

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY- JUNE 13, 2016
6:00 PM**

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and Board Member Comment

Acknowledgments & Recognitions

Appointments and/or Resignations

1. Appointment of Republican Town Committee Poll Workers.
2. Appointment of Full-Time Dispatcher – Kylie Ouellette.
3. Appointment of Lifeguards for 2016 Season.
4. Annual Appointments for FY 2017.

6:05 PM **John P. Fennelly** – RE: An application request for a private shellfish grant/aquaculture license for a 25-acre oyster farm in the following proposed area: Gooseberry Site #3.

6:15 PM **Beverly Bisch** – RE: Appointment of Melissa Duquette as Part-time Nutrition Meal Site Manager at the Council on Aging.

6:30 PM **School Building Committee** – RE: Update on the status of the Feasibility Study.

6:45 PM **Continued Public Hearing** – RE: An application request from Robert A. Camara, Jr. - Rob's Auto Care, Inc., located at 500 Adamsville Road for a Class II Motor Vehicle License for the sale of used vehicles. Total vehicles requested: 12. The property is shown on Assessor's Map 81, Lot 12A.

8:00 PM **Tony Roselli, Roselli, Clark & Associates, CPAs** – RE: Review of FY'16 Town Audit.

Action Items

1. Request received from Dharma Voyage to hold a boat launch ceremony at the Head of Westport Landing on June 25, 2016. Police recommendation received.
2. Request received from Blue One Productions to hold the Blue One Challenge Road Race on September 17, 2016. Police recommendation received.
3. BOS policy regarding US Flag protocols.
4. Award of Contract for Motor Vehicle Fuels Bid for FY 2017.
5. Approval of Design Services Contract with Reinhardt Associates for the Westport Police Station.
6. Approval of Engineering Services with Tibbetts Engineering, Inc. for Chapter 90 projects.
7. Approval of construction of cul-de-sac islands for Miss Rachel Trail and Windrush Lane.
8. BOS vote to accept COA Donations.
9. BOS vote to Retain/Return various articles.
10. Approval of Letter of Engagement with Roselli, Clark & Associates, CPA for auditing services.

Liquor Licenses

1. Approval of One-Day Liquor License for Coastal Wine Group for the 5th Annual Wine, Chocolate & Cheese Festival on Saturday, June 18, 2016 from 11AM to 8:30PM – Westport Fairgrounds.

Town Administrator Report

Discussion Items

Minutes

1. Approval of BOS Regular Meeting Minutes of May 16, 2016.

Selectmen Liaison Committee Reports

Question and Answer Period

Board Members Suggestions for Future Agenda Discussion / Action

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Other Business

Executive Session – pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) to discuss strategy with respect to Collective Bargaining - Police.

Adjournment



TOWN OF WESTPORT
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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator
Subj: Bi-Weekly Report
Date: June 10, 2016

FY 2016 Revenue Tracking

Attached is a report showing the Local Receipts through the end of May, 2016. One more month remains in this fiscal year. The report compares the Local Receipts with the end of May, 2015. The report shows several important data facts. Local Receipts for FY 16 are \$194,000 short of the total estimate for the entire year with one month to go. In 2015 Local Receipts for June were about \$514,000 so it is very probable that FY 16 Local Receipts for the year will exceed the estimates. Also FY 16 Local Receipts are running \$166,000 over FY 15 through the end of May.

Town/School Information Technology Services

The Town and School Administrations have been meeting and discussing ways in which we can collaborate for providing IT Services. We have discussed how Town and School staff can assist each other with network design, upgrades, and services. We have also been discussing a cooperative plan for changing internet service providers.

DEP – Westport Nitrogen TMDL Meeting

Just another reminder about DEP Public Meeting to discuss the Westport Total Nitrogen TMDL Report. The meeting is scheduled for 4 PM, Thursday, June 23, 2016 at the Town Hall Annex 856 Main Road. (Letter enclosed)

FY 17 Budget Initiatives

The Board should congratulate itself and the Finance Committee for advancing several financial policies for Fiscal Year 17. These include 1) Increased funding for Snow & Ice to make it more realistic, 2) Increased funding in the general fund budget for the OPEB Trust Fund, and 3) Funding part of the Capital Improvement Budget with general fund revenues.

Marine Services Director's Report

Attached is Chris Leonard's monthly report.