. Each meal provides at least one-third of the recommended daily allowances for protein, Vitamin A, Vitamin C, iron, calcium and calories. Our schools actively support local growers through SEMAP's "*Buy Fresh Buy Local*" consortium, buying fresh and/or organic produce.

During the year, our 14-member staff served **120,716** meals, with an 8% decrease from last year due to a decrease in enrollment. Staff members participated monthly in food and industrial safety training, and all food preparation facilities and recordkeeping procedures were inspected monthly by a private compliance contractor. Facilities were also inspected at least two times by the Board of Health. Most staff members are ServSafe, Allergy and CPR certified.

Vending sales at Westport Schools are confined to healthy, reduced-calorie snacks and beverages that meet the nutritional guidelines of our Wellness Policy. The school district is a partner with Pepsi Beverages Company, the exclusive provider of our bottled water, fruit and vegetable juices (our schools do not offer any soda products to students or products that contain splendor products).

Food Services Financial Report Fiscal Year 2017 - 2018

<b>Beginning Balance</b>	<b>\$ 58,002.00</b>
<b>Revenues</b>	<b>601,226.00</b>
Sales	386,718.00
State and Federal Reimbursement	212,587.00



<b>SCHOOL DISTRICT PERSONNEL 2017 - 2018</b>
--

District Administration and Programs	
Superintendent of Schools	Dr. Ann Marie Dargon
School Business Officer	Michelle Rapoza

Response to Intervention Coordinator (.25 FTE)	Dr. Christopher Parker
Director of Curriculum & Instruction (0.5 FTE)	Brian Abdallah
Executive Secretary for the Superintendent	Karen Augusto
Director of Special Education	Elaine Santos
Human Resources Coordinator	Kristin McDaniel
Academic Grants Coordinator - Title I (0.3 FTE)	John DeFusco
Extended Day Director	Donna Lamontagne
Executive Assistant for Business Services	Melissa Sousa
Business Services Assistant for Accounts Payable	Sheila Kenyon
Business Services Assistant for Payroll	Lucy Hassey
Executive Secretary for Special Education	Helena Neves
Clerk (Transportation/Nutrition/Technology)	Holly Moreau
Student Services Supervisor	John Phelan
Supervisor of Custodians & Facilities	Kimberly Ouellette
Supervisor of Maintenance & Facilities	Michael Duarte
Maintenance Assistant	Ryan Ingalls
Maintenance Assistant	Peter Sarza
District Courier/Custodian	Lori Deston
District Custodian (Floater)	Alex Martell
Director of Technology	Raymond Nekrasz
District Computer Systems Administrator	Joseph Augusto
School Resource Officer (Town)	David Leite
Licensed Practical Nurse	Heather Cabral
Behavior Teacher	Sandra Mauk
Behavior Specialist Teacher Assistant	Heather Vieira
Physical Therapist	Jessica Randall
English Language Learners Teacher	Ann Pimentel-Hathaway
English Language Learners Teacher	Michelle Scott
School Physician	Dr. Dennis R. Callen
Occupational Therapist	Ginger Cameron
Occupational Therapist	Cristine Morrisette
.5 Certified Occupational Therapy/Assistant/.5 Communications Teacher Assistant	Rebecca Avilla
Speech Language Pathologist	Lynn Volk
Speech Language Pathologist	Cynthia DeFreitas
Speech Language Pathologist	Lisa Stanton
Speech Language Pathologist Teacher Assistant	Rachel Flynn
Instructional Technology Coordinator	William Schuler
Athletic & Activities Director	Jason Pacheco
.5 Floater Nurse	Diane DaPonte
.5 Floater Nurse	Kim Duclos
Westport Junior/Senior High School	
Principal	James Demers
Vice Principal	Ryan Andrade

Vice Principal	Ryan Augusta
English Teachers	Thomas Clark
	Matthew Shivers
	Regina Mercer
	Richard Monast
	Amanda Rowley
	Nicole Bell-Dias
	Jonathan Bernier
	William Bernier
	Daniel Marques
Reading Support Teachers	Patricia Robichaud
	Nancy Tripp
Math Teachers	Ian Burrows
	Joseph Ford
	Jennifer Gargiulo
	Laura Charette
	Michael King
	Judith Jennings
	Mary Catherine Santos
Social Studies Teachers	Sheldon Thibodeau
	Norman Abrahamson
	Katherine Silva
	Rebecca Mekshes
	Amy DuBois
	Michael Ponte
	Amanda Tetzloff
Science Teachers	Nicholas Hunt
	Daniel Harrington
	Christopher Ferreira
	Thomas Flanagan
	Holly Pacheco
	Jordan Silva
	Susanne Theriault
World Language Teacherss	Ann DeFrias
	Caroline Pavao
	Edneuzza Farias
Business Teachers	Kevin Clark
	Chester Millett
Special Education Teachers	Christina Borges
	Paul Bornstein
	Derek DaSilva
	Julie Moisiades
	Monique Jones
	Christopher Sardinha

	Andrea Medeiros
	Jeanne Rivard
	Erin Mello
	Dianne Pereira
Teacher Assistants	Sharon Skov
	Juline Douyon
	Kimberly Perry
	Jaime Soares
	Carol Beaupre
	Wendi Charbonneau
	Paula Mello
	Kathleen Cummings
	Elizabeth Karam (.25 FTE)
	Brian Silva-Boutwell
	Patricia Sommer
	Heidi Charest
	Deserio Damaso
	Annette DeGagne
	David Medeiros
Library Media Specialist	Bridget Buckless
Health & Physical Education Teachers	Celia Daluz
	Amy Teixeira (.5 FTE)
	Benjamin Marshalek
	Matthew Kampfer
Art Teachers	Michelle Borges (.4 FTE)
	Scott Frost
	Melissa Lambert
Music Teachers	Christopher Nunes (.5 FTE)
	Elizabeth Carvalho (.5 FTE)
	Jarrod Russell
Film Teacher	John Rezendes (.5 FTE)
Guidance Counselors	Leslie Ruel
	Sherry Michael
	Marie Fallows
School Adjustment Counselors	Jennifer Borelli
	Mary-Jo Medeiros
	Marie Fallows
Nurse	Susan Walinski, R.N.
In School Suspension Teacher Assistant	Natalia Silva
Executive Secretary to the Principal	Michelle Cairo
Executive Secretary to Athletic Director, Assistant Principals	Angelet Viveiros
School Clerk	Madeline Bednarz
Special Education Clerk	Karen Giblin

Guidance Clerk	Jacqueline Corey
Food Service Manager	Linda Souza
Food Service Staff	Ronda Pereira
	Laura Nascimento
	Sherry Perrault
	Cynthia August
	Ana Melo
Custodian - Day	James Pacheco
Custodian - Midshift	Casey Jones
Custodians - Night	Anthony Furtado
	Robert Cateon
	Patricia Sulyma
Westport Elementary School	
Principal	Thomas Gastall
Assistant Principal	Stacey Duquette
Third Grade Teachers	Erin Connors
	Susan Porter
	Julie Morotti
	Katherine Reis
	Jessica Silvia
	Linda Gosson
Fourth Grade Teachers	Alison Higham
	Elizabeth Chouinard
	Jillian Davenport
	Shelley Rego
	Teal Gildea
	Cheryl Guild
Fifth Grade Teachers	Jodi Ferreira
	Lauren Driscoll
	Trisha Paiva
	Christine Carlile
	Matthew Shunney
	Diane Comeau
Sixth Grade Teachers	Kelly Croft
	Deborah Janik
	Nicole Sirois
	Ryan Struthers
	Paul Tetrault
	Lee Ann Shaw
Special Education Teachers	Avery Smith
	Catherine Howland
	Andrea Lopes
	Kristen Tucker

	Faith Roberts
	Elizabeth Teixeira
Interventionists	Andrew Cottrill
	Jennifer Fitton
	Amanda Melo
	Kristina Pontes
	Kara Raposo
	Melissa Avila
	Kelly Araujo
Teacher Assistants	Derbra Darkow
	Barbara Gesner
	Susan Martin
	Jody Williams
	Nadine Fournier
	Robin Sullivan
	Janet Vachon
	Elizabeth Karam (.25 FTE)
	Stephanie DuCharme
	Kerri Pierce
	Donna Bedard
	Sherry Amaral
	Madaline Lesieur (.6 FTE)
	Scotty Hayes
	Sherrie Lees
	Jeanine Deveau
	Carol Nadeau
Music Teachers	Elizabeth Carvalho (.5 FTE)
	Liam Sullivan (.5 FTE)
	Christopher Nunes (.5 FTE)
Library Media Specialist	Susan Viveiros
Health & Physical Education Teachers	Amy Teixeira (.5 FTE)
	Gary Parziale (.5 FTE)
Art Teacher	Alicia McGuire
STEM Elective Teacher	Cynthia Bell
Guidance Counselor	Elizabeth Bacchiocchi
Nurse	Nicole Machado, R.N.
Executive Secretary to the Principal	MaryBeth Carney
School Clerk	Patricia Amaral
Special Education Clerk	Suzanne Lemar
Food Service Manager	Maria Raposo
Food Service Staff	Karen Arruda
	Terry Fitzsimmons
	Janet Pacheco
Custodian - Day	Paul Malenfant

Custodians - Night	Jacob Mauk
	Michael Costa
Macomber Primary School	
Principal	Carolyn Pontes
Lead Teacher (stipend position)	Leah Chesney
Integrated PreKindergarten Teachers	Melissa Parker
Kindergarten Teachers	Michelle Thomas
	Karen Lavenda
	Jennifer Medeiros
	Rachel Lambauer
	Allison Correia
First Grade Teachers	Karen Salva
	Elizabeth Dunn
	Donna Edwards
	Robin Morin
	Andrea Willard
Second Grade Teachers	Jennifer Bettencourt
	Jennifer Merchant
	Linda Ferreira
	Aimee Rapoza
	Rebecca Boyle
Special Education Teachers	Elizabeth Abdow
	Krista DeMello
	Amy Sousa
	Renee Rego
	Tammy Gluchacki
Interventionists	Carolyn Lavalley
	Inge DeFusco (.5 FTE)
	Kristen Shott
	Leah Chesney
	Andrea Cottrill
	Lindsey Cabral (.5 STEM, .5 Interventionist)
Teacher Assistants	Lindsey DeAndrade
	Jennifer Lavoie
	Susan Harding
	Rachel Fortier
	Cheryl Estrella
	Christine Dias
	Mary Ann Vincelette
	Crystal Carriero
	Amy Arruda
	Tammy Pimentel
	Natalie Branco

	Nicole Anderson
	Kristy Almeida
	Kathryn Flanagan
	Lucy Cordeiro
	Kelly Dean
	Kimberley Legendre
Music Teacher	Marlo Dennis
Physical Education Teacher	Nancy Kim Mercier
Art Teacher	Chantal Allen
School Adjustment Counselor	Elisabeth Harrington
Nurse	Tracy Pereira
Licensed Practical Nurse	Mary Ann Kelly
Exectuive Secretary to the Principal	Judy Oliveira
School Clerk	Diane Charette
Special Education Clerk	Kelley Cooper
Food Service Manager	Sherrie Giovannini
Food Service Staff	Susan Hadala
	Maria Fatima Silva
Custodian - Day	Maurice Steibilen
Custodian - Midshift	Mark Thibodeau
Custodians - Night	Michael Concepcion
<b>Extended Day Services</b>	
Extended Day Staff	Katherine Dispirito
	Jeffrey Griffin
	Bethany Deveau
	Sheila Hutchinson
	Jessica Rioux
	Danielle Simoes
	Andrew Almeida
	Rebecca Amaral-Peterson
	Laura Destremps
Clerk (stipend position)	Suzanne Lemar

