**WESTPORT ASSESSORS AGENDA – December 4, 2017**

**5:15 P.M. TOWN HALL – ASSESSORS OFFICE**

**POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 30A SECTION 20**

**Authorized Person: Sharon M. Potter, Office Manager**

**The Chairman reasonably anticipates the following items will be discussed:**

**Pledge of Allegiance**

**5:15 p.m. Call meeting to order**

Review Tax Classification reports in preparation of meeting with Board of Selectmen

**5:30 p.m. Classification hearing with Board of Selectmen**

**5:45 p.m. Approve:**

**1** Items for discussion and possible vote:

 A Payroll

 Voucher: November bill Assistant Assessor (contract)

 Monthly Reports abatement Motor Vehicle & Boat Excise November 2017

 B Motor Vehicle Excise Warrant 6th Commitment $51,697.17

**2** Approve Minutes of meeting November 6, 2017

**5:50 p.m. Correspondence acknowledged and/or action**

Secretary to Board of Selectmen, Denise Bouchard re: Special Town Meeting scheduled for 1/23/2018 re: deadline for articles is 12/11/2017

 Tim King, Town Administrator re: There will be a department Head meeting on Wednesday, December 6, 2017 @ 3:00 p.m. Hix Bridge Road Fire Station – Diane Baron, Chairman of School Building Committee will give presentation on the proposed new school

 Attorney Richard Desjardins re: Chapter 61A Notice of Intent to convey a portion of land Map 33, 101 Gifford Road. This is a partial release Michael Ferry to Andrew Ferry

 Attorney Thomas Percy re: Notice of Intent to sell portion of Map 64 Lot 4 for residential use. This is a partial release

 Paul Gay re: Notice of Intent to sell 37 acres shown on Map 47, Lot 8 for a solar project. Land is enrolled in Chapter 61 Forestry. This is a full release.

 Planning Board re: Plan Review Form for proposed Francis Estates – Nikola Lane – 16 lots

land is located off Charlotte White Road (former James Hancock property)

Budget Fiscal 2019 – Finance Committee Representative would like to set a schedule to meet with Finance Committee December 19, 2017 or January 9, 2018 and or himself (Buzzy Baron)

Topics not reasonably anticipated forty-eight (48) hours in advance of meeting. Board members suggestions for future agenda, discussion, action

**6:10 p.m. Vote to go to Executive Session – Roll Call Taken –** In accordance with Mass. General Laws, Chapter 30A, Section 21, Reason to consider is:

Chapter 61A applications filed Fiscal 2019 – for review and possible action necessary – time limit to allow or disallow (3 months from date of application filed)

Update on Fiscal 2019 Revaluation/Certification Services

Approval of Minutes meeting held 11/6/2017

**Adjournment**