

**BOARD OF SELECTMEN  
MONDAY, MAY 1, 2023  
2<sup>nd</sup> FLOOR MEETING ROOM  
TOWN HALL  
816 MAIN ROAD  
6:00PM**

**6:00 p.m. Call To order & Pledge of Allegiance**

**Welcome Comments from the Chair**

**Acknowledgments & Recognitions**

**1. Licenses/Permits - none**

**2. Appointments and Resignations**

- a. Request from Beverly Bisch, Council on Aging Director to appoint Mark Perry as Part Time Van Driver.
- b. Request to appoint Jim Hartnett as Joint Transportation Planning Group (JTPG) Representative and Michael Burris as alternate.
- c. Request from Christopher Thrasher to be appointed to the Economic Development Task Force.
- d. Request from George Ripley, Library Director, to appoint Dan Sheahan as Principal Library Clerk, effective May 8, 2023, and to post the Library Aide 1 Part-Time position internally and externally.
- e. Joint Meeting with the Westport Housing Authority to address the request of Judy Menard to fill the unexpired term on the Housing Authority.
- f. Request from Andrea Dunbar to be appointed to the Recreation Commission.
- g. Request to appoint two of the following nominees to the Board of Registrars, one to fill the unexpired term through April 1, 2024 and the second to fill the vacant position through April 1, 2026:
  - Kathryn Cayton (Democrat)
  - Robert Alves (Republican)
  - John Cabral (Republican)
  - Pamela Costa (Republican)

**3. Action Items**

- a. Request to waive water billing late fees for 66 State Road and 53 Old Bedford Road.
- b. Request from the Planning Board for comments and recommendations regarding a definitive subdivision plan entitled “Definitive Subdivision Inheritance Lane” 4 lot subdivision, Assessor’s Plat 43, Lot 3, Old Pine Hill Road.
- c. Request from New England Race Events, LLC to hold the Annual Horseneck Beach Half Marathon on Sunday, May 21, 2023 beginning at 9:00AM at the State Beach and ending at the State Beach. They are also requesting a One Day Wine and Malt Beverage Liquor License to serve after the race, 9:00am to 1:00pm.

- d. Request from Lawrence E. Kitchen III, of Dartmouth for a Hix Bridge Pass for his father, Lawrence Kitchen, Jr. who resides in Westport.
  - e. Request to approve amendments to East Beach Settlement Agreement
  - f. Request from Chris Gonsalves, Highway Surveyor to post seasonal clerk position.
4. **Discussion**
- a. SRPEDD - Southeastern Massachusetts Priority Area Regional Plan Update
  - b. Sean Leach, Chair of the Beach Committee – update on Town Beach and Lifeguard Hiring Status
  - c. Town Meeting Warrant Article Discussion
5. **Town Administrator Report**
6. **Approve Minutes**
- a. April 18, 2023
7. **Report on Bill Warrant**
8. **Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**
9. **Comments and Statements**
10. **Boards/Committees/Commissions Vacancy List**
11. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

## Adjournment

### **Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Economic Development Task Force – 3 vacancies

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Recreation Commission – 4 vacancies.

Tax Incentive Program Committee (1 vacancy –Westport Economic Development Task Force Rep).

Westport Citizen’s Betterment Committee – 1 vacancy.

Zoning Board of Appeals – Associate Member

**\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\***

# TOWN OF WESTPORT

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Town Administrator  
James K. Hartnett

## The Coastal Agricultural Resource of New England Office of the Board of Selectmen

To: Board of Selectmen

From: Jim Hartnett, Town Administrator

Re: Bi-Weekly Report

Date: May 1, 2023

### 1. Town Meeting

Town meeting is scheduled for May 2, 2023 at the new Middle/High School. Copies of the Warrant Articles, and Finance Committee Reports can be found on the Town Website. Article 6 is the contingency budget that will appropriate funds if Town voters approve an override ballot question at a future election.

### 2. Town Hall Annex

Emergency repairs to the Town Hall Annex septic system were completed on Monday, April 23, 2023. There were two blockages in the line that were cleared, one before the tank and the other after the tank . We are hopeful that this resolves the problem, but it is an old system that may need replacement in the near future.

### 3. Drift Road Bridge Design

Pare Engineering has completed the wetland delineation, field survey, and test borings. Base plans should be completed within the next two weeks. They are currently working on the hydraulic analysis, scheduled to be completed in the Fall. This analysis is required to determine the size of the culvert and bridge. MassDOT is administering the contract and the neighbors have been kept up to date on the process.

### 4. Comprehensive Energy Assessments

The Town received seven proposals for the municipal building assessments. These will be reviewed over the next two weeks and a recommendation for award will be made to the Select Board. This municipal building assessment is required for the Green Communities Grant and will be used for other municipal energy projects.

### 5. Copiers and Printers

Copiers, printers and scanners have been replaced in the Town buildings, the old ones had out lasted their useful life. The service technician could no longer get the replacement parts for the older machines.

### 6. Town Reports

There have been some questions regarding completion of the Town reports. Calendar year 2021 is available on the website and 2022 is scheduled to be completed in August of this year. If there is specific information that is needed prior to the completion of the report, please contact the Select Board office and we will work to get that information to you.