



## COMMUNITY PRESERVATION COMMITTEE

### MINUTES OF MEETING

Thursday June 8, 2017

Chairman William D. Raus called the meeting to order at 7:30 pm with Richard Lambert, Tim Gillespie, Janet Jones and Elizabeth Squire. Absent were: Vice-Chair Betty Slade, Anne Brum (resigned), Hugh Morton, and Elizabeth Collins.

#### Minutes

April 13, 2017, May 2, 2017

Mr. Gillespie motioned to approve. Seconded by Ms. Jones. The vote was four in favor with Mr. Lambert abstaining because he was absent.

#### Westport Youth Athletic Association (WYAA) Status

Keith McDonald stated that the contractor has submitted 2 invoices since the last meeting and they have left the site because of the amount of rain making work difficult. The contractor will return later in the summer to finish rough grading then loom and seeding. They will have fields seeded before winter so as to have fields to play on. They are about halfway complete. Mr. Lambert motioned to pay the 3rd and 4th invoices. Seconded by Mr. Gillespie. The vote was unanimous.

#### American Legion Hall – tight tank bids

Mr. O'Hara, Commander ALH 145 and Justin Lentini were before the committee to present 3 bids for the tight tank. The three bids are

Potter 13,000

Cabral 12,004

Oliveira \$13,947.50

Mr. Gillespie motioned to approve the low bid by Cabral and the project is to be completed before November 1, 2017. Seconded by Ms. Jones. The vote was unanimous.

#### Westport United Youth Sports (WUYS)

Low bid chosen for fieldwork in May. Fernando Larguinha opened bids on May 19, 2017. There were only 2 bids by East Coast Landscaping for \$152,575 and by Robert B. Our Co Inc. for \$79,505. The low bid was chosen. The WUYS needed to begin the work to make the field ready for use and were given the go ahead by the CPC Chair. The Committee needs to ratify the decision.

Mr. Gillespie motioned to endorse the choice of low bidder "Robert B Our" for \$79,505. Seconded by Ms. Jones. The vote was unanimous.

**Status Town Hall Annex Gym (contract dates)** – Tim Gillespie gave an update. The corner room in the corner of the gym was demolished and removed with the help of volunteers in

less than 2 hours a few weeks ago. Mr. Gillespie thanked Brian Valcourt and his helper and two other volunteers that came to help. The plasterer is working in the gym this week and next week refinishing the walls and ceiling. They are expected to complete the job by next week. The walls were scraped, painted with oil based primer followed by a mesh and plaster. The final skim coat is next and once done, the painting will be done by a different party. Mr. Raus visited the site and noted that the work is coming along.

### **Linden & Maple Grove Cemetery Pickett fence**

Mr. Gillespie stated that the pickets are being delivered tomorrow and will be stored at the Highway Dept. shed. He put out bid for the contractor to install the pickets. The low bidder was Nate Allen and his bid was approximately \$12,643.50. The other high bidder amount was \$29,085 by William Gesner Builder. Mr. Gillespie will subsequently provide a copy of the bids for the files.

### **Town Hall chimney/roof**

Update— Mr. Gillespie stated that he performed a drone flight to measure the chimney. The chimney needs to be sealed and capped. He will provide additional information.

### **Update Annex Roof.**

Mr. Gillespie performed a drone flight over this roof to measure and has reviewed the RFP drafted by Ms. Tabit. Mr. Lambert motioned that Mr. Gillespie follow through on the RFP with Mr. King and issue the RFP.

### **Any other business that may come before the Board**

Assignment of Liaisons for projects. Mr. Raus would like to address this at the next meeting after any new members are assigned to CPC.

### **Correspondence.**

- a. Thank You Letter for Anne Brum's service. Letter endorsed.
- b. Email from Mr. Cole regarding the FY12 Estuaries Project. Mr. Cole requested CPC approval to expend FY12 Estuary Assessment/Restoration Project funds. In conjunction with the Water Resource Management Committee (WRMC), Mr. Cole is requesting CPC approval. The plan is to prepare an application for clean water planning funds from the State Revolving Fund to undertake an Integrated Water Resource Plan for the East Branch of the Westport River. This will be the required and logical next step toward responding to the TMDL Report recently issued by DEP and the EPA for the Westport River. The WRMC will be considering a proposal at its next meeting on June 21st to undertake such planning, and, with this inquiry the WRMC is soliciting the views of the CPC as to whether it has any objections. When these funds were authorized by Town Meeting they were to be used:

"for a professional review of the Report, publication of materials, bringing highly qualified speakers for public meetings and additional runs or other analytical work to evaluate alternative approaches to meeting objectives."

The WRMC believes that the use here proposed will be appropriate once it has been approved by the WRMC.

Members unanimously agreed that this meets the objective of the FY 2012 Estuaries Project funding. Mr. Cole will need to go to the WRMC at the end of the month and is seeking a reply from the CPC.

Mr. Gillespie motioned that the remaining money in the FY12 Estuary Assessment/ Restoration Project budget be allocated to be used by the WRMC for the items that are in keeping with the original mission of the Estuary Project. Seconded by Ms. Jones. The vote was unanimous.

- c. Exhibit at LSS notification. The Life Saving Station was a restoration project funded in part by CPC. The LSS will have an exhibit on shipwrecks through September 3 2017. Noted.

**Invoices.**

WYAA/RAD. \$162,355. Mr. Lambert motioned to pay the 3rd and 4th invoices. Seconded by Mr. Gillespie. The vote was unanimous.

Acoaxet Chapel Borden and Myron Simmons \$ 10,044.09 total. Ms. Jones motioned to pay. Seconded by Mr. Gillespie. The vote was unanimous.

Annex Gym/Plaster Craftsmen. 30,404.50. Mr. Gillespie motioned to pay. Seconded by Ms. Jones. The vote was unanimous.

**Next meeting:**

July 13, 2017 at 7:00 p.m. at Town Hall

**Ajournement.**

Motion by Mr. Lambert to adjourn at 8:35 p.m. Seconded by Mr. Gillespie. The vote was unanimous.

Respectfully submitted,  
Lucy Tabit, Recording Clerk