

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY- AUGUST 08, 2016
5:00 PM**

5:00 PM **Executive Session** - pursuant to Massachusetts General Laws Chapter 30A, Section 21 to discuss all immediate actions to be taken regarding potential legal matter and a personnel matter.

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and Board Member Comment

Acknowledgments & Recognitions

Appointments and/or Resignations

1. Request received from Carroll Brownlee for appointment to the Energy Committee.
2. Resignation received from Judith A. Duval from the Westport Cultural Council.

6:30 PM **Brad Brightman, Town Treasurer** – RE: Approval of Bond Anticipation Note.

Action Items

1. Vote to ratify license agreement.
2. Request received from Westport Education Foundation/Friends of the COA for approval of their 6th Annual Walk for Westport on Sunday, September 25, 2016. Police recommendation received.
3. Request received from Devin Laubi Foundation for approval of their 13th Annual Bike Ride on Sunday, October 2, 2016. Police recommendation received.
4. Authorize Charter to permit another Cable TV firm to serve Westport customers.
5. Approval of warrant for 2016 State Primary (September 8, 2016).
6. Request received from the Westport High Class of 2018 for a 5k Color Run on Saturday, September 10, 2016 from 9AM to 1PM. Police recommendation received.
7. Approval of contract with HiWay Safety for line painting.
8. Request for Governor's Bill ratifying Police Station Election.

Liquor Licenses

1. Request received from Christopher Markey (BlueOne Fitness Challenge) for a One-Day Malt & Wine Liquor License for September 17, 2016. Police recommendation received.

Town Administrator Report

Discussion Items

Minutes

Approval of Regular Meeting Minutes of July 11, 2016 and July 25, 2016.

Selectmen Liaison Committee Reports

Question and Answer Period

Board Members Suggestions for Future Agenda Discussion / Action

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Other Business

Executive Session - pursuant to Massachusetts General Laws Chapter 30A, Section 21 to approve Executive Session Minutes of July 11, 2016 and July 25, 2016.

Adjournment



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

Tel: 508-636-1003
Fax: 508-636-1147

Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator *TJK*
Subj: Bi-Weekly Report
Date: August 5, 2016

Item #1 – Roofs, Roofs, Roofs - Town Hall Annex Roof

There is a leak in the roof that damaged some of the ceiling tiles in the Nurse's Office. I will be having a roofing company look at the problem. The roof was replaced in 2001. We could not locate a warranty. The roofing company M & R Roofing, Inc. is out of business.

Item #2 – Roofs, Roofs, Roofs, Town Hall Roof Leak

The Town Hall slate roof was replaced a few years ago. Tim Gillespie is working with Ward Hamilton to get the leak issue resolved. It appears Tim has made significant progress.

Item #3 – Roofs, Roofs, Roofs, Highway Garage Roof

The Highway Garage was scheduled to have a roof replaced because of leaks. Unfortunately the load capacity of the roof isn't sufficient to replace it. The entire roof structure will have to be brought up to code before the metal roof could be replaced. (Letter attached)

Item #4 – And Elevators - Town Hall

Last week the Town Hall elevator malfunctioned and it had to be repaired. This week the Town Hall elevator was inspected and the State Inspector told us that the elevator machine room was not in compliance because it contained electrical wiring unrelated to the elevator. He advised us we could remove the wiring or seek a variance through the state. The fact that the wiring has been there for several years and has been present for numerous other past inspections did not seem to move him. I am proceeding with the variance.

Item #5 – Annex Playground Vandalism

I will be requesting a Reserve Fund Transfer to pay for the slide replacement.

Item #6 – Old County Road/Drift Road/Reed Road Parking & Traffic

The informal committee has scheduled a public meeting for 6 PM, Thursday, August 25, 2016 at the Library. Notices are being sent out to abutters. The purpose is to let the residents, businesses, and others share their concerns and ideas.

Item #7 – FY 16 Budget Revenues – Local Receipts

Attached is a spreadsheet showing the Local Receipts collected through June, 2016 and compares them to the FY 16 Estimated Revenues and the FY 15 Actual Revenues. The actual revenues collected in FY 16 were \$311,567 over the estimate and about \$120,000 over the actual amount collected in FY 15. I will be reviewing the detail more carefully to determine if there are any positive or negative trends.

Item #8 – Senior Center Summer Fest Fest Night Family Picnic and Car Show

Attached is a notice of these events scheduled for the Senior Center.