



AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY – December 16, 2019

6:00 p.m. Call To order
Pledge of Allegiance

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

1. Acknowledgments & Recognitions

- a. Recognition of Call Firefighter/EMT Kenneth J. Reilly for his 40 years of service to the Town.
- b. Certificate of Appreciation to George Cataldo.

6:05 p.m.

2. Action Items

- a. Request from Fire Chief Legendre to review and approve contract for new ambulance.
- b. Request from the Westport Land Conservation Trust for approval and endorsement of a Conservation Restriction on the Brayton land Assessor's Map 81 Lots 10 & 10 B, total area 20.92 acres.
- c. Request to approve selection of Woods Hole Group/Kleinfelder as qualified engineers and contract for the– East Beach Corridor Municipal Vulnerability Project (MVP) Study.
- d. Request to approve selection of Kleinfelder as qualified Consultant Services and contract for Small Municipal Separate Storm Sewer System (MS4) permit obligations.
- e. Request from Planning Board for comments on a "Definitive Plan for Residences at Pine Hills" located at 202 Pine Hill Road.
- f. Request from Planning Board for comments on a Definitive Plan for "High Point Estates" Map 46, Lots 8 & 9C between 355 and 403 Division Road
- g. Request from Planning Board for comments on a Definitive Plan for "Woodland Estates at 0 Brookwood Drive" Map 70, Lots 15, 16, 16B & 16D and Map 69, Lot 5.
- h. Approve and endorse contract for stonework stabilization and repair sea walls at the Head of Westport Phase Woodall Construction Company of Norfolk, MA (CPA Project) \$114,996.28.

6:10 p.m.

3. Appointments and/or Resignations

- a. Request to appoint Joanne Medeiros-Duphily as part time EMD Dispatcher.
- b. Request to appoint Robert Bergeron to the Council on Aging (3-year term).
- c. Principal Assessor Candidates Interview.
- d. Request to make a contingent offer of part-time as-needed reserve officer employment subject to completion of the Reserve Intermittent Police Academy and employment requirements for Michael Chicca, Julious Rosario and Scott Algarvio

6:15 p.m.

4. Licenses

a. License Renewal open items:

- 1). Continued from 12/02/19: **S&K Auto Sales.** Class II Licensee renewal discussion.
- 2). Norwest Auto Sales d/b/a Patriot Auto Sales: Notification from landowner that lease is terminated due to non-payment of rent for 3 consecutive months.

5. Discussion Items

FY 2021 Municipal Budget Presentation - Town Administrator.

6. **Town Administrator Report**

7. **Minutes**

Sept 3 2019; Sept 16 2019; Sept 30 2019; Oct 15 2019; Oct 28 2019; Nov 12 2019; Dec 2 2019.

8. **Bill Warrant**

9. **Selectmen Liaison Committee Reports**

10. **Boards/Committees/Commissions Vacancy List**

11. **Board Members Suggestions for Future Agenda Discussion / Action**

12. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

13. **Question & Answers.**

14. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:

- a. Discuss strategy with respect to collective bargaining – Town Hall Unit Local Advantage for Workers Union (LAW 256) (3).
- b. Strategy with respect to litigation, Open Meeting Law complaint (3).
- c. Conduct strategy in preparation for negotiations with non-union personnel, Council on Aging Director (2).
- d. Approve Executive Session Minutes.
Sept 3 2019; Nov 12 2019

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission – 1 Vacancy (12/2/19)

Agricultural Commission Alternate– 1 Vacancy (vacated 12/2/19)

Audit Committee - 1 At-large.

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Council on Aging – 1 vacancy (vacated 11/12/19)

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancy.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**** Committees are kindly requested to advise who serves as chair, vice chair and clerk ****



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator 79K
Subj: Bi-Weekly Report
Date: Dec 13, 2019

Item # 1 – School Chromebooks Purchase - KP Law Opinion

Attached is an opinion from Town Counsel concerning the utilization of Cable PEG funds for chromebook purchases at the High School.

Item # 2 – Westport Solar Projects

Attached is a map of Westport showing the location of the various solar projects and a table showing additional information.

Item # 3 - FY 21 Capital Improvement Planning

The CIPC has prioritized all the submitted projects and will be ranking each of them this week.

Item # 4 – Annual Town Meeting and Annual Report Deadlines

Attached is a memo from Denise advising departments of the Feb 3, 2020 deadline for submitting articles for the Annual Town Meeting. Town Reports from departments and committees are due no later than January 31, 2020.

Item # 5 – Treasurer Recruitment

The application period for the Treasurer recruitment has ended. The screening group I am utilizing has selected 4 candidates to interview on January 8, 2020.

Item # 6 – Old Police Station Demolition

The contractor has erected a fence around the worksite. Actual demo work should start this week.

Item # 7 – Center for Medicare & Medicaid Services – EMS Date Collection

Westport has been one of numerous communities in each state that is required to provide cost, revenue, utilization, and other data on our EMS services. See attached letter.

Item # 8 – Westport Fire Services - ISO Classification

Insurance Service Office (ISO) does a periodic review of most fire suppression services. The ISO “rating” is used as one factor in determining residential and commercial property insurance rates. The Town received the attached letter from ISO regarding the most recently completed survey.

Item # 9 – Town Audit

The Town has received a draft audit from Tony Roselli. The final audit and Management Letter should be received shortly.

Item # 10 – Zoning Recodification

Attached is a report from the Town Planner about the progress on the Zoning Recodification project.

Item # 11 - Monthly Reports

Attached is a monthly report from Veterans' Services, Senior Center, and Cemetery.