

**AGENDA  
BOARD OF SELECTMEN**

**REMOTE PARTICIPATION**

**Monday August 24, 2020  
6:00 PM**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
YOU CAN JOIN BY COMPUTER: <https://meet.google.com/ace-tajh-etx>  
OR DIAL IN by phone : 510-761-7508 enter PIN when asked: 981 327 222#

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting on line. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

Recognition of Police Officer David Simcoe on the occasion of his retirement after 34 years in Service.

**2. COVID-19 Update**

**3. Licenses**

Request from S& K Auto to extend Class II license at 1121 State Road through December 31 2020.

**4. Discussion**

- a. Board of Selectmen Policy for Hiring Freeze.
- b. Board of Selectmen Policy for Public Requests Meeting Agenda Items.
- c. Process & Policy for issuing Parking Permits.
- d. Update from the Public Safety Staffing Committee.
- e. Board of Selectmen Policy for Marijuana Host Agreements.

**5. Action Items**

- a. Westport Elementary School Roof Debt Exclusion Vote - Special Election or Special Town Meeting.
- b. Include an Article on the next Special Town Meeting Warrant for a Revised FY 2021 Municipal Budget.
- c. East Beach Trailer Permits - Extend the Season: Request by East Beach Improvement Association to amend the regulations for 2020 only until November 8, 2020 rather than October 31, 2020.
- d. Accept donations for the food pantry through the Recreation Department in the amount of \$2,465 from the following:  
Cash Donations: Douglas G. Verona, D.M.D. - \$100; Norman & Mary Ann Lamontagne - \$50; Claire M. Sullivan & Colleen A. Sheerin - \$100; Lawrence F. Rollins & Susan W. Rollins - \$25; C.A. & J.R. Ventura - \$100; Catherine & Arstein Tveit - \$50; Roger & Beverly Robidoux - \$25; Julie Morse & Brian Gallagher - \$125; Doris Peacor - \$100; Nicholas/Dorsey Revocable Family

Trust, James R. Dorsey Trustee - \$100; Air Distribution Systems LLC/Richard Arsenault - \$50; H. Jackson & Gloria Merchant - \$100; Beatrice & Robert Gormley - \$100; John Defusco Jr. & Ingeborg Defusco - \$200; Richard & Margaret Beers - \$200; Daniel J. Burns & Susan Mello-Szekely - \$500; Carol Ann Hayes - \$100; Paul & Joan Brenckle - \$50; Marilyn Packard-Luther & Jeff Bull - \$200. Total cash : \$2,275. Grocery Gift Card Donations: Evelyn Wilber - \$90 worth of grocery gift cards to Market Basket; Anonymous – \$100 worth of grocery gift cards to Market Basket. Total Gift Card Donations: \$190.

- e. Authorize posting of Assistant Registrar of Voters Position.
- f. Authorize application for Municipal Energy Technical Assistance Grant - Westport Elementary School.
- g. Approve bid for Water Meters with Reading Software System.
- h. Request to authorize the Board of Assessors to consider an abatement on FY 2020 Property Taxes for Campground Property.
- i. Request to authorize the Board of Assessors to consider an abatement on FY 2020 Property Taxes for Westport Affordable Housing.
- j. Approval of the September 1, 2020 State Primary Election Warrant.

## **6. Appointments and Resignations**

### **Requests for re-appointments and first time appointments (where indicated):**

- a. Agricultural Commission Alternate (new appointment): Deena Levanti (1-year term).
- b. Historical Commission Alternate (new appointment): Kristi Agniel (3-year term).
- c. Reappointment of Full-Time Police Officer Jeremy Dellecese effective 9-1-20.
- d. Resignation of Laura Bennett from the Westport Cultural Council, post vacancy for 30 days.
- e. Appointment of David Simcoe as a Reserve Police Officer.

## **7. Town Administrator Report**

## **8. Approve Minutes**

## **9. Report on Bill Warrant**

## **10. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**

## **11. Boards/Committees/Commissions Vacancy List**

## **12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

## **13. Question & Answers.**

- ## **14. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. discuss strategy with respect to collective bargaining union WPA Westport Police Association (3).
  - b. strategy with respect to litigation concerning Greenwood suit (3).
  - c. approve Executive Session Minutes.

## **Adjournment**

*Original posting with Town Clerk was on August 20, 2020 at 12:35 pm*

## **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Board of Appeals – 1 associate member vacancy.

Capital Improvements Planning Committee – 1 vacancy (Business)

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 3 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Trustee of the Westport Library (vacated 8-10-20) Elected position to be jointly appointed by the BOS and the Library Trustees for the remaining term of the vacated seat.

Westport Citizen's Betterment Committee – 1 vacancy.

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



## TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England  
Office of the Board of Selectmen

Tel: 508-636-1003

Fax: 508-636-1147

Town Administrator  
Timothy J. King

To: Board of Selectmen  
From: Tim King, Town Administrator *TJK*  
Subj: Bi-Weekly Report  
Date: Aug 21, 2020

**Item # 1 – Special Town Meeting - Attorney General Decision**

The Attorney General has advised the Town that paragraphs 1 and 3 of the amendments to the Right to Farm Bylaw are disapproved because the text conflicts with state law. (Letter attached)

**Item # 2 – Class Action Lawsuit Regarding Reopening of Schools**

The Town School District is one of thousands being sued to compel reopening for students. (See attached letter).

**Item # 3 – Town Hall Elevator**

The Town Hall elevator is currently down because of the major upgrade repair. It will not be available for the rest of the month of August.

**Item # 4 – Westport Public Library**

The Westport Public Library has partially reopened. Please find attached information from Sue Branco.

**Item # 5 – Marijuana Public Meeting – Between the Rows Farm**

“Between the Rows Farm is proposing a marijuana facility in Westport. Go to [betweentherowsfarm@gmail.com](mailto:betweentherowsfarm@gmail.com) for more information. (notice attached)

**Item # 6 – Monthly Reports**

Attached are the monthly reports from the Town Accountant, Veterans’ Services, Marine Services, and Senior Center.