

**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA 02790  
MONDAY JUNE 24, 2019**

**6:00 p.m. Call To order**  
**Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

**1. Acknowledgments & Recognitions.**

Citation for Geraldine Millham in recognition of her contributions to the Town

**6:05 p.m.**

**2. Licenses/Permits:**

- a. Public Hearing. Pursuant to Section 22 of Chapter 166 of the General Laws (Ter.Ed), on the petition of Verizon New England, Inc. and NSTAR Electric Company D/B/A Eversource Energy, request permission to locate one jointly owned pole JO POLE 263/1 at 375 Old County Road to accommodate service to the Westport Schools and library. Plan No. MA2019-21 Dated: 5/7/2019.
- b. Request from Verizon New England Inc., for endorsement of an easement to 380-400 Old County Road to access and service underground apparatus for the site of the new school.
- c. **Public Hearing.** Pursuant to Section 22 of Chapter 166 of the General Laws (Ter.Ed), on the petition of NSTAR Electric Company DBA Eversource Energy request permission to locate underground cables, conduits and manholes, including necessary sustaining and protecting fixtures in, under along and across Old County Road east of Green Street at pole 41F/63, two (2) 4-inch conduits to accommodate service to Westport schools. Plan No. 2304021, Dated 5/7/2019.
- d. Weatherlow Farms, LLC. at 845 Sodom Road: request for approval of one-day Liquor License for Wine & Malt beverages on August 22, 2019 5:30-9pm.

**6:10 p.m.**

**3. Action Items**

- a. Request from Andrew Steinke for parking on Beach Ave.
- b. St Vincent De Paul Expansion Project, Westport Land Conservation Trust proposed Conservation restriction on the expansion of the Herb Hadfield Conservation Area with Westport Woods Conservation Park on Cornell and Adamsville Roads.
- c. Save Buzzards Bay request to post a sign on the nutrient health of the Westport River at Hix Bridge Landing and Knubble Beach.
- d. Request from the Recreation Director to accept an anonymous donation of \$100 for recreation program supplies.
- e. Cystic Fibrosis request for approval of Bicycle ride on Saturday September 14, 2019.
- f. Coalition for Buzzards Bay request for approval of their 13th annual Watershed Bicycle ride on Sunday October 6, 2019.
- g. Review and approve lease for Town Hall Annex basement.
- h. Review and approve lease for Town Farm North apartment.
- i. Review and approve contract for motor fuels.
- j. Review bid for Natural Gas.
- k. Review and approve Contract II 2018/2019 HMA Roadway Paving improvements by SW Cole.
- l. Request from the Planning Board for comments on a Site Plan application pf Watuppa Realty for property located at 25 Sanford Road, Assessor's Map 3, Lot 34C to convert an existing building into office space.
- m. Approval of Year End Transferd for various departments

- n. Form a Camping Ground Committee.

## 6:15 p.m.

### 4. Discussion Items

- a. Update from Ralph Souza, Building Commissioner.
- b. Update on Treasurer's Department.
- c. Consultant Services Contract Amendment.
- d. Discussion regarding no parking at beaches.
- e. Review Town Administrator's Goals and self-evaluation.
- f. Review Board of Selectman's Goals.

### 5. Appointments and/or Resignations

Requests for the following re-appointments and first time appointments (where indicated):

- a. Appointment of Muriel T. Kokoszka as a temporary clerk.
- b. **Appoint Town Beach Lifeguards:** Jared Lankowski (1-year term).
- c. **ADA Transition Plan Committee:** Brian Gallagher; Anders Newcomer; Stanley Cornwall; Richard Brewer (BOS Rep) (1-year term).
- d. **Agricultural Commission Alternate:** Seth Lewis (1-year term)
- e. **Agricultural/Open Space Preservation Trust Fund Council:** Leone Farias; Brad Brightman (3-year term)
- f. **Animal Control Officer and Animal Inspector:** Donna Lambert (1-year term for each).
- g. **Assistant Animal Control Officer:** Caitlyn Riley (1-year term).
- h. **Audit Committee:** Cynthia Brown (1-year term).
- i. **Beach Committee:** William Underwood (3-year term).
- j. **Bristol County Commissioner:** Richard Brewer (BOS Rep).
- k. **Buzzards Bay Action Committee:** Brian Valcourt, James K. Hartnett (alternate) (1-year term).
- l. **Cable Advisory Board:** Steven J. Ouellette (BOS Rep) (1-year term).
- m. **Camping Ground Committee:** Frank McDonough; Jeffrey Wade.
- n. **Capital Improvement Planning Committee: Timothy King (Town Administrator),** Thomas Schmitt; Brad C. Brightman (Town Treasurer), James K. Hartnett (Alternate TA) Richard Brewer (BOS Rep), Teresa Provencal (Accountant), (1-year term)
- o. **Citizens for Citizens:** Ronald E. Costa (1-year term).
- p. **Community Preservation Committee: Janet Jones (3-year term)**
- q. **Constable – Civil Process:** Herve W. Vandal (3-year term).
- r. **Cross Connection Surveyor/Backflow Device Tester:** John D. Enloe (1-year term).
- s. **Energy Committee:** Carrol "Buzz" Brownlee, Charles "Buzzy" Baron, Tony Connors, Rick Malis, Karl Daxland and 1 VACANT Selectman Representative (1-year term).
- t. **Joint Transportation Planning Group:** James K. Hartnett (1-year term).
- u. **Assistant Harbormasters** Richard B. Earle, Asa Beaumont Mills, Ransom Morse, Jonathan Paull, James Perry, Gary A. Tripp, Glenn Tripp, Richard Hart (Non-Paid Volunteer) (1-year term).
- v. **Deputy Shellfish Constables:** Asa Mills, Jonathan Paull, James Perry, Robert Pierce (Spec. Dep. Sh. Constable), Gary Sherman (Spec. Dep. Sh. Constable), Glenn Tripp, Richard Hart (Non-Paid Volunteer (3-year term).
- w. **Parking Enforcement Officer:** Christopher Leonard (1-year term).
- x. **Personnel Board:** Gary Carreiro (3-year term).
- y. **Public Safety Staffing Committee:** Richard Brewer, Selectman Representative, Timothy King, Town Administrator, Hugh Morton (FinCom), Keith A. Pelletier, Chief of Police and Brian R. Legendre, Fire Chief (1-year term)
- z. **Volunteer Parking Officer: Wilfred (Tim) St. Michel** (1-year term).
- aa. **Reserve Police Officers:** Stephen D. Kovar, Jr.; Richard J. Rodrigues; Scott Raudonaitis; Keith J. Novo ; Michael Kelley; Brian D. Souza; Ryan Boyd; Andrew Pelletier; Samuel Teixeira; Francois Napert; Michael R. Roussel; Tyler Oliveira; Cody Silva; Antonio Cestodio; Michael D. Silvia; Sarah Zielinski; Keara Enos; Amy Lynn Smiddy .

- bb. **Public Weighers:** From Mid-City Steel: Ana Hubright, Jason Fonseca, Mark Gitlin, Abraham Melendez, Chris Kessing, and Leonardo Reis; From Excel Recycling: Scott Smith and Charlene Garcia; From A & E Metals: Eric Abate, Amy Abate, Paulo Chaves, Claudine Lopes, Tiffany Briere, and new appointment for Kayleigh McConnell (1-year term).
- cc. **Recreation Commission:** George R. Cataldo (3-year term).
- dd. **Safety Regulation Board:** Steven J. Ouellette (BOS Rep & Christopher Gonsalves (Highway Surveyor) (1-year term).
- ee. **SRTA – BOS Representative:** Brian Valcourt; BOS Alternate Rep: James K. Hartnett (1-year term).
- ff. **Sworn Liquor Licensing Agent to the Board of Selectmen:** Lt. Paul Holden (1-year term).
- gg. **Tax Incentive Program Committee –** Steven Ouellette, Selectman Representative (1-year term).
- hh. **Westport Economic Development Task Force:** Steven J. Ouellette (BOS rep), Timothy King, (Ex-Officio Member); James K. Hartnett (Alternate to Administrator); James Coyne; Ben Wolbach and Maurice E. May (1-year term).

6. **Town Administrator Report**

7. **Minutes**

8. **Bill Warrant and Payroll report to the Board**

9. **Selectmen Liaison Committee Reports**

10. **Boards/Committees/Commissions Vacancy List**

11. **Board Members Suggestions for Future Agenda Discussion / Action**

12. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting**

13. **Question & Answers.**

14. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect, to:

- a. To conduct strategy sessions in preparation for negotiations with non-union personnel.
- b. Approve Executive Session Minutes.

**Adjournment**

## **Boards/Committees/Commissions Vacancy List**

### **\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

Agricultural Commission Alternate- 1 vacancy

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC)

Bike / Walking Path Committee - 3 vacancies

Board of Appeals – 2 vacancies (2 associate)

Capital Improvements Planning Committee – 2 vacancies (Business, Construction Reps)

Community Preservation Committee – 1 vacancy (Conservation Rep)

Educational Fund Committee – 1 vacancy

Fence Viewers – 1 vacancy

Library Trustee (elected seat vacated on 5/29) 1 vacancy

Open Space Committee – 4 vacancies (1-At-Large; 1 Recreation, 1 Westport River Watershed Alliance Rep and 1 Commission on Disabilities Rep)

Personnel Board – 3 vacancies

Recreation Commission – 1 vacancy

Safety Regulation Board - 1 vacancy

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep)

Westport Citizen's Betterment Committee – 1 vacancy

**\*\* Committees are requested to advise who serves as chair, vice chair and clerk \*\***