

**TOWN OF WESTPORT  
CAPITAL IMPROVEMENTS PLANNING COMMITTEE**

**Wednesday**

**February 8, 2022 Meeting Virtual**

**Minutes**

**Committee Members Attending:** Richard Brewer, Chairman, Board of Selectmen; James Hartnet, Town Administrator; Muriel Kokoszka, Recording Secretary; Susan Brayton, Treasurer; Nicole Pearsall, Town Accountant; Theodora Gabriel, Assessors; Melissa Pacheco, School Committee; Brian Valcourt, Construction Rep.

**Absent:** Thomas Schmitt, Finance Comm

**Handout:** FY23 CIPC List updated after 1-26-22 meeting by J. Hartnett

**Meeting called to order at 4:08 PM** by R. Brewer

**Minutes: January 26, 2022 Motion to** approve B. Valcourt and seconded by M. Pacheco. All in favor with B. Valcourt abstaining.

**Discussion: Review, prioritize and decide final recommendations of Department Capital Request and Funding Sources.**

**Cemetery** – Mini Excavator - \$70,000 already approved by Select Board from Perpetual Care Funds

**Fire – Ambulance** -\$350,000 Use of ARPA-if approved (County Funds) major problem with Ambulance, needed sooner so revolving funds does not have enough.

**School – WES Parking Lot repairs– \$350,000** is a patch work, safety issue. **Motion** by B. Valcourt and seconded by M. Pacheco to recommend WES Parking Lot. Kokoszka abstain, Hartnett No, Gabriel No, Valcourt Yes, Brayton No, Pearsall No, Pacheco Yes, Brewer No; Fails 2 in favor and 5 opposed and 1 abstention by roll call vote.

**Fire – Replace SCBA Air Packs and tanks - \$350,000** all expiring soon. **Motion** by S. Brayton and seconded by T. Gabriel to replace SCBA Air Packs and tanks. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Town Hall – Copiers/Printers/Scanners - \$150,000 Motion** by S. Brayton and seconded by N. Pearsall for copiers/printers/scanners. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Police – Cruisers - \$56,000 Motion** by B. Valcourt seconded by M. Pacheco to fund one cruiser for \$56,000. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Carries unanimously zero opposed by roll call vote.

**Fire – Pickup truck with plow - \$55,000 Motion** by B. Valcourt and seconded by M. Pacheco to recommend pickup truck with plow. Kokoszka Yes, Hartnett Yes, Gabriel

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Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Town Hall – Monitors Town Hall/Annex - \$40,000 Motion** to move monitors Town Hall/Annex by B. Valcourt seconded by R. Brewer. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Board of Health – Transfer Station Building - \$30,000 Motion** to move Transfer Station Building by B. Valcourt and seconded by M Pacheco. Kokoszka Yes, Hartnet Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Council on Aging – 12/14 Passenger Van - \$17,000** This is a match for grant. **Motion** to move passenger van match by B. Valcourt and seconded by M. Pacheco. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Motion** by B. Valcourt and seconded by S. Brayon to recommend using other funding sources for several projects that should be pursued if funds are available. These include the **Highway Backhoe \$158,000** where we will pursue funding from ARPA County money; **Fire – Ambulance** is **\$350,000** and ARPA County money will likewise be pursued although this item was not on our original list; **MAC Playground \$250,000** will be pursued by the Schools through ESSER funds; **Broadcast Server \$40,000** will be pursued if Cable Fund money is available. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Town Hall – Garage Roof - \$15,000 Motion** by B. Valcourt and seconded by M. Pacheco to replace the Town Hall garage roof. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes; Passes 8 in favor and zero opposed by roll call vote.

**Certified Free Cash** – J. Hartnett reported that free cash is **\$1,580,989**

**Next Meeting** – The process is complete so we will meet again only if the need arises.

**Motion to Adjourn:** 5:30 PM by M. Pacheco and seconded by B. Valcourt. Kokoszka Yes, Hartnett Yes, Gabriel Yes, Valcourt Yes, Brayton Yes, Pearsall Yes, Pacheco Yes, Brewer Yes. Passes 8 unanimously by roll call vote.

Submitted by: Muriel Kokoszka, Recording Secretary    Approved: November 30, 2022

