



**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA 02790  
TUESDAY – February 18, 2020**

**6:00 p.m. Call To order**  
**Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. Licenses**

- a. **Public Hearing. Seasonal Trailer First Time Application** of new owner, Kevin & Barbara Daly for a six month seasonal trailer permit for recreational purposes to locate a trailer at 82 East Beach Road, Assessor's Map 76A, Lot 62.
- b. Request from the Westport Point Church to waive the Common Victualler license fee.

**6:10 p.m.**

**3. Action Items**

- a. Planning Board request for comment on a Special Permit and Site Plan for stand-alone drive-through facility at 549 American Legion Highway.
- b. Request from the Westport VFW for use of picnic tables from Camping Ground.
- c. Chris Leonard, Marine Services Director – Budget item discussion.
- d. Finalize FY21 Municipal Budget.

**4. Discussion Items**

**5. Appointments and/or Resignations**

**6. Town Administrator Report**

**7. Minutes**

**8. Bill Warrant**

**9. Selectmen Liaison Committee Reports**

**10. Boards/Committees/Commissions Vacancy List**

**11. Board Members Suggestions for Future Agenda Discussion / Action**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

**13. Question & Answers.**

- 14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. discuss strategy with respect to collective bargaining Town Hall unit Local Advantage for Workers (LAW) 254 (3).
  - b. approve Executive Session Minutes.

## **Adjournment**

### **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate– 2 Vacancies

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (2 vacancies – Planning Board Rep and Westport Economic Development Task Force Rep).

Westport Citizen’s Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***

*Original posting with Town Clerk was on 2/13/2020, 2020 at 2:51p.m.*



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
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Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TK*  
Subj: Bi-Weekly Report  
Date: February 14, 2020

### **Item # 1 – Westport – Green Communities**

The Town has been designated as a Green Community. With the designation is a grant for \$158,710. I am working on the project application describing how these funds can be spent. It has to be submitted by the end of February.

### **Item # 2 – Financial Management Structure Review**

Attached is the Financial Management Structure Review report prepared by UMASS Boston with the help of a Community Compact Grant. I have invited the author in for a presentation to the Board. No confirmation yet.

### **Item # 3 - Westport High/Middle School Reuse**

Utile, the firm hired to assist the Town with a plan for the reuse of the Westport High/Middle School has completed the Preliminary Schemes portion of the study. A copy is attached. The next step is for the Town to seek input from the public, neighbors, and other town officials. In the meantime Utile will develop more information on alternative housing scenarios including affordable housing.

### **Item # 4 – Westport – Net School Spending**

Attached is a report prepared by the Town Accountant on Net School Spending. The report shows that the Town spends sufficiently for education.

### **Item # 5 – Westport Elementary School Roof – MSBA Reimbursement Rate**

Attached is a certification from MSBA showing that the Town will be reimbursed at 48.27% for the new roof.

### **Item # 6 – Monthly Reports**

Attached are monthly reports from Marine Services, Senior Center, Veteran's Services and Cemetery.