

WESTPORT HISTORICAL COMMISSION



WESTPORT, MASSACHUSETTS

WESTPORT HISTORICAL COMMISSION AGENDA

MONDAY, SEPTEMBER 10, 2018, **6 PM**

TOWN HALL BASEMENT

6:00 PM

Minutes of August 6, 2018

Treasurer's report

Presentation and discussion regarding LED streetlights in the Westport Point Historic District.

Discuss ideas for Administrative Re-arrangements of the WHC.

**General Business**

1. Monitors' reports
2. Certificate of non-applicability.
3. New business

Next meeting - October 1, 2018

Rud Lawrence

Chair

**Westport Historical Commission**  
Meeting of Sept. 10, 2018

Vice Chair Bill Kendall opened the meeting in the basement meeting room at Town Hall at 6 p.m.

**Present:** Members Henry Swan (HS), Caroline Bolter (CB), Janet Jones (JJ), Geraldine Millham (GM), Bill Kendall (BK); Chair Rud Lawrence (RL) arrived at 6:30 p.m. **Absent:** Alternate David Paddock (DP), Beverly Schuch.

**Others In Attendance:** Palmer Farm owners Norman Anderson and Laurie Marinone; Henry and Linda Roy of 1813 Main Road.

**Minutes:** The minutes of the Aug. 6, 2018 meeting were reviewed, with JJ making a motion to approve the minutes as presented, seconded by HS; the vote was unanimous, 4-0.

**Treasurer's Report:** GM presented an update on commission accounts and financial activity for the previous month. HS made a motion to accept the report, seconded by JJ; the vote was unanimous.

**GENERAL BUSINESS**

**1. Monitor's Reports:** CB and JJ provided reports on 1835 Main Road, window replacement finished; 1871 Main Road, no activity; 1881 Main Road, no activity; 1878 C Main Road, no activity; 1878 B Main Road, no activity; and 2043 Main Road, no activity. CB indicated receipt of an e-mail proposing the installation of a charging station for an electric vehicle; BK suggested the owners should apply for a Certificate of Applicability for the project.

**2. Palmer Farm:** Norman Anderson and Lori Marinone were present to make a presentation on plans for new construction at the farm. BK noted that the commission had been assigned review authority for the farm under the terms of the protective covenant on the property, including the outbuildings. Mr. Anderson indicated that two sheds, the barn, and the blacksmith shop have all been restored; future plans are to replace the old corn crib with a roughly 12 foot by 20 foot structure, one and a half stories high and sitting on granite pillars. The exterior and roof would be covered with cedar shingles.

Commissioners gave preliminary verbal approval of the proposed project, and requested the owners return with detailed drawings of the work to be done. GM is the chair of the review subcommittee that conducts the annual inspections, and indicated that a walk-through of the completed outbuildings will be scheduled in the near future.

**3. LED Streetlights:** RL arrived at 6:30 p.m. and provided an update on the town's LED streetlight project. He noted there are three streetlights in the historic district that would be replaced with new, smaller "Cobra Head" fixtures – one at the wharf, one across from the post office, and a third near the church. BK asked that the Energy Committee be urged to install LED bulbs providing "warmer, softer light" instead of a bright white light, at least equivalent to the present lumens but not significantly brighter. RL indicated he would communicate those preferences to the Energy Committee.

**4. Preliminary Visit:** Henry and Linda Roy, owners of 1813 Main Road property, asked for some guidance on the proposed installation of hand rails on several sets of granite steps. They were advised to survey the neighborhood and photograph examples of suitable railings, and return with detailed drawings of the work proposed.

**5. Administrative Work Discussion:** Commissioners reviewed a handout outlining possible changes in the administrative duties of the commission clerk, treasurer, CPC representative, subcommittee members, monitors, and recording secretary. BK suggested an assistant clerk be appointed to back up the commission clerk; CB indicated she would assume the duty of posting meetings at the Point post office.

CB was designated as the member responsible for maintaining the monitor list, and was asked to obtain the old list from the former clerk. It was decided that the commission should assign a monitor to every project at the time of approval, and introduce that monitor to the applicants at the meeting. It was noted that applicants must inform the commission when work has begun, and when it has been completed.

**6. Other Business:** BK suggested revisiting the issue of adding roof replacements to the historic district guidelines only if residents of the district express a desire to add that item to the list of items under the commission's jurisdiction. HS indicated there is too much opposition in the district to expanding the commission's jurisdiction, and agreed the issue should be dropped unless property owners call for some action. GM said the commission needs to recruit more residents to join them and help oversee the district; RL indicated he has asked selectmen to consider serving as an appeals board for Historical Commission rulings and decisions, and is awaiting a reply.

**ADJOURNMENT:** BK made a motion at 7:35 p.m. to adjourn the meeting, seconded by HS. The vote was unanimous, 5-0.

**ATTACHMENTS:** Treasurer's report; administrative work handout; Palmer Farm report.



9.5.18

WESTPORT HISTORICAL COMMISSION TREASURER'S REPORT AS OF 9.5.18

The WHC's General Expense account balance total to date is \$1,131

01-x-600-691-5100-5106 clerk, PT \$0

01-x-600-691-5700-5305 advertising \$168.50

01-x-600-691-5700-5342 postage \$

01-x-600-691-5700-5420 office supplies \$25

01-x-600-691-5700-5421 printing expenses \$200

01-x-600-691-5700-5311 professional services \$737.50

the WHC Revenue account balance to date is \$50

01-x-015-691-4320-4031

the WHC Trust account balance to date is \$16,141.46

82-x-901-499-2370-5700

the Town Farm Expense account balance to date is \$1,500

1-x-100-198-5700-5781

the Town Farm Trust account balance to date is \$8,393.80

82-x-3291-2344

the Wolf Pit School Trust account balance to date is \$7,043.37

82-x-3291-2380

Geraldine Millham

Treasurer WHC

Outlook

Search

S

3

?

W

New message

Reply

Delete

Archive

Junk

Sweep

Move to

Categorize

Favorites

Inbox

Drafts 2

Archive

Add favorite

Folders

Inbox

Junk Email

Drafts 2

Sent Items

Deleted Items 31

Archive

Conversation Hist...

New folder

**Fw: [Town of Westport MA] Hix Bridge Aquatic Restoration Project (Sent by Marc Paiva, marcos...**

**From:** Contact form at Town of Westport MA <cmsmailer@civicplus.com>

**Date:** Wed, Oct 31, 2018 at 2:46 PM

**Subject:** [Town of Westport MA] Hix Bridge Aquatic Restoration Project (Sent by Marc Paiva, [marcos.a.paiva@usace.army.mil](mailto:marcos.a.paiva@usace.army.mil))

**To:** <[westporthistoricalcommission@gmail.com](mailto:westporthistoricalcommission@gmail.com)>

Hello Historical Commission,

Marc Paiva ([marcos.a.paiva@usace.army.mil](mailto:marcos.a.paiva@usace.army.mil)) has sent you a message via your contact form (<https://www.westport-ma.com/user/191/contact>) at Town of Westport MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.westport-ma.com/user/191/edit>.

Message:

Hello:

I would like to speak to the Commission about a project that the US Army Corps of Engineers is proposing at Hix Bridge and the surrounding area. The town of Westport is the local Sponsor. The Corps is proposing to remove rubble from beneath the bridge and use it to fill in scour areas around the bridge and to place it upstream for habitat restoration. The rubble beneath the bridge is from the prior bridge that was destroyed by the 1938 hurricane.

We will be using town-owned land on the north side of the bridge and at the town boat ramp for access and for staging and storage.

I am the Corps archaeologist and my job is to ensure that the project is in compliance with Section 106 of the National Historic Preservation Act. I will be coordinating with the MA Historic Commission, the MA Board of Underwater Archaeological Resources and the Wampanoag Tribe of Gay Head (Aquinnah). I would like to involve your office in the coordination and bring you up to speed on what is proposed and get your thoughts. I'm not sure what you know about the project, if anything. I've also contacted the Westport Historical Society.

Thank you for your time. If you would like to discuss further, please contact me at 978-318-8796 or at [marcos.a.paiva@usace.army.mil](mailto:marcos.a.paiva@usace.army.mil). I've also left a voice message with the chair.

Sincerely,  
Marc Paiva, Archaeologist  
U.S. Army Corps of Engineers

New England District  
696 Virginia Road  
Concord, MA 01742

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