



**AGENDA**  
**BOARD OF SELECTMEN**  
**REGULAR MEETING**  
**WESTPORT TOWN HALL**  
816 MAIN ROAD, WESTPORT, MA 02790  
**MONDAY – October 28, 2019**

**6:00 p.m. Call To order**

**Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. Appointments and/or Resignations**

- a. Bike Walking Path Committee: Mark A. Hosley (1-year term).
- b. Accept resignation of Edward Ferreira from the Agricultural Commission.

**6:10 p.m.**

**3. Discussion Items**

- a. Entertainment license discussion.
- b. Eric Kinsherf, Treasurer's office final report.
- c. Complete Streets – Bike Walking Path Committee, Jim Hartnett.
- d. Discussion on Camping Ground/tennis courts funding options.
- e. Discussion on collection of delinquent taxes.

**6:15 p.m.**

**4. Action Items**

- a. Planning Board request to post Assistant Planner Position.
- b. Planning Board request to approve Phase II Integrated Resource Management Plan contract with Kleinfelder Northeast.
- c. Planning Board request for comments on Definitive Subdivision Plan for proposed West Street, a private cul-de-sac, creating 2 lots south of Sullivan Drive.
- d. Request from Library Director to approve tuition reimbursement for Principal Clerk at the Library, Amy Medeiros, Fall Semester.
- e. Treasurer request to approve and endorse School \$8MM Bond Anticipation Note.
- f. Request from the Harbor Advisory Committee to amend the Waterways Rules and Regulations.
- g. Request from Town Clerk to vote to discontinue the use of the Accu-vote Voting Units and to use the Image Cast Voting Units.

**5. Licenses**

**6. Town Administrator Report**

**7. Minutes**

**8. Bill Warrant and Payroll report to the Board.**

**9. Selectmen Liaison Committee Reports**

**10. Boards/Committees/Commissions Vacancy List**

**11. Board Members Suggestions for Future Agenda Discussion / Action**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

**13. Question & Answers.**

**Adjournment**

## **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Audit Committee - 1 At-large.

[Bike / Walking Path Committee - 2 vacancies](#)

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 1 vacancy (Business Rep).

Community Preservation Committee – 1 vacancy (ConCom Rep).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancy.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road  
Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
Office of the Board of Selectmen

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Town Administrator  
Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator <sup>TK</sup>  
Subj: Bi-Weekly Report  
Date: October 25, 2019

### **Item # 1 – Veteran Service Officer**

Congratulations to Carole Freitas the Veterans' Service Officer. She passed the examination and is now certified.

### **Item # 2 – FY 21 Capital Improvements**

The Capital Improvement Planning Committee has been hearing presentations from the various departments that have requested funding for projects for FY 21. They heard from Cemetery, Police, Information Technology, and Town Hall (new truck). At the previous meeting presentations were made by Fire, School, and Highway. On deck is Community TV.

### **Item # 3 - FY 21 Budget**

Department budgets are being submitted ahead of the November 1 deadline.

### **Item # 4 – Green Communities- Westport Application**

Eric Abrene from SRPEDD is busy finishing up on our application. The municipal building energy audits are almost done as is the list of municipal vehicles.

### **Item # 5 – Treasurer Office – Press Release**

Attached is a press release that trumpets some of our recent successes in the Treasurer's Office. Reconciliations are up to date and the most recent one was completed 10 days early.

### **Item # 6 – Beech Grove Cemetery Road Paving**

Paving has been completed. The paved roads are a huge improvement. With the assistance from the Highway Department the cemetery crew is dressing the road sides with loam and grass seed.

### **Item # 7 – High School Reuse**

The Long-Term Building Committee met and made some modest changes in the Scope of Services for the High School reuse and sent it back to MassDevelopment. The study will be undertaken this winter and spring. The LTBC will be scheduling visits to WES and the Mac School.

### **Item # 8 – New Grade 5-12 School**

The contractor is moving a great deal of dirt and preparing the site for installation of the foundation for the new school.

### **Item # 9 - Monthly Reports**

Attached is a monthly report from the Planning Department, Fire Department and Marine Services.