

**BOARD OF SELECTMEN
MONDAY, AUGUST 29, 2022
2nd FLOOR MEETING ROOM
TOWN HALL
816 MAIN ROAD
6:00PM**

6:00 p.m. Call To order & Pledge of Allegiance

Acknowledgments & Recognitions

1. Public Hearings

2. Licenses/Permits

- a. Request from the Holy Ghost Club, 179 Sodom Road for a One Day Liquor License for a Fundraiser on Sunday, August 28, 2022 from 12pm – 6pm.

3. Appointments and Resignations

- a. Request from Beverly Bisch, Council on Aging Director, to appoint Skylar Cowley to Part Time Nutrition Site Manager.
- b. Request to appoint Robert McCarthy to the Infrastructure Oversight Committee as the Finance Committee representative.
- c. Request from The Planning Board to appoint Mark Schmid to the Capital Improvement Planning Committee.
- d. Request to accept the resignation of Renee Dufour and Beck Leverett from the Recreation Commission effective August 31, 2022.
- e. Request to accept the resignation of Jonathan Abrantes from the Highway Department, as of August 19, 2022.

4. Discussion

- a. Request from Tanya Ryden, Board of Health to discuss Public Health Excellence Grant, proposed stipend for Public Health Director, Municipal Commitment Letter and anticipated grant-funded positions.

5. Action Items

- a. Request from the Westport Affordable Housing Trust to approve the Regulatory Agreement and Declaration of Restrictive Covenants for 629 & 631 Sodom Road.
- b. Walk/Run for Westport 2022, sponsored by The Westport Education Foundation, Parent Teacher Organization and Council on Aging is requesting to hang a banner to promote the event, they are also requesting the installation fee be waived.
- c. Request from the Planning Board to review waiving the Common Driveway and Flexible Frontage Special Permits for 309 Gifford Rd.
- d. Request to Renew and Transfer the Aquaculture Lease Site, West Branch #3 to Rachel B. Jusseaume.
- e. Request from Christopher M. Jusseaume to renew Aquaculture License for West Branch #4.
- f. Request from Erik T. Reis to renew Aquaculture License for West Branch #5.

- g. Request from Kerian Fennelly to renew Aquaculture License for Gooseberry Site #1.
 - h. Request from Kristin M. Fennelly to renew Aquaculture License for Gooseberry Site #2.
 - i. Request from Martin Costa, Clean Our Westport (COW) to hold Fall Litter Clean Up Day on Saturday, September 24, 2022 from 9am – 1pm.
 - j. Request to modify the Administrative Assistant/Confidential Clerk Salary.
 - k. Approve Grant of Easement at 493 Old County Road, Westport Town Landing.
 - l. Request from Friends of Westport Library to place a sign at the intersection at Main Road and Adamsville Road, promoting their September 19, 2022 Book Sale.
- 6. Town Administrator Report**
- 7. Approve Minutes**
- a. August 15, 2022
- 8. Report on Bill Warrant**
- 9. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**
- 10. Comments and Statements**
- 11. Boards/Committees/Commissions Vacancy List**
- 12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**
- 13. Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
- a. Discuss strategy with respect to collective bargaining - Westport Police Association.
 - b. Discuss strategy with respect to Highway Surveyor Contract.
 - c. To consider the request from Police Chief Keith Pelletier for injury on duty benefits for police officer.
 - d. Approve Minutes:
 - July 18, 2022
 - July 25, 2022

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Council On Aging – 2 vacancies

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Infrastructure Oversight Committee – 1 Business to Business Member, 1 Neighborhood Rep.

Personnel Board – 2 vacancies.

Recreation Commission – 2 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

** Committees are kindly requested to advise who serves as chair, vice chair and clerk **

TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource of New England
Office of the Board of Selectmen

Tel. (508) 636-1003
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Town Administrator
James K. Hartnett

To: Board of Selectmen
From: Jim Hartnett, Town Administrator
Re: Bi-Weekly Report
Date: August 29, 2022

1. Transfer Station and Cemetery

The Department of Labor Standards inspected the Transfer Station and Cemetery Department on Thursday, August 18, 2022. They expect to have their report completed within the next two weeks and the Town will have 30 days to take corrective actions if needed. Based on a preliminary assessment restrooms may be required at both sites.

2. DEP Septic Meeting

The Department of Environmental Protection held an information session with representatives from the Town to discuss the new Regulatory Requirements for Estuaries Impaired by Nitrogen. If Westport is designated as a Nitrogen Sensitive Resource Area (NSA) the Town will be required to upgrade all septic systems within five years to denitrification systems or file for a 20 year Watershed Permit. There are a number of outstanding issues with the proposed requirements and the Town is assembling a list of questions to be sent to MassDEP.

3. Old High School

Landvest has completed the appraisal of the High School property on Main Road. As a result of their analysis, it is their opinion that the market value of the property is Eleven Million Dollars. Utile Architects worked with Building Fire & Access, Inc. and PM & C to prepare a code analysis, and municipal reuse study with associated costs. The estimate to convert the Old High School into municipal uses would approximately \$29 Million Dollars. As part of this review Utile also took a high level look at renovating the existing Town Hall and based on recent projects the estimated cost would be \$18 Million Dollars. The Reports can be found on the Towns' Long Term Building Committee's Webpage.