



AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
TUESDAY- JANUARY 22, 2019
6:00 PM

6:00 p.m. Call To order

Pledge of Allegiance

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

1. Acknowledgments & Recognitions.

2. Town Moderator.

Steve Fors to discuss Town Meeting.

6:05 p.m.

3. Appointments and/or Resignations

- a. Request from Police Chief Pelletier to make a contingent offer of employment to Turner Ryan as a Full Time Officer, subject to the successful completion of requirements.
- b. Request by Christine Wiley for appointment to the Craft Cannabis Co-op Committee as an At-Large member.
- c. Accept resignation of Bradford Fish, Veterans Service Officer effective January 25, 2019 and consider posting the position vacancy.
- d. Accept resignation from Durre Kidwai, member of the Recreation Commission.
- e. Accept resignation from Jay Tripp, member of the Agricultural Commission.

6:10 p.m.

4. Action Items

- a. Request from the Westport Bike and Walking Path Committee to consider authorizing a gift revolving account for all deposits and expenses for the committee.
- b. Request to accept a deposit of \$214.44 reflecting a Westport Cultural Council grant from River Day 2018 activities by the Westport Bike and Walking Path Committee.
- c. Request from Gail Rodrigues, Chair, Westport Bike and Walking Path Committee to provide a letter of intent to create a Complete Streets Prioritization Plan.
- d. Request to accept a \$200 donation from Mr. & Mrs. Thibaut to the Animal Control Department.
- e. Request from the Affordable Housing Trust to endorse deeds for land conveyed to the Trust at 2017 Annual Town Meeting.
- f. Request to authorize the School Superintendent to submit a Statement of Interest by the Board of Selectmen for the Westport Elementary School to receive a grant from the Massachusetts School Building Authority for roof repair.
- g. Request from the Planning Board to refer Amendments to the Solar By-law to the Planning Board.
- h. Consider adopting a policy for the Approval of Warrants for the Payment of Payrolls and Bills.
- i. Request from Susan Branco, Library Director, to approve an education reimbursement for Amy Medeiros, Library Principal Clerk with conditions.
- j. Annual Town Meeting:
 - 1) Consider placing a Recall Article on the warrant.
 - 2) Consider placing a Plastic Bag Ban article on the warrant and ballot to eliminate thin-film (4mil or less) single-use plastic bags by all retail establishments.
 - 3) Consider Animal Control Officer ACO By-law change.
 - 4) Consider an article from the Camping Ground Committee.

6:15 p.m.

5. Discussion Items

- a. Veteran's Group discussion on Veteran's Service Officer Position.
- b. Request from Veronica Beaulieu, Westport Housing Authority to discuss snow removal.
- c. Camping Grounds Update; Joseph Ingoldsby.
- d. Update on Treasurer's Consultant work.
- e. FY2020 Budget.

6. Licenses

None.

7. Town Administrator Report

8. Minutes

9. Selectmen Liaison Committee Reports

10. Boards/Committees/Commissions Vacancy List

11. Board Members Suggestions for Future Agenda Discussion / Action

12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

13. Question & Answers.

14. Executive Session – pursuant to the provisions of MGL c 30A section 21(a) to:

- a). Discuss strategy with respect to collective bargaining – AFSCME (Highway) (3).
- b). Approve Executive Session Minutes.

Adjournment

Committee members with terms that ended in June should advise if they wish to continue

Agricultural Commission - 1 vacancy

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC)

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 2 vacancies (1 regular & 1 associate)

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps)

Community Preservation Committee – 1 vacancy (Conservation Rep)

Craft Cannabis Co-op Committee - 1 at-large vacancy, 1 representative from WEDTF.

Educational Fund Committee – 1 vacancy

Fence Viewers – 1 vacancy

Fish Commissioner (elected seat, unfilled)- 1 vacancy

Open Space Committee – 4 vacancies (1-At-Large; 1 Recreation, 1 Westport River Watershed

Alliance Rep and 1 Commission on Disabilities Rep)

Personnel Board – 2 vacancies

Recreation Commission – 3 vacancies

Safety Regulation Board - 1 vacancy

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep)

Westport Citizen's Betterment Committee – 1 vacancy



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

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Town Administrator

Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TJK*
Subj: Bi-Weekly Report
Date: January 18, 2019

Item # 1 – Head of Westport - WRWA

Attached is report (with pics) showing the construction progress on the renovation of the old Head Garage Building by WRWA.

Item # 2 – Briggs Road Fire Station Roof

The roof replacement project is complete.

Item # 3 – 5-Year General Fund Budget Projection

Attached for your review is a 5-Year General Fund Budget Projection.

Item # 4 – Charter Communications – WGN America

Charter is negotiating a new contract with WGN America but has been unable to reach agreement. See attached letter.

Item # 5 – New Short-Term Rentals Law

Attached is a “FAQ” sheet from the state about the new short-term rental law. Among other things it imposes local room occupancy excise taxes on short-term rentals.

Item # 6 – Sidewalk Maintenance – Route 6

Mass DOT has been kind enough to remind the Town of its maintenance responsibilities for sidewalks on Route 6 including plowing. See attached email and agreement.

Item # 7 – OPEB Actuarial Valuation

Attached for your review is the 2018 OPEB Actuarial Analysis.

Item # 8 – Capital Improvements for FY 2020

The Capital Improvement Planning Committee has just about completed the review, prioritization and ranking of the various projects for FY 2020.

Item # 9 – Monthly Reports

Attached are monthly reports for the following departments: Town Accountant, Highway, Recreation Director (new), Marine Services, Senior Center, Cemetery, and Animal Control.

Item #10 – Massachusetts Municipal Conference

Select Board Members Steve Oullette, Richard Brewer, and I will be attending the MMA Conference in Boston this week-end.