

**AGENDA  
BOARD OF SELECTMEN**

**REMOTE PARTICIPATION**

**Monday June 22, 2020  
6:00 PM**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
TOWN BUILDINGS are CLOSED to the PUBLIC BY EMERGENCY ORDER  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
YOU CAN JOIN BY COMPUTER: <https://meet.google.com/ace-tajh-etx>  
OR DIAL IN by phone : 510-761-7508 enter PIN when asked: 981 327 222#  
*PLEASE JOIN 10 minutes early so the meeting can begin on time.*

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting above. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

**2. COVID-19 Update**

**6:05 p.m.**

**3. Action Items**

- a. Accept monetary donations for the food pantry through the Recreation Department totaling \$1,150: Anonymous - \$50; Barbara Smith - \$75; Stephen Connors - \$25; Douglas G. Vrona, D.M.D. (in memory of Louise M. Burke) - \$100; Country Woolens, Inc. - \$360; Nicholas & Sarah Jansen - \$40; Westport Point Neighborhood Association - \$500;  
Gift Card donations totaling \$1,000: Beth Mercer - \$900 worth of grocery gift cards to Market Basket; Anonymous – \$100 worth of grocery gift cards to Market Basket.
- b. Approve the FY'21 Motor Fuel Bid results & award the contract to Dennis K. Burke Inc.
- c. Transfer from Animal Control to Transfer Station \$2,500 for loader repair.
- d. Allow non-union essential employees to carry forward unused vacation from FY20 to be used in FY21.

**4. Discussion**

- a. Town Building Re-opening
- b. Town Meeting Location & Date
- c. Finalize Town Meeting Warrant
- d. FY21 Budget

**5. Appointments and/or Resignations**

- a. Request appointment of Michael R. Martin as a Reserve Police Officer.
- b. Re-appointment to the position of Reserve Police Officer: Stephen D. Kovar Jr.; Michael Kelley; Michael R. Roussel; Brian D. Souza; Keith J. Novo; Richard J. Rodrigues; Samuel Teixeira; Francios Napert; Scott Raudonaitis; Tyler Oliveira; Cody Silva; Andrew Pelletier; Amy-Lyn Smiddy; Keara Enos; Sarah Zielinski; Scott Algarvio; Julius Rosario.

**Requests for the following re-appointments and first time appointments (where indicated):**

- c. Agricultural Commission: Shirley D'Agostino (3-year term); Alternates: Tina Nowell and Katie Nemeth (1-year Terms).
- d. Audit Committee: Cynthia Brown (1-year term).
- e. Beach Committee: Sean Leach, John Perry (3-year term).
- f. Cable Advisory Committee: James LeBelle Sr., Robert J. Oliveira, Robert Daylor, John E. Miller, Donald Krudys, Nancy Stanton Cross (1-year terms).
- g. Camping Ground Committee: Karin Bergeron, Nancy Stanton-Cross, Dana Stewart, and Martin Costa (1-year terms).
- h. Capital Improvements Planning Committee: Timothy J. King, Susan Brayton, James Hartnett, Theresa Provencal, Thomas Schmitt, Michael Castro, Antonio Viveiros (1-year term).
- i. Commission on Disability: Stanley Cornwall, Martin Costa (3-year term).
- j. Conservation Commission: Paul Joncas and Kevin Carter (3-year term).
- k. Council on Aging: Irene Buck (3-year term).
- l. Economic Development Task Force: Maury May, James Coyne, Ben Wolback, Liz Collins, Robert Daylor (1-year term).
- m. Zoning Board of Appeals: Roger Menard (5-year term); Raymond Elias, Associate Member (1-year term).
- n. **Registrar of Voters Republican Town Committee: RESCIND prior vote appointing all three candidates and appoint only one candidate: Arthur Caesar (incumbent), Nancy Cook and Josephine K. Coleman (3-year term).**

**6. Licenses**

**7. Town Administrator Report**

**8. Minutes**

**9. Bill Warrant**

**10. Selectmen Liaison Committee Reports**

**11. Boards/Committees/Commissions Vacancy List**

**12. Board Members Suggestions for Future Agenda Discussion / Action**

**13. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

**14. Question & Answers.**

- 15. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. Amend the Employment Agreement with the Director of Public Health.
  - b. Town Administrator Employment Agreement.
  - c. approve Executive Session Minutes.

**Adjournment**

*Original posting with Town Clerk was on June 18, 2020 at 2:59pm*

## **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 2 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

Tel: 508-636-1003

Fax: 508-636-1147

Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: June 19, 2020

**Item # 1 – Town Buildings Phase II Re-Opening**

The town continues with the process of implementing the steps necessary to re-open. Attached are the protocols for the public to make appointments and enter Town Hall and the Annex.

**Item # 2 – FEMA Flood Plain Maps Approval**

Attached is the letter from FEMA rescinding their previous decision on the revised flood plain maps. They will be following up later with more information.

**Item # 3 – Algonquin Gas**

Algonquin Gas is planning on doing some repairs to the interstate pipeline. A section of this pipeline goes through Westport. See attached information.

**Item # 4 – Old County Road Restriping**

PARE Engineering has completed their study of the roadway striping on Old County Road in the vicinity of Head of Westport. A copy is attached.

**Item # 5 – Monthly Reports**

Attached are monthly reports from Cemetery, Recreation, Assessors, Marine Services, and Senior Center.