

BUSINESS CERTIFICATE AMENDMENT

CERTIFICATE # : _____

DATE: _____



TOWN CLERK
816 MAIN ROAD WESTPORT, MA
02790

IN CONFORMITY WITH THE PROVISIONS OF CHAPTER ONE HUNDRED TEN, SECTION FIVE OF THE GENERAL LAWS, AS AMENDED, THE UNDERSIGNED HEREBY DECALARE(S) THAT A BUSINESS IS CONDUCTED UNDER THE TITLE OF:

(NAME OF BUSINESS)

(PHYSICAL BUSINESS ADDRESS)

AS IS APPEARS ON TH EBUSINESS CERTIFICATE FILED WITH THE TOWN CLERK ON _____
(DATE OF ISSUE - CERTIFICATE ON FILE)

HAS BEEN CHANGED AS FOLLOWS:

Discontinued (business no longer in existence)

Retired (retiring business)

Deceased (owner(s) deceased – business still in existence)

Name of Owner(s) Deceased: _____

Withdraw (owner(s) withdrawing from the business – business still in existence)

Name of Owner Withdrawing: _____

Change of Address: ___ Owner residence ___ Business location

Previous Address: _____

New Address: _____

Change Name of Business (minor changes only; business may need to discontinue old & open new business)

New Name: _____

Owner Signatures below -- Sign ONLY in the PRESENCE of a Notary Public OR the TOWN CLERK

Signed under penalties of perjury:

1. _____ 3. _____

2. _____ 4. _____

ON _____ THE ABOVE NAMED PERSON(S) PERSONALLY APPEARED BEFORE ME AND MADE OATH THAT THE FOREGOING STATEMENT IS TRUE.

-OR-

(NOTARY)

(TOWN CLERK)

(COMMISSION EXPIRATION DATE)

IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 337 OF THE ACTS OF 1985 AND CHAPTER 110, SECTION 5 OF MASSACHUSETTS GENERAL LAWS, BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER. A STATEMENT UNDER OATH MUST BE FILED WITH THE TOWN CLERK UPON DISCONTINUING, RETIRING, OR WITHDRAWING FROM SUCH BUSINESS OR PARTNERSHIP. COPIES OF SUCH CERTIFICATES SHALL BE AVAILABLE AT THE ADDRESS AT WHICH THE BUSINESS IS CONDUCTED AND SHALL BE FURNISHED ON REQUEST DURING REGULAR BUSINESS HOURS TO ANY PERSON WHO HAS PURCHASED GOODS OR SERVICES FROM SUCH BUSINESS. VIOLATIONS ARE SUBJECT TO A FINE OF NOT MORE THAN THREE HUNDRED DOLLARS (\$300) FOR EACH MONTH DURING WHICH SUCH VIOLATION CONTINUES.