

**AGENDA  
BOARD OF SELECTMEN  
REGULAR MEETING  
WESTPORT TOWN HALL  
816 MAIN ROAD, WESTPORT, MA  
MONDAY, DECEMBER 20, 2021**

**DUE TO THE ONGOING COVID-19 CORONA VIRUS OUTBREAK,  
THIS MEETING WILL BE BY REMOTE PARTICIPATION ONLY**

INTERESTED PARTIES ARE WELCOME TO PARTICIPATE:  
JOIN BY COMPUTER: <https://meet.google.com/ypq-nfje-szt>  
OR BY PHONE: 562-232-9371 enter PIN when asked: 417 164 821#

**6:00 p.m. Call To order & Pledge of Allegiance**

**Chair's Announcement** – Under MGL Chapter 30A, section 20(f) – Meeting being recorded. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Westport Board of Selectmen** is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the remote links listed on the posting on line. An audio recording of this meeting will be posted on the town's website as soon as we are able.

**1. Acknowledgments & Recognitions**

**2. Covid Update**

**3. Public Hearings**

**4. Licenses/Permits**

- a. Request to confirm hours of operation for Village Pizza, 760 Main Road.
- b. Request to approve the change of corporate officers for the VFW, 843 State Road.
- c. Approve and sign the ABCC Annual Liquor License Report and Seasonal Population Form.

**5. Discussion**

- a. Open Meeting Law Complaint 12-6-21 Patrick Higgins
- b. FY 2023 Budget Discussion

**6. Appointments and Resignations**

- a. Request from Police Chief Keith Pelletier to appoint Vallery Belliveau as full time EMD Dispatcher.
- b. Request to accept the letter from Lt. Thomas Plourde announcing his retirement as of January 1, 2022.
- c. Request from Matthew Armendo, Director of the Board of Health to allow the Town Administrator to approve the appointment of a part time nurse.

**7. Action Items**

- a. Request to approve parking ticket contract agreement for Passport Contract Labs, Inc.
- b. Request from Carol Freitas; Veteran’s Agent to accept the following donations for the Veterans Food Pantry: Paul Schmid \$100, American Legion Post 145 \$50, Pauline & Sean Dooley,\$50, in memory of Charles Rodrigues, Tom Flynn \$20, Anonymous \$45, Westport United Methodist Church \$20 gift card, total of \$265 in monetary donations and \$20 in gift cards, and the following donations for the Veterans Monument: Winifred M. Tripp & Lornalee Frederick, \$100, in memory of Eunice Durfee, Earl W. & Kathy A. Santos Rezendes, \$75, in memory of Robert Morton, and Allen J. Kirby, \$50, in memory of Robert Morton, total of \$225.00.
- c. Approve Town Accountant Employment Agreement for Nicole Pearsall.

**8. Town Administrator Report**

**9. Approve Minutes**

- a. December 6, 2021

**10. Report on Bill Warrant**

**11. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**

**12. Comments and Statements**

**13. Boards/Committees/Commissions Vacancy List**

**14. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

15. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:

**Adjournment**

**Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 vacancy (COD Rep).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies.

Bike / Walking Path Committee - 2 vacancies.

Energy Committee – 3 vacancies.

Fence Viewers – 1 vacancy.

Personnel Board – 2 vacancies.

Recreation Commission – 3 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen’s Betterment Committee – 1 vacancy.

Westport Cultural Council – 1 vacancy

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***



**TOWN OF WESTPORT**  
816 Main Road  
Westport, MA 02790  
The Coastal Agricultural Resource of New England  
**Office of the Board of Selectmen**

Tel. (508) 636-1003  
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Town Administrator  
James K. Hartnett

To: Board of Selectmen  
From: Jim Hartnett, Town Administrator  
Re: Bi-Weekly Report  
Date: December 20, 2021

1. Beach Avenue Accessibility Improvements

The Commission on Disability continues to work on improving handicap accessibility on Beach Avenue. They will be filing with the Conservation Commission and the Natural Heritage for permission to regrade and stabilize a small section of the gravel road at the end of Beach Avenue, approximately 30' x 30'.

2. Tax Rate

The Department of Revenue notified the Town on Tuesday that the Tax Rate has been certified. With limited staff and changes in personnel, credit to Theo Gabriel, Sue Brayton and Nicole Pearsall for getting this information filed and approved. There was a significant amount of time that went into this report including many nights and weekends.

3. Letter of Appreciation Roadside Wildlife Inc.

The Town received a letter of appreciation from Roadside Wildlife Rehab Inc. acknowledging Paul Lurengo and Frank Napert of the Westport Highway Department and the Animal Control Officer, Nick Vidmar for their assistance rescuing a raccoon wedged in a tree, approximately 50' off the ground. (letter in packet).

4. Rescue Plan Act (ARPA) Funding

Bristol County has just completed work on their portal for communities to access ARPA funds, and is accessible to Westport. All projects will have to be reviewed and approved by the County, and their consultants. The use of these funds will be more restrictive than the funding from the Cares Act.

5. Utility Billing

I have been working with Paul Ferland, Deputy Administrator, Fall River Community Utilities on the Town's water and sewer bills. The city has agreed to bill the sewer users directly (mainly one business). There continues to be discrepancies in the water billing dating back a number of years but we are making progress, new water meters will be installed for all users in Westport and we will be coordinating our flushing program with the City's meter reading schedule.