**CAPITAL IMPROVEMENT PLANNING COMMITTEE**

**Wednesday February 10, 2021 Meeting: Google Meet Minutes**

**Committee Members Attending:** Timothy King, Town Administrator, Chairman; Thomas Schmitt, Vice-Chairman, Finance Comm; Muriel Kokoszka, Recording Secretary; Richard Brewer, Board of Selectmen; Susan Brayton, Treasurer; Theresa Provencal, Town Accountant; Theodora Gabriel, Assessors.

**Absent:** Michelle Orlando, School Committee; Brian Valcourt, Construction Rep

**Handouts:** e-mail Westport FY22 CIP compiled by T. King

**Meeting called to order at 3:03 PM** by T. King

**Minutes: January 27, 2021 Motion** to approve by T. Schmitt and seconded by T. King as submitted. Unanimous

**Discussion: COA Roof** Capital Preservation Committee approved $85,000 for ATM

**Police Cruiser: $100,000** two new police cruisers

**School – Parking Lot** request withdrawn until FY23

**Dump Truck** – Want to add sander unit and plow, will use last years unspent balance for other projects.

**Modular Units** – lease will expire June 2022

**Covid –** Very small balance left in grant

T. King will request from each department a preference order list of their request and then will send us spreadsheet with the requests to list our priorities. We will use last year’s model for rating, prioritizing and ranking.

**Capital Projects on the Books –** T. Provencal and T. King will look to see if any projects funding can be repurposed

**Motion to Adjourn:** 3:20 PM by T. Schmitt and seconded by R. Brewer All in Favor

Submitted by: Muriel Kokoszka, Recording Secretary

Approved: February 24, 2021