

**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA  
MONDAY, DECEMBER 6, 2021**

**6:00 p.m. Call To order & Pledge of Allegiance**

**1. Acknowledgments & Recognitions**

- a. Acknowledgement of Gerry Coutinho for his 50 years of volunteer service to the town.

**2. Covid Update**

**3. Public Hearings**

**6:05 p.m.**

**a. Pole Hearing**

Request from National Grid for the installation of utility poles after 45 Narrow Ave. Poles to be numbered 45-47, poles are being installed for a new home off of Narrow Ave. Massachusetts Electric Company Plan No. 30159430 – Dated October 19, 2021.

**b. Tax Classification Hearing**

Pursuant to MGL Ch. 40 Section 56, discussion with Assessors for the percentage of local tax levy to be borne by each class of property for Fiscal Year 2022

**6:15 p.m.**

- c. Request from the Beach Committee to raise the Beach Pass Fee from \$30.00 to \$35.00.

**4. Licenses/Permits**

- a. Request from Amanda Alcaidinho from 3 GenLove LLC for a one day liquor license (just wine) on December 10, 2021 from 5pm-9pm for a Sip & Shop Event at 645A State Road.
- b. Approve the Renewal of the Class II License for Sue's Auto Sales, 585 State Road
- c. Request to approve the change of Manager of the W. A. & R. Ouellette Post 8502, VFW from George Santos to Brian Beaulieu.
- d. Request from the Acoaxet Club to change their hours from Monday 12Noon – 10:30pm, Tuesday 12Noon – 3:00pm and Wednesday –Sunday 12Noon – 10:30pm to Monday through Thursday 12Noon – 11:00pm and Friday, Saturday and Sunday 12Noon – 12am (midnight)
- e. Request from the Acoaxet Club to change their Slate of Officers: President Stephen Carney, Vice President John "Jay" Mercer, Treasurer Matthew Forbes and Clerk Rebecca Merchant. Also, Directors Michelle Carney, Peter Briggs, Duncan Law, Sarah McNeil, Sean Mullaney, Alicia Patterson, Peter Rosenfeld, Jill Tate, Andrew Wheeler & Jonathan Mongie.

**5. Discussion**

- a. Request from Staff to hold their Annual Christmas Luncheon on Monday, December 20, 2021, they are requesting to close the Town Hall and the Annex for an hour.

**6. Appointments and Resignations**

- a. Request by the Zoning Board of Appeals to increase the membership of the Climate Resiliency Committee and appoint Constance Gee as the Zoning Board Representative and Ray Elias as an alternate member.
- b. Request by the School Committee to appoint Melissa Pacheco to the Capital Improvement Planning Committee.
- c. Request to appoint Craig Dutra to the Affordable Housing Trust.
- d. Request from Matthew Armendo, Board of Health:
  - to appoint John Borges as a seasonal/temporary attendant at the Transfer Station.
  - to appoint Cynthia Lima as a seasonal/temporary Public Health Nurse
- e. Request by Town Administrator to appoint Nicole Pearsall as the Town Accountant subject to an employment agreement.
- f. Request to post the Assistant Town Accountant Position.
- g. Request to appoint Kimberlee Garcia as new Principal Clerk in the Tax Collector's Office.

## **7. Action Items**

- a. Request to accept the following donations from the Council Aging for the period of September 28, 2021- November 16, 2021. Best Use \$120, Emergency Food \$15, Outreach Training \$50, and Tech Class \$70 totaling \$255.00.
- b. Request from Carol Freitas to accept donations from Coyne Powers Insurance for \$500.00, Valerie Butler for \$50.00, Normand Blanchette for \$32.00, Kate Galop for \$150.00, Judith Palmer & Dana Cambra, \$250, and \$300 in gift cards from Westport United Methodist Church for the Veterans Food Pantry,  
Request from Carol Freitas to accept donations from Kevin and Ann West Saulnier for \$50.00 in memory of Gisela Bouchard, James Mitcheson, \$50, in memory of Gisela Bouchard, Barry & Eileen Beaulieu, \$50, in memory of Robert Morton, Howard, Lillian, & Anthony Burbank, \$25, in memory of Robert Morton, Judith Ann & Frederick Pearson, \$30, in memory of Robert Morton, June & Philip Hebert, \$100, in memory of Eunice Tripp Durfee, and Thomas & Barbara Cummiskey, \$25, in memory of Gisela Bouchard for the Veterans Monument.
- c. Participation in the Opioid Settlement.
- d. Approval of the 2022 Select Board Meeting Schedule
- e. Request for a four week extension of time to secure funding for the Diman School Building Project.

## **8. Town Administrator Report**

### **9. Approve Minutes**

- a. June 7, 2021 & November 22, 2021

### **10. Report on Bill Warrant**

### **11. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**

### **12. Boards/Committees/Commissions Vacancy List**

### **13. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

14. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
  - a. Approve Executive Session Minutes, June 7, 2021 & November 22, 2021
  - b. To discuss strategy relating to litigation known as Municipal Communications II, LLC v. Menard et al., Bristol County Superior Court, Docket No. 2173 CV 00664B and Municipal Communications II, LLC v. Town of Westport, U.S. District Court, District of Massachusetts, C.A. No. 1:21-cv-11561-AK

- c. To discuss strategy in preparation for contract negotiations relating to the Town Accountant position.

## **Adjournment**

### **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (COD Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Energy Committee – 3 vacancies.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 3 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

Westport Cultural Council – 1 vacancy

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



# TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource of New England  
**Office of the Board of Selectmen**

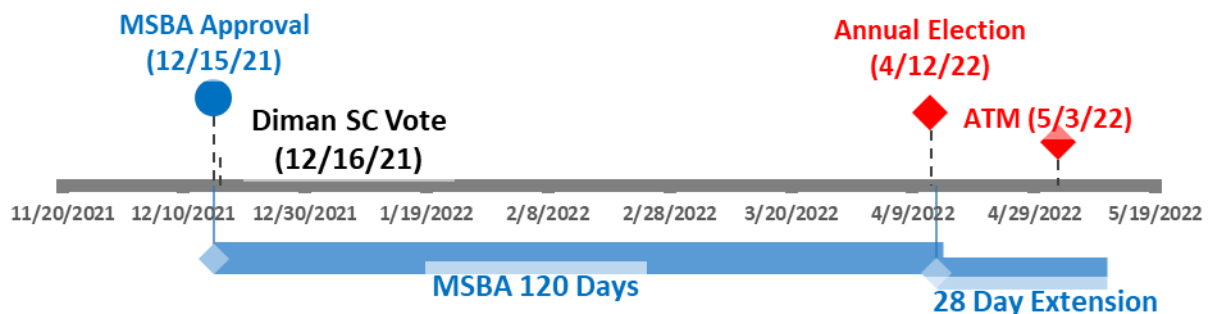
Tel. (508) 636-1003  
Fax. (508) 636-1147

Town Administrator  
James K. Hartnett

To: Board of Selectmen  
From: Jim Hartnett, Town Administrator  
Re: Bi-Weekly Report  
Date: December 6, 2021

## 1. Diman School Project

The Diman School Building Project will be voted on by the MSBA on December 15, 2021. Participating communities will be required to approve the project and funding within 120 days of the MSBA vote. The MSBA will consider approving an extension if requested by the School Building Committee. If a 4 week extension is granted, the Town could consider approval and funding at the Annual Election in April and the Annual Town Meeting in May. If the extension is not granted a Special Town Meeting would need to be held prior to April 13, 2022.



## 2. Budget Update

Departments have submitted their budget requests for FY23. Budgets have been reviewed with the smaller departments and the larger departments will be completed this week. Initial preliminary revenue estimates were discussed with the finance committee on November 30, 2021 (information in packet). Town Administrator preliminary review expected to be completed by December 13<sup>th</sup> with preliminary recommendations to the Select Board on December 20, 2021.

## 3. South Watuppa Pond Water Quality Initiative

Woodard & Curran completed the first Status Report for the South Watuppa Pond Study. This is a community Collaboration Study with Tiverton RI and Fall River. The initial steps include Watershed Delineation, mapping, land use and stormwater systems. A copy of the Status Report is in the packet.