

**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA 02790  
MONDAY- March 16, 2020  
6:00 PM**

**6:00 p.m. Call To order  
Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. Licenses**

- a. **Public Hearing. Seasonal Trailer First Time Application** by new owner, Leonel & Vilma Rodrigues for a six month seasonal trailer permit for recreational purposes to locate a trailer at 53 East Beach Road, Assessor's Map 76A, Lot 13.
- b. **Public Hearing.** Request by new owner Kenneth Manchester, for a Common Victualler License for Westport Fish Company d/b/a Westport Lobster located at 915 Main Road.

**6:10 p.m.**

**3. Appointments and/or Resignations**

- a. Nomination of Animal Inspectors Nicholas Vidmar, Donna Lambert and Joseph C. Reis.
- b. Request to appoint Roland Charron as a Per-Diem Wiring Inspector as needed.

**6:15 p.m.**

**4. Action Items**

- a. Request from the Planning Board to review and eliminate a portion of the Marijuana Prohibition General By-law as a result of the Special Town Meeting.
- b. Request from Town Clerk to post in-house the Assistant Town Clerk position effective April 21.
- c. Request from the Westport River Watershed Alliance to utilize the rear parking lot for electronic recycle day on Wednesday April 22 from 9-11.
- d. Request to Approve and endorse 2020 Roadway Improvement contract with SW Cole for engineering services.
- e. Request to approve and endorse Ch. 90 semi-reimbursement request for contract #2 roadway improvements.
- f. Energy Aggregation Round III and appointment of Town Administrator as Bid representative.
- g. Ch61A Release 136 Old Pine Hill Road, Map 43, Lot 29 Ferry.
- h. Ch61A Release 0 Sodom Road, Map 60, Lot 1E McGovern.
- i. Close Annual Town Meeting Warrant.

**5. Discussion Items**

- a. Presentation by Tree Beard Inc., d/b/a Old Soul Gardens Host Community Agreement to cultivate and manufacture marijuana at 1104 Main Road
- b. Route 177/Robert St. Project
- c. Annual Town Meeting Money Articles.
- d. Covid-19 virus discussion.

**6. Town Administrator Report**

**7. Minutes**

8. **Bill Warrant**
9. **Selectmen Liaison Committee Reports**
10. **Boards/Committees/Commissions Vacancy List**
11. **Board Members Suggestions for Future Agenda Discussion / Action**
12. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**
13. **Question & Answers.**
14. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
  - a. conduct strategy session in preparation for contract negotiations with non-union personnel Town Administrator (2).
  - b. approve Executive Session Minutes.

## **Adjournment**

### **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate– 2 Vacancies

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Cultural Council – 1 vacancy.

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

Westport Cultural Council – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***

*Original posting with Town Clerk was on March 12, 2020 at 3:01 p.m.*



# TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
Office of the Board of Selectmen

Tel: 508-636-1003

Fax: 508-636-1147

Town Administrator  
Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TK*  
Subj: Bi-Weekly Report  
Date: March 13, 2020

**Item # 1 – CoronaVirus – Mass Emergency Declaration**

Attached is a copy of Governor Baker's Emergency Declaration.

**Item # 2 – Charter Communications**

Charter has provided the annual \$0.50 per subscriber fee of \$2,376 (4,752 subscribers) and the annual complaint report. Both are attached.

**Item # 3 - MassDOT – Chapter 90**

MassDOT has advised that the FY 20 Chapter 90 apportionment has been added to the Town's account. Letter is attached.

**Item # 4 – Westport – School Attending Report**

Attached is a report provided by the School Department showing the number of Westport students attending various schools in the region. These impact our State and Regional School Assessments. Very interesting.

**Item # 5 – Beach Avenue**

Attached is a brief (very brief) report from the Highway Surveyor describing the annual work his department does on Beach Avenue in March. Work is not permitted on Beach Avenue from April 1-August 31.

**Item # 6 – High School Re-Use Meeting**

Just a reminder about the High School ReUse Public Meeting scheduled for 6 PM, Wednesday, March 25, 2020 at the High School Auditorium

**Item # 7 – Westport Elementary School Roof – Feasibility Study**

The consultant has completed the Schematic Design for the replacement of the roof on the Westport Elementary School. A copy of the large report is in the BOS Office for anyone to review. There is also an electronic copy available. The total estimated cost is \$4.5 million. The town's share would be a bit more than half. The project will need Town Meeting approval (2/3 vote) and a debt exclusion ballot approval in September.

**Item # 8 - Monthly Reports**

Attached are monthly reports from Cemetery, Veteran's Services, Marine Services, and Senior Center.