



**TOWN OF WESTPORT**  
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**PLANNING BOARD**

**PLANNING BOARD/ZONING BOARD JOINT MEETING MINUTES**

**May 6, 2019**

Chairman James T. Whitin called the meeting to order 2:05 p.m. with Vice-Chairman Robert Daylor, Members James Watterson, David Cole and Town Planner James Hartnett in attendance. Roger Maynard, Zoning Board Chair, was also in attendance.

**Appointments**

**2:00 p.m.**

Nathan Kelly was present from The Horsley Witten Group to Interview with the Planning Board for Zoning Bylaw Recodification.

Mr. Kelly gave his presentation to the Board with an overview of The Horsley Witten Group past work projects and what they could offer to Westport.

Daylor identified a number of zoning issues relating to existing lots, lane ways and small parcels.

Hartnett asked what commitment is needed from Westport to assist in the process. Kelly responded by involving the community in meetings with an open line of communication as well as the Board.

Maynard commented that he would like the Zoning Bylaws to be more clear and consistent.

**3:05 p.m.**

Jef Fasser and Russell Burke were present from the BSC Group to Interview with the Planning Board for Zoning Bylaw Recodification.

The BSC Group gave a presentation on their experience and their ideas for rewriting the Bylaws for Westport as well as answered any questions the Boards' had.

Hartnett asked what commitment was needed from Westport to assist in the process. Mr. Burke suggested a Steering Committee and to coordinate meeting dates, venues and public notice would be helpful.

Watterson questioned the timeline and the public participation at the end of the project.

Cole suggested to have more than one public workshop at the beginning and end of the project. Burke answered that cost would be a factor for the two meetings.

Whitin suggested to organize the workshops in the middle of the projects process.

**ADJOURNMENT**

Members unanimously adjourned at 4:00 p.m.

Respectfully submitted,  
James Hartnett, Town Planner  
Nadine Castro, Assistant Town Planner II