

**AGENDA  
BOARD OF SELECTMEN**

**REMOTE PARTICIPATION**

**Monday August 10 2020  
6:00 PM**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
YOU CAN JOIN BY COMPUTER: <https://meet.google.com/ace-tajh-etx>  
OR DIAL IN by phone : 510-761-7508 enter PIN when asked: 981 327 222#

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting on line. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. PUBLIC HEARINGS:**

- a. **Fee increases:** Consider an increase in the Wiring, Plumbing and Gas Inspector fee from \$30 to \$35 per inspection effective August 11, 2020.
- b. **Seasonal Trailer First Time Application:** New owner, Eric Martin, requests approval of a six-month seasonal trailer permit for recreational purposes to locate a trailer at 126 South Shore Street, Assessor's Map 76A, Lot 125-126.

**6:10 p.m.**

**3. COVID-19 Update**

**6:10 p.m.**

**4. Discussion**

- a. Notice by MA Department of Agricultural Resources proposing to purchase an Agricultural Preservation Restriction ("APR") on farmland owned by Stephen A. Pettey and Joyce P. Silvia consisting of parcel (s) located at Sodom Road and do hereby consent to a reduction of the 120-day notice period prescribed for the announcement.
- b. Hiring Freeze.
- c. Posting requests.
- d. Beach Permits.
- e. Public Safety Staffing Committee.

**6:15 p.m.**

**5. Action Items**

- a. Special Town Meeting:

- 1). Elementary School Roof Replacement.
- 2). Revision to FY2021 Budget.
- b. Police Department request to lower speed limit to 30mph on River Road.
- c. Accept donations for the food pantry through the Recreation Department from Caroline Fenn - \$750.
- d. Kelsey Baptiste request to park two vehicles on Beach Ave for Wedding Ceremony on October 3, 2020 at 1pm; rain date October 4, 2020.
- e. Request from Planning Board for comment on 5.0 Mw solar array plan located Soules Way Map 57, Lots 19 and 24, lot size 35 acres.
- f. BOS Approval of the Orders of Taking for Cortney Drive, Sherman Court, Devol Avenue, Jennings Way and Brownell Avenue.
- g. Approve and endorse an amendment to the contract with SW Cole for engineering services to include non-participating work on Old County Rd. requested by the Town Administrator and Town Planner.
- h. Approve and endorse Ch. 90 FY21 2020 Contract #1 Roadway Improvements Project Request.

**6. Appointments and/or Resignations**

**Requests for re-appointments and first time appointments (where indicated):**

- a. Resignation of Craig Dutra as Library Trustee
- b. Resignation of Catherine Davis from the Council on Aging.
- c. Affordable Housing Trust: Elizabeth Collins, David Cameron West, James Sabra, Betty-Ann Mullins and Ann E. Boxler as the BOS Rep. (2-year Term).
- d. Community Preservation Committee: Elizabeth Collins, Housing Rep.

**7. Town Administrator Report**

**8. Minutes**

**9. Bill Warrant**

**10. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**

**11. Boards/Committees/Commissions Vacancy List**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

**13. Question & Answers.**

- 14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. discuss strategy with respect to collective bargaining unions: AFSCME American Federation of State, County & Municipal Employees Highway Union.(2)
  - b. strategy with respect to litigation concerning Greenwood suit. (3)
  - c. approve Executive Session Minutes.

**Adjournment**

*Original posting with Town Clerk was on August 6, 2020 at 12:32 pm*

## **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 3 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road  
Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
Office of the Board of Selectmen

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Town Administrator  
Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: Aug 7, 2020

**Item # 1 – COVID Cares Act Grant**

The Town has been approved for and received a \$1,485,398 grant for COVID related expenses.

**Item # 2 – Water Meter Replacement Project**

The Town is working Ryan Trahan from Environmental Partners Group on a project to replace the water meters and upgrade the water billing software. The meters will be able to be read from a passing vehicle and the recorded readings downloaded into the billing software. The project when completed will decrease labor and increase meter reading and billing accuracy. Jim Hartnett, Linda Correia, and I have completed the review of the technical proposals. Cost proposals are due in next week.

**Item # 3 – Town Hall Elevator**

The Town Hall elevator is scheduled to have a major upgrade repair starting August 17. The elevator will not be usable during the two week upgrade work.

**Item # 4 – Charter Communications – Franchise Renewal**

Attached is a letter from Charter Communications seeking to renew their franchise agreement.

**Item # 5 – Monthly Reports**

Attached is the monthly report from the Cemetery Department.