



COMMUNITY PRESERVATION COMMITTEE

MINUTES OF REGULAR MEETING AND PUBLIC MEETING

Thursday, March 8, 2018

Chair Betty Slade called the regular meeting to order at 7:00 pm with Vice-Chair Tim Gillespie, and members Elizabeth Collins, John Bell, Marc De Rego, and Dale Weber present. Janet Jones and Hugh Morton were absent.

Minutes

January 11, 2018. Mr. Gillespie motioned to accept as written. Seconded by Mr. Bell. The vote was four in favor with Ms. Collins and Ms. Weber abstaining.

Welcome new member Dale Weber/letter of thanks to departing member Liz Squire

Ms. Slade welcomed new member Dale Weber and reviewed the letter to Liz Squire.

Reports:

- a. Report on FY 19 proposed Bike and Pedestrian Way project - Discussion of letter from Green Futures. Keith McDonald stated that the organization complaining is doing so without all the details. He stated that New Bedford and Dartmouth have approved the project to go forward.

Mr. Gillespie suggested responding to their letter and he would draft a letter stating thanks for their letter of concern and stating that the feasibility study is exactly what is needed to determine what is feasible and meets the needs of the communities.

Mr. McDonald stated that the Town of Dartmouth asked what the breakdown of their money would be used for. He estimated that 50% of the funds would be used for public outreach in the 4 communities - Fall River, Westport, Dartmouth and New Bedford. It would be up to the town to fund permitting. Fall River CPC has approved \$240,000 for the 3 miles of railway from Battleship Cove to the Sakonnet Bridge. The feasibility study will help determine what is wanted and what is possible.

- b. FY13 WYAA Playing Fields progress. Invoices submitted. Mr. McDonald submitted photos of the site and of the work being done. There are about 3 more acres to clear. The contractors have rough graded and all drainage structures are on site. Their original contract was for \$350,000 and they approved a change order to order the drainage structures because they saved money elsewhere. The change order was built into the contract. This allows WYAA to control the spending of the funds. The next steps would be to add gravel followed by loam and seeding. The soil there will need to be screened and used but will not be enough for the full amount needed. Members reviewed the recent bills submitted since January for RAD Corp. Mr. Gillespie motioned to approve the invoices for a total of

\$184,518.66. Ms. Collins seconded the motion and the vote was unanimous with all in favor.

- c. WYAA Conservation Restriction (CR). Ms. Slade stated that Ross Moran of the Westport Land Conservation Trust met with the WYAA board and her to discuss the CR. Ross Moran agreed to draft a CR based on his experience and research. He reiterated that the WLCT is willing to hold the restriction at no cost to the town. He further noted that it might be a good idea if the WYAA is interested and the town agrees, to include plots near the WYAA property in that restriction. That would serve to give the use of part of the land to the WYAA but also to protect wetlands and water resources there. Mr. Grillo spoke with Tim King and is following through with examining the deeds and how the town acquired those lots. He noted the BOS must approve ultimately. This matter will take a very long time to settle as the CR is unique and the State is slow.
- d. RFP for FY18 Town Hall Annex Roof. Mr. Gillespie stated that he has prepared another RFP and will be sending it to a list of contractors and it will be advertised and placed on the State bid list. The previous RFP did not succeed because the respondents did not provide full information as requested and/or the bid was too high.
- e. Work on FY 15 gymnasium project in Town Hall Annex basement and repairs to the Town Hall chimney (part of FY14 project). Mr. Gillespie stated that he has procured a company to do the Annex gymnasium floor and he has also looked at getting the Town Hall chimney capped with historically appropriate material such as bluestone.
- f. Appraisal of St. Vincent de Paul's proposed FY19 CR project. Ms. Slade stated that the appraiser hired by CPC has done his review of the Keystone appraisal and found it to be accurate.
- g. Historical documents are now on the town website. Ms. Slade noted that all the files have been uploaded and have been utilized by many with compliments. She thanked Rick Tabit for the work. She also noted that the funding is from the administrative account as was approved by the committee. Ms. Slade also noted that there is also a new Paul Cuffe website (paulcuffe.org) set up by the Westport Historical Society with funds from Helen Ellis Foundation which contains all of the symposium content and will be maintained for all documents pertinent to Paul Cuffe.
- h. Shut down and move of Westport Historic Cemetery website. The website set up by the Cemetery Identification Group was shut down for a short period but no has been moved off the private server where it has resided for the last 12 years and has been moved to a server now paid for by the town from funding from the Cemetery department (about \$250 per year.) The new website is up and running today and the new website address is westportmacemetery.org.

- i. Report to Finance Committee. Ms. Slade stated the meeting went well and CPC and Finance Committee member Hugh Morton was helpful in facilitating the meeting.
- j. WHS written report on FY 10 and FY18 projects Foundation, Lean To and Bell Tower. Noted.
- k. Latest version of liaisons and projects outstanding as of March 2018 - Handout noted. Members discussed the Grange project being completed and remaining funds could be turned back. Ms. Collins motioned to sweep the remaining balance into historic preservation reserves. Seconded by Mr. DeRego. Vote unanimous in favor.

Submittal of 2017 Annual Report.

Noted. A copy was handed out.

Submittal of TM May 2018 CPC Warrant Article.

Noted. A copy was handed out.

Sweep FY18 Historic Burial Grounds Project Funding.

Ms. Slade, after communication with the project manager, Cory Howland, requested sweeping these funds because of the difficulty of getting into these areas and doing the work. The funds would not be needed. Ms. Collins motioned to sweep the remaining balance (\$2,380) into historic preservation reserves. Seconded by Mr. DeRego. Vote unanimous in favor.

Any other business not reasonably anticipated.

None.

Correspondence not already covered.

None.

Bills and Discussion on Chair Signing Off on bills.

Ms. Slade asked the members if they were still in agreement with her signing some vouchers between meetings when it was necessary due to deadlines and other matters. Members were agreeable.

Payments since last meeting:

Nathaniel Allen – completion of the picket fence at Maple & Linden Cemeteries
\$12,643.00
WLCT – CR for FY 13 Strawberry Fields \$130,000
WLCT – CR for FY 18 St. Vincent De Paul Property \$350,000
Digital Farms: for historic document uploads \$480.00 from Admin Funds

Invoices approved this meeting:

- Rad Corp for FY13 WYAA Youth Athletic Fields. \$184,518.66.
- James J. Czupryna \$2,900.00 for Appraisal Review of proposed FY19 St. Vincent De Paul project from Admin Funds.
- Eastbay Newspapers \$157.50 (public hearing ad) from Admin Funds

- SITEC \$300.00 oversight for Head of Westport stone work from Admin Funds
- Hudson Archival for FY17 Town Records \$383.24
- Community Preservation Coalition \$1750.00 Annual Dues from Admin Funds
- Digital Farms \$540 historic files upload from Admin Funds.

Ms. Collins motioned to pay the invoices listed above. Seconded by Mr. DeRego. The vote was unanimous with all in favor.

Next meeting:

April 12, 2018 at 7:00 p.m. at Town Hall.

Adjourn.

Members unanimously adjourned at 7:50 p.m.

Respectfully submitted,
Lucy Tabit, Recording Clerk

Attachments to Agenda for members of the CPC:

- A1 Minutes January 11, 2018
- A2 2017 Annual Report
- A3 2018 Warrant Article and 2018 Projects revenue sources
- A4 St. Vincent's Appraisal for FY 19 project
- A5 Letter from Green Futures - Bike and Pedestrian Way
- A6 WHS statement on projects: Foundation, Lean To and Bell Tower
- A7 Liaisons and Projects Outstanding as of March 8, 2018