



**AGENDA**  
**BOARD OF SELECTMEN**  
**REGULAR MEETING**  
**WESTPORT TOWN HALL**  
**816 MAIN ROAD, WESTPORT, MA 02790**  
**MONDAY – January 6, 2020**

**6:00 p.m. Call To order**  
**Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions**

**6:05 p.m.**

**2. Licenses**

S& K License & Distinctive Auto at 1121 State Road.

**6:10 p.m.**

**3. Appointments and/or Resignations**

- a. Request from Raymond Elias for appointment as a full member to the Agricultural Commission (3-yr term).
- b. Request to appoint Alberio Medina Jr. as full-time Patrol Officer effective December 22, 2019.
- c. Request to appoint Tyler Gillis as Camera Operator.

**6:15 p.m.**

**4. Action Items**

- a. Approve posting open Assistant Planner Position (non-union).
- b. Camping Grounds: authorization to test property for public water supply; approval of Bond Anticipation Note.
- c. Determination by the BOS of an employee's disclosure of financial interest as required by MGL ch. 268A ss. 19 for the: 1). Highway Surveyor and 2). Town Administrator.
- d. MIIA officers
- e. Approve and endorse the time extension for JH Lynch.
- f. Buzzards Bay Coalition request to support MA Environmental Trust Grant (MET) for cluster wastewater treatment systems feasibility study at Cadman's Neck and the Let.
- g. Approve Principal Assessor Employment Agreement.
- h. Appoint Mathew Armendo, Director of Public Health, as Animal Inspector.
- i. Accept donations totaling \$1,568.50 to Council on Aging Gift and Donation account.
- j. Set the Special Town Meeting date.

**5. Discussion Items**

Timeline for Westport Elementary School roof project.

**6. Town Administrator Report**

**7. Minutes**

**8. Bill Warrant**

**9. Selectmen Liaison Committee Reports**

**10. Boards/Committees/Commissions Vacancy List**

**11. Board Members Suggestions for Future Agenda Discussion / Action**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

**13. Question & Answers.**

- 14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. to discuss strategy in preparation for negotiations over the Director of Public Health contract (2).
  - b. approve Executive Session Minutes.

**Adjournment**

**Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission – 1 Vacancy (12/2/19)

Agricultural Commission Alternate– 2 Vacancies (vacated 12/2/19 & 1/6/20)

Audit Committee - 1 At-large.

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancy.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen’s Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

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Town Administrator

Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: January 3, 2020

**Item # 1 – Rte 177 Supplemental Budget Earmark**

Senator Rodrigues was able to secure a \$150,000 earmark in the FY 20 State Supplemental Budget. This will be used to fund safety and upgrades to the Rte 177/Tickle Road Intersection. See attached letter.

**Item # 2 – Town Hall Annex**

Over the past couple of months there have been unanticipated problems with plumbing and heating system at the Annex. So far the cost to one vendor is \$11,035. This on top of the well problems earlier this fiscal year.

**Item # 3 - FY 21 Capital Improvement Planning**

The CIPC has substantially completed the ranking for each of the FY 21 Capital Projects. The only one that still needs to be ranked is the \$600,000 fiber optic cable project.

**Item # 4 - Monthly Reports**

Attached is a monthly report from Marine Services.