



**TOWN OF WESTPORT
ROAD USE APPLICATION / AGREEMENT**

Date: _____

Name of Organization: _____

Address: _____

Contact Person: _____

Contact's Phone Number: _____

Please attach a letter of request containing the following information:

- A. Explain what the event is for.
- B. Date and time of event.
- C. Location of staging area.
- D. Number of participants.
- E. A copy of the route to be used, listing all street names.

ROAD USE RULES

- 1. All participants must follow the rules of the road.
- 2. All participants must ride, run or walk in a single file.
- 3. There will be no use of paint on roadways, street sign poles or telephone poles for directions.
- 4. All staging areas are to be void of any litter following the conclusion of the ride/race/walk.
- 5. Temporary signs for directions may be used but taken down the same day following the conclusion of the ride/walk/race.
- 6. Event organizers may be stationed along the route for directions, if no signs are used.
- 7. A "cash/check deposit" of \$100.00 will be held by the Town to ensure that no Town property has been defaced and that all signage has been removed; the deposit will be returned the following business day after inspection of the route and all is found to be intact. *Deposit check should be event-dated.

By signing below, applicant has read the "**Road Use Rules**" and agrees to abide by this policy; and applicant has read and signed the attached "**Hold Harmless Agreement**".

Signature of Applicant

Date

Deposit received: _____

Deposit returned: _____

Westport Board of Selectmen

RELEASE FROM LIABILITY, INDEMNITY
AND HOLD HARMLESS AGREEMENT

_____, in consideration of being allowed to host a
(Name of Organization)

Bicycle Ride, Motorcycle Ride, Road Race or Walk-a-thon on a public road in the Town of Westport, MA do forever RELEASE, ACQUIT, DISCHARGE and COVENANT to HOLD HARMLESS the Town of Westport ("Town"), a municipal corporation of the Commonwealth of Massachusetts, and its successors, departments, officers, employees, servants, attorneys and agents, of and from any and all actions, cause of action, claims, demands, damages, costs, loss of services, expenses and compensation on account of or in any way arising out of, directly or indirectly, all known and unknown personal injuries or property damage which I may now or hereafter or may acquire, resulting or to result from said participation in the aforementioned activities. Furthermore, I hereby agree to protect the Town and its successors, departments, officers, employees, servants, attorneys and agents against any claim for damages, compensation or otherwise arising out of or resulting from any injury to any party in connection with said participation in the aforementioned activities and to INDEMNIFY, reimburse or make good to the Town or its successors, departments, officers, employees, servants and agents any loss or damage or costs including attorneys' fees, which the Town or its representatives may have to pay if any litigation arises from said participation in the aforementioned activities.

Signature of Applicant

Date