



**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY- March 2, 2020
6:00 PM**

**6:00 p.m. Call To order
Pledge of Allegiance**

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

1. Acknowledgments & Recognitions

6:05 p.m.

2. Licenses

- a. **Public Hearing** - RE: The acceptance of the **Road Layout for Briggs Landing** roadways Grinnell Court, Sherman Court, Jennings Way, Brownell Avenue and the remainder of Cortney Drive and the remainder of Devol Avenue by petition.
- b. Request to approve seasonal trailer licenses for 2020 conditional on no issues.

6:10 p.m.

3. Discussion Items

Discussion with Town Moderator, Steven Fors regarding Annual Town Meeting.

6:20 p.m.

4. Action Items

- a. Interview and possible appointment of Assessor Candidate of Theodora Gabriel.
- b. Request from the Westport Land Conservation Trust to approve a Conservation Restriction on 10.88+/- acres of land Adamsville Road Assessors Map 78, Lot 2.
- c. Request approval from the Trustees of the Reservations to sublet fields at the Town Farm at 830 Drift Road for agricultural use to an organic farmer.
- d. Request approval of 1-week MassDOT “Pre-Apprenticeship & Vocation School Training Program”.
- e. Request authorization for Town Administrator to act as the authorized representative in connection with the Targeted Integrated Water Management Grant application.

5. Appointments and/or Resignations

6. Town Administrator Report

7. Minutes

8. Bill Warrant

9. Selectmen Liaison Committee Reports

10. Boards/Committees/Commissions Vacancy List

11. Board Members Suggestions for Future Agenda Discussion / Action

12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

13. Question & Answers.

- 14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. conduct strategy session in preparation for contract negotiations with non-union personnel Town Administrator (2).
 - b. approve Executive Session Minutes.

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Cultural Council – 1 vacancy.

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

Westport Cultural Council 1-vacancy (seat vacated 2/3/20).

**** Committees are kindly requested to advise who serves as chair, vice chair and clerk ****

Original posting with Town Clerk: February 27 2020 at 11:08 a.m.



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TJK*
Subj: Bi-Weekly Report
Date: February 28, 2020

Item # 1 – Westport – Green Communities

I have retained the services of Kathy Stanley from Energy Advocates to assist the town with the Green Communities application and other energy conservation projects. Kathy is providing the same services for the Town of Dartmouth. Kathy prepared the town's green communities grant application that will need to be submitted by the February 28 deadline.

Item # 2 – Lodging Tax Increase

The Lodging Tax and more particularly the changes in GL G 64g subsection 3 that authorizes a town to adopt a "local option" excise tax. The maximum amount for the local option excise tax is 6%. The Town of Westport adopted at the 4% level several years ago. I am proposing an article for the Annual Town Meeting to increase the excise tax to 6%. The change would generate approximately \$100,000 in additional revenue to the Town.

In 2019 the state approved a law that applied the state excise tax to short-term rentals. The law also made short term rentals subject to the locally approved excise tax. The State collects this local excise tax and disperses it to the town.

A different section of the law GL 64G, section 3A allows Town Meeting to adopt a 3% "Community Impact Fee." The Community Impact Fee would be in addition to the local excise described in the previous paragraph. I am not proposing that the Town consider adopting this provision.

I have attached a brief explanation on this subject prepared by KP Law.

Item # 3 - SMHG Health Insurance Rates for FY 2021

SMHG has approved a 2% increase in Health Insurance premiums for FY 2021. A copy of the schedule is attached. I had budgeted for a 5% increase.

Item # 4 – Waterbird Report on Westport Beaches 2019-Mass Audubon

Attached is a report prepared by the Mass Audubon detailing there oversight of Cherry & Webb Beach and Beach Avenue Beach.

Item # 5 – Monthly Reports

Attached are monthly reports from Community TV, Town Accountant, and Highway Departments.