

AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY JUNE 10, 2019

6:00 p.m. Call To order
Pledge of Allegiance

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

1. **Acknowledgments & Recognitions.**
2. **Discussion with Town Auditor, Roselli & Clark and Update on Treasurer's Consultant Work.**

6:15 p.m.

3. **Licenses/Permits:**

- a. **Public Hearing. Seasonal Trailer Permit First Time Application** of new owner, Marcia Pobeznik Flynn, for a six month seasonal trailer permit for recreational purposes to locate a trailer at 189 East Beach Road, Assessor's Map 76A, Lot 88..
- b. Weatherlow Farms, LLC. at 845 Sodom Road: request for approval of one-day Liquor Licenses for Wine & Malt beverages at events to be held at 845 Sodom Road for the following dates: July 11, 2019 5:30-9pm., July 21, 2019 5-8:30pm., August 8, 2019 5:30-9pm., August 18, 2019 5-8:30pm. and August 29, 2019 5:30-9pm.
- c. Weatherlow Farms, LLC. at 845 Sodom Road:request for approval of an Entertainment License for a 3 member acoustic ensemble for July 11, 2019 5:30-9pm., July 21, 2019 5-8:30pm., August 8, 2019 5:30-9pm., August 18, 2019 5-8:30pm and August 29, 2019 5:30-9pm.
- d. Request from the Coastal Wine Trial for a one-day Farmer's Market License and a one-day Wine & Malt License for the Wine Chocolate and Cheese Festival Saturday June 15 2019 from 11-8:30 pm located at 200 Pine Hill Road.

6:20 p.m.

4. **Action Items**

- a. Request from Weatherlow Farms LLC for approval of Massachusetts Agricultural Directional Sign to be placed on Route 88 southbound and Hix Bridge Road.
- b. Request from Buzzards Bay Coalition for review and approval of a Conservation Restriction for 24.319 acres on the Coffin Family Trust land surrounding Angeline Brook on the westerly side of Main Road, Assessor's Map 82, Lot 5A and recorded in the Bristol County (Southern District) Registry of Deed, Book 4977, Page 154.
- c. Request for endorsement of P.J. Keating Change Order #1 and Pay Estimate #3 for Town Roadway Paving Improvements Year 2018.
- d. Request for endorsement of P.J. Keating Payment for HMA Price Adjustment for Town Roadway Paving Improvements Year 2018.

5. **Discussion Items**

- a. Creation of an Audit Committee and appointment of a Select Board Representative.
- b. Recall By-Law Referral for Special Legislation.
- c. Dissolve the Craft Cannabis Co-op Committee and the Camping Ground Evaluation Committee.

6. **Appointments and/or Resignations.**

Requests for the following re-appointments and first time appointments (where indicated):

- a. **Town Beach Lifeguards:** Evan Audette, Max Tronjano, Julia Vasconcelos, Miranda Howayeck, Sam Tronjano, Sydney Lavoie, Alisha Rego, Nicholas Howayeck and Xander Schenck.
- b. **ADA Transition Plan Committee:** Dr. Gary Reese and Michelle Orlando as School Committee representatives (1-year term).
- c. **Agricultural Commission:** One seat open. Jaqueline White (currently an alternate) (3-year term).
- d. **Agricultural Commission alternate:** Tina Nowell (1-year term).
- e. **Agricultural Open Space Preservation Trust Fund Commission:** Dudley “Trip” Millikin, Jason Powell (ConCom Rep), Kevin Rioux FinCom Rep) and David Cole (Planning Board Rep) (1-year terms).
- f. **Bike Walking Path Committee:** Keith Mc Donald, Gail Rodriques, Steve Ouellette and Bette Low (1-year term).
- g. **Board of Appeals (Zoning):** Constance Gee and Barbara Pontolilo (previously and alternate) (5-year term).
- h. **Cable Advisory Board:** Donald T. Krudys, James LeBelle, Sr.; John E. Miller, Robert Oliveira, Nancy Stanton-Cross and Robert Daylor (Planning Board Rep) (1-year term).
- i. **Capital Improvement Planning Committee:** Muriel T. Kokoszka and Antonio Viveiros (School Committee representative) (1-year term).
- j. **Commission on Disability:** Brian Gallagher and Ray Phenix (3-year term)
- k. **Community Preservation Committee:** John J. Bell, Betty Slade and Dale Weber (1-year at-large term); James Watterson (Planning Board Representative) 3-year term).
- l. **Conservation Commission:** Jason Powell and Philip Weinberg (3-year term).
- m. **Council on Aging:** Karin Bergeron, Catherine Davis, William Gifford, Marcia Liggin (3-year term).
- n. **Energy Committee:** Walter Barnes, A. Max Kolenberg (1-year term).
- o. **Harbor Advisory Committee:** John Azevedo, Milton Adams, John Borden, Edward Carey and Alex Preston (1-year term).
- p. **Historical Commission:** Ruddick Lawrence re-appointment and one open seat: Beverly Schuch (formerly an alternate) (3-year term).
- q. **Plumbing and Gas Inspector:** Joseph Ferreira (1-year term).
- r. **Assistant Plumbing and Gas Inspector:** Jason Camara (1-year term).
- s. **Alternate Per-Diem Plumbing and Gas Inspector:** Samuel Ferreira(1-year term).
- t. **Shellfish Advisory Committee:** John W. Borden, Ronald Savaria, Richard Smith, Dora Atwater-Millikin and Kenneth Manchester (1-year term).
- u. **SRPEDD Representative:** James T. Whitin (Planning), Steven Ouellette (BOS)
- v. **Town School Building Committee:** Nancy Stanton-Cross (no expiration).
- w. **Westport Cultural Council:** Ned Daniels re-appointment for a 2nd, 3-year term); Two open seats request for first time appointments: Ruth Bourns and Rosemary Melli (first of two, 3-year terms).
- x. **Tax Incentive Committee:** Cynthia Brown and Robert Daylor (Planning Board Rep) (1-year term).
- y. **Westport Economic Development Task Force:** Reappointment: Elizabeth Collins; first time appointment from Cynthia Brown (1-year term) and Robert Daylor (Planning Board Rep).
- z. **Assistant Wiring Inspectors:** William Plamondon and Dane Winship (1-year term).
- aa. **Alternate Per-Diem Wiring Inspector:** Paul Burke (1-year term).

7. **Town Administrator Report.**

8. **Minutes.**

9. **Bill Warrant and Payroll report to the Board.**

10. **Selectmen Liaison Committee Reports.**

11. **Boards/Committees/Commissions Vacancy List.**

12. **Board Members Suggestions for Future Agenda Discussion / Action.**

13. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

14. **Question & Answers.**

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

**** Committees are requested to advise who serves as chair, vice chair and clerk ****

Agricultural Commission Alternate- 1 vacancy

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC)

Bike / Walking Path Committee - 2 vacancies

Board of Appeals – 2 vacancies (1 regular & 1 associate)

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps)

Community Preservation Committee – 1 vacancy (Conservation Rep)

Craft Cannabis Co-op Committee - 1 representative from WEDTF.

Educational Fund Committee – 1 vacancy

Fence Viewers – 1 vacancy

Fish Commissioner (elected seat, unfilled)- 1 vacancy

Open Space Committee – 4 vacancies (1-At-Large; 1 Recreation, 1 Westport River Watershed Alliance Rep and 1 Commission on Disabilities Rep)

Personnel Board – 2 vacancies

Planning Board – 1 vacancy

Recreation Commission – 2 vacancies

Safety Regulation Board - 1 vacancy

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep)

Westport Citizen's Betterment Committee – 1 vacancy

Westport Cultural Council – 1 vacancy



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England
Office of the Board of Selectmen

Tel: 508-636-1003
Fax: 508-636-1147

Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TK*
Subj: Bi-Weekly Report
Date: June 7, 2019

Item # 1 – Beach Avenue – Westport Land Trust Property

Mobi Mats have been installed. Thank you Highway Department.

Item # 2 – Westport Property Tax Bills

Property tax bills have been mailed out. Many questions to the Assessors.

Item # 3 - Energy Aggregation

Attached is an email from Good Energy comparing the Town's Energy Aggregation electricity rate of \$0.1043/kWh to Eversource's Residential Basic Rate of \$0.10836/kWh.

Item # 4 – Summer Recreation Programs

Attached is an email from Dana Stewart, Recreation Director describing the Summer Programs.

Item # 5 – Landfill Solar Project - AMERESCO

The naming event for the Westport Landfill Solar Project is scheduled for 4 PM, Tuesday June 11 at the Transfer Station.

Item # 6 – Westport Woods Conservation Park – Ribbon Cutting

Westport Land Conservation Trust has scheduled a ribbon-cutting for 11 AM, Saturday, June 15 at 573 Adamsville Rod.

Item # 7 – Procurement and Accounting Training

The Town Accountant and I provided a brief presentation to key purchasing and accounting personnel from the various departments on procurement, end-of-year accounting items, and submission of invoices, purchase orders, and reimbursement requests. Fifteen employees attended.

Item # 8 – Monthly Reports

Attached are reports from Veterans Services, Voter Registration, and Cemetery.