

**BOARD OF SELECTMEN
MONDAY, JULY 18, 2022
2nd FLOOR MEETING ROOM
TOWN HALL
816 MAIN ROAD
6:00PM**

6:00 p.m. Call To order & Pledge of Allegiance

Acknowledgments & Recognitions

Veterans Monument Unveiling & Dedication Ceremony, Sunday, July 24, 2022 at 12 Noon.

1. Public Hearings

6:15pm – Request from the Cemetery Department to raise fees.

2. Licenses/Permits

a. Request from Wish Come True, Inc. for a One Day Wine and Malt Beverages Licenses for the Annual Wish Come True Event to be held at the Holy Ghost Club 179 Sodom Road, Friday, September 9, 2022 from 4pm-10pm, Saturday, September 10, 2022 from Noon – 7pm and Sunday, September 11, 2022 from Noon – 7pm.

b. Request from the Holy Ghost Club, Inc. 179 Sodom Road, for One Day Liquor Licenses:
July 31, 2022 for a Fundraiser from 12pm-5pm and August 28, 2022 for a Fundraiser from 12pm – 6pm.

c. Request from Lisa McLarren owner of Countryside Market, LLC, 549 American Legion Highway, for a Common Victualler’s License.

3. Appointments and Resignations

a. Request to accept the Resignation of Tim St. Michel from The Beach Committee after 19 years of service.

b. Approve the Request from Steve Souza to step down from Cemetery Department Foreman to Laborer effective July 25, 2022 and to appoint Ronald Porte from Laborer to the position of Cemetery Department Foreman as of July 25, 2022.

c. Request from Sue Brayton Treasurer/Collector to accept the resignation of Lindsey Cordeiro as Principal Clerk in the Treasurer Department, effective July 14, 2022. (update on School Bonding)

d. Request from Chris Leonard, Director of Marine Services to appoint Raymond Jarvis and William Shaw, Jr. as Assistant Harbor Masters and Deputy Shellfish Constables, and James Perry as Parking Enforcement Officer.

e. Request from Chief Pelletier to re-appoint Samantha Maguire, Julius Rosario and Samuel Teixeira as Reserve Police Officers, and William Zalewski as Full Time EMD 911 Dispatcher.

f. Request to accept the resignation of Jeffrey Fernandes from the Bike/Walking Path Committee.

- g. Request to approve the following Finance Committee Appointments to various Boards:
 - ADA Transition Plan Committee - Cindy Brown and Gary Carreiro
 - Agricultural/Open Space Preservation Trust Fund Council – Zachary Lebreux
 - Capital Improvement Planning Committee – Gary Carreiro
 - Educational Fund Committee – Tracy Priestner
 - Energy Committee – Charles Baron
 - Personnel Board – Cindy Brown
 - Public Safety Staffing Committee – Hugh Morton
 - Tax Incentive Committee – Charles Baron & Cindy Brown
 - Community Preservation Committee – Hugh Morton
 - Audit Committee – Cindy Brown
 - School Building Committee – Tracy Priestner and Lawrence Holsworth
 - Long Term Building Committee – Cindy Brown
- h. Request to appoint Ruth Barnes and Alexandra Whitney to the Cultural Council
- i. Request to appoint Henry Swan and Michael Walden to the Historical Commission
- j. Request to appoint Garrett Stuck to the Community Preservation Committee
- k. Request to appoint Perry Long to the Beach Committee
- l. Request to appoint Maurice May to the Infrastructure Oversight Committee as the Economic Development Committee Representative.
- m. Request to accept the resignation of Nancy Tavares from the Elected Position on the School Committee effective July 13, 2022.

4. Discussion

- a. Budget/Override Discussion

5. Action Items

- a. Request from Matthew Armendo; Board of Health Director to accept the \$250.00 to the Animal Control Department from Anne Robinson.
- b. Request from the Cystic Fibrosis Foundation MA-RI Chapter, to hold the 11th Cycle for Life Ride for 2022, on Saturday, September 17, 2022. The ride starts and finishes at Westport Rivers Winery.
- c. Request from Sue Brayton Treasurer/Collector to post the Principal Clerk Position in the Treasurer Department, both in house and outside simultaneously.
- d. Request to increase the Water Rates from \$7.04 to \$7.28 pursuant to Westport/Fall River Agreement.
- e. Request from Matt Armendo, Board of Health Director to approve the contract for Linda Peirce, Town Nurse.
- f. Request from Carol Feitas, Veterans' Service Officer to accept the donation of \$100.00 from Maurice & Muriel Brousseau toward the Veteran's Monument.
- g. Request from the Council on Aging to accept the following donations:
 - \$30; Misc, for Outreach, \$200; Ralph Urban, for Best Use, \$5;
 - Anonymous Best Use, \$50; Ruth Moniz, Best Use , \$25; Ed Fitzgibbons, Best Use, \$50; Mary Trepanier, In Memory of Gertrude

Vigeant, \$100; Janet Krobot In Memory of Gertrude Vigeant, \$60; Mike Arruda In Memory of Gertrude Vigeant, \$50; Sandra Field In Memory of Gertrude Vigeant, \$25; Cheryl Leger In Memory of Dolores Rego, \$20; Anonymous Donation for Tech Class, \$25; Maureen Solomon for Tech Class Totaling \$640.

- h. Authorize Registrar to request Police Details for Elections.
 - i. Assign Board of Selectmen Representative to negotiate with the General Teamsters Local No. 251
6. **Town Administrator Report**
 7. **Approve Minutes**
 - a. June 21, 2022
 8. **Report on Bill Warrant**
 9. **Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**
 10. **Comments and Statements**
 11. **Boards/Committees/Commissions Vacancy List**
 12. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**
 13. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
 - a. To discuss strategy relating to litigation known as Municipal Communications II, LLC v. Menard et al., Bristol County Superior Court, Docket No. 2173 CV 00664B and Municipal Communications II, LLC v. Town of Westport, U.S. District Court, District of Massachusetts, C.A. No. 1:21-cv-11561-AK
 - b. Discuss strategy with respect to collective bargaining - Westport Police Association.
 - c. To Discuss strategy – Diane F. Cramphin vs. Town of Westport - Adamsville Landing Case
 - d. Discuss strategy with respect to Highway Surveyor Contract.
 - e. Approve Minutes
 - June 21, 2022

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Infrastructure Oversight Committee – 1 Business to Business Member, 1 Neighborhood Rep.

Personnel Board – 2 vacancies.

Recreation Commission – 2 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

** Committees are kindly requested to advise who serves as chair, vice chair and clerk **

TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource of New England
Office of the Board of Selectmen

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Town Administrator
James K. Hartnett

To: Board of Selectmen
From: Jim Hartnett, Town Administrator
Re: Bi-Weekly Report
Date: July 18, 2022

1. Board of Health

New Shed - The Board of Health and Matt Armendo have been working on the installation of the employee shelter at the Transfer Station.



Grant – Massachusetts Department of Public Health notified the Town that the Board of Health was awarded the Public Health Excellence for Shared Service Grant in an annualized amount of \$300,000. Matt Armendo and the Board of Health will be the lead municipality in administering these funds.

2. Council on Aging

AARP Community Challenge Grant awards were announced nationwide. Beverly Bisch prepared the application and the Westport Council on Aging was chosen as a grant recipient of \$10,000 for a Fixed Transportation Route Project. Of 3200 applicants nationwide, 258 grants were awarded. (Monthly Report on File)

3. Projects Out to Bid

The Council on Aging and the Town Hall Garage roofing projects went out to bid last month, bid openings have been extended to July 21, 2022, looking to get both of these projects completed this fall. Proposals have also been requested for the design and permitting of the Hix Bridge

Landing, parking and boat ramp project. This project will be funded by a Seaport Economic Development Grant and an ARPA Grant secured by Representative Paul Schmidt.

4. Remote Meetings

The ability to hold public meetings is scheduled to expire on July 15, 2022. The senate bill would extend these authorizations until December 15, 2023. The House bill would extend the option to hold remote meetings to March 31, 2023, but that was amended on the floor to mandate remote access and remote participation at all public meetings. This would add costs of technology, equipment, staff and necessary space to run public meetings.

5. Kirby Brook Bridge Grant

The Town of Westport has been awarded a \$100,000 Municipal Small Bridge Grant from MassDOT for the design of the Kirby Brook crossing. Notification of award is included in the files.