

Westport Historical Commission
Meeting of Oct. 3, 2022
At Town Hall Annex

Present were Commission Chair Rud Lawrence (RL) and members Caroline Bolter (CB), Bill Kendall (BK), Beverly Schuch (BS), Michael Walden (MW), and Henry Swan (HS).

The meeting was called to order by Chair at 6:00 p.m.

Minutes: The minutes of the June 6, 2022 meeting were reviewed.

MOTION by BK to accept the minutes of the June 6, 2022 meeting as presented. Seconded by BS. The motion passed on a 6-0 vote.

General Business: Treasurer's Report: The report was presented by the Chair, as provided by GS.

MOTION by BK to accept the report as read by the Chair. Seconded by BS. The motion passed on a 6-0 vote. HS suggested that the Commission should be given an update on what the various trust fund accounts are to be used for, and what the available balances might be applied to in the coming months.

1. Monitor's Reports: BS reported that the complete renovation project at the corner of Main Road and Hotel Hill Road is now underway.

2. Certificates of Non-Applicability: CB reported that certificates had been issues for projects at 1975 Main Road and 2033 Main Road.

3. a. New Business: The Chair reported that the Mooneys, 2031 Main Road property owners, are proposing to install solar panels on an outbuilding. He suggested a site visit to confirm the sight lines involved should be undertaken by the Commission. It was agreed that a site visit at 10 a.m. on Saturday, Oct. 9 would be attempted. BS requested that the applicant provide photographs showing the site elevations for the property.

6:05 p.m. Public Hearing: Owner of 1835 Main Road property, Ursula Liff, and her consultant were present to discuss the proposed replacement of 10 double hung window sash. The consultant indicated the proposed replacement of the existing 1970s era Brosco windows would be a replica wooden window made by Boston Sash. The 9-over-9 light format would be replicated for the insulated window sash. There was some discussion of the proposed replacement of the existing sliding door on the back side of the house; BK indicated that in the past the Commission has encouraged the use of divided light French doors instead of single pane sliders in these situations. BK noted that both the Anderson 400 Series and Kolbe & Kolbe simulated divided light doors would be appropriate for the circa 1858 Colonial structure. **MOTION** by BS to approve the Certificate of Appropriateness for the proposed installation of 10 Boston Sash double hung windows, in 9-over-9 format, in the same proportions as the existing window sash, and the use of an Anderson 400 Series or Kolbe & Kolbe simulated divided light doors to replace the rear slider. Seconded by HS. The motion passed on a 6-0 vote. Volunteer Monitors – BS, MW.

3. b. New Business: BS suggested that the Commission undertake an active effort to recruit volunteers to serve as alternates. RL agreed the timing was right, as alternate Kristi Agniel is moving out of town and has resigned her position. CB suggested that the Commission should also select and train an assistant Commission Clerk to perform her duties if she is unable to do so. There was general agreement for all Commissioners to actively seek out potential applicants for alternate member positions, and to confirm a volunteer to be trained to back up CB.

Adjournment: BK made a motion to adjourn the meeting at 6:45 p.m. The motion was seconded by MW and passed on a 6-0 vote.

Approved Date: 11/7/22