

**Westport Finance Committee
Meeting Minutes
Virtual Meeting-Remote Participation
August 08, 2023**

Present: Karen Raus (Chair), Cindy Brown (Vice-Chair), Hugh Morton, Charles "Buzzy" Baron, Gary Carreiro, Zachary Lebreux, Lawrence Holsworth, Michelle Orlando, Christopher Thrasher

Also Present: Susan Brayton

Karen Raus called the meeting to order at 6:30pm, and a Pledge of Allegiance.

Karen Raus read the following: This meeting is being held remotely in accordance with the Governor of Massachusetts 'March 12, 2020, order suspending certain provisions of the Open Meeting Law, G.L. c.30A Section 20 and on March 29, 2023, Governor Healey signed a Supplemental 2023 Budget Bill allowing remote and hybrid meetings options for public bodies through March 31, 2025. This meeting is being recorded.

1.New Members Introduction: Karen Raus addressed the committee members and introduced the two new members of the finance committee Christopher Thrasher and Michelle Orlando.

2.Annual Reorganization : The committee discussed and voted for chair and vice chair for 12-month term.

Motion: Cindy Brown proposed to make a motion to make a vote to nominate Karen Raus as Chair of Finance Committee for the 12-month term. Hugh Morton seconded the motion. The roll call vote was 9-0.

Motion :Karen proposed to make a motion to make a vote to nominate Cindy Brown as Vice - Chair of the Finance Committee for the 12-month term Lawrence Holsworth seconded. The roll call vote was 9-0.

3. Committee/Liaison assignments: Karen Raus distributed a list and address the committee members on assigning and reorganizing committees and liaisons for a point of contact and representation.

4. Fiscal 24/Fiscal25 budget: Karen Raus discussed to the committee members how fiscal 25 will be on tight restraints and mentioned having a discussion with the town administrator on thoughts on how to possibly increase revenue. There were discussions among the committee members about generating revenue through investments.

5.5-year operating /capital plan: Karen Raus mentioned a 5-year capital plan that is in the by laws of the town and that the capital improvement committee is supposed to supply to the finance committee each year. The finance committee discussed starting to plan on requesting a meeting with the board of selectmen and school committee for discussion on a 3- or 5-year plan.

6.Minutes: The minutes for June 13, 2023 , was presented for approval Cindy Brown motioned and Hugh Morton seconded to approve. The roll call vote was 7-0 with two abstained.

7.Topic for next Meeting Agenda: N/A

8.Meeting Schedule: September 12, 2023, Remote

9. Correspondence: N/A

10.Topics not reasonably anticipated forty-eight (48) hours in advanced of the meeting:
N/A

Adjourn :There being no further business to come before this meeting a motion to adjourn the meeting at 7:50 pm was made by Gary Carreiro and Lawrence Holsworth seconded the roll call vote in favor 9-0.

Respectfully submitted,
Jessica McKane
Finance Committee Recording Clerk

REFERENCE DOCUMENTS:

2023 Agenda August 8, 2023.docx
06-13-23 Meeting Minutes.docx
Committee & Liaison Appointments FY24.xlsx

