

**BOARD OF SELECTMEN
MONDAY, JANUARY 23, 2023
2nd FLOOR MEETING ROOM
TOWN HALL
816 MAIN ROAD
6:00PM**

6:00 p.m. Call To order & Pledge of Allegiance

Acknowledgments & Recognitions

Public Hearings

1. Licenses/Permits

- a. Request from the Acoaxet Club Inc. and Acoaxet Club Inc. d/b/a The Pro Shop accept the change of manager and officers for 2023. Manager: Bettie Jill Tate, President: Christopher Thompson, Vice President: Bettie Jill Tate, Treasurer: Matthew Forbes, Clerk Rebecca Merchant, Directors: Peter Briggs, Michelle Carney, Stephen Carney, Thomas Coughlin, Duncan Law, Jonathan Mongie, Sean Mullaney, Alicia Patterson, Peter Rosenfield, Andrew Wheeler and Marie Woollam

2. Appointments and Resignations

- a. Request from Jim Hartnett, Town Administrator to appoint Bernadette Oliver as Temporary Town Clerk effective February 21, 2023.
- b. Request from Excel Recycling to remove Charlene Garcia as Public Weigher, and to appoint Emily Nickerson as Public Weigher.

3. Action Items

- a. Request from the Council on Aging to accept the following donations \$50; Ralph Urban Donation for Best Use, \$10; Gloria Veloza for Outreach, \$5; Ora Caya for Outreach, \$5; Anonymous Outreach, \$25; David Deitz for Equipment Use, \$100; Westport Women's Club for Tech Totaling \$195
- b. Request to approve the Employment Agreement for Principal Assessor, Theodora Gabriel.
- c. Request from Matt Armendo, Board of Health Director to recommend approval of three positions to be hired under the Board of Health Shared Service Grant to the Personnel Board.
- d. Request from the Planning Board for \$20,000 Bristol County American Rescue Plan Act Funds for the Route 6 Rezoning Project.
- e. Request from Atty. Kathleen O'Donnell to approve the "Waiver of Option to Purchase an Agricultural Value" the property located at 253 Adamsville Road, Westport, Assessors Map 78, Lot 2.
- f. Request from Carol Freitas, Veterans Service Officer to accept the \$100.00 donation from J&S Restaurant Enterprises, Inc. d/b/a Kozy Nook for Veterans discretionary use.

- g. Request to amend the Diman Regional High School Debt Exclusion question for the April 11, 2023, Ballot.
- 4. **Discussion**
 - a. FY 24 Budget/Override Discussion
- 5. **Town Administrator Report**
- 6. **Approve Minutes**
 - a. January 9, 2023
- 7. **Report on Bill Warrant**
- 8. **Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**
- 9. **Comments and Statements**
- 10. **Boards/Committees/Commissions Vacancy List**
- 11. **Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**
- 12.
- 13. **Executive Session** – pursuant to the provisions of MGL c 30A section 21(a), Chair declares an open meeting will have a detrimental effect to:
 - a. Discuss strategy with respect to collective bargaining – Teamsters Local No. 251
 - b. Discuss strategy with respect to Highway Surveyor Employment Agreement
 - c. Approve Minutes: December 19, 2022

Adjournment

Boards/Committees/Commissions Vacancy List

****Committee members with terms that end in June should advise if they wish to continue****

ADA Transition Plan Committee – 2 vacancies (Fin Com).

Agricultural/Open Space Preservation Trust Fund Council – 1 vacancy (CIPC Rep)

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Climate Resiliency Sub Committee Members

Council On Aging – 1 vacancy

Energy Committee – 4 vacancies.

Fence Viewers – 1 vacancy.

Personnel Board – 1 vacancy.

Recreation Commission – 4 vacancies.

Safety Regulation Board - 1 vacancy.

Tax Incentive Program Committee (1 vacancy – Westport Economic Development Task Force Rep).

Westport Citizen's Betterment Committee – 1 vacancy.

Zoning Board of Appeals – Associate Member

** Committees are kindly requested to advise who serves as chair, vice chair and clerk **

TOWN OF WESTPORT

816 Main Road
Westport, MA 02790
The Coastal Agricultural Resource of New England
Office of the Board of Selectmen

Tel. (508) 636-1003
Fax. (508) 636-1147

Town Administrator
James K. Hartnett

To: Board of Selectmen
From: Jim Hartnett, Town Administrator
Re: Bi-Weekly Report
Date: January 23, 2023

1. Project Updates

Route 177 Roundabout – The Town received additional funding for design and is working with PARE Engineering and MassDOT on approval. The 25% design plans were submitted and PARE is currently working on addressing comments. MassDOT required an Intersection Control Evaluation (ICE) that took additional design and review time. The results of the ICE study showed that the roundabout was the preferred option. Looking for MassDOT to hold a 25% design public hearing later this spring. This timeline will likely be extended.

Drift Road Small Bridge Replacement – The Town was awarded design grant funding through the MassDOT Small Bridge Program. PARE Engineering has been hired by MassDOT to design the new structure. PARE is looking to get the authorization to start design by the middle of February. Survey work, wetlands delineation for the base plan should begin in March with design completed by the end of the year. A request has been made to PARE Engineering to engage the public early in the process.

Hix Bridge Landing – The Landing Commission has been working with GZA on the redesign of the Hix Bridge Parking area and boat ramp. Geotechnical Borings have been completed in the area of the ramp, the survey has not been finalized but a draft plan was submitted. The Design memorandum is near completion.



Town Farm – The two oil tanks were replaced at the Town Farm, the existing tanks were in poor condition and the oil delivery company would no longer deliver fuel to the property. This work would not have been completed in a timely manner without the assistance of the highway department, they were able to remove the old steel water tank and pour a new concrete floor within a couple of days. Very much appreciated.



2. Fire Department Grants

Chief Brian Legendre submitted a letter recognizing Deputy Dan Baldwin and Administrative Assistant Haleigh Brown for acquiring \$1,047,021.74 in grant funding for the Town.