

**BOARD OF SELECTMEN
MONDAY, OCTOBER 23, 2023
2nd FLOOR MEETING ROOM
TOWN HALL
816 MAIN ROAD
6:00PM**

6:00 p.m. Call To order & Pledge of Allegiance

Welcome Comments from the Chair

Under MGL Chapter 30A, section 20(f) – this meeting is being recorded.

Acknowledgments & Recognitions

1. Appointments and Resignations

- a. Request to accept the resignation of Brian Pontolilo from the Board of Commissioners of the Town Landing Commission and to post the post the vacancy.

2. Action Items

- a. Request from Matt Armendo, Director of Public Health to carry over 26 vacation hours to be used by December 31, 2023.
- b. Request from the Council on Aging to accept the following donations totaling \$276.00:
 - \$136 Wendy Goldberg, Best Use/Yoga Equip
 - \$40 Kate Jacobs, Best Use/Yoga Equip
 - \$25 Lori Clark, Equipment Loan
 - \$5 Anonymous, Equipment Loan
 - \$50 Carol Bonner, Transportation
 - \$10 Barbosa Family. Outreach
 - \$10 Janet Malis, Tech Help
- c. Request from the Planning Board for comments and recommendations **for Cory Ridge Estates, 265 Cornell Road, A.P. 81, Lot 4 Westport,**
- d. Request from the Planning Board for comments and recommendations for **"Westport Lakes", Assessors' Map 31 Lots 3B, 3C, and 4G Westport, Massachusetts** prepared for Blue Cat, LLC. Located at 0 Westport Lakes Road. The applicant is proposing four (4) Single-family units with 26 duplexes.
- e. Request to amend House Bill H3751 an act relative to the Board of Selectmen in the Town of Westport.
- f. Request from the Cultural Council to create a separate Westport Cultural Council Gift Account Fund.
- g. The Trustees of Reservations, as lessee of the Westport Town Farm, request approval to sublease a portion of the Town Farm to the Westport Food Pantry.

3. Discussion

- a. Beach Committee Update and Recommendations

4. Town Administrator Report

5. Approve Minutes

- a. September 25, 2023
- b. October 10, 2023

6. Report on Bill Warrant

7. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action

8. Comments and Statements

9. Boards/Committees/Commissions Vacancy List

10. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.

11. Executive Session – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:

- a. Discuss strategy with respect to Litigation – Driftwood Realty Trust vs. Town of Westport Historical Commission
- b. Review & Release Executive Session Minutes from March 2, 2020 through December 19, 2022.
- c. Information Technology Department Head (Keith Novo) Salary Discussion
- d. Donna Lambert vs. Town of Westport - Discussion
- e. Approve Minutes
 - September 11, 2023

Adjournment

The Town of Westport does not discriminate based on disability and is committed to hosting accessible meetings. To request a reasonable accommodation to attend this meeting, please contact the municipal ADA Coordinator James Hartnett at HartnettJ@Westport-ma.gov.

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Economic Development Task Force – 3 vacancies

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Recreation Commission – 4 vacancies.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

**** Committees are kindly requested to advise who serves as chair, vice chair and clerk ****

TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource of New England
Office of the Board of Selectmen

Tel. (508) 636-1003
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Town Administrator
James K. Hartnett

To: Board of Selectmen
From: Jim Hartnett, Town Administrator
Re: Bi-Weekly Report

Date: October 23, 2023

1. Climate Pollution Reduction Act

SRPEDD would like to organize a team of municipal representatives from communities that already are or that aspire to take a strong leadership role in Greenhouse Gas/Climate Pollution reduction. Interested municipal officials should contact SRPEDD by email. A copy of this correspondence was forwarded to the Planning Department for the Climate Resiliency Committee.

2. Police Grant

The Healey-Driscoll Administration, Executive Office of Public Safety and Security, announced recipients of the FY2024 Municipal Road Safety Grant. Westport was awarded \$22,489.60, these funds will be used to offset expenses relating to public safety.

3. Police Chief Position

The Police Chief Preliminary Screening Committee will be interviewing in-house candidates this week.

4. Recreation Department

The recreation Department along with the Westport Land Conservation Trust hosted the Halloween Happening event last weekend at Westport Woods. This was a very successful event with close to 150 kids participating. Thanks to the recreation commission and Dana Stewart for another successful outing. The recreation commission will be holding the annual Tree Lighting event at Westport Woods on Sunday December 3, 2023. A copy of other seasonal events and programs is included in the Select Board files and can be viewed on the recreation department webpage..

5. Cemetery Department

As previously discussed, it has been a challenging year for the department, with excessive rainfall, increases in the number of burials and limited staff. The few remaining employees in the department have gone above and beyond to keep the department afloat. Assistance from the Highway Surveyor and the Transfer Station (BOH) has also provided much needed assistance. A private contractor has been called in to assist with the grass cutting but department funds are limited. The grass within the veterans section of the cemetery was trimmed on Thursday, October 19, 2023.