

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
TUESDAY- MAY 31, 2016
6:00 PM**

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and Board Member Comment

Acknowledgments & Recognitions

Appointments and/or Resignations

1. Appointment of Democratic Town Committee Poll Workers.
2. Resignation of Marie L. Fontaine from the Westport Cultural Council.

- 6:00 PM** **Andrew Souza, Highway Department** – RE: Coastal Zone Management Grant for Stomwater Quality Monitoring Program
- 6:05 PM** **Public Hearing** – RE: An application request from Cumberland Farms of Massachusetts, Inc. d/b/a Cumberland Farms No. 2234 located at 596 State Road, Westport, MA for a Package Store Liquor License for the sale of Wines & Malt Beverages.
- 6:20 PM** **Public Hearing** – RE: An application request from Robert A. Camara, Jr. - Rob's Auto Care, Inc., located at 500 Adamsville Road for a Class II Motor Vehicle License for the sale of used vehicles. Total vehicles requested: 12. The property is shown on Assessor's Map 81, Lot 12A.
- 6:35 PM** **David Palmer** – RE: Fourth of July Parade.
- 6:45 PM** **Christopher Leonard, Marine Services Director** – RE: Request to advertise the position of Deputy Director of Marine Services.

Action Items

1. Set date for Special Election for New Police Station – The Town Clerk recommends August 2, 2016.
2. Request received from Don Ferry & Karen Kkluchko for parking – Beach Avenue – to hold a wedding ceremony (vows only) at the Knubble on Saturday, August 27, 2016. Police recommendation received.
3. Request received from Elizabeth Ann Petrillo for a “Children Playing” sign on Steven Avenue. Police recommendation received.
4. BOS approval for a Common Victualler License for Macray's Seafood II, Inc. (mobile vendor) at 336 State Road.
5. BOS approval of Agreement with Tibbetts Engineering for Engineering Services for various streets in Westport – Job No. P17227.
6. Request received from Buzzards Bay Coalition for permission to replace existing signs at waterfront locations with updated informational signs.
7. BOS approval of five End of Year Budget Transfer Requests for FY'16.
8. BOS vote to accept COA donations in the amount of \$187.00.
9. Request from Andrew Nixon for permission to allow his Fine Art students to park in the Hix Bridge Landing on June 2, 2016 from 9:00 am to 2:00 pm.
10. BOS approval for wage/salary increases for Non-Union Employees.

Discussion Items

1. Parking at Head of Westport Landing - Selectman Vieira

Vacation Carry-over Requests

1. Request received from Deborah Bissonnette – Bldg. Dept. to carry over 19 ¾ vacation hours.
2. Request received from Lucy Tabit – Planning Dept. to carry over 5 vacation days.

Liquor Licenses – None.

Town Administrator Report

Discussion Items

Minutes – None.

Selectmen Liaison Committee Reports

Question and Answer Period

Board Members Suggestions for Future Agenda Discussion / Action

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Other Business

Executive Session – pursuant to Massachusetts General Laws Chapter 30A, Section 21 (a) (2) to discuss strategy with respect to collective bargaining, and (1) to approve Executive Session Minutes of May 2, 2016.

Adjournment



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

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Town Administrator

Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TJK*
Subj: Bi-Weekly Report
Date: May 27, 2016

Cemetery Department – Memorial Day

The workers at the Westport Cemetery Department; Mark Roy, Steve Souza, and Kyle Derosiers did a tremendous job getting the many Westport cemeteries in shape for Memorial Day Weekend. They should be commended.

Fair Labor Standard Act Rule Change

The Fair Labor Standard Act (FLSA) is a federal law that defines, among other things, when overtime has to be paid. Salaried employees who do are not eligible for overtime are referred to as “exempt” employees. There will be new rules related to the definition of what constitutes an “exempt” employee under the Fair Labor Standard Act. The change that will impact the town a bit is the salary test that defines an exempt employee as one making no less than \$50,440 per year. I have attached an article that describes the rule changes.

MIA Table Ceremony

Veterans’ Agent Brad Fish and the several veteran’s organizations in town had a moving ceremony dedicating the MIA table located outside my office in Town Hall. It is worth a look.

Cul De Sacs

We had the public meeting on the seven cul-de-sacs removed last year. All abutters to the streets with removed cul-de-sacs were invited. We had approximately 10 property owners at the meeting. Several property owners also shared there opinions in writing or in a phone message. Chris Gonsalves and Jim Hartnett will be reviewing a couple of streets where residents were strongly in favor of restoring the islands (Miss Rachel’s Trail and Windrush Lane). We will also follow-up with the abutters of a couple of streets who didn’t respond in any way and find out their preference.

Westport School Feasibility Study

Attached is the OPM’s Monthly Report on the Project Status.

Westport Streetlight LED Project

We received the cost valuation for the purchase of the existing streetlights from Eversource. The price is \$1. Material attached. I have not received a response yet from National Grid. I will be following up with them.

Insurance Service Office (ISO) – Fire Safety

Insurance Services Office (ISO) periodically reviews the effectiveness of Fire Departments. They do the same thing for municipal bulding code enforcement departments. The management audit provides some guidance for improving local building code enforcement administration. We received a letter advising us that they are coming back again for another review. Letter attached.

Hix Bridge

Please find attached an email from Shane Sousa at MDOT regarding the status of the Hix Bridge repair study.

COA Director's Report

Attached is the COA Director's Monthly report.

Community Television Report – April 2016

Attached is John Rezendes monthly report.