

**AGENDA  
BOARD OF SELECTMEN  
REMOTE PARTICIPATION  
MONDAY- April 27, 2020  
6:00 PM**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
TOWN BUILDINGS are CLOSED to the PUBLIC BY EMERGENCY ORDER  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
YOU CAN JOIN BY COMPUTER: <https://meet.google.com/ace-tajh-etx>  
OR DIAL IN by phone : 510-761-7508 enter PIN when asked: 981 327 222#  
*PLEASE JOIN 10 minutes early so the meeting can begin on time.*

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting above. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

Recognition of Marlene Samson, Retiring Town Clerk

**6:05 p.m.**

**2. Discussion**

- a. COVID-19 updates and discussion
- c. Town Elections
- d. Town Meeting
- e. Consider postponement of East Beach trailer permits issuance (continued from 4/16).

**6:15 p.m.**

**3. Action Items**

- a. Ch61A request to release 0 Sodom Road Map 60, Lot 1E McGovern.
- b. Accept a donation from Denise Micale of \$50 and \$125 from an anonymous donor for the purchase of necessary items for the Temporary Food Pantry through the Recreation Department.
- c. Accept donations from Bay Coast Bank \$2,000; David Cole & Betty Slade \$100; Lee's Market \$2,800; and Coyne & Powers Insurance \$100 for the purpose of replacing veteran grave markers at town cemeteries through the Veteran's Services Office.
- d. EDTF request to hold the Westport Summer Farmer's Market at the Town Hall Annex parking lot and installation of a banner over Main Road.
- e. Accept the Provisions of MGL c110G regarding Electronic Signatures.

**4. Appointments and/or Resignations**

- a. Appoint Josh Grum as the Principal Clerk to the Council on Aging.
- b. Post opening for Registrar of Voters

5. **Licenses**
6. **Town Administrator Report**
7. **Minutes**
8. **Bill Warrant**
9. **Selectmen Liaison Committee Reports**
10. **Boards/Committees/Commissions Vacancy List**
11. **Board Members Suggestions for Future Agenda Discussion / Action**
12. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**
13. **Question & Answers.**

**7:00p.m.**

14. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
  - a. To discuss complaints against an employee (1).
  - b. To discuss complaints against an employee (1):
    - (1) to discuss the complaints if the case does not resolve;
    - (2) to discuss strategy for union negotiations.
  - c. approve Executive Session Minutes for 030220.
  - d. Review and release Executive Session Minutes.

**Adjournment**

*Original posting with Town Clerk was on 4/23/2020 at 3:44 pm*

**Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

- ADA Transition Plan Committee – 1 vacancy (BOS Rep).
- Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)
- Agricultural Commission Alternate – 2 Vacancies.
- Bike / Walking Path Committee - 2 vacancies.
- Board of Appeals – 1 associate member vacancy.
- Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).
- Cultural Council – 1 vacancy.
- Energy Committee – 1 vacancy.
- Fence Viewers – 1 vacancy.
- Personnel Board – 2 vacancies.
- Recreation Commission – 1 vacancy.
- Safety Regulation Board - 1 vacancy.
- Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).
- Westport Citizen’s Betterment Committee – 1 vacancy.
- Westport Cultural Council 1-vacancy (seat vacated 2/3/20).

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

Tel: 508-636-1003

Fax: 508-636-1147

Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TK*  
Subj: Bi-Weekly Report  
Date: April 24, 2020

### **Item # 1 – FEMA Flood Insurance Map Modifications**

FEMA has made some modest changes in the Flood Insurance Maps for Westport. Other Mass towns received notice of changes as well. FEMA is requiring that a town's legislative body (Town Meeting) vote to accept the changes. But FEMA has set a July 8, 2020 deadline. The Zoning Amendments drafted for the Annual Town Meeting would accept the changes as FEMA requires. However with Town Meeting postponed we may not be able to have them approved by FEMA's July 8 deadline. There are numerous other Mass towns with the same problem. Some towns are seeking special legislation to authorize the BOS in the instance to serve as the legislative body. Stay tuned.

### **Item # 2 – Motor Vehicle Fuel UST Environmental Testing Report**

Campbell Environmental Inc. has completed the annual testing of the underground water in the vicinity of Town Hall and the Highway Garage. This stems from a UST leak many years ago. Numerous test wells were installed and maintained. Annual testing is required. The testing disclosed some decrease in VPH in a couple of the wells. That is good. The annual testing will continue. No further action is required. Report attached.

### **Item # 3 – FY 21 Municipal Budget – COVID-19 Impact**

The economic impact of COVID-19 will have consequential affects on Westport's FY 21 Municipal Budget. Given the likely major decreases in State revenues I am becoming increasingly pessimistic about the amounts to be made available on the Cherry Sheet in Local Aid and Education Aid. I think we may be looking at a budget reduction of \$1.5M rather than the \$500,000 I estimated two weeks ago. The Town should wait until the State starts moving through their budget process before addressing any significant changes.

### **Item # 4 – Energy Aggregation III**

Constellation Energy was the successful bidder for the electricity aggregation program. The bid is for \$10.385 cents per kwh fixed for 35 month. This is less than the \$10.43 residents are paying now in the current aggregation program. The new rate will go into effect in January 2021.

### **Item # 5 – Algoinguin Gas Transmission**

Algoinguin Gas has a transmission line that goes through Westport. They are notifying the town that they will be doing some repair work. Letter attached.

### **Item # 6 - Monthly Reports**

Attached are monthly reports from Library, Marine Services and Town Accountant.