

CAPITAL IMPROVEMENTS PLANNING COMMITTEE

Wednesday

November 17, 2021 Meeting at Town Hall

Minutes

Committee Members Attending: Jim Hartnett, Town Administrator, Chairman; Thomas Schmitt, Vice-Chairman, Finance Comm; Muriel Kokoszka, Recording Secretary; Richard Brewer, Board of Selectmen; Susan Brayton, Treasurer; Nicole Pearsall, Interim Town Accountant; Theodora Gabriel, Assessors; Brian Valcourt, Construction Rep.

Handouts: Westport FY23 CIP List by J. Hartnett

Meeting called to order at 4:03 PM by J. Hartnett

Committee Reorganization: Officers elected for FY22 are as follows:
Richard Brewer, Chairman nominated by T. Schmitt seconded J. Hartnett All in favor
Tom Schmitt, Vice Chairman nominated by R. Brewer seconded by J. Hartnett All in favor
Muriel Kokoszka, Recording Secretary nominated by R. Brewer seconded by J. Hartnett
All in favor.

Discussions: Fire - Brian Legendre, Fire Chief and Dan Baldwin, Deputy Chief

- 1) Replace outdated Firefighting SCBA air packs and tanks \$326,642 State Bid List
- 2) Replace 2 Pickup trucks with plow \$55,000 each, replace a 1999 and 2007
- 3) Station One exterior Siding \$30,000 to preserve the shingles by washing & staining

Information Technology - Keith Novo

- 1) Replace multifunction printer/copier/scanners \$150,000 No maintenance agreements after 10 years, they are right now 9 years old, and parts are hard to get.
- 2) Network Infrastructure \$160,000 What we have is pasted life expectancy. Replacement of all battery backup devices for all network equipment.
- 3) Security Camera - \$35,000 Town Hall and Annex
- 4) Monitor Replacement of 24 - \$40,000

Recreation – Dana Stewart

Playground Renovation/Replacement \$150,00 for one
Town Hall Annex Playground
Bicentennial Playground

The playgrounds are old, rusting, rotting wood, etc. need to be made safe
O'Brian & Sons will provide a quote to replace.

Plan to apply CPC, maybe fund raising

Town Hall /Annex – Jim Hartnett, Town Administrator

- 1) Central Air Conditioning at Town Hall \$200,000
- 2) Heating at Annex, electric not big enough to support
- 3) Parking Lot Town Hall patch \$25,000 \$150,000 to redo
- 4) Maintenance truck - \$55,000 Replacement

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- 5) Paving at parking area Main Road at Point turn around \$50,000
- 6) Town Hall Painting Trim \$65,000

Next Meeting: December 1, 2021

Minutes: April 28, 2021 Motion to approve by T Schmitt and seconded by T. Gabriel
B. Valcourt abstained All in favor

Motion to Adjourn: 5:25 PM by B. Valcourt and seconded by N. Pearsall All in favor

Submitted by: Muriel Kokoszka, Recording Secretary

Approved: December 1, 2021