**CAPITAL IMPROVEMENT PLANNING COMMITTEE**

**Wednesday December 23, 2020 Meeting: Google Meet Minutes**

**Committee Members Attending:** Timothy King, Town Administrator, Chairman; Thomas Schmitt, Vice-Chairman, Finance Comm; Muriel Kokoszka, Recording Secretary; Richard Brewer, Board of Selectmen; Susan Brayton, Treasurer; Theresa Provencal, Town Accountant; Theodora Gabriel, Assessors; Michelle Orlando, School Committee.

**Absent:** Brian Valcourt, Construction Rep.

**Handouts:** e-mail – Fire Department and School Department request forms.

**Meeting called to order at 3:00 PM** by T. King

**Committee Reorganization:** Officers elected for FY21 are as follows:

Tim King, Chairman nominated by R. Brewer and 2nd by T. Schmitt

It is a vote unless doubted

Tom. Schmitt, Vice Chairman nominated by all

It is a vote unless doubted

Muriel Kokoszka, Recording Secretary nominated by R. Brewer and 2nd by M. Orlando

It is a vote unless doubted

**Minutes: Motion** to approve by T. Schmitt and 2nd by T. King

It is a vote unless doubted

**Discussion: Fire -** Brian Legendre, Fire Chief

1. Top Priority – Replace Vehicle Extrication Equipment – Jaw of Life $74,409

Current equipment purchased 1972 & 1978 replacement needed with ability to cut the new steel found in modern vehicles

1. Replace outdated Firefighting SCBA air packs and tanks

Did not receive grant last FY hold off because Grant committee said to reapply with modifications. Federal Grant

1. Replace Pickup Truck with plow $55,000

Replace 1999 Chevy Pickup. Use – snowplows their yard and part of the police department yard.

**School:** Tom Aubin, Supt of Schools and Michelle Rapoza, Business Administrator

**Modular Units** -Located at Macomber School, buyout the end of the lease

Decided to lease for another year.

**New Phone System for Macomber and Elementary School** –

Replace current phone system that is obsolete and does not work during bad weather. No longer vendor supported.

Note: IT is also requesting new phone system for the Town Buildings. Try and make it one project.

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**Elementary School –** Repave and repair of the school parking lot up to $500,000

To repair damaged areas of parking lot and then apply a 2” to 3” layer of pavement. Waiting for quote. Committee request map plans which will be e-mailed to committee members. Part of the repair due to new school damage. Fire Chief suggest they check to see if that part of the repair that was damaged can be done with a change order for the new school.

**Dump truck –** Replacing 1999 truck, motor fine but truck body all rusted out

**Anticipated Funding Source for FY2022**

Free cash – no numbers yet -timeline January 2021 Update for next meeting

**Next Meeting:**  will get Council on Aging, Highway and IT

Meeting January 6, 2020 Google Meet

**Motion to Adjourn:** 3:30PM by T. Schmitt and seconded by R. Brewer

It is a vote unless doubted

Submitted by: Muriel Kokoszka, Recording Secretary