



**AGENDA**  
**BOARD OF SELECTMEN**  
**REGULAR MEETING**  
**WESTPORT TOWN HALL**  
816 MAIN ROAD, WESTPORT, MA 02790  
**MONDAY – December 2, 2019**

**6:00 p.m. Call To order**  
**Pledge of Allegiance**

**Chair’s Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. Licenses**

**a. Public Hearing: Tax Classification Hearing**

Pursuant to MGL Ch. 40, Section 56, discussion with Assessors for the percentage of local tax levy to be borne by each class of property for the fiscal year 2020.

**b. Public Hearing**

Proposed amendment to the Town or Westport By-Laws Article XLV Waterways Regulations, Section 4506, sub paragraphs “C. Water Skiing”; “D. Personal Watercraft and Water Skiing” and including a new rule for “Winter Mooring in Area B”. See attached.

**c. Review and Endorse the Annual Liquor License Report for 2019 and 2020 Estimated Seasonal Population.**

**d. License Renewal open items:**

- 1). **NU WAY Auto 837 State Road.** Class II License: seeking an increase from 40 cars to 71 cars.
- 2). **S&K Auto Sales.** Class II Licensee renewal discussion.

**6:10 p.m.**

**3. Action Items**

- a. Request by the Narragansett Bay Wheelmen for approval of the use of roadways for September 8, 2020 ride. There were no issues from their 2019 ride. PD will not issue a recommendation at this time as it is too early to know if there will be road issues; NBW want to lock in the date for next year.
- b. Request by Westport Land Conservation Trust for approval of a conservation restriction for a parcel total area of 19.65 acres located at Assessor’s Map 70, Lots 10 and 10C on Adamsville Road.
- c. Buzzards Bay Coalition – Approval of Lyons Brook Reserve CR (50 acres, Drift Road)”
- d. Buzzards Bay Coalition – Approval of Lyons Brook Forest Buffer CR (5 acres, Sisson Hill Lane)”
- e. Request from the Board of Health to fund a warrant article for household hazardous waste collection.
- f. Request by CPC to endorse grant agreements for the Westport Historical Society historic preservation projects approved at Town Meeting for the Bell School and the Handy House; Westport United Youth Soccer (WUYS) and Westport Youth Athletic Association (WYAA) recreation projects.
- g. Request to decorate in front of Town Hall for the holidays.
- h. Request to close Town offices for one hour on December 19 for the annual pot-luck lunch.
- i. Request from Planning Board for comments on Special Permit Plan for a Medical Marijuana Cultivation & Distribution Facility located at 248 State Road.

**6:15 p.m.**

**4. Discussion Items**

- a. Consider changing “Board of Selectmen” to “Select Board” and “Chairman” to “Chair” in the Town’s General By-laws and Zoning By-laws.
- b. Request for support of warrant article from cable advisory committee for the purchase of Chromebooks for Westport Schools.

**5. Appointments and/or Resignations**

- a. Resignation by Lee Tripp from the Agricultural Commission.
- b. Request from COA Director to appoint the following as Aides to the Supportive Day Program:  
Level I: Cheryl Moniz; Level II: Nancy McGuinness, Diane Finucci, and Deborah Camara.
- c. Request appointment of Seth Lewis to Agricultural Commission as a regular member from alternate (3-year term).

**6. Town Administrator Report**

**7. Minutes**

**8. Bill Warrant**

**9. Selectmen Liaison Committee Reports**

**10. Boards/Committees/Commissions Vacancy List**

**11. Board Members Suggestions for Future Agenda Discussion / Action**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

**13. Question & Answers.**

**Adjournment**

**Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission – 1 Vacancy (12/2/19)

Agricultural Commission Alternate– 1 Vacancy (12/2/19)

Audit Committee - 1 At-large.

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Council on Aging – 1 vacancy (vacated 11/12/19)

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancy.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen’s Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***

## **LEGAL NOTICE**

### **TOWN OF WESTPORT, MA PUBLIC HEARING**

Pursuant to Town of Westport By-laws and Regulations Section XLV, Water Ways Regulations (not a by-law), a public hearing will be held by the Westport Board of Selectmen, on Monday December 2, 2019 at 6:05 p.m. at the Westport Town Hall, 816 Main Road, 2nd floor meeting room, Westport, MA for proposed amendments to Section 4506 WATERWAYS RULES AND REGULATIONS, paragraphs "C. Water Skiing"; "D. Personal Watercraft and Water Skiing" and to include N. "Winter Mooring in Area B" in same section as follows:

C. Water Skiing - As herein before permitted is subject to the provisions of the Chapter 90 B General Laws of the Commonwealth of Massachusetts and to the further restriction that there shall be no water skiing, within four hundred (400) feet of bathers, divers, piers, wharves, floats, moored boats or any shore, or within a marked channel. "Water-skiing" shall include towing or manipulation of a wake board, knee board, tube, surfboard or other similar devices behind a motorboat. No water skiing activity shall occur between the hours of sunset and sunrise.

D. Personal Watercraft - As herein before permitted is subject to the provisions of the Chapter 90 B General Laws of the Commonwealth of Massachusetts and to the further restriction that there shall be no personal watercraft operation within four hundred (400) feet of bathers, divers, piers, wharves, floats, moored boats or any shore unless at "headway speed". Personal Watercraft shall include all jet skis, motor propelled surfboards or water bikes. No personal watercraft operation shall occur between the hours of sunset and sunrise.

N. Winter Mooring in Area B – No Boat shall remain on its mooring in area B between the dates of December 21st and March 21st.

Any person interested or wishing to be heard should appear at the time and place designated.

WESTPORT BOARD OF SELECTMEN



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
Office of the Board of Selectmen

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Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: Nov 22, 2019

**Item # 1 – Senior Center Holiday Open House**

The Senior Center will be holding an Open House from 4-6 PM on Thursday Dec 12.

**Item # 2 – Principal Assessor Recruitment**

The deadline for Principal Assessor applications has ended. The BOA and I will be meeting with several candidates over the next two weeks. Finalists might be presented at the BOS meeting on December 16.

**Item # 3 - FY 21 Capital Improvement Planning**

The CIPC is in the process of prioritizing the numerous projects submitted by the various departments.

**Item # 4 – Green Communities- Westport Application**

Eric Abrene from SRPEDD has submitted the town's Green Communities application.

**Item # 5 – Treasurer Recruitment**

The application period for the Treasurer recruitment ends on Monday, December 2. My group is starting to review applications, prepare a candidate scoring sheet, and interview questions.

**Item # 6 – Old Police Station Demolition**

Work by the contractor Encore Contracting Associates began on Monday, November 18.

**Item # 7 – Cybersecurity Awareness Program**

Attached are the powerpoint sheets from a description of the Cybersecurity Awareness program by the Executive Office of Technology Services & Security. The Town & School Department will be participating in this program. Most of the training with employees will be on-line.

**Item # 8 – MS4 Consultant**

The Town is accepting proposals from engineering firms to assist with the implementation of MS4 requirements. The proposals are due November 22. Funds were included in the FY 20 Planning Department budget.

**Item # 9 – Municipal Vulnerability Project**

The Town Is accepting proposals from engineering firms to assist with planning in the East Beach Area of Westport for Municipal Vulnerability planning. The proposals are due on November 22. This will be paid for by a grant awarded to the town this year.

**Item # 10 - Monthly Reports**

Attached is a monthly report from the Community TV, Marine Services, and Senior Center.