



**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA 02790  
MONDAY- AUGUST 21, 2017  
6:00 PM**

**Pledge of Allegiance**

**Chairman's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**Public and/or Board Member Comments**

1. EEE Informational Announcement.

**Acknowledgments & Recognitions**

**Appointments and/or Resignations**

1. Request was received from Constance Gee for appointment as an Associate Member of the Board of Appeals.
2. Request was received from Erica Ponte for appointment to the Personnel Board.
3. Request was received from Keith MacDonald for appointment to the Bike/Walking Path Committee.
4. Request was received from Hugh Morton for appointment as FinCom Rep to the Community Preservation Committee.
5. Request was received from Marjorie Howland for appointment to the Bike/Walking Path Committee.
6. Request was received from Stephen Connors for appointment to the Westport Economic Development Task Force.
7. Request was received from Police Chief Pelletier for the appointment of Christopher Leonard as a Parking Enforcement Officer.
8. Request was received from Town Administrator King for appointment of a Sealer of Weights & Measures – Raymond W. White.

**6:05 PM**      **Jeffrey Walker, Executive Director, SRPEDD** – RE: An overview of current projects.

**6:15 PM**      **Treasurer Brad Brightman** – RE: Appointment of Assistant Treasurer Mary M. Sullivan.

**Action Items**

1. Request was received from Jim Mullin, 171 Cherry & Webb Lane for use of the north side (river) parking area of Cherry & Webb Beach on September 9, 2017 from 3:30pm to 11:00pm for guest overflow parking for his daughters' wedding. \*Beach committee approval received.
2. BOS vote to approve the Master Lease Purchase Agreement with Tax-Exempt Leasing Corp. for the 2017 Horton Ambulance for the Westport Fire Department.
3. BOS consideration of memo received from Lt. Paul Holden, WPD regarding Storage Licenses for Motor Vehicles.
4. BOS approval of the change order for the FY'17 Roadway Improvements.
5. BOS approval of a three-year Audit Services Engagement with Roselli & Clark.
6. BOS approval of an agreement with Westport Girl's Basketball League for use of the Westport Middle School Gym (August 22, 2017 through October 27, 2017).
7. Request was received from the Greater Westport Food Pantry for permission to expand storage capabilities at the Westport Middle School.
8. Request was received from the Greater Westport Food Pantry for permission to hold a Yard Sale on September 23, 2017 in front of the former Westport Middle School.

## **Licenses**

1. BOS approval of the following Common Victualler Licenses:
  - A. Barri Throop, 1489 Main Road – Residential Kitchen.
  - B. Ray's Kettle Korn, 26 Kelly Avenue – Residential Kitchen.
  - C. Gene's Meat Market, 35 State Road – Derek Cordeiro.
  - D. Westport Country Day School, Inc., 1128 State Road – Anne Motta.
  - E. Wingate's Cakes, 434 American Legion Highway – Lauren Wingate.

## **Town Administrator Report**

## **Discussion Items**

## **Minutes**

1. Approval of the Regular Meeting Minutes of August 7, 2017.

## **Selectmen Liaison Committee Reports**

1. Update from High School Re-Use Committee – Shana Shufelt.

## **Question and Answer Period**

## **Boards/Committees/Commissions Vacancy List**

Bike/Walking Path Committee – 2 vacancies  
Board of Appeals – 1 vacancy  
Cable Advisory Board – 1 vacancy  
Capital Improvement Planning Committee – 2 vacancies  
Educational Fund Committee – 1 vacancy  
Historical Commission – 1 vacancy  
Long Term Planning Town Building Evaluation Committee – 1 vacancy  
Open Space Committee – 1 vacancy  
Personnel Board – 3 vacancies  
Recreation Commission – 2 vacancies  
Westport Cultural Council – 1 vacancy  
Westport Economic Development Task Force – 2 vacancies

## **Board Members Suggestions for Future Agenda Discussion / Action**

## **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

## **Other Business**

**Executive Session** – pursuant to the provisions of MGL c 30A section 21 to approve Executive Session Minutes of August 7, 2017; and to discuss the Highway Surveyor's contract; and to discuss L.A.W. negotiations.

**Adjournment**





## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

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Town Administrator  
Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator  
Subj: Bi-Weekly Report  
Date: August 18, 2017

### **Item #1 – Hurricane Gert**

Hurricane Gert may have been tracking far out to sea off the Atlantic coast, yet it still had local impacts. Town Beaches were closed and Horseneck Beach forbade water activities. A sailboat had difficulty coming into Westport Harbor, capsized (no injuries) and washed up on Cherry & Webb Beach.

### **Item #2 – LED Streetlight Project**

MAPC has completed its analysis of the cost for a LED Streetlight Replacement. A copy of the report is attached.

### **Item #3 – Recreational Marijuana**

Attached is a report from KP Law summarizing the new law and steps the Town can take with respect to it.

### **Item #4 - “Assessing the Gap” - Mass Dept of Revenue**

Attached is a copy of a report prepared by the Mass Department of Revenue about the difference between assessed valuations and the current market.

### **Item #5 – Capital Improvement Planning**

Departments have been given the forms and explanations for submitting capital projects for FY 2019. Project requests are due at the end of September.

### **Item #6 - Highway Roof Repair**

The Highway Garage Roof Repair has been completed.

### **Item #7 – Marine Services – Monthly Report**

Attached is Chris Leonard’s Monthly Report.

### **Item #8 - Veteran Service Officer’s – Monthly Report**

Attached is Brad Fish’s Monthly Report.