

**AGENDA
BOARD OF SELECTMEN
REGULAR MEETING
WESTPORT TOWN HALL
816 MAIN ROAD, WESTPORT, MA 02790
MONDAY- JANUARY 9, 2017
6:00 PM**

Pledge of Allegiance

Chairman's Announcement - Under MGL Chapter 30A, section 20(f) – Meeting being recorded.

Public and/or Board Member Comments

Acknowledgments & Recognitions - None.

Appointments and/or Resignations

1. Appointment request was received from Robin Ann Smith to the Westport Cultural Council.
2. Resignation of Kylie Ouellette as Full-time 911EMD Dispatcher and request to be appointed as Part-time Dispatcher. Due to resignation as Full-time, Chief Pelletier requests permission to fill the vacancy.
3. Appointment of Assistant Animal Control Officers – Lindsey Bamford, Jenna Correia, Elizabeth Corsi and Jessica Carvalho.
4. Appointment of Principle Records Access Officer, Town Clerk Marlene Samson and secondary RAO's Timothy King, Police Chief Keith Pelletier, Fire Chief Brian Legendre, Town Accountant Theresa Provencal, Town Planner/Asst. Town Administrator for Special Projects Jim Hartnett and Conservation Commission Agent Chris Capone.
5. Appointment requested received from Beverly Bisch, COA Director for appointment of Deborah Camara as Part-time Volunteer Coordinator.

6:05 PM **Westport Affordable Housing Trust** – RE: Review of recent revisions to the Home Opportunity Purchase Program (HOPP).

6:15 PM **F&R Auto Sales, Francis Correiro** – RE: Consider request for a provisional Class II Motor Vehicle License to be located at 1052 State Road.

Action Items

1. BOS vote to accept donation of \$1,000 made to the Westport Commission on Disability – Donor wishes to remain anonymous.
2. A request was received from Town Clerk Marlene Samson for the BOS to vote to place on the upcoming Town Election ballot, the Board of Health two year unexpired seat, which will be created by the resignation of Dr. John Colletti, effective April 11, 2017.
3. BOS approval of closure notification (from January 2, to March 24, 2017) from the Back Eddy Restaurant for annual maintenance and repairs.
4. BOS vote for the Release of Lien for Document # 98669 – Recapture Agreement.
5. Approval of extension of contracts for Electricity and Natural Gas for municipal buildings.
6. BOS approval of job description for the Director of Public Health position.
7. Request for Reserve Fund Transfer to the Legal Budget.

Licenses

1. Approval of Annual Liquor License Report for 2016.

Town Administrator Report – see attached.

Discussion Items

Minutes – None.

Selectmen Liaison Committee Reports

Question and Answer Period

Boards/Committees/Commissions Vacancy List

Cable Advisory Board – 1 vacancy

Energy Committee – 1 vacancy

Fence Viewers – 2 vacancies

Long-Term Planning Town Building Evaluation Committee – 1 vacancy

Personnel Board – 2 vacancies

Westport Cultural Council – 1 vacancy

Board Members Suggestions for Future Agenda Discussion / Action

Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting

Other Business

Executive Session - pursuant to the provisions of GL c 30A section 21 (a) to (paragraph 3) to discuss strategy with respect to litigation (Higgins Open Meeting Law Complaint) as declared by the Chair that Open Session would have a detrimental effect on the public body's position

Adjournment



TOWN OF WESTPORT

816 Main Road

Westport, MA 02790

The Coastal Agricultural Resource Community of New England

Office of the Board of Selectmen

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Town Administrator
Timothy J. King

To: Board of Selectmen
From: Tim King, Town Administrator
Subj: Bi-Weekly Report
Date: January 6, 2017

Item #1 – Annual Town Meeting

It may seem hard to believe but Denise Bouchard is already starting to draft up the warrant for the Annual Town Meeting. She prepares a “skeleton” and we will fill it in as new articles are submitted.

Item #2 – Lemon Law Sticker Audit

The Office of Consumer Affairs and Business Regulation recently conducted audits of dealerships in Westport. Several had a 0% Compliance Rate. Letter enclosed.

Item #3 – FY 18 Municipal & School Budget

I have been having final meetings with a couple of committee chairs and department heads and fine-tuning the FY 18 Municipal Budget.

Item #4 - Free Cash

The Division of Local Services is supposed to be in Westport today (Friday) to confirm a figure for Free Cash. I will the Board know when the number is confirmed.

Item #5 – FY 18 Capital Improvement Budget

The Capital Improvement Planning Committee is continuing its review of major projects for FY 18. Most of the projects recommended for funding have been vetted and reviewed and discussed with department heads. The funding source for some projects is still under consideration.

Item #6 – Community TV Director’s Report

Attached