

Westport Historical Commission  
January 4, 2016

**Present**

Member: Janet Jones, Bill Kendall, Jane Loos, Geraldine Millham, David Paddock  
Alternate: Ted Kinnari

**Absent:**

Member: Ken Schadeegg, Paul Somerson  
Alternate: Jim Collins

**Others in Attendance:** Ed Horkey                      Representative for Grange Project

Chair Bill Kendall (BK) presiding. 10 am, Town Hall basement meeting area. No public hearings.

BK named Ted Kinnari (TK) to be a voting member, bringing the total to six votes. Jane Loos (JL) agreed to resume duties as Recording Secretary and to pursue possibility of hiring a Recording Secretary, because the rotating assignments of acting Recording Secretary failed to fulfill required record-keeping standards.

**A. General Business**

1. Minutes December 7, 2015 Meeting. JL moved and Geraldine Millham (GM) seconded a motion to approve the minutes as presented. The vote in favor (3) -BK JL,GM, with three abstentions as they had not attended the December meeting - Janet Jones (JJ), Ted Kinnari (TK) and David Paddock (DP).

2. Treasurer's Report for end 2015

- (a) WHC expense account unspent balance \$700.01  
    WHC Revenue Account \$150  
    WHC Trust Account balance \$14,680.83
- (b) Wolf Pit School Trust balance \$6,880.66
- (c) Town Farm expense account unspent balance \$11,316.00  
    Town Farm Trust account balance \$8,951.85

JL moved and JJ seconded a motion to approve the Treasurer's Report summarized above. The vote in favor was unanimous.

3. Grange, 921 Main Road - Proposed Project for CPA funding. Ed Horkey presented the proposal on behalf of the Grange for work to stabilize and waterproof the foundation, improve drainage and repair interior water damage. JL moved and JJ seconded a motion that WHC consider the proposed Grange project as suitable for funding under the CPA Historic Preservation Category. BK requested GM to fill out the WHC Review/Comment form for Proposed CPA-funded projects, with the meeting's comments and suggestions, and forward the form to the CPC and the Grange.

4. WHC By-Law. Meeting discussed desirability and concepts behind possible additional amendments to the WHC By-Law, to remove some of the exclusions from WHC's remit as outlined in the 1973 by-law under which the WHC and the Point Historic District were created. The purpose of these changes to the list of exclusions was to enable WHC to fulfill its mandate to prevent incongruous elements from detracting from the context of the historic district. Topics for consideration include color and profile of roofing materials, and walls and fences. The meeting noted that the WHC *Guidelines* already outline what is appropriate for some of these matters.

BK suggested that installation of solar panels, already under WHC review authority, requires fuller discussion and more comprehensive comments in the *Guidelines*.

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5. FY2016-2017 Budget. BK reminded that all members are expected to appear at the Finance Committee hearing on the WHC budget. Date and Time not yet set by Finance Committee

6. Certificate of Non-Applicability, 1833 Main Road. JL reported that BK and she had approved a Certificate of Non-Applicability for proposed construction of an in-ground pool at this address. This type of certificate was justified because the inground pool and fencing would not be visible from a public way due to the slope of the land, intervening stone walls, and obstruction of the view by the large main house.

7. Completion of Work at 1836 Main Road. BK informed that the window work approved as "like for like" replacements under a Certificate of Non-Applicability had been completed. BK noted that since no-WHC members or the neighbors had noticed the difference between the previous and the new windows, this should be judged as a successful like for like project.

8. The next regularly scheduled meeting will be Monday, February 1, 2016, 7pm. The meeting adjourned at 11:25 am.

prepared by JL