

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY - SEPTEMBER 30, 2019**

6:00 p.m. Call To order
Pledge of Allegiance

Chair's Announcement – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

1. Acknowledgments & Recognitions.

2. Senator Michael Rodriques and Representative Paul Schmid.

6:05 p.m.

3. Licenses/Permits.

- a. Public Hearing - Marguerite's Inc. initiate cancellation of annual wine and malt liquor license.

6:15 p.m.

- b. Public Hearing – NSTAR Electric Company d/b/a Eversource Energy petition request permission to locate underground cables, conduit and manholes, including necessary sustaining and protecting fixtures, in, under, along and across the public way Old County Road, East of Green Street, two (2) 4" conduits. WO#2332872.

4. Appointments and/or Resignations.

- a. Affordable Housing Trust reappointment of Warren M. Messier as Trustee (2-year term)
b. Assistant Animal Control Officer, new hire, Nicholas Vidmar
c. Agricultural Commission Alternates: Sherilyn F. Mahoney and Katherine Nemeth (1-year term).
d. Camping Ground Use Committee: Martin Costa (1-year term)
e. Highway Department Season laborer new hire, Brian R. Legendre.
f. Personnel Board: Greg Hardoby request appointment to Personnel Board (3-year term).

5. Action Items.

- a. Economic Development Task Force request for approval of a Winter Farmer's Market at the Annex Gym from November 16-December 21 2019 from 9am-1pm and to place a banner on the north playground fence.
b. Request from the Affordable Housing Trust to endorse the conservation restriction for Noquochoke Village.
c. Request from the Westport Land Conservation Trust for permission to park and conduct a dune walk on November 14 from 7 am- 8:30 am at Cherry and Webb Beach.
d. Accept Bid Award to Advantage Truck Group for the Highway Department dump truck & plow.
e. Accept Bid Award to LHS Associates for Town Clerk voting units.
f. Approve the FY 2021 Municipal Budget Policies and Calendar

6. Discussion Items.

- a. Council on Aging Director, Beverly Bisch to discuss supportive day care staffing.
b. Renewal of Town Administrator's contract (9 months out).

7. **Town Administrator Report.**
8. **Minutes.**
9. **Bill Warrant and Payroll report to the Board.**
10. **Selectmen Liaison Committee Reports.**
11. **Boards/Committees/Commissions Vacancy List.**
12. **Board Members Suggestions for Future Agenda Discussion / Action.**
13. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**
14. **Question & Answers.**

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 1 vacancy (BOS Rep).

Agricultural Commission Alternates- 2 vacancies.

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Audit Committee - 1 At-large.

Bike / Walking Path Committee - 3 vacancies

Board of Appeals – 1 associate member vacancy.

Camping Ground Use Committee - 1 Vacancy - 1-At-Large member.

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps).

Community Preservation Committee – 1 vacancy (ConCom Rep).

Energy Committee – 1 vacancy.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 1 vacancy.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**** Committees are kindly requested to advise who serves as chair, vice chair and clerk ****



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TK*
Subj: Bi-Weekly Report
Date: September 27, 2019

Item # 1 – Town Treasurer Selection Process

A memo describing the process developed for the recruitment and hire of a new Town Treasurer is attached.

Item # 2 – Westport TTHM Results

This summer the public water supply testing has shown elevated levels of TTHM. Safe Drinking Water Act limit is 80 ug/L. Recent readings for May were 89 and 86 in mid-August. The Westport annual running average is below 80 ug/L so there is no violation. However, there is some reason for concern. On October 9 I will be meeting with Linda Correia, our Certified Water Operator and Ryan Trahan from Environmental Partners Group to discuss the situation.

Item # 3 - Sampson Farm Solar Project

Board Chair Shufelt and I attended an event for Blue Wave Solar's Sampson Farm Solar Project at 222 Old Bedford Road.

Item # 4 – Vaping Product Ban

Attached is an advisory from KP Law explaining the state's Emergency Order banning the sale of vaping products.

Item # 5 – MS4 General Permit

Thanks to the efforts of Jim Hartnett the Town filed the Year 1 Annual Report. There will be additional tasks for Year 2. They will require some engineering consultant assistance. Funds were appropriated in the FY 20 budget for that purpose.

Item # 6 – Beech Grove Cemetery Road Paving

The contractor will be doing the Beech Grove Cemetery Paving over the next couple of weeks. This will be timely for the Veterans' Day events.

Item # 7 – High School Reuse

MassDevelopment has initiated the project to conduct a feasibility study for the High School Reuse. They will be undertaking an RFP process for selecting a consultant to assist with the study.

Item # 8 – New Grade 5-12 School

The contractor has started the project. You will notice the entire work site is now fenced in.

Item # 9 - Monthly Reports

Attached is a monthly report from Information Technology.