

**AGENDA  
BOARD OF SELECTMEN**

**REMOTE PARTICIPATION**

**TUESDAY- May 26, 2020  
6:00 PM**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
TOWN BUILDINGS are CLOSED to the PUBLIC BY EMERGENCY ORDER  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
YOU CAN JOIN BY COMPUTER: <https://meet.google.com/ace-tajh-etx>  
OR DIAL IN by phone : 510-761-7508 enter PIN when asked: 981 327 222#  
*PLEASE JOIN 10 minutes early so the meeting can begin on time.*

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting above. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

- a. Recognition of the passing of Walther Pietrzyk.- Walt's Fruit Stand
- b. Recognition the passing of Lorraine Fontes – visiting nurse for the town and a volunteer at the Council on aging.
- c. Recognition of Fast Eddie's 104<sup>th</sup> Birthday – Edmund Beaulieu the oldest resident and holder of the **Boston Post Road Cane**.

**6:05 p.m.**

**2. Action Items**

- a. COVID-19 updates and discussion; planning for building openings (Jim will have a power-point for this)
- b. Town Elections
- c. Town Meeting
- d. Approve article to change the elected Tax Collector to an appointed position for inclusion in the Town Meeting warrant.
- e. Endorse 2020 ambulance lease agreement contract.
- f. Accept donations totaling: \$5,325 for the food pantry through the Recreation Department from: Judith Hale - \$250; Celeste & Howard Penney - \$25; Theodore & Norma Boudria - \$50; Thomas & Johanna Robinson - \$250; Valerie Butler - \$100; Ann Higgins - \$100; Jill & Matthew Kelsall - \$200; Beverly Schuch - \$500; E. Breck Arnzen & Louise Ann Peterson-Arnzen - \$100; Manuel Vale Trustee for the Benefit of Carolyn Vale - \$100; Lisa Barresi - \$100; Thomas & Kathleen LaPointe - \$100; Roger & Beverly Robidoux - \$25; Mary Kennedy - \$500; Edward & Denise Micale - \$50; Minty Silvia Farrissey - \$50; Deborah Hueneke - \$100; Ron DuPonte - \$20; Anonymous Donor - \$5; Joan Johnston - \$100; Gertraude Bergland - \$50; Molly Higgins - \$10;

- Molly Higgins - \$40; Betty Slade & David Cole in Memory of Geraldine Millham - \$250; Gloria Merchant - \$100; H. Jackson Merchant - \$100; William & Lois Shea - \$100; Carol & Peter Skarbo - \$1,200; Naoko Kugler in Memory of Geraldine Millham - \$50; Carol & Gene Guay - \$50; Fidelity Charitable Fund - \$500; Mary Ellen Hawes Lees in Memory of Geraldine Millham - \$150
- g. Ch90 Town Roadway Improvements 2020 Project Request – Narrow Avenue; Cross Road; sections of Sodom Road; sections of Drift Road north & south.
  - h. Completion of Beech Grove Cemetery paving phase approval.
  - i. Approval of End of Year Budget Transfer Requests:
    - 1). From Health Ins.-Employee benefits. to Board of Selectmen-Legal Expenses \$95k for;
    - 2). From Board of Health-non-clerical F.T. to Board of Health-Travel \$2,000; Postage \$850; Medical Supplies \$1,000; professional \$500; Misc \$750;
    - 3). From Health Ins/Employee Benefits to Cemetery General Expenses \$2,500;
    - 4). From Fire-Personnel Services to Fire-General Expenses-Vehicle Maintenance \$20k.
  - j. Request to Post part time Building Inspector position.
  - k. Weatherlow Farms request to dress the trough in Central Village.

### **3. Licenses**

Weatherlow Farms One Day Liquor License and Entertainment License request for Summer Picnic Series on July 2, 9, 16, 23 & 30 and August 6 & 15<sup>th</sup>.

### **4. Appointments and/or Resignations**

- a. Appointment of James Hartnett as the JTPG Rep at SRPEDD.
- b. appointment of James Whitin as the Planning Board Commissioner to SRPEDD

### **5. Discussion**

Presentation by Tree Beard Inc., d/b/a Old Soul Gardens Host Community Agreement to cultivate and manufacture marijuana at 1104 Main Road.

### **6. Town Administrator Report**

### **7. Minutes**

### **8. Bill Warrant**

### **9. Selectmen Liaison Committee Reports**

### **10. Boards/Committees/Commissions Vacancy List**

### **11. Board Members Suggestions for Future Agenda Discussion / Action**

### **12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

### **13. Question & Answers.**

- ### **14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to: - a. discuss strategy with respect to pending litigation on Greenwood Adverse Possession (3). - b. discuss strategy with respect to collective bargaining unions: WPFPA Local 1802 Firefighters Union, Local LAW 254 Town Hall Unit (3). - c. approve Executive Session Minutes.

## **Adjournment**

*Original posting with Town Clerk was on May 21, 2020 at 3:43pm*

### **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)  
Agricultural Commission Alternate – 2 Vacancies.  
Bike / Walking Path Committee - 2 vacancies.  
Board of Appeals – 1 associate member vacancy.  
Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).  
Cultural Council – 1 vacancy.  
Energy Committee – 1 vacancy.  
Fence Viewers – 1 vacancy.  
Personnel Board – 2 vacancies.  
Recreation Commission – 2 vacancies.  
Safety Regulation Board - 1 vacancy.  
Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).  
Westport Citizen’s Betterment Committee – 1 vacancy.  
Westport Cultural Council 1-vacancy (seat vacated 2/3/20).

\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\*



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

Tel: 508-636-1003

Fax: 508-636-1147

Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: May 22, 2020

### **Item # 1 – Town Buildings Re-Opening**

Attached for your information is the plan for re-opening Westport Municipal Buildings over the next several weeks.

### **Item # 2 – Cable Television License Expiration**

We have been notified by the Mass Department of Telecommunications and Cable that our license with Charter Communications expires on June 6, 2023. I will be sending the attached information to the Cable TV Advisory Committee for a recommendation.

### **Item # 3 – New School Bond Sale**

Attached is the new schedule for the bond sale. Also attached is Moody's rating assignment report for the borrowing.

### **Item # 4 – FY 2021 Municipal Budget**

This office has been busy working on a COVID amended FY 2021 Municipal Budget for a budget that will be substantially less than the current FY 2020 Budget. Department Heads have been very cooperative with identifying areas that could be reduced without seriously impacting services to the public. It is still a difficult task.

### **Item # 5 – FY 2021 – Interim Budget**

With the assistance of the Town Accountant's Office I am preparing a 1-Month budget to keep the Town departments and services running after June 30, 2020. This budget, covering the month of July, will need to be approved by the Board of Selectmen and sent to the Mass Department of Revenue for approval.

### **Item # 6 – Campground Property – Concept Plan**

Sean Leach from SITEC Engineering has prepared a couple concept plans showing how playing fields could be configured on the Campground Property. Copy attached.

### **Item # 7 – Mosquito Control**

Attached is a memo about Mosquito Control Program starting June 1, 2020. Residents wanting service can contact the Board of Selectmen Office. It is also up on the website.

### **Item # 8 Monthly Reports**

Attached are monthly reports from Marine Services, Senior Center, and Highway