


MEETING NOTICE

WESTPORT HISTORICAL
COMMISSION

MONDAY
June 3, 2019
6:00 PM

TOWN HALL BASEMENT
816 MAIN ROAD

GENERAL MEETING



SIGNATURE

AGENDA

6:00 PM
Minutes of May 6, 2019
Treasurer's Report

Election of officers
Reading of the Declaration of Trust for the Westport Historical Commission

General Business

1. Monitors' reports
2. Certificates of non-applicability
3. New business

Next meeting – July 1, 2019

Rud Lawrence
Chair

DATE/TIME
RECEIVED BY
TOWN CLERK

TOWN CLERK

WESTPORT HISTORICAL COMMISSION



WESTPORT, MASSACHUSETTS

6.3.19

WESTPORT HISTORICAL COMMISSION TREASURER'S REPORT AS OF 5.31.19

The WHC's General Expense account balance total to date is \$509.53

01-x-600-691-5100-5106 clerk, PT \$0

01-x-600-691-5700-5305 advertising \$81.87

01-x-600-691-5700-5342 postage \$

01-x-600-691-5700-5420 office supplies \$25

01-x-600-691-5700-5421 printing expenses \$77.66

01-x-600-691-5700-5311 professional services \$325

the WHC Revenue account balance to date is \$250

01-x-015-691-4320-4031

the WHC Trust account balance to date is \$16,767.05

82-x-901-499-2370-5700

the Town Farm Expense account balance to date is \$896.25

1-x-100-198-5700-5781

the Town Farm Trust account balance to date is \$8,527.25

82-x-3291-2344

the Wolf Pit School Trust account balance to date is \$7,234.39

82-x-3291-2380

Geraldine Millham

Treasurer WHC

Westport Historical Commission

Meeting of June 3, 2019

Chair Rud Lawrence opened the meeting in the basement meeting room at Town Hall at 6 p.m.

Present: Chair Rud Lawrence, members Janet Jones (JJ), Geraldine Millham (GM), Bill Kendall (BK), and alternate Garrett Stuck (GS) serving as a voting member.

Others In Attendance: Jeanne Kendall.

Minutes: The minutes of the May 6, 2019 meeting were reviewed, with JJ making a motion to approve the minutes as submitted; seconded by GM; the vote was 5-0 in favor.

Treasurer's Report: GM presented an update on commission accounts and financial activity dated 5/31/19. JJ made a motion to accept the report as presented, seconded by BK; the vote was unanimous, 5-0 in favor.

Election of Officers:

JJ nominated Chair Rud Lawrence to continue to serve in that position, seconded by BK; the vote was 5-0 in favor. GM nominated Bill Kendall to continue to serve as vice chair, seconded by JJ; the vote was 5-0 in favor. GM nominated Caroline Bolter to continue to serve as clerk, seconded by JJ; the vote was 5-0 in favor. GM nominated Garrett Stuck to serve as treasurer, seconded by JJ; the vote was unanimous, 5-0 in favor. GM nominated Janet Jones to serve as the commission's delegate to the Community Preservation Committee, seconded by BK; the vote was 5-0 in favor.

Declaration of Trust:

The reading of the Declaration of Trust was tabled until the July meeting.

GENERAL BUSINESS

1. Monitors Reports: None.
2. Certificates of Non-Applicability: None received, although BK indicates an application is coming soon.
3. New Business: GS inquires if there is a master list of monitor assignments being kept. As Caroline Bolter was absent, it was decided to ask her to provide the commission with an update list of projects and monitors. Any known changes in design or materials being used for ongoing projects should be reported to the commission, BK noted.
4. Old Business: The chair noted that member Geraldine Milham is not seeking re-appointment, and publicly thanked her for 40 years of volunteer service as an appointed member of the Westport Historical Commission. She delivered a package of reprinted guidelines for the Westport Point Historical District, suggesting they be distributed to local realtors and also made available to the general public.

ADJOURNMENT: JJ made a motion to adjourn at 6:15 p.m., seconded by BK. The vote was 5-0 in favor.

ATTACHMENTS: Treasurer's report.

Approved: 7/1/19