

**BOARD OF SELECTMEN
TUESDAY, OCTOBER 11, 2022
2nd FLOOR MEETING ROOM
TOWN HALL
816 MAIN ROAD
6:00PM**

6:00 p.m. Call To order & Pledge of Allegiance

Acknowledgments & Recognitions

1. Public Hearings

6:05pm - petition from National Grid requesting permission to install 1 SO Pole on Briggs Road beginning at a point approximately 25 feet south of the centerline of the intersection of Briggs Road. Install new Pole 8-1 to serve customer. National Grid #30584896 Dated September 6, 2022.

2. Licenses/Permits

- a. Request from the Holy Ghost Club, 179 Sodom Road for a One Day All Alcohol Beverage License for a Scallop Dinner on Friday, October 14, 2022 from 5pm-10pm.

3. Appointments and Resignations

- a. Request from Marie Fontaine to be appointed to the Council on Aging Board.
- b. Request from Chief Pelletier to re-appoint Michael Chicca as Full Time Officer.
- c. Request from Sue Brayton, Treasurer/Collector to appoint Maria (Stella) Farias as Payroll Benefits/Tax Title Specialist, effective October 13, 2022.
- d. Request from Matthew Armendo, Board of Health Director to appoint Ryan Furtado as Transfer Station Attendant, effective November 3, 2022.
- e. Request from Chris Gonsalves, Highway Surveyor to appoint Gary Ferry as Mechanic Operator, effective October 13, 2022.
- f. Request from Bernadette Oliver, Town Clerk to post the Assistant Town Clerk Position.

4. Discussion

- a. 2023 Board of Selectmen Meeting Schedule
- b. Request from Irene Buck, Cable Advisory Board to discuss Westport's Cable License.
- c. FY24 Budget Discussion

5. Action Items

- a. Request from Bernadette Oliver, Town Clerk for an increase in Election Stipend.
- b. Request from Bernadette Oliver, Town Clerk to approve the November 8, 2022 Election Warrant.
- c. Chapter 61A Release, 278 Drift Road, Map 52, Lot 20A, Parcels A&B, as shown in ANR Plan Book 184, Page 12.

- d. Chapter 61A Release, Division Road, Map 48-12-0, described as Parcel 1 on Deed recorded in Book 10479 Page 252.
- e. Request from Jeff Bull, Landing Commission to approve and sign the contract with GZA Geoenvironmental, Inc. out of Providence, RI, for the Hix Bridge Landing Design.
- f. Request from Chris Leonard, Marines Services Director to open the Bay Scallop Season on October 15, 2022.
- g. Request to fund the following requests with local or Bristol County American Recovery Plan Act funds:

Fire Department –	(2) Four wheel drive vehicles	\$112,000
	(1) Pickup truck with plow	\$ 70,000
School Department	(2) Multi-use passenger vans	\$130,000
Planning Board	Route 6 Zoning Study/Amendments	<u>\$ 35,000</u>
	Total	\$347,000
- h. Request from Matthew Armendo, Board of Health Director to review and approve the plan to install restrooms at the transfer station.
- i. Request from the Cemetery Department to use up to \$6,500 of Perpetual Care Funds to provide portable restrooms at the cemetery.
- j. Request from Chris Gonsalves, Highway Surveyor to sign the Contract with Rochester Bituminous for the 2022/2023 Town Roadway Paving Improvements.
- k. Request from Chris Leonard, Marine Services to use \$4,944 from the town’s grant matching funds account to match the Seaport Economic Council’s Grant for new shore power pedestals at the Town Dock.
- l. Request from Maury May, Vice Chair Economic Development Task Force to hold Winter Markets at the Annex Gym on November 12 & 19, and December 10 & 17, 2022, to authorize the banner over Main Road and to request the Recreation Commission waive its \$150 fee for use of the Annex Gym, or at least lower it to \$50.00 a day.

6. Town Administrator Report

7. Approve Minutes

- a. September 26, 2022

8. Report on Bill Warrant

9. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action

10. Comments and Statements

11. Boards/Committees/Commissions Vacancy List

12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Council on Aging – 2 vacancies

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Infrastructure Oversight Committee – 1 Neighborhood Rep.

Personnel Board – 2 vacancies.

Recreation Commission – 2 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

** Committees are kindly requested to advise who serves as chair, vice chair and clerk **

TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource of New England
Office of the Board of Selectmen

Tel. (508) 636-1003
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Town Administrator
James K. Hartnett

To: Board of Selectmen
From: Jim Hartnett, Town Administrator
Re: Bi-Weekly Report
Date: October 11, 2022

1. Green Communities Grant

A grant application was prepared for filing with Green Communities for funding to replace the Town Hall steam heat system and the window air conditioners. The grant would provide funding to install air-to-air heat pump systems. The system will consist of wall-mounted units in the basement, floor-mounted units on the first floor and ceiling mounted air handling units for the second floor. The request is for \$500,000 and the proposed match will be approximately \$125,000. Different funding sources for the match are being considered including CPA funding, capital improvement funds and funds from the Towns energy rebate account. This work will also include much needed electrical upgrades in the building. Once installed there will be an increase in the cost of energy needed to heat and cool the building due to the increase in electric use but maintenance costs should decrease.

2. Energy Aggregation

The Town of Westport is under contract with electricity supplier Constellation, offering electricity to residents and businesses at a fixed rate that will not change through December 2023. A vast majority of Westport households participate in the program and others can still enroll. There is a significant benefit to joining the program, as of November 1, 2022, the default residential Basic Service supply rate will be \$0.33891/kWh, which is significantly higher than the standard Westport supply rate of \$0.10470/kWh. Residents and Businesses can enroll or switch rate options at any time online at [MassCEA.com/Westport](https://www.masscea.com/Westport) or by calling (883) 461-0813.