

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY- MAY 16, 2016
6:00 PM**

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and Board Member Comment

Acknowledgments & Recognitions

Appointments and/or Resignations

1. Request received from Martin W. Costa for appointment to the Commission on Disability.
2. Resignation received from Kylie Ouellette as full-time E-911 Dispatcher.
3. Request received from Kylie Ouellette for appointment as part-time E-911 Dispatcher / Reserve Officer.
4. Request received from Police Chief Pelletier for the re-appointment of Full-time Police Officer Douglas Wenson.
5. Request received from SRPEDD for consideration of a Board of Selectmen member to be nominated for election to serve on the Southeastern MA Metropolitan Planning Organization (SMMPO).
6. Request for appointment of Kyle Desrosiers as Seasonal Worker to the Cemetery Dept.
7. Request for appointment of Tax Collector's Seasonal Workers – Susan Maynard and Debra Moore.

6:05 PM **Landing Commission** – RE: Discussion and approval of Seaport Economic Council Program 2016 Grant Application.

6:20 PM **Janice P. Dey** – RE: Request for a change of hours for The Westporter Plantation & Cookery, Inc. d/b/a The Westporter, 1031 Main Road.

6:30 PM **Public Hearing** – RE: An application request of Kevin R. Curt for transfer of a six-month seasonal trailer permit for recreational purposes to locate a trailer on 49 East Beach Road. The property is shown on Assessor's Map 76A, Lot 14.

Action Items

1. Request received from Westport River Watershed Alliance to utilize the Town Landing area for River Day Festival at the Head of Westport for Saturday, June 4, 2016; Police and Highway recommendation received.
2. Request received from the Conservation Commission for the creation of a working group or process to review trailer permits in sensitive ecological areas.
3. BOS Approval of the Orders of Taking for Devol Avenue and Courtney Drive.
4. BOS Approval of a request by the Acoaxet Club, Inc. d/b/a The Pro Shop for a Change of Officers/Directors.
5. Request for parking along Horseneck Road (area of Bayside Restaurant) was received from Anne H. Wodlinger for a wedding. Police recommendation received.
6. BOS vote to accept COA donations in the amount of \$34.00.
7. BOS approval of end-of-year Budget Transfer for Town Hall/Annex.

Liquor Licenses

1. Approval of One-Day Liquor License for the Holy Ghost Club, 179 Sodom Road for a Burial Fundraiser; Police recommendation received.
2. Approval of Special Farmer-Winery Farmer's Market Beverage License for Running Brook Vineyards

& Winery.

Town Administrator Report

Discussion Items

Minutes

1. Approval of Regular Session Meeting Minutes of 05-02-16.
2. Approval of Annual Town Meeting Minutes of 05-03-16.

Selectmen Liaison Committee Reports

Question and Answer Period

Board Members Suggestions for Future Agenda Discussion / Action

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Other Business

Adjournment



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator
Subj: Bi-Weekly Report
Date: May 13, 2016

FY 2017 Municipal Budget - Final

Attached is a copy of the FY 2017 Municipal Budget as adopted by Town Meeting.

Westport Total Nitrogen TMDL Public Hearing

DEP has scheduled a Public Meeting for 4 PM, June 23, 2016 at the Town Hall Annex to discuss the Westport TMDL.

Beach Avenue Maintenance

I inquired to the Conservation Agent about the status of the Town's request for approval to do some limited maintenance on Beach Avenue. Attached is the response he received from the Division of Fisheries & Wildlife. I will work with the Highway Surveyor on a revised management plan.

Cul De Sacs

I have scheduled a public meeting and invited residents on the roads with removed cul-de-sacs to listen to information and comment about them. The meeting is scheduled for 6 PM, May 24, 2016 in the Board of Selectmen Meeting Room.

Hix Bridge Landing

A question arose over the location of the Town Landings under the jurisdiction of the Landing Commission. Attached is an email from the Commission Chair as well as several photos showing four lots. Three of the lots are under the Landing Commission. They include two parcels on the north west side of Hix Bridge and a third on the south east side comprising the landing itself. The fourth parcel on the south east side covering most of the parking area at Hix Bridge is under the Board of Selectmen (Map 50 Parcel 2).

Bristol County Agricultural High School Assessment

The Town received the FY 2016 assessment of \$63,261 from Bristol County Aggie for students who attend the program. The FY 17 assessment will be the same. This is less than the \$75,000 budgeted.

Chapter 90 Funding

Attached is a report prepared by TEC for the Highway Department showing the reconciliation of the Chapter 90 Funds as of May 10, 2016.

Police Station OPM

A question was asked about the cost of the OPM for the Police Station compared to the budget. The amount budgeted in the \$580,000 appropriated at Town Meeting was \$30,000. The amount in the contract is \$36,000. This only covers the cost through the bidding process.

FY 2016 Revenues to Date

Attached is the Town Accountant's Report of Local Receipts through April 30, 2016. In order to put this into context please review the next report I prepared comparing Local Receipts through the end of April 2016 to the same period in 2015. Local Receipts are running about \$200,000 higher in 2016. In addition, \$945,000 in local receipts were collected in 2015 between the end of April and the end of the Fiscal Year. Local Receipts could run about \$500,000 above the FY 2016 Estimated Revenues if a similar trend follows.

Charter Financial Report

Attached is Charter Communications 2015 Annual Financial Report.